



BOARD OF DIRECTORS MEETING
August 30, 2021 @ 6:30 pm
Via Zoom
Board of Directors Minutes

1. **Call to order** @ 6:31 p.m. by Vice President Becky Campo
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: President, Steve Pittson (Arrived @ 6:32 p.m.)
Vice President, Becky Campo
Secretary, Luis Avilla
Treasurer, Anne Stokman
Director, George Galloway Mac Master

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Accounting Finance Manager, Maria Reyes-Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Russell Fowler from the Office of the Supervisor, Invited the board to attend West Side Health Care Task Force Zoom Meeting on 09/09/2021 @ 3:30 p.m.

Cee Cee Howel

Dr. Jeff Tilton

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

M/S/C To accept the agenda. Director Stokman / Director MacMaster

Ayes: Directors Pittson, Campo, Avilla, Stokman, Mac Master

Nays: None

Abstain: None

Passed

8. **Consent Calendar** * [Routine committee reports, minutes, and non-controversial items]

A. * Approve July 26, 2021, Board Meeting Minutes

B. * Approve July 14, 2021, Special Finance Committee Meeting Minutes

C. * Approve July 21, 2021, Finance Committee Meeting Minutes



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- D. * Review and Approve Finance Report and Warrants for July 2021

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Pittson / Director Mac Master
Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master
Nays: None
Abstains: None
Passed

9. **Regular Calendar**

- A. * Any Consent calendar items moved to regular calendar - None
B. Public Hearing #2 – California Voting Rights Act Election Districting
Hearing started @ 6:37 p.m.

Ms. Hennings introduced Dr. Jeffery Tilton from National Demographics Corporation who did a presentation on Introducing Districting. (Presentation enclosed). At the end Dr. Tilton opened it up for questions from the public.

There were no questions.

Hearing ended at 6:50 p.m.

The Board members had a discussion on how they could make the redistricting process known to the public. Staff will make a front-page link on our website to information about the process and put information on our social media pages.

- C. Ambulance Capital Expense Request – AED Devices

Ms. Hennings explained that Mr. Willette was not at the meeting because he had been deployed to a Strike Team to be an Incident Commander to help with the fires near South Lake Tahoe. He took an ambulance team with him.

Ms. Hennings explained that this was an unbudgeted capital expense request by the Ambulance Department. It is for two AED devices being required by Stanislaus County in anticipation of BLS ambulances. Consideration was given to using the LifePak 15 cardiac monitors, but it was decided that they would be too complicated for BLS use. Therefore, staff is requesting Board approval of \$4,800 for the purchase of 2 AED Units. These will be depreciated over (5) five years.

M/S/C That the Board of Directors approve the capital expenses request for the purchase of (2) two AED Devices with a total amount of \$4,800. /Director Stokman/ Director Avilla
Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master
Nays: None
Abstains: None
Passed by roll call vote



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10. Strategic Planning

A. Board Self-Assessment Review

Ms. Hennings noted that a Board Self-Assessment Questionnaire had been sent to the Board members. She is requesting that each board member reflect on their experience on the board and complete the survey. Return them to the District office by Friday. The results will be compiled and presented at the next Board meeting.

B. Work Session Scheduling

Ms. Hennings presented the calendar for the Strategic Planning process. She reviewed the results of the Survey Monkey the board had completed. The meetings are now scheduled for the morning of October 06 and October 13, 8:30 -11:30 am, with a possible meeting November 03.

C. SWOT Analysis

Ms. Hennings presented a summary of the Swot analysis (see Handout) conducted by each department. The full report will be sent to each board member.

D. Community Health Needs Assessment

The next step is to present to various community groups for feedback on findings.

11. Reports

A. Employee Anniversaries & New Hires

Month

Years

Ambulance:

Raquel Barbosa New

Adrian Gonzalez New

Anthony Hazel New

Amanda Kochel New

Health Center:

Karen Govea New

Gabriella Michel New

Kiabeth Padilla New

Yesenia Rodriquez New

Ms. Hennings announced that Earlene Brianne Silva, a long-time employee of PDA, gave her resignation. She has decided to leave EMS for the now. She will be pursuing a nursing career.

B. District Wide Community Assessment – Director Stokman

Ms. Stokman referred to the information Ms. Hennings gave regarding the Community Presentations.

C. West Side Health Care Task Force - George Galloway Mac Master

Mr. Mac Master referred to the announcement that Russell Fowler made regarding the WSHCTF Meeting.



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- D. **Legislative Advocacy Committee**- Directors Avila and Campo
Director Avila mentioned AB389, Which Ms. Hennings had referenced earlier during the SWOT analysis presentation. Ms. Henning further explained that ACHD is lobbying to make sure Health Care Districts' interest are represented in the bill.
- E. **Ambulance** – Paul Willette, Director of Ambulance Operations
There is the written report that Mr. Willette submitted. Ms. Hennings noted that we are being paid for the Strike Team's time, including Mr. Willette's time as Incident Commander, by CalFire.
- F. **Health Center** - Suzie Benitez, Health Center Manager
There is the written report the Ms. Benitez submitted. Ms. Hennings stated that we are working on obtaining 2 mid-level providers. The Health Center is busy this time of year with lots of children's physicals. We are looking t collaborate with Health Plan of San Joaquin to provide a mid-level on a Saturday to do children's physicals.
- G. **Administration** – Karin Hennings, Administrative Director / CEO
Referred to her written report.

12. **Director Correspondence, Comments, Future Agenda Items** - None

13. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wed, Sept 22, 2021 @ 8:30 AM
Finance – Wed, Oct 20, 2021 @ 3:00 PM
Finance – Nov 2021 – TBD

Board – Mon, Sep 27, 2021 @ 6:30 PM
Board – Mon, Oct 25, 2021 @ 6:30 PM
Board – Mon, Nov 29, 2021 @ 6:30 PM

Adjourned to Closed Session @ 8:08 p.m.

14. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code § 54956.9 Existing Litigation Case CV-21-003566 Stanislaus County
Parente & Parente v. Del Puerto Health Care District

15. **Reconvene to Open Session @ 8:12 p.m. – Report of Closed Session**

No reportable items.

Adjourn @ 8:13 p.m.



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Respectfully Submitted By: _____

Luis Aila, Secretary of the Board

