1. **Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 8:12 AM

**Other Board Members Present:** Becky Campo, Committee Member

**Other Staff Members Present:** Karin Hennings, Administrative Director/CEO**;** Maria Reyes-Palad, Finance and Accounting Manager; Suzie Talamantes, Health Center Manager and Danae Skinner, Administrative Staff Accountant.

**Staff Member Absent:** Paul Willette, Ambulance Director

1. Public Participation - No comments
2. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo - to accept the agenda as presented.

1. **Finance Report Review**
2. Review for Approval: April 24, 2019 Minutes

M/S/ Anne Stokman/Becky Campo – to accept the minutes for April 24, 2019 as presented.

1. Review Financial Report for April 2019

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

1. Review for Recommendation April 2019 Warrants
Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented

1. Old Business – none
2. New Business
3. FY 2018 Net Income Allocation to Reserve

M/S/C Anne Stokman recommended to take out another $250K from unencumbered cash to cover three (3) month operating reserve. Payment of $250K to Keystone C Loan was also mentioned and proposed. Further discussion will be on the next finance meeting.

M/S/C Becky Campo suggested for establishment of six (6) month operating reserve in the future.

1. 2009 Ambulance Repairs Cost Report

M/S/C Becky Campo/Anne Stokman to table the report and discussion until the next committee meeting. No Action Taken.

1. Ambulance Replacement Schedule

M/S/C Becky Campo/Anne Stokman to table the report and discussion until the next committee meeting. No Action Taken.

1. Accounting and Finance Manager Report
2. Wipfli Billing Detail Report

Karin Hennings reviewed the Wipfli Billing Detail Report and answered all questions regarding it.

Anne Stokman asked for a detailed report and breakdown of the audit cost by department.

1. FY2019-20 Preliminary Budget

Karin Hennings reviewed the Preliminary Budget report and stressed that it was only preliminary and was the overall estimates based on the last 12 months. Budget will be presented with narrative per department.

Information only – No Action Taken.

1. Meeting adjourned – 9:29 AM

Respectfully submitted,

Anne Stokman, Treasurer