



**BOARD OF DIRECTORS MEETING**  
June 24, 2019 @ 6:30 pm  
Del Puerto Health Center Conference Room,  
1700 Keystone Pacific Parkway, Unit B, Patterson

**Board of Directors Minutes**

1. **Call to order** @ 6:31 pm by President Steve Pittson

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call**

**Directors Present:** Director, Steve Pittson; Director, Dan Robinson; Director, Anne Stokman  
Director, Becky Campo

**Directors Absent:** None

**Staff Present:** Administrative Director/CEO, Karin Hennings; Ambulance Director, Paul Willette

Health Center Manager, Suzie Talamantes;

Maria Reyes, Financial Accounting Manager; Clerk of the Board, Cheryle Pickle

**District Legal Council:** Dave Ritchie, Cole, Huber, LLP

4. **Reading of the Mission Statement**

5. **Public Comment Period**

**Present: Karina Cruz**

Ms. Hennings introduced her. She is an intern who is attending Stanislaus State Public Health Program. She has been helping out at the Health Center. She has been able to get exposure to all aspects of healthcare, both administrative and patient care. Ms. Cruz said she has enjoyed her time and is appreciative of her experience.

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda**

**M/S/C To accept the agenda.**

/Director Robinson / Director Stokman

**Ayes:** Directors Pittson, Robinson, Stokman, Campo

**Nays:** None

**Abstain:** None

**Motion Passed with verbal Vote**

8. **Consent Calendar**

A. \* Approve Board Minutes for Meeting for April 29, 2019

B. \* Approve Special Board Meeting Minutes for June 07, 2019

C. \* Approve Finance Committee Meeting Minutes for April 24, 2019

D. \* Approve Finance Committee Meeting Minutes for May 22, 2019

E. \* Accept Financial Report & Warrants for April 2019

F. \* Accept Financial Report & Warrants for May 2019

**M/S/C That the Board of Directors accept the  
Consent Calendar as presented. /**

Director Stokman / Director Campo.

**Ayes:** Directors, Pittson, Robinson, Stokman, Campo

**Nays:** None

**Abstain:** None

**Motion passed with verbal vote**

**9. Regular Calendar**

A. Approve facility expenditures:

1. Roofing repair for the Health Center (capital expense)
2. Replacement of exhaust fans at the Health Center (maintenance)
3. Floor cleaning of the Health Center (maintenance)
4. Water filtration system for the Health Center (capital expense)

Ms. Hennings explained the above are all capitol or maintenance expenses. They were presented to the finance committee. The Finance committee recommends passage.

**M/S.C** That the Board of Directors vote on item 1-4 together. Approve the items 1-4 for capitol expenses or maintenance as presented. / Director Pittson/ Director Campo

**Ayes:** Directors Pittson, Robinson, Stokman, Campo

**Nays:** None

**Abstain:** None

**Motion passed with roll call vote**

B. Approve Net Income Allocation to Reserves.

Ms. Hennings explained that this is a follow up to previous conversations. It has also been presented to the finance committee. She explained that this would meet the Board’s goal of having three months operating funds in reserve and still leave funds available.

**M/S/C To accept the Resolution as presented;**

Director Robinson / Director Stokman/

**Ayes:** Directors Pittson, Robinson, Stokman, Campo

**Nays:** None

**Abstain:** None

**10. Reports**

A. Employee Anniversaries & New Hires

Ambulance

May and June

Years

Sanford Perreira

11

Steve Phillips

11

Earlene B. Silva

10

Paul Willette (April)

4

Thomas “TJ” Cornish

New

Health Center

Rosario Avina

12

Suzie Talamantes

9

Tamara Trudell

New

Andrea Vega

New

Maria Zamora Salazar New

Administrative

Karin Hennings

3

- B. District Wide Community Assessment – Director Stokman  
The county wide assessment is coming along. They are picking the top 5 issues. Homeliness, education, communicable diseases and heart disease have been identified so far. We will be selecting a company to help us with the assessment. Ms. Hennings added that we will be able to use the information that the county has as well as the CRISP???to form questions. We hope to be working with them by this summer some time, but they have already started talking to the insurance companies on our behalf to gather information from the insurance companies such as how many in our community have been in the ER or been hospitalized. Our priorities may be different than the county.
- C. West Side Health care Task Force - Appointment of Representative  
Ms. Hennings explained the with the Board Seat Vacancy we need to appoint a representative to the West Side Health Care Task Force. This will be done by presidential appointment. If any of the directors are interested contact Director Pittson. We may also wait until we seat another Director before making the appointment.
- D. Ambulance – Paul Willette, Director of Ambulance Operations  
Mr. Willette reviewed two months of reports (April and May). Since we have not been running P93 the mutual aid responses with West Side being in our district with responses are creeping up. The compliance period just started so the numbers look a little low.
- E. Health Center - Suzie Talamantes, Health Center Manager  
Ms. Talamantes reviewed the reports for April and May. Dr. Rodriguez was gone in May. The numbers seem to be tracking last year. Karina was helping with the Health Plan who offered an incentive to obtain follow up. She was working with the adolescents. She was reaching patients that we have not seen in a long time or even ever. The plan is willing to hire a Locum to come in and do well child checks and woman well checks all day long. Director Pittson asked about the cost of vaccinations. We are participating in a federal program that provides the vaccines free of charge.
- C. Administration – Karin Hennings, Administrative Director / CEO  
Ms. Hennings updated the Board about the timeline to fill the current Board vacancy. We have received two applications so far. The ads will run in the Irrigator the next two weeks. We will accept applications until the 18<sup>th</sup>. The applications will be given to the ad hoc committee of Director Pittson and Director Robinson. They will select two applicants to invite to the next board meeting on July the 29<sup>th</sup> to be interviewed by the full board. The selection will be made and they will be seated immediately.

We have is or 3-year contract with WIPFI for the auditing services. So, it is time to renew that. Because it has been three years, we also need to send it out for bids. We did a simple RFP. We

sent it out to 19 companies. These companies were companies that Stanislaus County recommended that have worked with Special Districts before.

The Finance Committee will have a special meeting in mid-July to go over the details of the Budget.

**11. Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wednesday, Jul 24  
Finance – Wednesday, Aug 21  
Finance – Wednesday, Sep 25

Board – Monday, Jul 29  
Board – Monday, Aug 26  
Board – Monday, Sep, 30

Adjourn to Closed Session @7:28 pm

**12. Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8      Conference with Real Property Negotiator  
Property: APN 0131-024-007
- B. Gov't Code § 54956.9(b)      Conference with Legal Counsel  
Anticipated litigation or significant  
exposure to litigation: One (1) potential case.
- C. Gov't Code section 54957.6      Conference with Labor Negotiator  
Employee Organization: USW TEMSA Local 12911  
Negotiators:                      David Ritchie, JD, Karin Hennings  
                                                 Paul Willette

**13. Reconvene to Open Session – Report of Closed Session**

Closed session. Directions given to staff. No reportable action.

**14. Adjourn**

Respectfully Submitted,

---

Becky Campo, Board Secretary

Date