

DEL PUERTO HEALTH CARE DISTRICT

1700 Keystone Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTES SEPTEMBER 25, 2017

1. CALL TO ORDER / ROLL CALL:

The meeting was called to order at 6:30 PM by Vice President Donna Sesock-Miller.

ROLL CALL

Directors present:

Vice President Donna Sesock-Miller
Treasurer Anne Stokman
Secretary Frank Daras
Director Harold Hill
President Steven Pittson – Arrived at 6:37

Directors absent: None

Staff present: Administrative Director / CEO Karin Hennings
Ambulance Director Paul Willette
Health Center Manager Suzie Talamantes

District Legal Counsel Present: Jason Epperson

Others Present: Medtech Billing Inc.

2. PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

3. PUBLIC COMMENT – None

Ms. Hennings introduced Miriam Talamantes, CEO representing Medtech Billing Services, Inc. Medtech provides billing services for the Health Center. Ms. Hennings invited Medtech to give a presentation of their services to the Board. Ms. Talamantes introduced owner, Mike Wells and Director of Operations, Jennifer Beretta. She provided a brief statement on Medtech staff and operations. She also provided a report outlining the billing procedures required by Del Puerto Health Center. A discussion ensued.

4. ACCEPTANCE OF AGENDA

M/S/C Donna Sesock-Miller, Frank Daras to approve the agenda as presented. Vote 5-0

5. CONSENT CALENDAR*

- A. * Approve Board Meeting Minutes for August 28, 2017
- B. * Approve Finance Committee Special Meeting Minutes August 21, 2017
- C. * Approve Finance Committee Special Meeting Minutes August 30, 2017
- D. * Accept August Financial Reports
- E. * Approve Warrants August
- F. * Accept District Employee Organizational Chart as of August 27, 2017
- G. * Extended Sick Leave (ESL) Policy

M/S/C/ Donna Sesock-Miller, Harold Hill to approve the consent agenda items as presented. Vote 5-0

7. REPORTS

- A. Correspondence: None
- B. Ad Hoc Committees:
 - 1. Board Governance – No Report
 - 2. Westside Health Care Task Force Report – Director Sesock-Miller reported Jeff Rowe, Director of Career and Technical Education from Patterson High School presented information on a new project “Healthcare Career Pathway Program”. The Taskforce is also in reaching out for donations from entity members. Ms. Hennings recommends the District provide a \$300.00 donation. This item will be agendized next meeting for consideration.
- C. Ambulance: Mr. Willette presented the August activity report.
- D. Health Center: Ms. Talamantes presented the August activity report. Discussion ensued.
- E. District Administration: Ms. Hennings reported the following to the Board:
 - Dr. Diana Blythe’s last day working will be November 9, 2017.
 - Contract negotiations are near finalization with Dr. Ray-Datta. It will take approximately 6-10 weeks to obtain CA Medical License creating a gap for a pediatrician provider.
 - Golden Bear Physical Therapy renewed their lease option for 5 years.
 - Stampede CrossFit is still on a month to month lease.
 - West Orthodontist is negotiating their lease renewal with the District. Discussions have included subleasing to other dental providers, the District could elect to expand services to include dental under the Rural Health Clinic certification.
 - IT upgrade is complete at both sites.
 - She attended the ACHD conference earlier this month, and now sits on the ACHD Board of Directors.
 - Lyft’s national programs are partnering with EMS providers and hospitals to return patients to their homes after being treated in the emergency room.
 - The Little Hoover commission came out with a bill that is on the governor’s desk for signature it will give special district’s a simpler process to have representation with their local LAFCO agencies.
 - She gave an overview of the District’s employee retirement plan and said she plans to provide regular reports to the Board on the plans balances and contributions.
 - CSDA is sponsoring a Legislative day’s tour October 10, 2017. Del Puerto Health Care District will be one of the special districts hosting 25 legislative staffers. They are scheduled to spend 3 hours with us. Tour will start at the Ambulance Station and Paul will give demonstrations on various equipment, next stop is to the Health Center where Suzie and Dr. Rodriguez will give a presentation on the services provided, the tour ends at Fire Station 2 where the District will provide lunch and provide an overview of our partnering with the fire department and the oversight PDA provides to their ALS program. The tour allows the District to build relationships with Legislative staff, show how we connect with our community and utilize the public’s funds effectively and efficiently.
 - Staffing update. Cherie Swenson will be out 6-8 weeks on medical leave. Yumi Edwards will be out on medical leave 4-6 weeks. Planning to bring in an experienced person for HR and administrative support during this time.
 - Handed out graphs on staff salaries and benefits.

8. AGENDA ITEMS FOR FUTURE MEETINGS

- Westside Healthcare Taskforce donation

9. CLOSED SESSION

Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.

- A. Gov't Code section 54957.6: Conference with Labor Negotiator
Employee Organization: USW Local 12911
Negotiators: David Ritchie, JD, Karin Hennings
Paul Willette, Cherie Swenson

- B. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007

10. RECONVENE TO OPEN SESSION – REPORT OF CLOSED SESSION

The Board reconvened from Closed Session reporting they discussed closed session items A. and B. direction was given to staff and negotiators.

11. There being no further business; the meeting was adjourned at 9:35 pm

Respectfully Submitted,

 

Frank Daras, Secretary (Date)
Board of Directors

Upcoming Regular Board and Standing Committee Meeting Dates:

- Board – Monday, October 30, 2017
- Board – Monday, November 27, 2017
- Board – December –Discussed
- Finance – Wednesday, October 25, 2017
- Finance – Wednesday, November 22, 2017
- Finance – December –Discussed