



BOARD OF DIRECTORS MEETING

April 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** by Vice President Dan Robinson @ 6:31 pm.
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson (arrived @ 6:32 pm)
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo

Directors Absent: Sheree Lustgarten

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Talamantes
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole, Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Alejandra Godinez, Danae Skinner and Ivonne Arcadia.

Ms. Hennings introduced two of our newest employees. She introduced Ivonne Arcadia who is a medical assistant in the Health Center. And Alejandra Godinez is a Human Resources Generalist who will be working at the District Office.

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda**

M/S/C To accept the agenda.
/Director Robinson/ Director Campo/
Ayes: Directors Pittson, Robinson, Stokman, Campo
Nays: None
Abstain: None



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8. Consent Calendar

- A. * Approve Board Minutes for March 25, 2019
- B. * Accept Finance Committee Minutes for February 18, 2019
- C. * Accept Financial Report & Warrants for February and March 2019
- D. * Approve 2019 CAA Stars of Life & Legislative Day Expenditure

M/S/C That the Board of Directors accept the Consent Calendar as presented. /

Director Stokman/ Director Campo

Ayes: Directors, Pittson, Robinson, Stokman, Campo.

Nays: None

Abstain: None

9. Regular Calendar

A. Update for Fiscal Year 2018-19 Budgeted Expenses

Ms. Hennings reviewed the Budget revisions for Fiscal Year 2018-19. She had been asked to present a mid -year budget. She explained each entry and answered questions. The total Expense Budget for FY 2018-19 will increase \$9,975.

M/S/C To approve the updated Budgeted Expenses for Fiscal Year 2018-19/ Director Stokman/ Director Robinson

Ayes: Directors Pittson, Robinson, Stokman, Campo.

Nays: None

Abstains: None

B. FY 2018-19 Capital Expense Requests

Ms. Hennings reviewed the requests for Capital Expenditure by department. These expenditures have been discussed with the finance committee.

The Ambulance Department had requests for a new alert system, lockers (cabinets built), and crew quarters bathroom repairs. The restrooms were originally built in 1996. There has been leakage below the shower pan. The flooring is ceramic tiles with cracks. There is no storage or benches to use when changing. We would like to install vanities for a place to store things and benches to use when getting dressed and provide some privacy. The shower floor is slippery.



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The alert system is not in working order. Need lights that would turn on so the crew can see when a call comes in the night. Metal lockers were researched before and they received a quote of \$15,000 without shipping. We can have them built for about \$7,500. Basically, the improvements are to make the crew quarters livable.

The Health Center requested four (4) desktop PCs including monitors and keyboards. The computers were installed in 2012 and are past their useful lives. They also requested four (4) Fujitsu ScanSnap 1X-1500 scanners. These are used with the Electronic medical record.

The Administration department needs two (2) desktop PCs with monitors and keyboards. We replaced 2 a year ago and we need to replace one and add one for the new position in the Human Resources department.

The total Capital Budget Request is \$48,700.

Director Campo recommended that as much of the work/product as possible be done by local business entities.

M/S/C To approve the Ambulance, Health Center and Administration Capital Expenditure request as presented. / Director Robinson/ Director Stokman
Ayes: Directors Pittson, Robinson, Stokman, Campo.
Nays: None
Abstain: None

10. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>April</u>	<u>Years</u>
	Health Center:	Rosalina Arevalo	2
		Maryanne Barajas	4
		Melanie Quezada	3
		Ivonne Acadia	New
	Administration	Alejandra Godinez	New

B. District Wide Community Assessment – Director Stokman

Director Stokman reported that by the next Board meeting she should have a proposal from a consultant to conduct the Community Assessment.



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- C. West Side Health Care Task Force - Director Lustgarten – Absent
- D. Ambulance – Paul Willette, Director of Ambulance Operations

Mr. Willette reviewed the monthly report. There was an uptake in calls for the month. He reviewed the number of transports in and out of district. The compliance numbers are good. He reviewed the payor mix.

Spartan took place at the end of March. At the Spartan races there were 20 patient contacts (above first aid) treated and 4 transported.

The Stars of Life ceremony was in Sacramento a week ago. Two (2) of our people were recognized. They had meetings at the Capital and met with legislators. We had the opportunity to tell the Legislators about the ambulance industry and inform them how the Ambulance works, what services we provide, and how We received reimbursement. We informed them that we do not receive payment for services provided, only transports. The legislators were surprised.

There is a possible Bill in the Legislature to cover the 100% Of expenses with Medical.

The Board expressed an interest in being invited to this in the future.

- E. Health Center - Suzie Talamantes, Health Center Manager

Ms. Talamantes reported that there was an increase last month over last year. 1401 Visits for the month. There were 101 new patients.

She stated that we are revisiting X-Ray. She happened upon a provider who was talking to her sister about opening a Radiology office in Los Banos at Apex. She inquired about an office in Patterson. His name is Dr. Atwal, he is from Ceres. He is a young doctor. The director at Mark Twain. He has his degree in business. He came by and visited the Health Center and indicated that he would be very interested. They have remained in contact and it is looking very promising. He said he would be available to do marketing to the other physician's offices and Dr. Rodriguez volunteered to go with him. There was discussion about whether Dr. Rodriguez would be an asset or liability. Dr. Atwal will be coming to the June Board of Directors meeting. We would hire the Tech. He would provide the equipment and readings. The business is called Radiologica. We will provide the services to the community.

There is one number on the report of same day appointment for peds that is wrong . She will provide a corrected report.



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Every 15 Minutes was also done this month. The Ambulance and the Health Care Center participated. The Health Care Center functioned as the Morgue.

F. Administration – Karin Hennings, Administrative Director / CEO

Ms. Hennings reported that Dr. Rodriguez, Ms. Talamantes and herself attended a Greenway Exchange meeting to discuss their new product. Greenway had indicated that they are no longer going to support the EMR product that we use and suggested that we change to their new online program. We learned that the new product is not quite ready. We have time to look.

We will most likely go with a web-based system but may choose another vendor. Greenway is not in the top of the listings of vendors we will start looking for a system with usability that works for our providers. It most likely will be a one (1) year project.

Ms. Hennings addressed the AllCare CVMG dispute that is happening in the local insurance market. Allcare has an Quality Incentive that that they pay to providers on an annual bases. This helps them with HEDIS measures and compliance issues. This represents about \$8-12,000. bonus for Dr. Rodriguez. However, it represents a much more sizable bonus to many other providers in the community. They announced that they wanted the providers to sign a contract that would prevent signing with CVMG to treat their members. CVMG is suing AllCare.

Our position is that as a Rural Health Care Provider and as a District we cannot refuse service patients based on their ability to pay, therefore: we will not sign a contract that limits our ability to treat patients. No action necessary. Just wanted to inform the Board in case they saw something in the local papers.

11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, May 22 (8:00am)

Finance – Wednesday, Jun 19 (8:00am)

Finance – Wednesday, Jul 24 (8:00am)

Board – Monday, May 27 No Meeting (Holiday)

Board – Monday, Jun 24

Board – Monday, Jul, 29



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Adjourn to Closed Session @7:28 pm

1. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007

- B. Gov't Code § 54956.9(b) Conference with Legal Counsel
Anticipated litigation or significant
exposure to litigation: One (1) potential case.

- C. Gov't Code section 54957.6 Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: David Ritchie, JD, Karin Hennings
Paul Willette

2. **Reconvene to Open Session – Report of Closed Session**

Direction Given to Staff: No decisions or actions taken.

Ms. Hennings announced a Meeting presented by LAFCO in Modesto (Flyer given)
On Best Practices workshop. It will be held June 19. The flyer is designed so that you can turn it
into Cheryle (or call Cheryle) so that she can reserve spaces for us. We would like for all Board
Members to attend.

3. **Adjourn**

Respectfully Submitted,

_____ Date _____
Becky Campo, Secretary, Board of Directors