

DEL PUERTO HEALTH CARE DISTRICT

1700 Keystone Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTES January 8, 2018

1. **CALL TO ORDER / ROLL CALL:**

The meeting was called to order at 6:30 PM by President Steve Pittson.

ROLL CALL

Directors present: President Steven Pittson
Vice President Donna Sesock-Miller
Treasurer Anne Stokman
Director Harold Hill

Directors absent: Secretary Frank Daras

Staff present: Administrative Director / CEO Karin Hennings
Ambulance Director Paul Willette
Health Center Manager Suzie Talamantes
Human Resource Manager Cherie Swenson
Clerk of the Board Yumi Edwards

District Legal Counsel Present: None

2. **PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

3. **ACCEPTANCE OF AGENDA**

Ms. Hennings requested original item 4. Audit Presentation be moved before the public comment period.
M/S/C Donna Sesock-Miller, Anne Stokman to approve the request as made. Vote 4-0-1 Director Daras Absent

4. **PRESENTATION** – Phone Presentation of FY 2016 Financial Statements. District Finance Auditor, Melanie Mick, CPA; Wipfli, LLP joined the meeting via telephone to present the audit for FY 2016. Ms. Mick advised there were no material concerns or adjustments. She advised she worked well with management and only struggled a bit with reports provided by the billing companies. Director Sesock-Miller asked if a Board should be more concerned with revenues or expenses, Ms. Mick replied to be fiscally responsible both are as important. A discussion ensued.

5. **PUBLIC COMMENT** – Peter Vela addressed the Board stating he wants a hospital in our district and that he has gathered signatures of others who want a hospital in our district. Mr. Vela's mother also addressed the board in Spanish as her son translated. Ms. Vela shared her wishes to have a hospital in the district and provided her personal history as an activist for laborers as well as her history living in our district. Ms. Vela presented the Board with a petition of names supporting a hospital in our district.

6. CONSENT CALENDAR*

Director Sesock-Miller requested to table consent item A. Board Meeting Minutes for November 27, 2017

A. * Approve Board Meeting Minutes for November 27, 2017

This item was tabled

B. * Approve Board Meeting Schedule for calendar Year 2018

M/S/C Donna Sesock-Miller, Anne Stokman to table item A and to approve the consent agenda item B. as presented. Vote 4-0-1 Director Daras Absent

7. REGULAR CALENDAR

A. Employee Recognition for Years of Service and New Hires

Ambulance: 15 years: Dennis Flannery

B. Acceptance of Audited Financial Statements for Fiscal Year End June 30, 2016 as presented in Agenda Item 3 above.

M/S/C Harold Hill, Anne Stokman to accept the Audited Financial Statements for Fiscal Year End June 30, 2016 as presented. Vote 4-0-1 Director Daras Absent

C. Request for Budget Amendment.

Ms. Hennings presented Resolution 2018-01 requesting an increase of \$35,000 in the administration department for temporary staffing. A discussion ensued.

M/S/C Harold Hill, Steve Pittson to approve an increase to budget of \$35,000 for temporary staffing in the administration department. Upon roll call the resolution passed 4-0-1. Director Daras Absent

8. REPORTS

A. Ad Hoc Committees:

1. Legal Counsel Proposal – the Ad-hoc meeting is scheduled for today following the Board Meeting
2. Westside Health Care Task Force Report – Ms. Sesock-Miller stated there was no meeting and handed out the annual calendar to fellow Board members.

B. Ambulance: Mr. Willette presented the November activity report. Discussion ensued.

Mr. Willette also advised the Board of the following:

- Hospital Emergency Rooms are impacted by the flu and are holding up our ambulances
- He is adding unit hours to be staffed by himself and an EMT during peak times
- The nation is experiencing drug shortages for epinephrine, morphine and saline
- He is working on the purchase of a new ambulance and will have proposals for the next meeting. He is also looking to replace the QRV (Quick Response Vehicle)

C. Health Center: Ms. Talamantes presented the November activity report. A discussion ensued. Ms. Talamantes also presented a thank you card from the Health Center staff for the incentive pay received last month and a thank you card from the Medical Student who worked along side of Dr. Rodriguez in December.

D. District Administration: Ms. Hennings reported the following to the Board:

- The District has \$285,000 in mitigation fees available as of December 31st
- The QRV cannot be purchased with mitigation fees

- She is in negotiations with Dr. Goldberg regarding imaging services in the Health Center.
- Pediatrician, Ishani Ray-Datta, MD has received her DEA and California License, she is renewing her Board Certification and is expected to start between mid-February to March
- Pediatric Locum, Dr. Okparra is doing wonderful in the meantime. Staff is working through issues with second locum assigned to the Health Center.
- Meetings for realignment of administration staff duties/positions will be begin this month.

9. AGENDA ITEMS FOR FUTURE MEETINGS

None were noted

10. There being no further business; the meeting was adjourned.

Respectfully Submitted,

Frank Daras, Secretary (Date)
Board of Directors

Upcoming Regular Board and Standing Committee Meeting Dates:

Board – Monday January 29, 2018	Finance – Wednesday, January 24, 2018
Board – Monday February 26, 2018	Finance – Wednesday, February 21, 2018
Board – Monday March 26, 2018	Finance – Wednesday, March 21, 2018