

Del Puerto Health Care District

1700 Pacific Parkway, Unit B

Patterson, California

BOARD OF DIRECTORS MINUTER – November 26, 2018

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call**

Directors Present: President, Donna Sesock -Miller

Vice President, Steve Pittson

Treasurer, Anne Stokman

Secretary, Dan Robinson

Director, Harold Hill

Staff Present: Administrative Director/CEO, Karin Hennings

Ambulance Director, Paul Willette

Health Center Manager, Suzie Talamantes

Financial Accounting Manager, Maria Reyes

Clerk of the Board, Cheryle Pickle

District Legal Counsel: Dave Ritchie, Cote Huber, LLP

4. **Reading of the Mission Statement**

“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”

5. **Public Comment Period**

Present: Jennifer West, Patterson Irrigator

Becky Campo

No Comments

6. **Declarations of Conflict:** None

7. **Approval of Agenda**

M/S/C Director Robinson/Director Pittson/To accept the agenda Ayes-Directors, Sesock-Miller, Pittson, Stokman. Hill, Robinson Nays-0

8. **Consent Calendar**

A. * Approve Board Minutes for October 29, 2018

B. * Accept Board Correspondence for November 2018 – (There was none)

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1700 Pacific Parkway, Unit B

Patterson, California

BOARD OF DIRECTORS MINUTER – November 26, 2018

M/S/C Director Hill/Director
Robinson/ to accept the consent
calendar.

Roll Call Vote

Ayes: Directors Sesock-Miller,
Pittson, Hill, Robinson

Nays: None

Abstain: Director Stokman

9. Regular Calendar

A. Update on Appointment to Open Board Member Seat Term 2018-2022

Ms. Hennings reviewed the vacancy. There were ads run in the Irrigator and notification was made on the website as well as the shadow boxes both at the District office and the Health Center. We received one application. The application is included in the Board packet along with certification of her voter's registration.

Director Pittson, as chairman of the committee stated that Ms. Campo had completed the application and provided all requested information. He has known the candidate, as the previous Mayor. He stated that she has excelled in all area of her life. Introduced Ms. Campo.

Ms. Campo was given an opportunity to tell the Board why she wanted to be a Board Member. Ms. Campo stated that she wanted to serve. She saw there was an opening on the board and she felt that the board should be full. She just wants to serve.

Director Pittson said the committee recommended Ms. Campo be accepted.

The Board was given the opportunity to ask questions. It was clarified that the term was a 4- year term. Ms. Campo affirmed that she would be willing to serve for the length of the term.

M/S/C Director Pittson/Anne Stokman/
To fill the Board vacancy by accepting
the application of Ms. Becky Campo.

Roll Call Vote

Ayes; Directors Sesock-Miller, Pittson,
Stokman, Hill, Robinson

Nays: None

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1700 Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTER – November 26, 2018

- B. Accept Financial Report & Warrants for October 2018

The Balance Sheet and Warrants for October 2018 were distributed. The Finance Committee meet this morning. They recommended that the Balance Sheet and Warrants for October 2018 be approved.

M/S/C Director Stokman/Director Sesock-Miller/ To approve the Balance Sheet and Warrants for October 2018.

Roll Call Vote
Ayes: Directors Sesock-Miller, Pittson, Stokman, Hill, Robinson
Nays: None

- C. Designation of Banking Security Officer

Ms. Hennings presented item explaining the need to have a Banking Security Officer since Director Sesock-Miller will be leaving the board and the Board will not assign officers until sometime in the future, presumably in January. A discussion ensued, and it was decided that Director Pittson would be willing to do this. The Bank will need a copy of this Resolution.

M/S/C Director Sesock-Miller/Director Hill/ To accept Director Pittson as the interim designated Banking Security Officer until new offices are assigned. with an expectation this would be through January.

Roll Call Vote
AYES: Directors Sesock-Miller, Pittson, Stokman, Hill, Robinson
Nays: None

10. Reports

- A. Employees for Years of Service and New Hires in October Years

Ambulance:	None	
Health Center:	Yaneth Castillas	3
Administration:	None	

- B. District-wide Community Health Needs Assessment Update – Director Stokman
They had a meeting in November. They reviewed the 2013 Stanislaus County Community Assessment. There is a big difference in how the define the West Side and

Del Puerto Health Care District

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the expectation is that our assessment will give us a much better picture of the community that we serve. Ms. Hennings is working with consultants to get information on what services they can provide. At the next meeting will be discussing the consultants. Board Members are welcome to attend meetings.

- C. Ambulance - Paul Willette
Distributed the Patterson District Ambulance Response Report for October 2018. P 93 continues to increase the number of responses and transports. The of billing was MediCare 33%, MediCal 34%, Commercial Insurance 20%, and Private Pay 13%.
- D. Health Center - Suzie Talamantes
Distributed the Health Center Report for October 2018. Dr. Blythe's numbers for last year included for comparison. Dr. Ray Datta is behind Dr. Blythe's numbers. This explained the decrease in numbers over last year. Has audits next Thursday and Friday with California Department of Health Services and the State. The Health Center is in the process of reassessing staffing. At the Rural Healthcare Conference last month, they realized they were understaffed. The National average is 3.0 MAs per provider. They currently have 1.5. So, we are in the process of recruiting to bring it to 2.0. Working on a patient satisfaction survey.
- E. Administration Update on audit for Fiscal Year End 2018 - Ms. Hennings
Distributed the Administrative Director/CEO Report for November 2018 and a letter from USW and Cole Huber, LLP. To update the Board on the negotiations with the Union. Updated the Board on the Radiology Services search. The Health Center recently ended the Greatest Loser contest. Working on Staff processes and efficiencies, monitoring the CURES system each day for our patients to find any drug problems, and reviewing with Dr. Rodriguez for specific diagnosis.
The ambulance has received the new SUV. Paul and Maria working on the registration. It is a complex system. USCW has written requesting negotiations Our response noted that we are not subject to Federal laws since we are a State Agency. Also, they indicated that the negotiations not binding until their International President signed off, to which we sent a copy of the ground rules for negotiations. We are waiting for their response.
Gave report of Auditor's visit. Everything that was brought up we already knew. They will provide a comprehensive list of the reports needed at the end of the year from the Billing Companies. The State has updated the Accounting Standards for Special Districts, as of August 2018.
We are pleased with the services of the auditors. We are at the end of a three-year contract. They have recently moved a team t the Oakland office. We will try to negotiate to use them in the future,

The cost reports will be completed and submitted on time this year

11. Upcoming Regular Board and Standing Committee Meeting Dates

Discussion was had on future meeting and trainings

Finance – Wednesday, Jan 23
Finance – Wednesday, Feb 20

Board – Monday, Dec 10 (AB1825 Training)
Board – Monday, Jan 07(AB1234 Training)
Board – Monday, Jan 28
Board – Monday, Feb 25

Adjourned to Closed Session 7:34, pm.

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12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*
 - A. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.
13. **Reconvene to Open Session – Report of Closed Session** 7:49 pm
Updated Board Members. Instructions given to staff. No reportable action
14. **Adjourn 7:50, pm**