



BOARD OF DIRECTORS
Becy Campo, President
Luis Avila, Vice-President
Ma Traore, Secretary
Sylvia Ramirez, Treasurer
Reyna Gomez, Director

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS MEETING MINUTES
Monday, April 28, 2025 @ 6:00 PM

1. **Call to order at 6:00 PM** by Director Becky Campo
2. **Pledge of Allegiance**
3. **Roll Call**
 - Director's Present:** Director Becky Campo
Director Luis Avila
Director Anne Stokman
Director Sylvia Ramirez
 - Director's Absent:** Director Ma Traore
 - Staff Present:** CEO, Karin Freese
Ambulance Director, Paul Willette
Clinical Education Manager, Jim Whitworth
Human Resources Manager, Robert Trefault
Health Center Manager, Suzie Benetiz
Health Center Assistant Manager, Jennifer Gurski
Financial Accounting Manager, Maria Reyes-Palad
 - District Legal Council:** Dave Ritchie, Cole Huber, LLP
 - Members of the Public:** Bob Walker, Tim Benefield, Jessica Wilkinson
We have a quorum.
4. **Reading of the District's Vision, Mission, and Value Statements:**
 - Vision: "A locally cultivated, healthier community."*
 - Mission: "To provide, promote, and partner in quality healthcare for all."*
 - Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period – None**
6. **Declarations of Conflict – None**
7. **Approval of Agenda:**
 - Motion: To approve the agenda as presented.**
 - M/S:** Gomez/Avila
 - Ayes:** Campo, Avila, Ramirez, Gomez
 - Nays:** None
 - Abstain:** None
 - Absent:** Traore
 - Motion: Passed**
8. **Consent Calendar*** [*Routine committee reports, minutes, and non-controversial items*]
 - A. * Accept Finance Report and Warrants – March 2025
 - B. * Accept Finance Committee Meeting Minutes – Mar 26, 2025
 - C. * Approve Regular Board Meeting Minutes – Mar 31, 2025

- D. * Accept Written Department Reports – 1. Admin, 2. Ambulance, 3. Health Center, 4. Human Resources.
- E. * Accept FYE 2024 Development Impact Fees Annual Report
- F. * Adopt Policy 2502 Ground Medical Transportation: Uncovered Services

Motion: Approve the Consent Calendar.

M/S: Avila/Ramirez

Ayes: Campo, Avila, Ramirez, Gomez

Nays: None

Abstain: None

Absent: Traore

Motion: Passed-Roll Call Vote

9. Regular Calendar*

- A. **Any Consent calendar items moved to the regular calendar - None.*
- B. Review of candidates and engagement of Healthcare Campus Master Plan Architect
The Building Committee and staff conducted a competitive selection process, including an RFQ, proposal evaluations, and interviews, to choose an architectural firm for planning Del Puerto Health Care District's future campus. After assessing experience, team strength, sustainability, and regional presence, they recommend the top finalist and seek approval for the CEO to negotiate the final contract.

Motion: To authorize the CEO to negotiate and execute a contract NBBJ for healthcare campus master planning services, in an amount not to exceed \$1.20 million.

M/S: Avila/Ramirez

Ayes: Campo, Avila, Ramirez, Gomez

Nays: None

Abstain: None

Absent: Traore

Motion: Passed-Roll Call Vote

- C. Ambulance Capital Expenditure – Purchase replacement ambulance
The District is set to purchase a new ambulance in 2025 as part of its ongoing plan to replace one every two years, using the same model and configuration without any design changes. A letter of intent to purchase the 2025 Ford F450 chassis has already been submitted to Ford, with a \$65,000 deposit scheduled for August 2025 upon delivery of the chassis and liquid springs. The ambulance build will begin in December 2025 and is expected to be completed by Spring 2026. The total cost of the ambulance is \$268,479, which will be presented for board approval in late 2025. As of March 31, 2025, the District's asset replacement fund holds \$1,459,000, from which the ambulance cost will be transferred to Approved Capital Expenses.

Motion: To authorize the CEO to execute a \$268.479.00 purchase contract proposal for a 2025 ambulance, move that amount to Approved Capital Expenses, and plan to send a \$65,000 deposit in August 2025 with the balance due upon delivery which is expected in Spring 2026.

M/S: Ramirez/Gomez

Ayes: Campo, Avila, Ramirez, Gomez

Nays: None

Abstain: None

Absent: Traore

Motion: Passed-Roll Call Vote

D. Review of 2025 Salary and Wage Ranges – Non-Represented Employees- **Information Only**

In accordance with Policy 3403, the proposed salary ranges for Fiscal Year 2025–26 are being submitted for Board review, with final approval expected at the May meeting following evaluation by a third-party compensation consultant. These ranges are based on a recent market analysis, comply with California legal standards, and reflect current mid-market benchmarks for similar roles in comparable healthcare and public sector organizations. Each salary range is set between 85% and 115% of the market median, ensuring a balance of equity and flexibility. The proposal excludes union-represented roles, with any exceptions to be addressed individually. This approach aims to keep the District competitive in hiring and retention, aligning with its broader workforce strategy and organizational values.

10. Correspondence, Announcements, Director Comments, Future Agenda Items

- A. Verbal Report from Attendee(s): Special District Leadership Academy April 2025
- B. NEXUS Study and Development Impact Fee Public Hearing: May 19, 2025 @ 6:00 PM, City of Patterson, Council Chambers, 1 Plaza Cir

11. Recess to Closed Session at 7:10 PM *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Conference with Real Property Negotiations (§ 54956.8)
Property: APN: 048-047-012-000
Agency Negotiators: David Ritchie, Karin Freese
Negotiating Party: Walgreens
Under Negotiation: Land Use Restrictions
- B. Conference with Real Property Negotiations (§ 54956.8)
Property: APN: 048-047-010-000 (15707 S. 9th Street, Patterson)
Agency Negotiators: Karin Freese
Negotiating Party: Gallo Mac Master
Under Negotiation: Purchase
- C. Conference with Real Property Negotiations (§ 54956.8)
Property: APN: 048-047-011-000 (15711 S. 9th Street, Patterson)
Agency Negotiators: Karin Freese
Negotiating Party: Gallo Mac Master
Under Negotiation: Purchase
- D. Conference with Real Property Negotiations (§ 54956.8)
Property: APN: 048-047-002-000 (848 W. Las Palmas Avenue, Patterson)
Agency Negotiators: Karin Freese
Negotiating Party: TBD
Under Negotiation: Purchase
- E. Health & Safety Code 321069(c)(2) District Health Care Trade Secret (i.e., necessary to initiate a new district service or program or add a district health care facility and, if prematurely disclosed, create a substantial probability of depriving the district of a substantial economic benefit).

12. Returned to Open Session at 7:39 PM - Report of Closed Session: No reportable action, directions were given to staff.

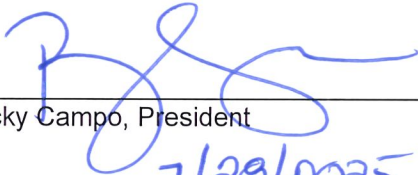
13. Director Correspondence, Comments, Future Agenda Items - None

14. Upcoming Regular Board and Standing Committee Meeting Dates Information

Finance – Wed, May 21 @ 8:00 AM	Board – Mon, May 19 @ 6:00 PM, City Hall
Finance – Wed, Jun 25 @ 8:00 AM	Board – Mon, Jun 30 @ 6:00 PM, City Hall
Finance – Wed, Jul 23 @ 8:00 AM	Board – Mon, Jul 28 @ 6:00 PM, City Hall

15. Adjourned at 7:40 PM.

Respectfully Submitted:



Becky Campo, President

Date Signed 7/28/2025