

**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street - Patterson, California 95363**  
**FINANCE MEETING**  
**MINUTES December 15, 2021**

1. **Call to order/Attendance**  
The meeting was called to order by Anne Stokman, Committee Chair, 1:05 PM  
**Other Board Members Present:** Becky Campo, Committee Member  
**Staff Members Present:** Karin Hennings, Administrative Director/CEO; Paul Willette, Ambulance Director; Maria Reyes-Palad, Financial Accounting Manager; and Danae Skinner, Administrative Staff Accountant.
2. **Public Participation** – there were no comments  
**Present:** Sandra Wheeler, Stifel Investment Services
3. **Acceptance of Agenda**  
M/S/C Becky Campo/Anne Stokman to accept the agenda as presented.
4. **Presentation by Chandler Asset Management, Don Penner**
  - A. Sandra Wheeler, Stifel Investment Services presented a sample investment portfolio for Special Districts and answered all questions.  
Information Only – No Action
5. **Finance Report Review**
  - A. Review for Approval: November 17, 2021 Finance Meeting Minutes  
M/S/C Becky Campo/Anne Stokman to accept the minutes for October 27, 2021 as presented.
  - B. Review Financial Reports for November 2021  
Maria Reyes-Palad reviewed the Financial Reports for November 2021 and answered all questions regarding the reports.  
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Preliminary Financial Reports as presented.
  - C. Review for Recommendation November 2021 Warrants  
Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.  
M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.
5. **Old Business – NONE**
6. **New Business**
  - A. Statement of Investment Policy Review  
Tabled until January committee meeting
  - B. Investment Advisor Search  
Committee would like an actual proposal from Sandra Wheeler with the LAIF account as part of the strategy. The committee also wanted to know how early withdrawals are treated i.e. whether there were penalties.  
No Action Taken
7. **Accounting and Finance Manager Report**
  - A. Update on COVID19 Stimulus P&L  
Information Only – No Action Taken

- B.** Set Schedule for Committee Review of Account Reconciliations  
Anne Stokman to review the Account Reconciliations next week at the office.

**Next meeting – January 19, 2022 at 8:15 AM**

**Meeting adjourned – 2:22 PM**

Respectfully submitted,

A handwritten signature in black ink that reads "Anne Stokman". The signature is written in a cursive, flowing style.

Anne Stokman, Treasurer