



**BOARD OF DIRECTORS**  
*Luis Avila, President*  
*Becky Campo, Vice-President*  
*Timothy Benefield, Secretary*  
*Anne Stokman, RN, Treasurer*  
*(Vacant), Director*

PO Box 187, Patterson, CA 95363  
Phone (209) 892-8781 Fax (209) 892-3755

## **BOARD OF DIRECTORS SPECIAL MEETING**

**Monday, December 11, 2023 @ 6:00 pm**

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period; however, California law prohibits the Board from acting on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes. Depending on the number of persons wishing to speak, speaking time may be reduced to allow all public members to address the Board. Public comments must be addressed to the board through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings, and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the Board President announces the item. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period.

**BOARD AGENDAS AND MINUTES:** Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meetings>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meetings>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please arrange for an interpreter, if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode to not disturb District business during the meeting.

**DEL PUERTO HEALTH CARE DISTRICT**

**Board of Directors **Special Meeting****

Monday, December 11, 2023 @ 6:00 pm

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading the Vision, Mission, and Value Statements**  
*Vision: "A locally cultivated, healthier community."  
Mission: "To provide, promote, and partner in quality healthcare for all."  
Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on the agenda are made when the Board considers each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or act on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**  
*[\*Directors may request moving any consent calendar item to the regular calendar or change the order of the agenda items.]*
8. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
  - A. \*Accept Finance Committee Minutes – September 20, 2023
  - B. \*Approve Financial Report – September 30, 2023
  - C. \*Approve Financial Report – October 31, 2023
  - D. \*Approve Regular Board Meeting Minutes – October 30, 2023
9. **\*\*Regular Calendar**
  - A. \*Any Consent Calendar items moved to the Regular Calendar **Action**
  - B. FYE 2023 Audit Presentation by Wipfli and Acceptance by Board **Action**
  - C. Resolution 2023-19 - Recognition of Cheryle Pickle **Action**
10. **Strategic Planning**
  - A. Board Self-Assessment Review of Results Follow-up
  - B. FY 2023-24 Next 90 Days Update (attached)
11. **Verbal Reports**

A. <u>Employee Anniversaries &amp; New Hires</u>	<u>November</u>	<u>Years</u>
Ambulance	Paul Rodriguez	3
	Mario Villanueva	1
	Joseph Galindo	New
Health Center	Tina Uanrachawong	13
	Marisol Cervantes	1
	Robertina Aguilar	1
B. Election Candidates Update – March 2024		
12. **Written Reports** (Directors may raise any questions they have)
  - A. Ambulance – Mr. Willette
  - B. Health Center – Ms. Benitez
  - C. Administration – Ms. Freese
  - D. Legislative Update – Director Avila and Ms. Freese

**DEL PUERTO HEALTH CARE DISTRICT**

**Board of Directors **Special Meeting****

Monday, December 11, 2023 @ 6:00 pm

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

13. **Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*

A. Gov't Code section 54956.8

Conference with Real Property Negotiator  
Property: APN 0131-024-008

B. Gov't Code section 54957.6

Conference with Labor Negotiator  
Employee Organization: USW TEMSA Local 12911  
Negotiators: David Ritchie, JD, Karin Freese  
Paul Willette

14. **Reconvene to Open Session – Report of Closed Session**

15. **Director Correspondence, Comments, Future Agenda Items**

**Information**

16. **Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – TBD

Board – Dec (see request above)

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Board – Jan 08, 2024 @ 6:00 PM

Finance – Wed, Jan 24, 2024 @ 8:30 AM

Board – Mon, Jan 29, 2024 @ 6:00 PM

17. **Adjourn**



**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street, Patterson, CA 95363**  
**FINANCE MEETING**  
**MINUTES September 20, 2023**

**1. Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 8:40 AM

**Other Board Members Present:** Becky Campo, Committee Member

**Staff Members Present:** Karin Freese, Administrative Director/CEO.

**2. Public Participation – there were no comments.**

**3. Acceptance of Agenda**

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

**4. Finance Report Review**

**A. Review for Approval: August 23, 2023 Finance Meeting Minutes**

M/S/C Becky Campo/Anne Stokman to accept the minutes for August 23, 2023, as presented.

**B. Review Financial Reports for July 2023**

Karin Freese reviewed the Financial Reports for July 2023 and answered all questions regarding the reports.

M/S/C M/S/C Anne Stokman/Becky Campo to recommend that the Board accept the July 2023 Financial Reports as presented.

**C. Review for Recommendation July 2023 Warrants**

Karin Freese reviewed the report and answered all questions regarding the Warrants.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.

**D. Review Financial Reports for August 2023**

Karin Freese reviewed the Financial Reports for August 2023 and answered all questions regarding the reports.

M/S/C M/S/C Becky Campo/Anne Stokman to recommend that the Board accept the August 2023 Financial Reports as presented.

**E. Review for Recommendation August 2023 Warrants**

Karin Freese reviewed the report and answered all questions regarding the Warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Warrants as presented.

**5. Old Business**

**A. FY 2023-24 Budget Revision Item - 2023 Nexus Study**

Karin Freese reviewed the FY 2023-24 Budget Revision Regarding the 2023 Nexus Study and answered all questions. The committee asked if the expenses are divided among each department and if mitigation fees could be used to pay this expense. They suggest that the expense be optimized to match expense reports.

Information Only – No Action Taken.

**6. New Business**

**A. Underwriter Firm Contract Update**

The committee asked that the staff present to the Board as a consent calendar item at the next Board meeting. Information Only – No Action Taken.

**B. Mitigation Fund Balance Reconciliation**

The committee asked that the staff present a report to the Board with program details. Information Only – No Action Taken.

**7. Accounting and Finance Manager Report**

**A. Asset Replacement Fund Update 2023**

Karin Freese reviewed the Asset Replacement Fund update and answered all questions regarding the report. Information Only – No Action Taken.

**DEL PUERTO HEALTH CARE DISTRICT  
875 E Street, Patterson, CA 95363  
FINANCE MEETING  
MINUTES September 20, 2023**

**B. E Street Land & Building Details**

Karin Freese reviewed the E Street Land & Building Details and answered all questions regarding the report. The Committee asked that a Reserve Sub Account for the construction account be placed under Unrestricted Cash.

Information Only – No Action Taken.

**C. Set Schedule for Committee Review of Account Reconciliations**

Becky Campo reviewed the Account Reconciliations after the meeting.

**8. Meeting adjourned – 9:50 AM**

**Next Meeting: 8:15 AM**

Respectfully submitted,

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Anne Stokman, Treasurer

DRAFT

Del Puerto Health Care District  
**Balance Sheet**  
As of September 30, 2023

	Sep 30, 23	Aug 31, 23	% Change	Sep 30, 22	% Change	Notes
<b>ASSETS</b>						
101.000 · Cash and cash equivalents						
101.011 · TCB-Operating Checking 1739	888,411	959,806	(7%)	1,098,508	(19%)	
101.012 · TCB-Payroll Account 2999	63,546	21,254	199%	32,049	98%	
101.013 · TCB-Money Market 4168	10,003	10,003		10,002		
101.015 · TCB - Keystone C 8641	333,107	321,777	4%	211,244	58%	
101.016 · TCB-HC Billing Dept Acct 7262	3,566	71,382	(95%)	3,535	1%	
101.017 · TCB-Ambulance Fund 1041	3,043	2,694	13%	2,547	19%	
Total 101.010 · Tri Counties Bank	1,301,676	1,386,916	(6%)	1,357,885	(4%)	
101.030 · Petty Cash in District Office	340	340		340		
101.040 · US Bank Athena Accounts						
101.041 · US Bank-Athena/Rodriguez#4750	27,147	9,460	187%	9,343	191%	
101.042 · US Bank HC-Athena Acct#8662	33,951	198	17,047%	26,666	27%	
Total 101.040 · US Bank Athena Accounts	61,098	9,658	533%	36,009	70%	
101.090 · LAIF-Local Agency Invmt Fnd0002	512,788	512,788		502,731	2%	
Total 101.000 · Cash and cash equivalents	1,875,902	1,909,702	(2%)	1,896,965	(1%)	
103.000 · Restricted Funds						
103.100 · TCB-USDA Debt Reserve 7237	122,942	122,940		122,918		
Total 103.000 · Restricted Funds	122,942	122,940		122,918		
105.000 · BMO Bank Acct#xxx7068	148,644	148,642		148,629		
108.000 · Stifel Investments #52315547	766,347	766,347		760,718	1%	
109.000 · CLASS Investment						
109.001 · DPHCD Prime Fund Account	653,419	810,325	(19%)		100%	
109.002 · Building Project Fund	160,553		100%		100%	
Total 109.000 · CLASS Investment	813,972	810,325	0%		100%	
Total Checking/Savings	3,727,807	3,757,956	(1%)	2,929,230	27%	
Accounts Receivable						
121.100 · Ambulance						
121.101 · AMB Accts Receivable	1,026,179	1,100,881	(7%)	759,146	35%	
121.102 · AMB Allowance for Doubtful	(779,896)	(836,670)	7%	(576,951)	(35%)	
Total 121.100 · Ambulance	246,283	264,211	(7%)	182,195	35%	
121.300 · Health Center						
121.301 · HC Accts Receivable	301,269	301,269			100%	
121.302 · HC Accts Receivable - Athena	613,124	631,376	(3%)	148,902	312%	
121.305 · HC Allowance for Doubtful	(72,962)	(75,134)	3%	(17,719)	(312%)	
121.306 · Posted/Unposted Payments	27,942	33,128	(16%)		100%	
Total 121.300 · Health Center	869,373	890,639	(2%)	131,183	563%	
Total 121.000 · Patient Accounts - Net	1,115,656	1,154,850	(3%)	313,378	256%	
123.000 · Keystone C Accts Rec	471	(820)	157%	(3,934)	112%	
125.000 · Other Accounts Receivable	2,129	77	2,665%	1,577	35%	
Total 126.000 · Government Reimbursements	59,152	59,152		59,952	(1%)	
Total Accounts Receivable	1,177,408	1,213,259	(3%)	370,973	217%	
Other Current Assets						
131.000 · Deposits in Transit		(232)	100%	293	(100%)	
133.000 · Accrued Tax & Fee Receivables	464,283	309,522	50%	430,724	8%	
134.000 · Lease Receivable - Current	82,917	82,917		83,583	(1%)	
135.000 · Medical Supply Inventory	64,747	64,747		49,418	31%	
136.000 · Prepays	111,935	123,087	(9%)	106,553	5%	
Total Other Current Assets	723,882	580,041	25%	670,535	8%	
Total Current Assets	5,629,097	5,551,256	1%	3,970,738	42%	

Del Puerto Health Care District  
**Balance Sheet**  
As of September 30, 2023

	Sep 30, 23	Aug 31, 23	% Change	Sep 30, 22	% Change	Notes
Fixed Assets						
151.000 · Capital assets						
151.150 · Land						
151.152 · E Street Land	427,630	427,630		427,630		
151.153 · Keystone B Land	162,914	162,914		162,914		
151.156 · Keystone C Land	148,000	148,000		148,000		
<b>Total 151.150 · Land</b>	<b>738,544</b>	<b>738,544</b>		<b>738,544</b>		
151.160 · Buildings & Improvements						
151.161 · E St Building	815,861	815,861		815,861		
151.162 · AMB Building & Improvement	55,777	55,777		9,456	490%	
151.163 · Keystone B Ext Bldg	901,410	901,410		901,410		
151.165 · Keystone B Improvements	1,463,428	1,463,428		1,460,848	0%	
151.167 · Keystone C Bldg	1,858,501	1,858,501		1,858,501		
<b>Total 151.160 · Buildings &amp; Improvements</b>	<b>5,094,977</b>	<b>5,094,977</b>		<b>5,046,076</b>	<b>1%</b>	
151.170 · Equipment						
151.171 · District Office Equipment	56,558	56,558		39,625	43%	
151.172 · Ambulance Equipment	1,372,359	1,372,359		1,512,959	(9%)	
151.173 · Health Center Equipment	400,685	400,685		325,974	23%	
<b>Total 151.170 · Equipment</b>	<b>1,829,602</b>	<b>1,829,602</b>		<b>1,878,558</b>	<b>(3%)</b>	
151.180 · Construction Work-in-Progress						
151.182 · E Street Building	93,866	63,592	48%	1,829	5,032%	
151.18a · AMB Bldg Camera Installation				3,253	(100%)	
151.18b · AMB Driver Video Monitoring Sys	18,994	18,994		7,122	167%	
151.18c · 2023 Ambulance	3,757	3,757			100%	
<b>Total 151.180 · Construction Work-in-Progress</b>	<b>116,617</b>	<b>86,343</b>	<b>35%</b>	<b>12,204</b>	<b>856%</b>	
151.190 · Other Capital Assets						
151.191 · Electronic Med. Record Software	1,793	1,793		1,793		
151.190 · Other Capital Assets - Other	25,305	25,305		25,305		
<b>Total 151.190 · Other Capital Assets</b>	<b>27,098</b>	<b>27,098</b>		<b>27,098</b>		
151.200 · Accumulated Depreciation	(2,860,076)	(2,830,120)	(1%)	(2,648,502)	(8%)	
<b>Total 151.000 · Capital assets</b>	<b>4,946,762</b>	<b>4,946,444</b>		<b>5,053,978</b>	<b>(2%)</b>	
<b>Total Fixed Assets</b>	<b>4,946,762</b>	<b>4,946,444</b>		<b>5,053,978</b>	<b>(2%)</b>	
Other Assets						
150.000 · Lease Receivable - Non Current	273,263	273,263		327,809	(17%)	
<b>Total Other Assets</b>	<b>273,263</b>	<b>273,263</b>		<b>327,809</b>	<b>(17%)</b>	
<b>TOTAL ASSETS</b>	<b>10,849,122</b>	<b>10,770,963</b>	<b>1%</b>	<b>9,352,525</b>	<b>16%</b>	
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Total Accounts Payable	97,410	110,190	(12%)	86,786	12%	
Total Credit Cards	1,227	106	1,058%	1,192	3%	
Other Current Liabilities						
252.000 · AMB Account Overpayments	(1,690)		(100%)	510	(431%)	
253.000 · Accrued Payroll Liabilities	342,806	271,719	26%	246,031	39%	
253.280 · COBRA Premium Payable				298	(100%)	
254.000 · Current Loan Payable	68,096	68,096		65,436	4%	
257.000 · Keystone C CAM	830	705	18%	343	142%	
257.500 · Keystone C Security Deposit	5,000	5,000		5,000		
<b>Total Other Current Liabilities</b>	<b>415,042</b>	<b>345,520</b>	<b>20%</b>	<b>317,618</b>	<b>31%</b>	



Del Puerto Health Care District  
**Balance Sheet**  
As of September 30, 2023

	Sep 30, 23	Aug 31, 23	% Change	Sep 30, 22	% Change	Notes
Total Current Liabilities	513,679	455,816	13%	405,596	27%	
Long Term Liabilities						
270.000 · Deferred Inflows - Leases	356,180	356,180		411,392	(13%)	
290.010 · USDA Loan - 1700 Keystone B	1,353,882	1,359,395	(0%)	1,422,594	(5%)	
Total Long Term Liabilities	1,710,062	1,715,575	(0%)	1,833,986	(7%)	
Total Liabilities	2,223,741	2,171,391	2%	2,239,582	(1%)	
Equity						
350.000 · Unrestricted Assets	2,705,771	2,705,771		2,028,461	33%	
360.000 · Assigned Fund Balance						
360.030 · Asset Replacement Fund						
360.031 · Approved Capital Expenses	361,490	361,490		159,117	127%	
360.030 · Asset Replacement Fund - Other	783,726	783,726		428,885	83%	
Total 360.030 · Asset Replacement Fund	1,145,216	1,145,216		588,002	95%	
360.070 · Operating Cash Reserve	1,491,000	1,491,000		1,416,000	5%	
Total 360.000 · Assigned Fund Balance	2,636,216	2,636,216		2,004,002	32%	
370.000 · Restricted Fund Balance						
370.010 · Mitigation Fees	255,702	255,702		122,150	109%	
370.050 · Restricted for Debt Service	120,720	120,720		120,720		
370.070 · Building Project Reserve	80,000	80,000			100%	
Total 370.000 · Restricted Fund Balance	456,422	456,422		242,870	88%	
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	334,211	308,402	8%	344,848	(3%)	YTD Overall result
Total Equity	8,625,382	8,599,573	0%	7,112,943	21%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,849,123</b>	<b>10,770,964</b>	<b>1%</b>	<b>9,352,525</b>	<b>16%</b>	

	Sep 30, 23	Aug 31, 23
<b>Month End Cash Balance</b>	3,727,807	3,757,956
101.015 - TCB Keystone C 8641	(333,107)	(321,777)
103.100 - TCB USDA Debt Reserve 7237	(122,942)	(122,940)
370.010 - Mitigation Fees	(255,702)	(255,702)
360.030 - Asset Replacement Fund	(1,145,216)	(1,145,216)
AP & Payroll Liabilities	(441,443)	(382,015)
<b>UNENCUMBERED CASH</b>	<b>1,429,397</b>	<b>1,530,306</b>
Percent of Operating Reserve	96%	103%
360.070 - Operating Reserve	1,491,000	1,491,000

Del Puerto Health Care District  
YTD by Class  
July through September 2023

	Total 00 Tax Revenue		Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL			
	Jul - Sep 23	Budget FY23-24	Jul - Sep 23	Budget FY23-24	Budget FY23-24	Jul - Sep 23	Budget FY23-24	Budget FY23-24	Jul - Sep 23	Budget FY23-24	Budget FY23-24	Jul - Sep 23	Budget FY23-24	Budget FY23-24	Jul - Sep 23	Budget FY23-24	Budget FY23-24	
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue						2,826,588	2,586,669	10,346,675	1,079,963	868,122	3,472,486				3,906,551	3,454,791	13,819,161	
403.000 · Adjustments						(1,633,198)	(1,689,435)	(6,757,739)	(248,769)	(70,769)	(283,076)				(1,881,967)	(1,760,204)	(7,040,815)	
405.000 · Bad Debt						(262,739)	(190,278)	(761,111)	(5,121)						(267,860)	(190,278)	(761,111)	
407.000 · Other Income				750	3,000	400	1,425	5,700	1,175	2,500	10,000				1,575	4,675	18,700	
Total Income				750	3,000	931,050	708,381	2,833,525	827,248	799,853	3,199,410				1,758,298	1,508,984	6,035,935	
Gross Profit				750	3,000	931,050	708,381	2,833,525	827,248	799,853	3,199,410				1,758,298	1,508,984	6,035,935	
Expense																		
601.000 · Salaries & Wages			137,815	125,164	500,829	424,821	408,671	1,623,442	352,563	358,745	1,434,969				915,199	892,580	3,559,240	
602.000 · Employee Benefits			33,218	34,083	138,228	96,413	104,001	416,207	95,956	104,939	419,925				225,587	243,023	974,360	
603.000 · Professional Fees			9,950	3,750	49,000	14,878	13,218	52,874	104,515	107,138	411,920				129,343	124,106	513,794	
604.000 · Purchased Services			4,012	10,799	16,885	63,866	66,471	277,884	86,491	96,198	384,793				154,369	173,468	679,562	
605.000 · Supplies			1,212	2,063	8,258	20,526	22,709	90,837	25,497	23,601	94,404				47,235	48,373	193,499	
606.000 · Utilities			2,029	1,928	7,708	6,501	5,862	23,447	11,210	11,570	46,279				19,740	19,360	77,434	
607.000 · Rental and Lease			61	75	300				608	608	2,430				669	683	2,730	
608.000 · Insurance Coverages			14,183	10,079	40,317	58,455	61,015	244,060	39,736	31,856	127,426				112,374	102,950	411,803	
609.000 · Maintenance & Repairs			257	605	2,418	17,122	20,915	83,660	7,448	8,345	33,381				24,827	29,865	119,459	
610.000 · Depreciation and Amortization			5,864	4,743	18,963	48,276	47,393	189,570	24,345	22,677	90,708	11,964	11,899	47,597	90,449	86,712	346,838	
611.000 · Other operating expenses		25,756	16,636	18,807	75,064	155,899	147,510	480,983	29,030	27,933	105,554				201,565	194,250	687,357	
699.999 · Condensed Item Adj. Expense																		
Total Expense		25,756	225,237	212,096	857,970	906,757	897,765	3,482,964	777,399	793,610	3,151,789	11,964	11,899	47,597	1,921,357	1,915,370	7,566,076	
Net Ordinary Income		(25,756)	(225,237)	(211,346)	(854,970)	24,293	(189,384)	(649,439)	49,849	6,243	47,621	(11,964)	(11,899)	(47,597)	(163,059)	(406,386)	(1,530,141)	
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	402,432	402,433	1,609,732			61,851	61,852	247,409							464,283	464,285	1,857,141	
703.000 · Investment Income				15,179	10,001	40,000	0			0					15,179	10,001	40,000	
704.000 · Interest Expense									(13,545)	(13,198)	(52,792)				(13,545)	(13,198)	(52,792)	
705.000 · Tenant Revenue												34,908	29,239	116,956	34,908	29,239	116,956	
710.000 · Misc Other Income										950	3,800				950	3,800		
Total Other Income	402,432	402,433	1,609,732	15,179	10,001	40,000	61,851	61,852	247,409	(13,544)	(12,248)	(48,992)	34,908	29,239	116,956	500,826	491,277	1,965,105
Other Expense																		
802.000 · Keystone District Expense												3,558	4,484	17,936	3,558	4,484	17,936	
810.000 · Misc Other Expense																	17,936	
Total Other Expense									0			3,558	4,484	17,936	3,558	4,484	17,936	
Net Other Income	402,432	402,433	1,609,732	15,179	10,001	40,000	61,851	61,852	247,409	(13,544)	(12,248)	(48,992)	31,350	24,755	99,020	497,268	486,793	1,947,169
Net Income	402,432	402,433	1,583,976	(210,058)	(201,345)	(814,970)	86,144	(127,532)	(402,030)	36,305	(6,005)	(1,371)	19,386	12,856	51,423	334,209	80,407	417,028
699.999 · Condensed Item Adj. Expense				(211,723)	(201,623)	(806,492)	105,861	100,812	403,246	105,861	100,812	403,246						
NET after Admin Cost	402,432	402,433	1,583,976	1,665	278	(8,478)	(19,717)	(228,344)	(805,276)	(69,556)	(106,817)	(404,617)	19,386	12,856	51,423	334,209	80,407	417,028

## Del Puerto Health Care District Entire District vs Previous Months September 2023

	Sep 23	Aug 23	Sep 22
Ordinary Income/Expense			
Income			
401.000 · Gross Patient Service Revenue			
401.01a · Ambulance Revenue			
401.010 · AMB Ambulance Services	843,741	933,391	839,458
Total 401.01a · Ambulance Revenue	843,741	933,391	839,458
401.02a · Health Center Revenue			
401.020 · Health Center Services	287,895	298,345	162,221
401.041 · HC Capitation Payments	26,853	50,868	40,466
Total 401.02a · Health Center Revenue	314,748	349,213	202,687
Total 401.000 · Gross Patient Service Revenue	1,158,489	1,282,604	1,042,145
403.000 · Adjustments			
403.100 · Contractual Adjustments			
403.010 · AMB Adjustments			
403.011 · AMB Revenue Adjustments	1,237	(2,320)	(761)
403.012 · AMB GEMT QAF Add-on Pymt		2,019	221
403.015 · AMB Contractual Allowances	(542,101)	(465,449)	(601,347)
Total 403.010 · AMB Adjustments	(540,864)	(465,750)	(601,887)
403.020 · HC Adjustments			
403.027 · HC Revenue Adjustments	(33,128)	65,377	
403.030 · HC Contractual Allowances	(84,456)	(110,679)	
407.010 · Prospective Pymt Sys Settlement			59,952
Total 403.020 · HC Adjustments	(117,584)	(45,302)	59,952
Total 403.100 · Contractual Adjustments	(658,448)	(511,052)	(541,935)
Total 403.000 · Adjustments	(658,448)	(511,052)	(541,935)
405.000 · Bad Debt			
405.010 · AMB Write-offs			
405.011 · AMB Allowance for Doubtful	56,774	(40,758)	(18,476)
405.012 · AMB Rcvd from Written Off Accts	1,321	20,603	7,914
405.013 · AMB Bad Debt	(97,571)	(30,582)	(53,284)
Total 405.010 · AMB Write-offs	(39,476)	(50,737)	(63,846)
405.020 · HC Write-offs			
405.021 · HC Allowance for Doubtful	2,172	6,467	(1,571)
Total 405.020 · HC Write-offs	2,172	6,467	(1,571)
Total 405.000 · Bad Debt	(37,304)	(44,270)	(65,417)
407.000 · Other Income			
407.040 · Community Education Classes	345		
407.000 · Other Income - Other	405	475	860
Total 407.000 · Other Income	750	475	860
Total Income	463,487	727,757	435,653
Gross Profit	463,487	727,757	435,653
Expense			
Total 601.000 · Salaries & Wages	292,400	322,127	256,631
602.000 · Employee Benefits			
602.020 · Health Ins			
602.021 · Life Insurance and AD&D	374	437	437
602.022 · Dental Insurance	2,423	2,545	2,995
602.023 · Vision Insurance	449	472	561
602.024 · Medical Insurance	32,146	33,249	36,286

## Del Puerto Health Care District Entire District vs Previous Months September 2023

	Sep 23	Aug 23	Sep 22
Total 602.020 · Health Ins	35,392	36,703	40,279
602.040 · Retirement			
602.041 · 414(h) Retirement Contribution	10,908	13,235	9,176
602.042 · 457(b) Company Match	5,061	5,381	4,093
Total 602.040 · Retirement	15,969	18,616	13,269
602.050 · Payroll Taxes			
602.051 · Social Security	15,856	18,585	15,342
602.052 · Medicare Tax	3,989	4,455	3,589
602.053 · CA UI & ETT	51	84	39
Total 602.050 · Payroll Taxes	19,896	23,124	18,970
Total 602.000 · Employee Benefits	71,257	78,443	72,518
603.000 · Professional Fees			
603.010 · Medical			
603.020 · Physician Services			
603.025 · Medical Directorship	8,833	8,833	8,833
603.028 · Physician Services	26,500	26,500	26,500
Total 603.020 · Physician Services	35,333	35,333	35,333
Total 603.010 · Medical	35,333	35,333	35,333
603.040 · Legal & Attorney			
603.041 · General Counsel	5,487	2,000	2,000
603.042 · Litigation	293		
Total 603.040 · Legal & Attorney	5,780	2,000	2,000
Total 603.000 · Professional Fees	41,113	37,333	37,333
604.000 · Purchased Services			
604.030 · Health Screenings		695	100
604.050 · Billing			
604.052 · HC Billing			
604.05a · Athena Collection Fee	11,949	8,760	22,757
604.05b · Capitation Collection Fee	2,397	(620)	961
604.05c · Incentive Collection Fee		(2)	
Total 604.052 · HC Billing	14,346	8,138	23,718
604.053 · Coding	8,230	12,688	10,950
604.054 · Credentialing		300	2,250
604.055 · AMB Billing	11,267	11,182	10,329
Total 604.050 · Billing	33,843	32,308	47,247
604.060 · Linen	1,068	1,371	1,241
604.070 · Security	25	25	25
604.080 · Cleaning	4,145	4,145	4,145
604.100 · IT - Labor	4,769	4,769	4,846
604.110 · Communication for Patients	601	849	589
604.120 · Medical Waste Disposal	790	790	752
604.130 · Records Management	694	777	682
604.140 · Ambulance Dispatch Services	7,575	8,492	8,832
604.150 · Patient Surveys	165	165	
Total 604.000 · Purchased Services	53,675	54,386	68,459
605.000 · Supplies			
605.020 · Operating Supplies			
605.021 · Printing & Copiers	187	130	258
605.022 · Office Supplies	640	403	174

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
 September 2023

	<b>Sep 23</b>	<b>Aug 23</b>	<b>Sep 22</b>
605.023 · Facility Supplies	665	324	428
Total 605.020 · Operating Supplies	1,492	857	860
605.030 · Postage/Shipping		315	300
605.040 · Medical Consumable			
605.042 · Oxygen	691	968	364
605.04a · Transport & Clinical Supplies			
605.043 · Medical Supplies	957	1,161	1,804
605.044 · Medical Supplies - COVID	1,028	1,660	92
605.045 · IV Therapy	1,025	1,190	1,212
605.046 · Diagnostic	2,156	2,240	942
605.047 · Infection Control	110		
605.048 · Patient Transport	1,061	1,329	870
Total 605.04a · Transport & Clinical Supplies	6,337	7,580	4,920
Total 605.040 · Medical Consumable	7,028	8,548	5,284
605.05a · Pharmacueticals & Vaccines			
605.050 · Pharmaceutical	1,422	851	934
605.060 · Vaccines			
605.061 · HPV			2,387
605.062 · Pneumonia Vaccines	4,661		1,102
605.063 · Pediarix			948
605.064 · Flu Vaccines	2,134	4,264	2,737
605.066 · Varivax			1,392
605.067 · Menactra		1,148	
605.068 · Miscellaneous Vaccines		877	
Total 605.060 · Vaccines	6,795	6,289	8,566
Total 605.05a · Pharmacueticals & Vaccines	8,217	7,140	9,500
605.08a · Tools & Equipment			
605.080 · Small Tools & Minor Equipment	2,912	119	1,313
Total 605.08a · Tools & Equipment	2,912	119	1,313
Total 605.000 · Supplies	19,649	16,979	17,257
606.000 · Utilities			
606.010 · Elect/Gas	1,888	2,126	1,874
606.02a · Communications			
606.020 · Phones	2,299	2,283	2,320
606.021 · Mobile Phones	609	684	510
Total 606.02a · Communications	2,908	2,967	2,830
606.030 · DSL - Digital Subscriber Line	420	420	420
606.040 · Cable TV	28	28	107
606.050 · Water/Garbage	1,151	1,466	1,361
Total 606.000 · Utilities	6,395	7,007	6,592
607.000 · Rental and Lease			
607.010 · Building			
607.011 · Storage	203	203	438
Total 607.010 · Building	203	203	438
607.02a · Leases			
607.020 · Equipment Leased	61		61
607.021 · Copier Lease			126
Total 607.02a · Leases	61		187
Total 607.000 · Rental and Lease	264	203	625

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
 September 2023

	Sep 23	Aug 23	Sep 22
608.000 · Insurance Coverages			
608.01a · Workers' Compensation Insurance			
608.010 · Workers' Compensation	22,364	6,646	6,024
608.011 · Previous Year WC Balance			3,068
Total 608.01a · Workers' Compensation Insuran	22,364	6,646	9,092
608.020 · Auto Liability & PhysicalDamage	1,974	1,974	2,209
608.030 · Property & Equipment	1,640	1,640	1,296
608.04a · Other Liblity Insurance			
608.040 · Liability-not medical related	818	818	1,848
608.042 · Directors, Officers & Employee	2,357	2,357	2,244
Total 608.04a · Other Liblity Insurance	3,175	3,175	4,092
608.050 · Health Entity Liability	18,668	18,668	15,348
Total 608.000 · Insurance Coverages	47,821	32,103	32,037
609.000 · Maintenance & Repairs			
609.010 · Buildings			
609.011 · Other Maint	780	619	2,115
609.012 · HVAC		1,700	
609.013 · Plumbing		578	294
Total 609.010 · Buildings	780	2,897	2,409
609.020 · Business Park Assoc Fees	1,245	1,245	1,499
609.030 · Equipment M&R	455	455	1,170
609.040 · Vehicle M&R			
609.041 · Tires & Wheels	805		800
609.042 · Engine & Drive Train		1,137	
609.044 · Vehicle AC	1,775		
609.045 · General Vehicle M&R	281	26	89
Total 609.040 · Vehicle M&R	2,861	1,163	889
609.050 · Uniforms	297	167	
Total 609.000 · Maintenance & Repairs	5,638	5,927	5,967
610.000 · Depreciation and Amortization			
610.010 · Depreciation Expense - District	1,901	1,981	1,472
610.020 · Depreciation Expense - Amb	16,243	16,031	15,705
610.030 · Depreciation Expense - HC	7,910	8,218	6,293
610.040 · Depreciation Expense-Keystone C	3,901	4,031	3,912
Total 610.000 · Depreciation and Amortization	29,955	30,261	27,382
611.000 · Other operating expenses			
611.020 · Licensing & Privileges			
611.021 · Provider Licensing & Privileges			910
611.022 · EMT-Paramedics Licenses & Cert	380	280	
Total 611.020 · Licensing & Privileges	380	280	910
611.030 · I.T.			
611.040 · IT - Equipment		1,944	91
611.05a · Software & Licenses			
611.050 · IT-Software/License			
611.055 · IT Mgmt & Disaster Recovery	408	362	816
611.056 · EHR & ePCR Medical Charting	4,862	5,330	971
611.057 · Productivity Software	2,662	3,270	1,562
611.058 · Engagement Software	298	298	335
Total 611.050 · IT-Software/License	8,230	9,260	3,684

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
**September 2023**

	<b>Sep 23</b>	<b>Aug 23</b>	<b>Sep 22</b>
611.051 · HR mgmt solution	1,530	1,521	1,402
611.053 · IT-Telehealth			168
611.054 · IT Software - Athena			4,000
Total 611.05a · Software & Licenses	<u>9,760</u>	<u>10,781</u>	<u>9,254</u>
Total 611.030 · I.T.	9,760	12,725	9,345
611.060 · Fuel Auto	7,388	8,311	8,532
611.070 · Fees			
611.072 · Bank Service Charge	25		(15)
611.073 · Credit Card Transaction Fees	266	652	407
611.074 · Agency Provided Services			
611.07a · Agency Prov Servs - Prior FYs	7,672		
611.074 · Agency Provided Services - Other	602	1,453	
Total 611.074 · Agency Provided Services	<u>8,274</u>	<u>1,453</u>	
611.076 · Collections Commission	2,340	598	2,077
611.078 · PP GEMT IGT Contributions		98,665	
Total 611.070 · Fees	<u>10,905</u>	<u>101,368</u>	<u>2,469</u>
611.080 · Recruitment costs	1,586		
611.09a · Membership Dues & Subscriptions			
611.090 · Dues / Subscriptions			48
611.091 · Associations	1,429	1,429	1,521
Total 611.09a · Membership Dues & Subscriptio	<u>1,429</u>	<u>1,429</u>	<u>1,569</u>
611.100 · Conferences			
611.101 · In-House Training	130	130	25
611.103 · Airfare	(1,000)	1,372	965
611.104 · Hotel & Meal	1,234	1,110	3,945
Total 611.100 · Conferences	<u>364</u>	<u>2,612</u>	<u>4,935</u>
611.110 · Business Travel & Mileage	804	383	421
611.120 · Marketing/PR			
611.124 · Ads	(159)	267	369
611.125 · Other Marketing Exp		457	878
611.126 · Events	38	(337)	
611.127 · Community Events		600	
Total 611.120 · Marketing/PR	<u>(121)</u>	<u>987</u>	<u>1,247</u>
611.130 · Property Taxes Paid	491	491	438
611.140 · Meals and Recognition			
611.141 · Meals	166	401	
611.142 · Recognition		54	
Total 611.140 · Meals and Recognition	<u>166</u>	<u>455</u>	
611.150 · Miscellaneous			100
611.160 · Community Education			
611.161 · Community CPR Classes	712		
Total 611.160 · Community Education	<u>712</u>		
Total 611.000 · Other operating expenses	<u>33,864</u>	<u>129,041</u>	<u>29,966</u>
Total Expense	<u>602,031</u>	<u>713,810</u>	<u>554,767</u>
Net Ordinary Income	(138,544)	13,947	(119,114)
Other Income/Expense			
Other Income			
701.000 · District Tax Revenues			
701.010 · Property Tax -Secured/ Unsecure	134,144	134,144	123,242

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
 September 2023

	<b>Sep 23</b>	<b>Aug 23</b>	<b>Sep 22</b>
701.020 · Direct Assessment-Amb Svcs Fund	20,617	20,617	20,333
Total 701.000 · District Tax Revenues	154,761	154,761	143,575
703.000 · Investment Income	3,692	3,823	77
704.000 · Interest Expense			
704.010 · Interest Expense - HC	(4,546)	(4,564)	(4,756)
Total 704.000 · Interest Expense	(4,546)	(4,564)	(4,756)
705.000 · Tenant Revenue			
705.030 · Keystone Tenant Income	11,636	11,636	11,333
Total 705.000 · Tenant Revenue	11,636	11,636	11,333
Total Other Income	165,543	165,656	150,229
Other Expense			
802.000 · Keystone District Expense			
802.020 · Keystone Prop & Equip Ins	269	269	209
802.030 · Keystone Liability Insurance			334
802.040 · Keystone Property Taxes Paid	559	559	500
802.050 · Keystone - Other Expenses	327	309	401
802.051 · Keystone - Other Expenses (NEC)	39	35	53
Total 802.000 · Keystone District Expense	1,194	1,172	1,497
810.000 · Misc Other Expense			
801.000 · Keystone CAM			
801.010 · Keystone Business Park Assoc	694	694	887
801.030 · Keystone Cleaning	351	315	302
801.040 · Keystone HVAC			99
801.045 · Keystone Maint & Repairs	80	80	71
801.060 · Keystone Water/Garbage	343	132	151
801.070 · CAM Exp offset by CAM Deposits	(1,468)	(1,221)	(1,963)
Total 801.000 · Keystone CAM			(453)
Total 810.000 · Misc Other Expense			(453)
Total Other Expense	1,194	1,172	1,044
Net Other Income	164,349	164,484	149,185
Net Income	<b>25,805</b>	<b>178,431</b>	<b>30,071</b>



**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 September 2023

Type	Date	Num	Name	Credit	Notes
<b>101.000 - Cash and cash equivalents</b>					
<b>101.010 - Tri Counties Bank</b>					
<b>101.011 - TCB-Operating Checking 1739</b>					
Check	09/14/2023	eft	USDA Rural Development Loan-EFT	10,060.00	
Bill Pmt -Check	09/08/2023	EFT	Umpqua Bank	6,807.12	
Bill Pmt -Check	09/15/2023	EFT	Athena Health, Inc.	18,429.30	
Bill Pmt -Check	09/15/2023	EFT	City Of Patterson-H2O, sewer, garbag	811.71	
Bill Pmt -Check	09/18/2023	EFT	ABW Medical, LLC	8,230.00	
Check	09/19/2023	EFT	Atty General - CA	25.00	
Bill Pmt -Check	09/06/2023	Wire	CA DHCS (PP-GEMT, IGT)	98,664.91	GEMT Pmt
Check	09/08/2023	32279	REFUND - Ambulance:REFUND - Alai	426.95	
Check	09/08/2023	32280	REFUND - Ambulance:REFUND - Alig	755.20	
Check	09/08/2023	32281	REFUND - Ambulance:REFUND - Hur	303.11	
Check	09/08/2023	32282	REFUND - Ambulance:REFUND - Nur	200.00	
Check	09/08/2023	32283	REFUND - Ambulance:REFUND - Gor	4.25	
Bill Pmt -Check	09/08/2023	32284	Airgas USA, LLC	529.41	
Bill Pmt -Check	09/08/2023	32285	Amazon	238.67	
Bill Pmt -Check	09/08/2023	32286	BICSEC Security, Inc	25.00	
Bill Pmt -Check	09/08/2023	32287	Bound Tree Medical LLC	1,226.94	
Bill Pmt -Check	09/08/2023	32288	Data Path, Inc	6,266.24	
Bill Pmt -Check	09/08/2023	32289	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	09/08/2023	32290	Jorgensen & Co.	258.94	
Bill Pmt -Check	09/08/2023	32291	Language Line	418.71	
Bill Pmt -Check	09/08/2023	32292	Life-Assist	1,314.05	
Bill Pmt -Check	09/08/2023	32293	McAuley Ford	1,136.81	
Bill Pmt -Check	09/08/2023	32294	McKesson Medical Surgical Inc.	1,696.00	
Bill Pmt -Check	09/08/2023	32295	Mission Linen Supply	740.80	
Bill Pmt -Check	09/08/2023	32296	O'Reilly Auto Parts	26.44	
Bill Pmt -Check	09/08/2023	32297	Pacific Records Management	356.67	
Bill Pmt -Check	09/08/2023	32298	Patterson Irrigator	30.00	
Bill Pmt -Check	09/08/2023	32299	Paul Oil Co., Inc.	4,674.41	
Bill Pmt -Check	09/08/2023	32300	Physicians Service Bureau	269.92	
Bill Pmt -Check	09/08/2023	32301	Quest Diagnostics	100.00	
Bill Pmt -Check	09/08/2023	32302	Solutions Group	187.26	
Bill Pmt -Check	09/08/2023	32303	Stanislaus County EMS Agency	7,220.00	Annual Fee
Bill Pmt -Check	09/08/2023	32304	Staples Advantage	64.30	
Bill Pmt -Check	09/08/2023	32305	Stericycle / Shred-it	108.51	
Bill Pmt -Check	09/08/2023	32306	McKesson Medical Surgical Inc.	167.56	
Bill Pmt -Check	09/08/2023	32307	Stericycle / Shred-it	314.68	
Bill Pmt -Check	09/08/2023	32308	TID Turlock Irrigation District +06	2,076.20	
Bill Pmt -Check	09/08/2023	32309	Zoll	649.70	
Bill Pmt -Check	09/08/2023	32310	Workbench True Value Hdwe.	54.61	
Bill Pmt -Check	09/11/2023	32311	AMR-American Medical Response	8,492.33	
Bill Pmt -Check	09/11/2023	32312	Beta Healthcare - Workers Comp	22,363.75	Mo pmt & WC Audit
Bill Pmt -Check	09/11/2023	32313	Beta Healthcare Group	18,667.93	
Bill Pmt -Check	09/11/2023	32314	DeliverHealth	79.00	
Bill Pmt -Check	09/11/2023	32315	Mission Linen Supply	64.80	
Bill Pmt -Check	09/11/2023	32316	MurphyAustin	5,610.00	
Bill Pmt -Check	09/11/2023	32317	V2V Management Solutions	300.00	
Bill Pmt -Check	09/11/2023	32318	West Side Storage Baldwin	202.50	
Bill Pmt -Check	09/11/2023	32319	Westside Landscape & Concrete	292.50	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 September 2023

Type	Date	Num	Name	Credit	Notes
Check	09/15/2023	32320	Wakefield	537.08	
Check	09/15/2023	32321	Wakefield	762.64	
Bill Pmt -Check	09/15/2023	32322	Airgas USA, LLC	494.77	
Bill Pmt -Check	09/15/2023	32323	City Of Patterson-H2O, sewer, garbag	654.03	
Bill Pmt -Check	09/15/2023	32324	Comcast - Other	191.71	
Bill Pmt -Check	09/15/2023	32325	Comcast Business Voice Edge	1,992.85	
Bill Pmt -Check	09/15/2023	32326	Frontier-3755	266.93	
Bill Pmt -Check	09/15/2023	32327	Frontier - HC 8639	266.93	
Bill Pmt -Check	09/15/2023	32328	Hi-Tech EVS, Inc.	804.79	
Bill Pmt -Check	09/15/2023	32329	McKesson Medical Surgical Inc.	944.41	
Bill Pmt -Check	09/15/2023	32330	Walker Advisory, Inc.	10,602.25	
Total 101.011 · TCB-Operating Checking 1739				252,605.58	
<b>101.012 · TCB-Payroll Account 2999</b>					
Liability Check	09/13/2023		Payroll Direct Deposit	84,127.43	
Liability Check	09/27/2023		Payroll Direct Deposit	82,240.91	
Liability Check	09/14/2023	EFT	AIG (VALIC)	13,678.68	
Liability Check	09/29/2023	EFT	AIG (VALIC)	10,681.08	
Liability Check	09/14/2023	E-pay	EDD State of California	6,815.61	
Liability Check	09/14/2023	E-pay	Internal Revenue Service	34,120.42	
Liability Check	09/28/2023	E-pay	EDD State of California	6,396.30	
Liability Check	09/28/2023	E-pay	Internal Revenue Service	32,732.20	
Paycheck	09/14/2023	25539	Employee Payroll	4,021.28	
Paycheck	09/14/2023	25540	Employee Payroll	250.02	
Paycheck	09/14/2023	25541	Employee Payroll	119.71	
Paycheck	09/14/2023	25542	Employee Payroll	188.75	
Paycheck	09/14/2023	25543	Employee Payroll	1,369.46	
Liability Check	09/14/2023	25545	Franchise Tax Board	865.44	
Liability Check	09/14/2023	25546	Franchise Tax Board	446.97	
Liability Check	09/14/2023	25547	United Steelworkers	322.53	
Liability Check	09/14/2023	25548	California State Disbursement Unit	482.76	
Liability Check	09/19/2023	25549	AFLAC	1,474.42	
Liability Check	09/19/2023	25550	LegalShield	405.90	
Paycheck	09/28/2023	25551	Employee Payroll	3,447.93	
Paycheck	09/28/2023	25552	Employee Payroll	362.94	
Paycheck	09/28/2023	25553	Employee Payroll	598.93	
Paycheck	09/28/2023	25554	Employee Payroll	1,428.56	
Liability Check	09/29/2023	25555	California State Disbursement Unit	319.38	
Liability Check	09/29/2023	25556	Franchise Tax Board	971.97	
Liability Check	09/29/2023	25557	Franchise Tax Board	367.12	
Liability Check	09/29/2023	25558	United Steelworkers	326.41	
Liability Check	09/30/2023	25560	Principal Life Insurance Co	5,122.99	
Total 101.012 · TCB-Payroll Account 2999				293,686.10	
<b>101.015 · TCB - Keystone C 8641</b>					
Bill Pmt -Check	09/08/2023	10364	Gilberto Arroyo-06	350.00	
Bill Pmt -Check	09/08/2023	10365	TID Turlock Irrigation District +06	581.30	
Bill Pmt -Check	09/15/2023	10366	City Of Patterson-H2O, sewer, garbag	146.56	
Total 101.015 · TCB - Keystone C 8641				1,077.86	
Total 101.010 · Tri Counties Bank				547,369.54	
Total 101.000 · Cash and cash equivalents				547,369.54	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 September 2023

Type	Date	Num	Name	Credit	Notes
<b>103.000 - Restricted Funds</b>					
<b>103.100 - TCB-USDA Debt Reserve 7237</b>					
Check	09/14/2023	eft	USDA Rural Development Loan-EFT	10,060.00	
Check	09/14/2023	eft	USDA Rural Development Loan-EFT		
Total 103.100 - TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 - Restricted Funds				<u>10,060.00</u>	
<b>TOTAL</b>				<b><u>557,429.54</u></b>	
Less:					
Irregular items (highlighted)				128,248.7	
				<u>128,248.7</u>	
<b>NET WARRANTS ISSUED - September 2023</b>				<b><u>429,180.88</u></b>	



Del Puerto Health Care District  
**Balance Sheet**  
As of October 31, 2023

	Oct 31, 23	Sep 30, 23	% Change	Oct 31, 22	Change	Notes
<b>ASSETS</b>						
<b>Current Assets</b>						
101.000 · Cash and cash equivalents						
101.010 · Tri Counties Bank						
101.011 · TCB-Operating Checking 1739	999,601	888,411	13%	1,016,640	(2%)	
101.012 · TCB-Payroll Account 2999	22,579	63,546	(64%)	31,600	(29%)	
101.013 · TCB-Money Market 4168	10,003	10,003		10,002		
101.015 · TCB - Keystone C 8641	344,647	333,107	3%	219,307	57%	
101.016 · TCB-HC Billing Dept Acct 7262	3,565	3,566		2,946	21%	
101.017 · TCB-Ambulance Fund 1041	2,984	3,043	(2%)	2,690	11%	
<b>Total 101.010 · Tri Counties Bank</b>	<b>1,383,379</b>	<b>1,301,676</b>	<b>6%</b>	<b>1,283,185</b>	<b>8%</b>	
101.030 · Petty Cash in District Office	340	340		340		
101.040 · US Bank Athena Accounts						
101.041 · US Bank-Athena/Rodriguez#4750	28,275	27,147	4%	30,431	(7%)	
101.042 · US Bank HC-Athena Acct#8662	28,345	33,951	(17%)	46,069	(38%)	
<b>Total 101.040 · US Bank Athena Accounts</b>	<b>56,620</b>	<b>61,098</b>	<b>(7%)</b>	<b>76,500</b>	<b>(26%)</b>	
101.090 · LAIF-Local Agency Invmt Fnd0002	512,788	512,788		502,731	2%	
<b>Total 101.000 · Cash and cash equivalents</b>	<b>1,953,127</b>	<b>1,875,902</b>	<b>4%</b>	<b>1,862,756</b>	<b>5%</b>	
103.000 · Restricted Funds						
103.100 · TCB-USDA Debt Reserve 7237	122,944	122,942		122,920		
<b>Total 103.000 · Restricted Funds</b>	<b>122,944</b>	<b>122,942</b>		<b>122,920</b>		
105.000 · BMO Bank Acct#xxx7068	148,645	148,644		148,630		
108.000 · Stifel Investments #52315547	766,347	766,347		760,718	1%	
109.000 · CLASS Investment						
109.001 · DPHCD Prime Fund Account	653,419	653,419			100%	
109.002 · Building Project Fund	160,553	160,553			100%	
109.000 · CLASS Investment - Other	3,812		100%		100%	
<b>Total 109.000 · CLASS Investment</b>	<b>817,784</b>	<b>813,972</b>	<b>0%</b>		<b>100%</b>	
<b>Total Checking/Savings</b>	<b>3,808,847</b>	<b>3,727,807</b>	<b>2%</b>	<b>2,895,024</b>	<b>32%</b>	
<b>Accounts Receivable</b>						
121.000 · Patient Accounts - Net						
121.100 · Ambulance						
121.101 · AMB Accts Receivable	918,488	1,026,179	(10%)	783,585	17%	
121.102 · AMB Allowance for Doubtful	(698,051)	(779,896)	10%	(595,525)	(17%)	
<b>Total 121.100 · Ambulance</b>	<b>220,437</b>	<b>246,283</b>	<b>(10%)</b>	<b>188,060</b>	<b>17%</b>	
121.300 · Health Center						
121.301 · HC Accts Receivable	487,667	487,667			100%	
121.302 · HC Accts Receivable - Athena	423,679	426,725	(1%)	176,063	141%	
121.305 · HC Allowance for Doubtful	(50,418)	(72,962)	31%	(20,952)	(141%)	
121.306 · Posted/Unposted Payments	2,924	27,942	(90%)		100%	
<b>Total 121.300 · Health Center</b>	<b>863,852</b>	<b>869,372</b>	<b>(1%)</b>	<b>155,111</b>	<b>457%</b>	
<b>Total 121.000 · Patient Accounts - Net</b>	<b>1,084,289</b>	<b>1,115,655</b>	<b>(3%)</b>	<b>343,171</b>	<b>216%</b>	
123.000 · Keystone C Accts Rec	759	471	61%	313	142%	
125.000 · Other Accounts Receivable	127	2,129	(94%)	616	(79%)	
126.000 · Government Reimbursements						
126.123 · July to Dec 2022 GEMT		35,171	(100%)			
126.321 · FYE 2021 PPS	23,981	23,981		23,981		
<b>Total 126.000 · Government Reimbursements</b>	<b>23,981</b>	<b>59,152</b>	<b>(59%)</b>	<b>23,981</b>		
<b>Total Accounts Receivable</b>	<b>1,109,156</b>	<b>1,177,407</b>	<b>(6%)</b>	<b>368,081</b>	<b>201%</b>	

Del Puerto Health Care District  
**Balance Sheet**  
As of October 31, 2023

	Oct 31, 23	Sep 30, 23	% Change	Oct 31, 22	Change	Notes
<b>Other Current Assets</b>						
132.030 · Unapplied Payments - Athena				(36)	100%	
133.000 · Accrued Tax & Fee Receivables	619,044	464,283	33%	574,299	8%	
134.000 · Lease Receivable - Current	82,917	82,917		83,583	(1%)	
135.000 · Medical Supply Inventory	64,747	64,747		49,418	31%	
136.000 · Prepaids	100,084	111,935	(11%)	104,980	(5%)	
<b>Total Other Current Assets</b>	<b>866,792</b>	<b>723,882</b>	<b>20%</b>	<b>812,244</b>	<b>7%</b>	
<b>Total Current Assets</b>	<b>5,784,795</b>	<b>5,629,096</b>	<b>3%</b>	<b>4,075,349</b>	<b>42%</b>	
<b>Fixed Assets</b>						
<b>151.000 · Capital assets</b>						
<b>151.150 · Land</b>						
151.152 · E Street Land	427,630	427,630		427,630		
151.153 · Keystone B Land	162,914	162,914		162,914		
151.156 · Keystone C Land	148,000	148,000		148,000		
<b>Total 151.150 · Land</b>	<b>738,544</b>	<b>738,544</b>		<b>738,544</b>		
<b>151.160 · Buildings &amp; Improvements</b>						
151.161 · E St Building	815,861	815,861		815,861		
151.162 · AMB Building & Improvement	55,777	55,777		9,456	490%	
151.163 · Keystone B Ext Bldg	901,410	901,410		901,410		
151.165 · Keystone B Improvements	1,463,428	1,463,428		1,460,848	0%	
151.167 · Keystone C Bldg	1,858,501	1,858,501		1,858,501		
<b>Total 151.160 · Buildings &amp; Improvements</b>	<b>5,094,977</b>	<b>5,094,977</b>		<b>5,046,076</b>	<b>1%</b>	
<b>151.170 · Equipment</b>						
151.171 · District Office Equipment	56,558	56,558		39,625	43%	
151.172 · Ambulance Equipment	1,391,353	1,372,359	1%	1,512,959	(8%)	
151.173 · Health Center Equipment	400,685	400,685		325,974	23%	
<b>Total 151.170 · Equipment</b>	<b>1,848,596</b>	<b>1,829,602</b>	<b>1%</b>	<b>1,878,558</b>	<b>(2%)</b>	
<b>151.180 · Construction Work-in-Progress</b>						
151.182 · E Street Building	96,969	93,866	3%	1,829	5,202%	
151.18a · AMB Bldg Camera Installation				3,253	(100%)	
151.18b · AMB Driver Video Monitoring Sys		18,994	(100%)	7,122	(100%)	
151.18c · 2023 Ambulance	3,757	3,757			100%	
<b>Total 151.180 · Construction Work-in-Progress</b>	<b>100,726</b>	<b>116,617</b>	<b>(14%)</b>	<b>12,204</b>	<b>725%</b>	
<b>151.190 · Other Capital Assets</b>						
151.191 · Electronic Med. Record Software	1,793	1,793		1,793		
151.190 · Other Capital Assets - Other	25,305	25,305		25,305		
<b>Total 151.190 · Other Capital Assets</b>	<b>27,098</b>	<b>27,098</b>		<b>27,098</b>		
151.200 · Accumulated Depreciation	(2,891,494)	(2,860,076)	(1%)	(2,676,748)	(8%)	
<b>Total 151.000 · Capital assets</b>	<b>4,918,447</b>	<b>4,946,762</b>	<b>(1%)</b>	<b>5,025,732</b>	<b>(2%)</b>	
<b>Total Fixed Assets</b>	<b>4,918,447</b>	<b>4,946,762</b>	<b>(1%)</b>	<b>5,025,732</b>	<b>(2%)</b>	
<b>Other Assets</b>						
150.000 · Lease Receivable - Non Current	273,263	273,263		327,809	(17%)	
<b>Total Other Assets</b>	<b>273,263</b>	<b>273,263</b>		<b>327,809</b>	<b>(17%)</b>	
<b>TOTAL ASSETS</b>	<b>10,976,505</b>	<b>10,849,121</b>	<b>1%</b>	<b>9,428,890</b>	<b>16%</b>	

Del Puerto Health Care District  
**Balance Sheet**  
As of October 31, 2023

	Oct 31, 23	Sep 30, 23	% Change	Oct 31, 22	Change	Notes
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Current Liabilities						
Total Accounts Payable	108,462	97,410	11%	118,482	(8%)	
Total Credit Cards	997	1,227	(19%)		100%	
Other Current Liabilities						
252.000 · AMB Account Overpayments		(1,690)	100%	510	(100%)	
Total 253.000 · Accrued Payroll Liabilities	332,555	342,806	(3%)	267,119	24%	
253.280 · COBRA Premium Payable				288	(100%)	
254.000 · Current Loan Payable						
254.010 · Current USDA Loan	68,096	68,096		65,436	4%	
Total 254.000 · Current Loan Payable	68,096	68,096		65,436	4%	
257.000 · Keystone C CAM	1,049	830	26%	1,991	(47%)	
257.500 · Keystone C Security Deposit	5,000	5,000		5,000		
Total Other Current Liabilities	406,700	415,042	(2%)	340,344	19%	
Total Current Liabilities	516,159	513,679	0%	458,826	12%	
Long Term Liabilities						
270.000 · Deferred Inflows - Leases	356,180	356,180		411,392	(13%)	
290.010 · USDA Loan - 1700 Keystone B	1,348,204	1,353,882	(0%)	1,417,120	(5%)	
Total Long Term Liabilities	1,704,384	1,710,062	(0%)	1,828,512	(7%)	
Total Liabilities	2,220,543	2,223,741	(0%)	2,287,338	(3%)	
Equity						
350.000 · Unrestricted Assets	2,625,771	2,705,771	(3%)	2,028,461	29%	
360.000 · Assigned Fund Balance						
360.030 · Asset Replacement Fund						
360.031 · Approved Capital Expenses	361,490	361,490		159,117	127%	
360.030 · Asset Replacement Fund - Other	783,726	783,726		428,885	83%	
Total 360.030 · Asset Replacement Fund	1,145,216	1,145,216		588,002	95%	
360.070 · Operating Cash Reserve	1,491,000	1,491,000		1,416,000	5%	
Total 360.000 · Assigned Fund Balance	2,636,216	2,636,216		2,004,002	32%	
370.000 · Restricted Fund Balance						
370.010 · Mitigation Fees	255,702	255,702		122,150	109%	
370.050 · Restricted for Debt Service	120,720	120,720		120,720		
370.070 · Building Project Reserve	160,000	80,000	100%		100%	
Total 370.000 · Restricted Fund Balance	536,422	456,422	18%	242,870	121%	
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	464,793	334,211	39%	373,461	24%	YTD overall result
Total Equity	8,755,964	8,625,382	2%	7,141,556	23%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,976,507</b>	<b>10,849,123</b>	<b>1%</b>	<b>9,428,894</b>	<b>16%</b>	

	Oct 31, 23	Sep 30, 23
<b>Month End Cash Balance</b>	3,808,847	3,727,807
101.015 - TCB Keystone C 8641	(344,647)	(333,107)
103.100 - TCB USDA Debt Reserve 7237	(122,944)	(122,942)
370.010 - Mitigation Fees	(255,702)	(255,702)
360.030 - Asset Replacement Fund	(1,145,216)	(1,145,216)
AP & Payroll Liabilities	(441,017)	(440,216)
<b>UNENCUMBERED CASH</b>	<b>1,499,321</b>	<b>1,430,624</b>
Percent of Operating Reserve	101%	96%
360.070 - Operating Reserve	1,491,000	1,491,000

**Del Puerto Health Care District**  
**YTD by Class**  
July through October 2023

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL			
	Budget		FY23-24	Budget		FY23-24	Budget		FY23-24	Budget		FY23-24	Budget		FY23-24	Budget		FY23-24	
	Jul - Oct 23	Budget		Jul - Oct 23	Budget		Jul - Oct 23	Budget		Jul - Oct 23	Budget		Jul - Oct 23	Budget		Jul - Oct 23	Budget		Jul - Oct 23
Ordinary Income/Expense																			
Income																			
401.000 · Gross Patient Service Revenue							3,801,069	3,448,892	10,346,675	1,479,145	1,157,495	3,472,486			5,280,214	4,606,387	13,819,161		
403.000 · Adjustments							(2,220,773)	(2,252,580)	(6,757,739)	(455,156)	(94,359)	(283,076)			(2,675,929)	(2,346,939)	(7,040,815)		
405.000 · Bad Debt							(304,849)	(253,704)	(761,111)	17,423					(287,426)	(253,704)	(761,111)		
407.000 · Other Income				1,049	1,000	3,000	3,294	1,900	5,700	4,476	3,333	10,000			8,819	6,233	18,700		
<b>Total Income</b>				<b>1,049</b>	<b>1,000</b>	<b>3,000</b>	<b>1,278,740</b>	<b>944,508</b>	<b>2,833,525</b>	<b>1,045,888</b>	<b>1,066,470</b>	<b>3,199,410</b>			<b>2,325,677</b>	<b>2,011,978</b>	<b>6,035,935</b>		
Gross Profit				1,049	1,000	3,000	1,278,740	944,508	2,833,525	1,045,888	1,066,470	3,199,410			2,325,677	2,011,978	6,035,935		
Expense																			
601.000 · Salaries & Wages				182,487	167,548	500,829	559,905	546,458	1,623,442	468,955	479,983	1,434,969			1,211,347	1,193,989	3,559,240		
602.000 · Employee Benefits				42,288	45,444	138,228	127,257	138,666	416,207	126,762	139,919	419,925			296,307	324,029	974,360		
603.000 · Professional Fees				35,837	25,000	49,000	16,878	17,625	52,874	137,849	141,003	411,920			190,564	183,628	558,794		
604.000 · Purchased Services				5,216	11,675	16,885	86,168	89,961	277,884	115,650	128,264	384,793			207,034	229,900	679,562		
605.000 · Supplies				1,911	2,751	8,258	26,311	30,279	90,837	31,830	31,468	94,404			60,052	64,498	193,499		
606.000 · Utilities				2,706	2,570	7,708	8,652	7,816	23,447	14,826	15,426	46,279			26,184	25,812	77,434		
607.000 · Rental and Lease				61	75	300				810	810	2,430			871	885	2,730		
608.000 · Insurance Coverages				17,432	13,438	40,317	76,885	81,353	244,060	50,159	42,475	127,426			144,476	137,266	411,803		
609.000 · Maintenance & Repairs				479	806	2,418	23,368	27,887	83,660	9,221	11,127	33,381			33,068	39,820	119,459		
610.000 · Depreciation and Amortization				7,761	6,323	18,963	65,593	63,190	189,570	32,517	30,236	90,708			121,867	115,615	346,838		
611.000 · Other operating expenses				25,756	22,579	25,058	170,083	162,941	480,983	38,548	37,224	105,554	15,996	15,866	47,597	231,210	225,223	687,357	
699.999 · Condensed Item Adj. Expense						0		0			0						0		
<b>Total Expense</b>				<b>25,756</b>	<b>318,756</b>	<b>300,688</b>	<b>857,970</b>	<b>1,161,100</b>	<b>1,166,176</b>	<b>3,482,964</b>	<b>1,027,126</b>	<b>1,057,935</b>	<b>3,151,789</b>	<b>15,996</b>	<b>15,866</b>	<b>47,597</b>	<b>2,522,978</b>	<b>2,540,665</b>	<b>7,611,076</b>
Net Ordinary Income				(25,756)	(317,707)	(30,858)	(854,970)	117,640	(356,081)	(649,439)	18,761	(125,881)	47,621	(15,996)	(15,866)	(47,597)	(197,302)	(528,686)	(1,575,141)
Other Income/Expense																			
Other Income																			
701.000 · District Tax Revenues	536,576	536,577	1,609,732				82,468	82,470	247,409								619,044	619,047	1,857,141
703.000 · Investment Income				19,038	15,334	40,000	0				0						19,038	15,334	40,000
704.000 · Interest Expense											(17,927)	(17,597)	(52,792)				(17,927)	(17,597)	(52,792)
705.000 · Tenant Revenue														46,670	38,985	116,956	46,670	38,985	116,956
710.000 · Misc Other Income												1,267	3,800					1,267	3,800
<b>Total Other Income</b>	<b>536,576</b>	<b>536,577</b>	<b>1,609,732</b>	<b>19,038</b>	<b>15,334</b>	<b>40,000</b>	<b>82,468</b>	<b>82,470</b>	<b>247,409</b>	<b>(17,927)</b>	<b>(16,331)</b>	<b>(48,992)</b>	<b>46,670</b>	<b>38,985</b>	<b>116,956</b>	<b>666,825</b>	<b>657,035</b>	<b>1,965,105</b>	
Other Expense																			
802.000 · Keystone District Expense														4,730	5,979	17,936	4,730	5,979	17,936
810.000 · Misc Other Expense																			17,936
<b>Total Other Expense</b>														<b>4,730</b>	<b>5,979</b>	<b>17,936</b>	<b>4,730</b>	<b>5,979</b>	<b>17,936</b>
Net Other Income	536,576	536,577	1,609,732	19,038	15,334	40,000	82,468	82,470	247,409	(17,927)	(16,331)	(48,992)	41,940	33,007	99,020	662,095	651,057	1,947,169	
<b>Net Income</b>	<b>536,576</b>	<b>536,577</b>	<b>1,583,976</b>	<b>(298,670)</b>	<b>(15,524)</b>	<b>(814,970)</b>	<b>200,109</b>	<b>(273,612)</b>	<b>(402,030)</b>	<b>834</b>	<b>(142,212)</b>	<b>(1,371)</b>	<b>25,945</b>	<b>17,141</b>	<b>51,423</b>	<b>464,794</b>	<b>122,370</b>	<b>372,028</b>	
699.999 · Condensed Item Adj. Expense				(299,631)	(268,831)	(806,492)	149,815	(134,415)	403,246	149,815	134,415	403,246							
<b>NET after Admin Cost</b>	<b>536,576</b>	<b>536,577</b>	<b>1,583,976</b>	<b>961</b>	<b>253,307</b>	<b>(8,478)</b>	<b>349,924</b>	<b>(273,612)</b>	<b>(805,276)</b>	<b>834</b>	<b>(142,212)</b>	<b>(404,617)</b>	<b>25,945</b>	<b>17,141</b>	<b>51,423</b>	<b>464,794</b>	<b>122,370</b>	<b>372,028</b>	



## Del Puerto Health Care District

### Entire District vs Previous Months

October 2023

	Oct 23	Sep 23	Oct 22
Ordinary Income/Expense			
Income			
401.000 · Gross Patient Service Revenue			
401.01a · Ambulance Revenue			
401.010 · AMB Ambulance Services	974,481	843,741	848,635
Total 401.01a · Ambulance Revenue	974,481	843,741	848,635
401.02a · Health Center Revenue			
401.020 · Health Center Services	362,971	287,895	173,279
401.041 · HC Capitation Payments	36,212	26,853	30,282
Total 401.02a · Health Center Revenue	399,183	314,748	203,561
Total 401.000 · Gross Patient Service Revenue	1,373,664	1,158,489	1,052,196
403.000 · Adjustments			
403.100 · Contractual Adjustments			
403.010 · AMB Adjustments			
401.011 · GEMT Federal Reimbursement			
401.012 · GEMT Current Year Reimbursement	3,164		
Total 401.011 · GEMT Federal Reimbursement	3,164		
403.011 · AMB Revenue Adjustments	(75)	1,237	3
403.012 · AMB GEMT QAF Add-on Pymt	2,764		124
403.015 · AMB Contractual Allowances	(593,429)	(542,101)	(573,053)
Total 403.010 · AMB Adjustments	(587,576)	(540,864)	(572,926)
403.020 · HC Adjustments			
403.027 · HC Revenue Adjustments	(28,792)	(33,128)	
403.030 · HC Contractual Allowances	(184,246)	(84,456)	
407.030 · Payer Incentives Received	6,650		3,619
Total 403.020 · HC Adjustments	(206,388)	(117,584)	3,619
Total 403.100 · Contractual Adjustments	(793,964)	(658,448)	(569,307)
Total 403.000 · Adjustments	(793,964)	(658,448)	(569,307)
405.000 · Bad Debt			
405.010 · AMB Write-offs			
405.011 · AMB Allowance for Doubtful	81,845	56,774	(18,574)
405.012 · AMB Rcvd from Written Off Accts	5,881	1,321	3,388
405.013 · AMB Bad Debt	(129,836)	(97,571)	(55,179)
Total 405.010 · AMB Write-offs	(42,110)	(39,476)	(70,365)
405.020 · HC Write-offs			
405.021 · HC Allowance for Doubtful	22,544	2,172	(3,232)
Total 405.020 · HC Write-offs	22,544	2,172	(3,232)
Total 405.000 · Bad Debt	(19,566)	(37,304)	(73,597)
407.000 · Other Income			
407.040 · Community Education Classes		345	
407.000 · Other Income - Other	7,244	405	16,752
Total 407.000 · Other Income	7,244	750	16,752
Total Income	567,378	463,487	426,044
Gross Profit	567,378	463,487	426,044
Expense			
601.000 · Salaries & Wages			
601.010 · Regular Operations	264,676	254,741	216,295
601.020 · Community Service	1,387	2,415	1,383
601.030 · Continuing Education - Employee	331	197	

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
 October 2023

	Oct 23	Sep 23	Oct 22
601.050 · Paid Time Off			
601.051 · COVID-Mandated time			1,690
601.052 · Extended Sick Leave	565	2,099	451
601.050 · Paid Time Off - Other	24,237	28,835	24,688
Total 601.050 · Paid Time Off	24,802	30,934	26,829
601.055 · Accrued Leave Payout	4,953		678
601.070 · Incentive		4,113	
Total 601.000 · Salaries & Wages	296,149	292,400	245,185
602.000 · Employee Benefits			
602.020 · Health Ins			
602.021 · Life Insurance and AD&D	374	374	369
602.022 · Dental Insurance	2,389	2,423	2,254
602.023 · Vision Insurance	443	449	423
602.024 · Medical Insurance	30,445	32,146	28,820
Total 602.020 · Health Ins	33,651	35,392	31,866
602.040 · Retirement			
602.041 · 414(h) Retirement Contribution	11,543	10,908	9,426
602.042 · 457(b) Company Match	5,610	5,061	4,042
Total 602.040 · Retirement	17,153	15,969	13,468
602.050 · Payroll Taxes			
602.051 · Social Security	15,637	15,856	13,403
602.052 · Medicare Tax	4,214	3,989	3,291
602.053 · CA UI & ETT	64	51	3
Total 602.050 · Payroll Taxes	19,915	19,896	16,697
Total 602.000 · Employee Benefits	70,719	71,257	62,031
603.000 · Professional Fees			
603.010 · Medical			
603.020 · Physician Services			
603.025 · Medical Directorship	8,833	8,833	8,833
603.028 · Physician Services	26,500	26,500	26,500
Total 603.020 · Physician Services	35,333	35,333	35,333
603.030 · Non Physician Providers			
603.037 · NPP Continuing Medical Educatio			(2,298)
Total 603.030 · Non Physician Providers			(2,298)
Total 603.010 · Medical	35,333	35,333	33,035
603.040 · Legal & Attorney			
603.041 · General Counsel	2,000	5,487	491
603.042 · Litigation		293	708
Total 603.040 · Legal & Attorney	2,000	5,780	1,199
603.050 · Administrative Consultants			3,451
603.070 · Accountants			
603.071 · Financial Statements	23,887		20,584
Total 603.070 · Accountants	23,887		20,584
Total 603.000 · Professional Fees	61,220	41,113	58,269
604.000 · Purchased Services			
604.030 · Health Screenings			2,603
604.050 · Billing			
604.052 · HC Billing			
604.05a · Athena Collection Fee	10,609	11,949	7,924

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
 October 2023

	<b>Oct 23</b>	<b>Sep 23</b>	<b>Oct 22</b>
604.05b · Capitation Collection Fee		2,397	1,614
604.05c · Incentive Collection Fee			645
<b>Total 604.052 · HC Billing</b>	<b>10,609</b>	<b>14,346</b>	<b>10,183</b>
604.053 · Coding	8,230	8,230	10,950
604.054 · Credentialing			1,350
604.055 · AMB Billing	11,898	11,267	10,495
<b>Total 604.050 · Billing</b>	<b>30,737</b>	<b>33,843</b>	<b>32,978</b>
604.060 · Linen	1,369	1,068	1,040
604.070 · Security	323	25	299
604.080 · Cleaning	4,145	4,145	4,145
604.100 · IT - Labor	4,769	4,769	4,836
604.110 · Communication for Patients	655	601	538
604.120 · Medical Waste Disposal	790	790	752
604.130 · Records Management	717	694	3,398
604.140 · Ambulance Dispatch Services	8,995	7,575	8,548
604.150 · Patient Surveys	165	165	
<b>Total 604.000 · Purchased Services</b>	<b>52,665</b>	<b>53,675</b>	<b>59,137</b>
605.000 · Supplies			
605.020 · Operating Supplies			
605.021 · Printing & Copiers		187	179
605.022 · Office Supplies	935	640	713
605.023 · Facility Supplies	212	665	309
<b>Total 605.020 · Operating Supplies</b>	<b>1,147</b>	<b>1,492</b>	<b>1,201</b>
605.040 · Medical Consumable			
605.042 · Oxygen	301	691	445
605.04a · Transport & Clinical Supplies			
605.043 · Medical Supplies	1,490	957	776
605.044 · Medical Supplies - COVID	483	1,028	2,529
605.045 · IV Therapy	925	1,025	665
605.046 · Diagnostic	2,041	2,156	2,005
605.047 · Infection Control		110	
605.048 · Patient Transport	764	1,061	857
<b>Total 605.04a · Transport &amp; Clinical Supplies</b>	<b>5,703</b>	<b>6,337</b>	<b>6,832</b>
<b>Total 605.040 · Medical Consumable</b>	<b>6,004</b>	<b>7,028</b>	<b>7,277</b>
605.05a · Pharmacueticals & Vaccines			
605.050 · Pharmaceutical	1,603	1,422	1,189
605.060 · Vaccines			
605.061 · HPV	2,530		
605.062 · Pneumonia Vaccines		4,661	
605.064 · Flu Vaccines		2,134	1,492
605.067 · Menactra	574		557
605.068 · Miscellaneous Vaccines	591		2,124
<b>Total 605.060 · Vaccines</b>	<b>3,695</b>	<b>6,795</b>	<b>4,173</b>
<b>Total 605.05a · Pharmacueticals &amp; Vaccines</b>	<b>5,298</b>	<b>8,217</b>	<b>5,362</b>
605.08a · Tools & Equipment			
605.080 · Small Tools & Minor Equipment	366	2,912	373
605.081 · Minor Medical Equipment			1,073
<b>Total 605.08a · Tools &amp; Equipment</b>	<b>366</b>	<b>2,912</b>	<b>1,446</b>
<b>Total 605.000 · Supplies</b>	<b>12,815</b>	<b>19,649</b>	<b>15,286</b>

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
**October 2023**

	Oct 23	Sep 23	Oct 22
606.000 · Utilities			
606.010 · Elect/Gas	1,655	1,888	1,576
606.02a · Communications			
606.020 · Phones	2,520	2,299	2,268
606.021 · Mobile Phones	684	609	509
Total 606.02a · Communications	3,204	2,908	2,777
606.030 · DSL - Digital Subscriber Line	420	420	420
606.040 · Cable TV	28	28	94
606.050 · Water/Garbage	1,137	1,151	1,369
Total 606.000 · Utilities	6,444	6,395	6,236
607.000 · Rental and Lease			
607.010 · Building			
607.011 · Storage	203	203	438
Total 607.010 · Building	203	203	438
607.02a · Leases			
607.020 · Equipment Leased		61	
607.021 · Copier Lease			126
Total 607.02a · Leases		61	126
Total 607.000 · Rental and Lease	203	264	564
608.000 · Insurance Coverages			
608.01a · Workers' Compensation Insurance			
608.010 · Workers' Compensation	6,646	22,364	6,024
Total 608.01a · Workers' Compensation Insurance	6,646	22,364	6,024
608.020 · Auto Liability & PhysicalDamage	1,974	1,974	2,209
608.030 · Property & Equipment	1,640	1,640	1,296
608.04a · Other Libility Insurance			
608.040 · Liability-not medical related	818	818	1,848
608.042 · Directors, Officers & Employee	2,357	2,357	2,244
Total 608.04a · Other Libility Insurance	3,175	3,175	4,092
608.050 · Health Entity Liability	18,668	18,668	15,348
Total 608.000 · Insurance Coverages	32,103	47,821	28,969
609.000 · Maintenance & Repairs			
609.010 · Buildings			
609.011 · Other Maint	1,147	780	1,852
609.015 · Electric			908
Total 609.010 · Buildings	1,147	780	2,760
609.020 · Business Park Assoc Fees	1,245	1,245	1,499
609.030 · Equipment M&R	534	455	6,647
609.040 · Vehicle M&R			
609.041 · Tires & Wheels	602	805	587
609.044 · Vehicle AC		1,775	
609.045 · General Vehicle M&R	2,960	281	2,117
Total 609.040 · Vehicle M&R	3,562	2,861	2,704
609.050 · Uniforms	1,754	297	1,622
Total 609.000 · Maintenance & Repairs	8,242	5,638	15,232
610.000 · Depreciation and Amortization			
610.010 · Depreciation Expense - District	1,897	1,901	1,521
610.020 · Depreciation Expense - Amb	17,317	16,243	16,228
610.030 · Depreciation Expense - HC	8,172	7,910	6,454

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
**October 2023**

	<b>Oct 23</b>	<b>Sep 23</b>	<b>Oct 22</b>
610.040 · Depreciation Expense-Keystone C	4,031	3,901	4,042
Total 610.000 · Depreciation and Amortization	31,417	29,955	28,245
611.000 · Other operating expenses			
611.020 · Licensing & Privileges			
611.021 · Provider Licensing & Privileges	508		(322)
611.022 · EMT-Paramedics Licenses & Cert	320	380	49
Total 611.020 · Licensing & Privileges	828	380	(273)
611.030 · I.T.			
611.040 · IT - Equipment	86		
611.05a · Software & Licenses			
611.050 · IT-Software/License			
611.055 · IT Mgmt & Disaster Recovery	784	408	545
611.056 · EHR & ePCR Medical Charting	4,862	4,862	971
611.057 · Productivity Software	3,249	2,662	1,802
611.058 · Engagement Software	298	298	335
Total 611.050 · IT-Software/License	9,193	8,230	3,653
611.051 · HR mgmt solution	1,530	1,530	1,390
611.053 · IT-Telehealth			168
611.054 · IT Software - Athena			4,000
Total 611.05a · Software & Licenses	10,723	9,760	9,211
Total 611.030 · I.T.	10,809	9,760	9,211
611.060 · Fuel Auto	8,981	7,388	8,668
611.070 · Fees			
611.072 · Bank Service Charge	41	25	33
611.073 · Credit Card Transaction Fees	293	266	297
611.074 · Agency Provided Services			
611.07a · Agency Prov Servs - Prior FYs		7,672	
611.074 · Agency Provided Services - Other	962	602	2,962
Total 611.074 · Agency Provided Services	962	8,274	2,962
611.076 · Collections Commission	302	2,340	445
611.077 · Other Fees			350
Total 611.070 · Fees	1,598	10,905	4,087
611.080 · Recruitment costs		1,586	60
611.09a · Membership Dues & Subscriptions			
611.090 · Dues / Subscriptions			48
611.091 · Associations	1,429	1,429	1,521
611.092 · Information	190		19
Total 611.09a · Membership Dues & Subscriptions	1,619	1,429	1,588
611.100 · Conferences			
611.101 · In-House Training	245	130	159
611.102 · Conference Fees	675		
611.103 · Airfare		(1,000)	108
611.104 · Hotel & Meal	3,101	1,234	1,233
Total 611.100 · Conferences	4,021	364	1,500
611.110 · Business Travel & Mileage	272	804	352
611.120 · Marketing/PR			
611.124 · Ads	30	(159)	219
611.125 · Other Marketing Exp			105
611.126 · Events		38	

**Del Puerto Health Care District**  
**Entire District vs Previous Months**  
 October 2023

	<b>Oct 23</b>	<b>Sep 23</b>	<b>Oct 22</b>
Total 611.120 · Marketing/PR	30	(121)	324
611.130 · Property Taxes Paid	491	491	438
611.140 · Meals and Recognition			
611.141 · Meals	157	166	
611.142 · Recognition	485		
Total 611.140 · Meals and Recognition	642	166	
611.160 · Community Education			
611.161 · Community CPR Classes	354	712	
Total 611.160 · Community Education	354	712	
Total 611.000 · Other operating expenses	29,645	33,864	25,955
Total Expense	601,622	602,031	545,109
Net Ordinary Income	(34,244)	(138,544)	(119,065)
Other Income/Expense			
Other Income			
701.000 · District Tax Revenues			
701.010 · Property Tax -Secured/ Unsecure	134,144	134,144	123,242
701.020 · Direct Assessment-Amb Svcs Fund	20,617	20,617	20,333
Total 701.000 · District Tax Revenues	154,761	154,761	143,575
703.000 · Investment Income	3,859	3,692	74
704.000 · Interest Expense			
704.010 · Interest Expense - HC	(4,383)	(4,546)	(4,586)
Total 704.000 · Interest Expense	(4,383)	(4,546)	(4,586)
705.000 · Tenant Revenue			
705.030 · Keystone Tenant Income	11,762	11,636	11,456
Total 705.000 · Tenant Revenue	11,762	11,636	11,456
Total Other Income	165,999	165,543	150,519
Other Expense			
802.000 · Keystone District Expense			
802.020 · Keystone Prop & Equip Ins	269	269	209
802.030 · Keystone Liability Insurance			334
802.040 · Keystone Property Taxes Paid	559	559	500
802.050 · Keystone - Other Expenses	304	327	379
802.051 · Keystone - Other Expenses (NEC)	40	39	49
Total 802.000 · Keystone District Expense	1,172	1,194	1,471
810.000 · Misc Other Expense			
801.000 · Keystone CAM			
801.010 · Keystone Business Park Assoc	694	694	887
801.030 · Keystone Cleaning	360	351	276
801.045 · Keystone Maint & Repairs	80	80	71
801.060 · Keystone Water/Garbage	253	343	107
801.070 · CAM Exp offset by CAM Deposits	(1,387)	(1,468)	35
Total 801.000 · Keystone CAM			1,376
Total 810.000 · Misc Other Expense			1,376
Total Other Expense	1,172	1,194	2,847
Net Other Income	164,827	164,349	147,672
Net Income	<b>130,583</b>	<b>25,805</b>	<b>28,607</b>

## Del Puerto Health Care District Warrants by Bank Account

October 2023

Type	Date	Num	Name	Credit	Notes
<b>101.000 - Cash and cash equivalents</b>					
<b>101.010 - Tri Counties Bank</b>					
<b>101.011 - TCB-Operating Checking 1739</b>					
Check	10/31/2023			30.00	
Bill Pmt -Check	10/11/2023	EFT	Umpqua Bank	7,663.73	
Bill Pmt -Check	10/16/2023	EFT	ABW Medical, LLC	8,230.00	
Bill Pmt -Check	10/19/2023	EFT	Athena Health, Inc.	14,693.48	
Bill Pmt -Check	10/19/2023	EFT	City Of Patterson-H2O, sewer, garbag	840.79	
Bill Pmt -Check	10/03/2023	32331	Bound Tree Medical LLC	1,621.41	
Bill Pmt -Check	10/03/2023	32332	Data Path, Inc	6,266.24	
Bill Pmt -Check	10/03/2023	32333	DeliverHealth	237.00	
Bill Pmt -Check	10/03/2023	32334	EMS eSchedule	4,659.20	
Bill Pmt -Check	10/03/2023	32335	FP Mailing Solutions	61.33	
Bill Pmt -Check	10/03/2023	32336	IBM	350.00	
Bill Pmt -Check	10/03/2023	32337	Life-Assist	3,155.23	
Bill Pmt -Check	10/03/2023	32338	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	10/03/2023	32339	Mission Linen Supply	800.76	
Bill Pmt -Check	10/03/2023	32340	MO-CAL Office Solutions	186.50	
Bill Pmt -Check	10/03/2023	32341	Paul Oil Co., Inc.	3,955.39	
Bill Pmt -Check	10/03/2023	32342	PG&E	53.40	
Bill Pmt -Check	10/03/2023	32343	Staples Advantage	134.60	
Bill Pmt -Check	10/03/2023	32344	Terminix	73.00	
Bill Pmt -Check	10/03/2023	32345	Verizon Wireless	533.93	
Bill Pmt -Check	10/11/2023	32346	Airgas USA, LLC	202.77	
Bill Pmt -Check	10/11/2023	32347	American Ambulance Association	525.00	
Bill Pmt -Check	10/11/2023	32348	AMR-American Medical Response	7,575.04	
Bill Pmt -Check	10/11/2023	32349	BICSEC Security, Inc	25.00	
Bill Pmt -Check	10/11/2023	32350	California Chamber of Commerce	799.00	
Bill Pmt -Check	10/11/2023	32351	Cole Huber (Cota Cole)	6,834.31	<i>incl prior months bill</i>
Bill Pmt -Check	10/11/2023	32352	Crescent Work & Outdoor #1	302.62	
Bill Pmt -Check	10/11/2023	32353	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	10/11/2023	32354	Language Line	170.08	
Bill Pmt -Check	10/11/2023	32355	Life-Assist	996.44	
Bill Pmt -Check	10/11/2023	32356	McAuley Ford	1,734.59	
Bill Pmt -Check	10/11/2023	32357	McKesson Medical Surgical Inc.	1,613.59	
Bill Pmt -Check	10/11/2023	32358	Pacific Records Management	270.46	
Bill Pmt -Check	10/11/2023	32359	Patterson City Tow Service	281.00	
Bill Pmt -Check	10/11/2023	32360	Patterson Irrigator	750.00	
Bill Pmt -Check	10/11/2023	32361	Paul Oil Co., Inc.	3,432.96	
Bill Pmt -Check	10/11/2023	32362	Physicians Service Bureau	271.22	
Bill Pmt -Check	10/11/2023	32363	Sacramento Metro Fire District	7,671.71	<i>incl prior months bill</i>
Bill Pmt -Check	10/11/2023	32364	Solutions Group	1,485.80	
Bill Pmt -Check	10/11/2023	32365	Stericycle	607.75	
Bill Pmt -Check	10/11/2023	32366	Stericycle	182.33	
Bill Pmt -Check	10/11/2023	32367	Stericycle / Shred-it	112.18	
Bill Pmt -Check	10/11/2023	32368	Stericycle / Shred-it	325.16	
Bill Pmt -Check	10/11/2023	32369	Staples Advantage	477.17	
Bill Pmt -Check	10/11/2023	32370	TID Turlock Irrigation District +06	1,835.00	
Bill Pmt -Check	10/11/2023	32371	Workbench True Value Hdwe.	63.47	
Bill Pmt -Check	10/11/2023	32372	Zoll	1,117.59	
Check	10/19/2023	32373	REFUND - Ambulance:REFUND - Shi	200.00	
Check	10/19/2023	32374	REFUND - Ambulance:REFUND - Wh	200.00	
Check	10/19/2023	32375	REFUND - Ambulance:REFUND - Moc	379.29	

## Del Puerto Health Care District Warrants by Bank Account

October 2023

Type	Date	Num	Name	Credit	Notes
Check	10/19/2023	32376	REFUND - Ambulance:REFUND - HP!	199.08	
Bill Pmt -Check	10/19/2023	32377	Airgas USA, LLC	192.77	
Bill Pmt -Check	10/19/2023	32378	Beta Healthcare - Workers Comp	6,645.75	
Bill Pmt -Check	10/19/2023	32379	Beta Healthcare Group	18,667.93	
Bill Pmt -Check	10/19/2023	32380	Bound Tree Medical LLC	357.33	
Bill Pmt -Check	10/19/2023	32381	City of Patterson-Business Licenses	110.04	
Bill Pmt -Check	10/19/2023	32382	City Of Patterson-H2O, sewer, garbag	764.29	
Bill Pmt -Check	10/19/2023	32383	Comcast - Other	192.28	
Bill Pmt -Check	10/19/2023	32384	Comcast Business Voice Edge	2,200.08	
Bill Pmt -Check	10/19/2023	32385	Crescent Work & Outdoor #1	223.10	
Bill Pmt -Check	10/19/2023	32386	DeliverHealth	79.00	
Bill Pmt -Check	10/19/2023	32387	Frontier-3755	273.71	
Bill Pmt -Check	10/19/2023	32388	Frontier - HC 8639	273.71	
Bill Pmt -Check	10/19/2023	32389	McAuley Ford	40.68	
Bill Pmt -Check	10/19/2023	32390	McKesson Medical Surgical Inc.	3,168.15	
Bill Pmt -Check	10/19/2023	32391	Mission Linen Supply	818.14	
Bill Pmt -Check	10/19/2023	32392	MurphyAustin	10,710.00	<i>Bldg Project</i>
Bill Pmt -Check	10/19/2023	32393	Pfizer Inc.	4,661.24	
Bill Pmt -Check	10/19/2023	32394	Riggs Ambulance Service, Inc.	200.00	
Bill Pmt -Check	10/19/2023	32395	West Side Storage Baldwin	202.50	
Bill Pmt -Check	10/19/2023	32396	Westside Landscape & Concrete	682.50	
Check	10/31/2023	32397	REFUND - Ambulance:REFUND - Doc	200.00	
Total 101.011 · TCB-Operating Checking 1739				184,328.13	
<b>101.012 · TCB-Payroll Account 2999</b>					
Liability Check	10/11/2023		Payroll Direct Deposit	83,345.81	
Liability Check	10/12/2023		Payroll Direct Deposit	665.43	
Liability Check	10/25/2023		Payroll Direct Deposit	83,137.68	
Liability Check	10/25/2023		Payroll Direct Deposit	734.35	
Liability Check	10/30/2023		Payroll Direct Deposit	3,316.88	
Liability Check	10/12/2023	EFT	AIG (VALIC)	13,150.39	
Liability Check	10/26/2023	EFT	AIG (VALIC)	13,653.44	
Liability Check	10/12/2023	E-pay	EDD State of California	6,382.94	
Liability Check	10/12/2023	E-pay	Internal Revenue Service	32,779.50	
Liability Check	10/12/2023	E-pay	EDD State of California	355.38	
Liability Check	10/12/2023	E-pay	Internal Revenue Service	20.82	
Liability Check	10/26/2023	E-pay	EDD State of California	6,158.88	
Liability Check	10/26/2023	E-pay	Internal Revenue Service	31,455.05	
Liability Check	10/26/2023	E-pay	EDD State of California	20.54	
Liability Check	10/26/2023	E-pay	Internal Revenue Service	233.10	
Liability Check	10/27/2023	E-pay	EDD State of California	389.91	
Liability Check	10/27/2023	E-pay	Internal Revenue Service	1,551.96	
Liability Check	10/02/2023	25559	CA Choice	40,779.80	<i>September bill</i>
Paycheck	10/12/2023	25561	Employee Payroll	2,560.67	
Paycheck	10/12/2023	25562	Employee Payroll	29.26	
Paycheck	10/12/2023	25563	Employee Payroll	306.17	
Paycheck	10/12/2023	25564	Employee Payroll	710.15	
Paycheck	10/12/2023	25565	Employee Payroll	1,365.23	
Liability Check	10/12/2023	25566	California State Disbursement Unit	296.30	
Liability Check	10/12/2023	25567	Franchise Tax Board	1,024.66	
Liability Check	10/12/2023	25568	Franchise Tax Board	446.97	
Liability Check	10/12/2023	25569	United Steelworkers	330.95	
Paycheck	10/26/2023	25570	Employee Payroll	3,760.83	
Paycheck	10/26/2023	25571	Employee Payroll	55.73	



## Del Puerto Health Care District Warrants by Bank Account

October 2023

Type	Date	Num	Name	Credit	Notes
Paycheck	10/26/2023	25572	Employee Payroll	188.75	
Paycheck	10/26/2023	25573	Employee Payroll	179.03	
Paycheck	10/26/2023	25574	Employee Payroll	1,318.46	
Liability Check	10/26/2023	25575	California State Disbursement Unit	296.30	
Liability Check	10/26/2023	25576	Franchise Tax Board	857.59	
Liability Check	10/26/2023	25577	Franchise Tax Board	343.17	
Liability Check	10/26/2023	25578	United Steelworkers	345.58	
Liability Check	10/26/2023	25579	CA Choice	40,779.80	
Liability Check	10/30/2023	25580	AFLAC	1,474.42	
Liability Check	10/30/2023	25581	Principal Life Insurance Co	4,778.24	
Total 101.012 · TCB-Payroll Account 2999				<u>379,580.12</u>	
<b>101.015 · TCB - Keystone C 8641</b>					
Bill Pmt -Check	10/03/2023	10367	Terminix	89.00	
Bill Pmt -Check	10/11/2023	10368	Gilberto Arroyo-06	390.00	
Bill Pmt -Check	10/11/2023	10369	TID Turlock Irrigation District +06	507.47	
Bill Pmt -Check	10/19/2023	10370	City Of Patterson-H2O, sewer, garbag	937.78	
Total 101.015 · TCB - Keystone C 8641				<u>1,924.25</u>	
Total 101.010 · Tri Counties Bank				<u>565,832.50</u>	
Total 101.000 · Cash and cash equivalents				<u>565,832.50</u>	
<b>103.000 · Restricted Funds</b>					
<b>103.100 · TCB-USDA Debt Reserve 7237</b>					
Check	10/15/2023	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 · Restricted Funds				<u>10,060.00</u>	
<b>TOTAL</b>				<b><u>575,892.50</u></b>	
Less: Irregular Items (highlighted)				65,995.82	
<b>NET WARRANTS ISSUED</b>				<b><u>509,896.68</u></b>	





**BOARD OF DIRECTORS BOARD OF DIRECTORS**

*Luis Avila, President  
Becky Campo, Vice-President  
Timothy Benefield, Secretary  
Anne Stokman, RN, Treasurer*

*PO Box 187, Patterson, CA 95363  
Phone (209) 892-8781 Fax (209) 892-3755*

**BOARD OF DIRECTORS MEETING MINUTES  
Monday, October 30, 2023 @ 6:00 pm**

1. **Call to order** at 6:06 pm by President, Luis Avila

2. **Pledge of Allegiance**

3. **Roll Call**

**Directors Present:** President, Luis Avila  
Treasurer, Anne Stokman  
Secretary, Timothy Benefield

**Directors Absent:** Vice President, Becky Campo

**Staff Present:** CEO, Karin Freese

Ambulance Director, Paul Willette  
Health Center Manager, Suzie Benitez  
Clinical ED & QI Manager, Jim Whitworth  
Clerk of the Board/HR Manager, Cheryle Pickle

**District Legal Council:** Dave Ritchie, Cole Huber, LLP

**Members of the Public:** Robert Trefault, HR Manager Candidate

*We have a quorum.*

4. **Reading of the District's Vision, Mission, and Value Statements:**

*Vision: "A locally cultivated, healthier community."*

*Mission: "To provide, promote, and partner in quality healthcare for all."*

*Values: "Compassion – Commitment – Excellence"*

5. **Public Comment** – Introduction of Robert Trefault, who has been offered the position of Human Resource Manager since the incumbent, Cheryle Pickle, is retiring at the end of the year,

6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]  
None.

7. **Approval of Agenda:** **M/S/C: To approve the agenda as presented.**

Directors Stokman/Benefield  
**Ayes:** Directors Avila, Stokman, Benefield  
**Nays:** None  
**Abstain:** None  
**Motion: Passed**

**8. Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]*

- A. SEP\*Approve Financial Report – July 31, 2023
- B. SEP \*Approve Special Board Meeting Minutes – August 17, 2023
- C. SEP Accept Finance Committee Minutes – August 23, 2023
- D. SEP \*Approve Regular Board Meeting Minutes – August 28, 2023
- E. SEP \*Accept Financial Report – August 31, 2023
- F. SEP \*Approve Budget Revision for 2023 Nexus Study (engagement approved Aug 28, 2023)
- G. SEP \*Approve Impact Fee 1-year and 5-year Reports as of June 30, 2023
- H. SEP \*Resolution 2023-15: Engagement of Underwriter for Building Project Financing
- I. SEP \*Mitigation Fund Reconciliation and Transfer of Funds
- J. OCT \*Adopt Cell Phone Business-Use and Work-use Policies

**M/S/C. Approve the Consent Calendar.** Directors Benefield/Stokman  
**Ayes:** Avila, Stokman, Benefield  
**Nays:** None  
**Abstain:** None  
**Motion: Passed**

**9. Regular Calendar\*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

- A. \*Any Consent calendar items moved to the regular calendar - No Items were moved from the consent calendar.
- B. 875 E Street Building – Emergency Power Solution. Installing emergency power generation is essential to maintain uninterrupted ambulance services and critical operations in the current district office building, even though it will be vacated in two years. This investment in emergency power ensures continued functionality and safety during potential power outages and offers the possibility of equipment transferability or repurposing once the new building is completed, with a minimal expected impact on the completion time of one to three months.

**M/S/C. I move the Board of Directors to approve the purchase and installation of an appropriately sized generator to provide uninterrupted emergency ambulance services during any power outage at a cost not to exceed \$32,500.** Directors Benefield/Stokman  
**Ayes:** Avila, Stokman, Benefield  
**Nays:**  
**Abstain:** None  
**Motion: Passed - Roll Call Vote**

- C. Accept Behavioral Health Market Analysis Grant - The DPHCD board previously approved \$25,000 for updating the 2006 master plan building costs, and Legacy Health Endowment provided a matching funds grant of \$25,000 for a new

behavioral health needs assessment, which includes projecting the needs and costs of a behavioral health center.

**M/S/C: I move the Board of Directors to accept the matching funds grant of \$25,000 from Legacy Health Endowment for a behavioral health market needs assessment.**

Directors Stokman/Benefield

**Ayes:** Directors Avila, Stokman, Benefield

**Nays:** None

**Abstain:** None

**Motion: Passed**

## 10. Verbal Reports

A. <u>Employee Anniversaries &amp; New Hires</u>	<u>Years</u>
• <u>Ambulance</u>	
Brandon Cousins	8
Lisa Vasquez	3
• <u>Health Center</u>	
Araceli Ortiz Rodriguez	6
Yaneth Casillas	8
Yesenia Sanchez	8
Jessica Herrera-Gomez	2
• <u>Administration</u>	
Maria Reyes-Palad	5
Cheryle Pickle	5
Danae Skinner	5

B. Del Puerto Hospital Foundation – Director Mac Master – No Report

C. West Side Health Care Task Force – Director Avila – No Report

D. Election Update – The candidacy filing period is November 13 – Dec 8 and public notices will be published

E. Special District Leadership Academy – four staff members attended, and they all highly recommend that directors attend as soon as possible after the election.

## 11. Strategic Planning

A. **Board Self-Assessment Review** – Ms. Freese led the discussion reviewing the cumulative results from each board member's responses to the questionnaire. For communication with the community, the Directors would like to see more press releases in the local news. The discussion will be continued at the next meeting.

B. **Foundation Clarifying Purpose** – Discuss the Foundation's overarching goal to support the district's work and promote programming/fundraising for a specific target population. A draft program was presented for review. Discussion ensued, and it was recommended to have the foundation focus on community youth. The draft plan will be updated to focus on adolescent behavioral health and returned to the next meeting. President Avila reminded board members that Foundation board seats will rotate in January of 2024 and that everyone should have a chance to participate.

C. **Strategic Plan Timeline** – Report was included with an update on progress for all objectives.

**12. Verbal Reports**

- A. Ambulance – Director Paul Willette
- B. Health Center – Manager Suzie Benitez
- C. Administration – Administrative Director/CEO Karin Hennings

**13. Director Correspondence, Comments, Future Agenda Items**

- A. President Avila had copies of the book “The Advantage” by Patrick Lencioni and invited each management team and board member to read the book and discuss organizational health and a foundation for success. The target will be to discuss one chapter per month in 2024.

**14. Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Mon, Nov 27, 2023 @ 4:30 PM	Board – Mon, Nov 27, 2023 @ 6:00 PM
Finance – Dec TBD	Board – Dec TBD
Finance – Wed, Jan 24, 2024 @ 8:30 AM	Board – Mon, Jan 29, 2024 @ 6:00 PM

**15. Adjourned at 8:13**

Respectfully Submitted:

\_\_\_\_\_  
Timothy Benefield, Board Secretary

\_\_\_\_\_  
Date Signed

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – December 11, 2023**

**Item # Title 9B. Fiscal Year 2022-23 Financial Audit**

**Page 1 of 1**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

**SUBJECT:** The Fiscal Year 2022-23 Financial Audit  
**STAFF REPORT:** Presentation of the audit by Wipfli LLP.  
**DISTRICT PRIORITY:** Fiscal Accountability and Transparency  
**FISCAL IMPACT:** None  
**STAFFING IMPACT:** None  
**CONTACT PERSON:** Karin Freese / Maria Reyes-Palad  
**ATTACHMENT(S):** Fiscal Year 2022-23 Financial Audit

**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors adopt the Fiscal Year 2022-23 financial audit as presented.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				





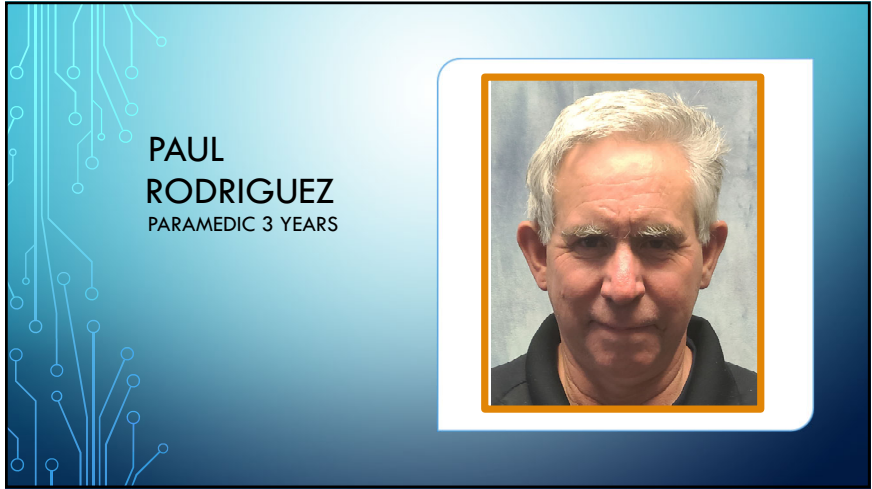
**Del Puerto Health Care District  
FY 2023-24 Strategic Plan  
Worklist Next 90 Days**

Interest	Priority	Key Deadlines	Status	Primary Responsibility	Objective & Key Result (OKR)	Update	Resource(s) Required	Cost	Percent Complete
<b>Board</b>	Conduct Board self-evaluation (August-September 2023)	Sep-23		Board	Review Self Evaluation in Sept 2023			\$ -	90%
<b>DPAC</b>	Secure property for project	Sep-23		CEO/Ad Hoc	Legal ownership of land	Update 12/11/2023	purchase of add'l land	\$300,000	25%
<b>Employee Relations</b>	Legal update to Personnel Rules Book	Oct-23		CEO/HR	Update and to Employees by January 1, 2024		Legal Counsel	\$ 4,175	75%
<b>Community Engagement</b>	Publish District Annual Report	Nov-23		CEO	All households in the district receive a summary report in the mail	Waiting for financial statements	Audit completed, Layout, print, Mail	\$ 10,000	25%
<b>Health Center</b>	Health Center Operations Policy and Procedure Manual review	Dec-23		HC Mgr	Pass state audits >95%	On-sight audit Dec 16, 2023		\$ -	90%
<b>Community Engagement</b>	Community Presentation on Depression with Promotoras	Dec-23		HC Mgr/MD	One event open to the public	Postponed due to illness of presenter		\$ -	50%
<b>Community Engagement</b>	Rebranding: two-year plan written and initiated	Jan-24		CEO	Plan delivered to Board of Directors			TBD	25%
<b>Health Center</b>	Expand the availability of after-hours care	Jan-24		CEO/HC Mgr	After-hours clinic open Jan 2024	Waiting for agreement from Sutter Health	Providers, imaging	\$ -	65%
<b>Health Center</b>	Leverage targeted marketing campaign regarding mental health and access to services	Feb-24		CEO					
<b>Human Resources</b>	Develop an annual training plan for all employees	Feb-24		HR Mgr	Written plan for each employee			\$ 10,000	
<b>Ambulance</b>	Union Contract Negotiations (October 2023 – February 2024)	Feb-24		CEO/AMB Dir	current contract expires Feb 29, 2024		Legal Support	\$ 15,000	25%
<b>Strategic Planning</b>	2024-25 Conduct annual Board strategic planning retreat (March 2024)	Mar-24		CEO					
<b>Community Engagement</b>	Triennial Update to Community Health Needs Assessment (Jan 2024)	Mar-24		CEO/Ad Hoc	Updated CHNA			TBD	
<b>Human Resources</b>	Triennial Review of Personnel Policies and Procedures	Mar-24		HR Mgr	Recommendations presented at the March 2024 board meeting			\$ -	





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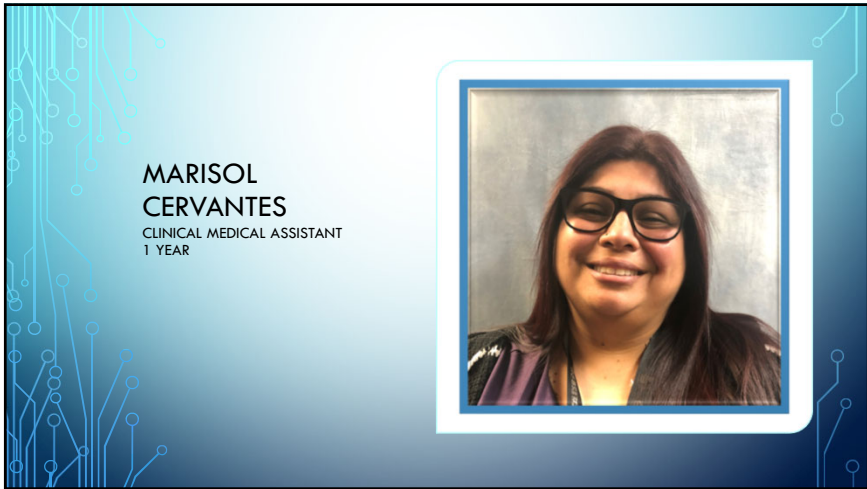
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## Ambulance Report November 2023

Patterson Jr Tigers and Patterson High School football game standby events are finished for the season. PDA provided EMS standby for 14 high school football games and 19 youth football games.

I conducted an MCI (Multi-Casualty Incident) review on November 17<sup>th</sup> at the Newman Community Center. There were approximately 20 people in attendance including PDA and Westside employees, Memorial Medical Center, Doctor's Medical Center, and Cal Star Air Medical.

Overall, Patterson responses in November: 246 responses resulting in 164 transports. There were 233 responses within the Patterson District Ambulance response area with 151 transports. PDA responded to 223 (95.71%) and transported 145 of 151 local transports (96.03%). AMR had one response into our response area and Westside had nine.

## Health Center Report October 2023/ Suzie Benitez

### Encounters October 2023

#### Primary Care

Provider	Hrs worked	Encounters
Rodriguez	136	387
Singh	136	418
Barragan	152	373
<b>Primary Total</b>	<b>424</b>	<b>1,178</b>

#### Mental Health Encounters

Herrera		99
<b>Saturday Clinics</b>		<b>30</b>
<b>HC Total Encounters</b>		<b>1,307</b>

### Saturday Clinic Schedule

Date	Time	Encounters
August 19th <i>*Sports Physicals</i>	8:00am-12:30pm	53 (two providers)
August 26th	8:00am-12:30pm	20 (one provider)
September 2nd	8:00am-12:30pm	20 (one provider)
September 16th	8:00am-12:30pm	13 (one provider)
September 23rd	8:00am-12:30pm	14 (one provider)
October 14th	8:00am-12:30pm	12 (one provider)
October 21st	8:00am-12:30pm	canceled
October 28th	8:00am-12:30pm	18 (one provider)
November 11th	8:00am-12:30pm	19 (one provider)
November 18th	8:00am-12:30pm	19 (one provider)
December 9th	8:00am-12:30pm	
December 16th	8:00am-12:30pm	

### October 5<sup>th</sup>-Health Net Provider Partnership Meeting

Description	Measure	Aug	Sept	Oct
Breast Cancer Screening	BCS	9	8	8
Controlling Blood Pressure	CBP	10	8	5
Cervical Cancer Screening	CCS	46	60	57
A1C Controlled <9	HBD	12	10	11
Chlamydia Screening in	CHL	7	6	6
Childhood Immunization Status (Combo 10)	CS10	5	6	6
Colorectal Cancer Screening	COL	29	37	37
Immunizations for Adolescent (Combo 2)	IMA	5	4	3
Lead Screening in Children	LCS	2	10	8
Prenatal and Postpartum Care	PPC_POST	1	6	4
Prenatal and Postpartum Care – Timeliness	PPC_PRE	2	4	4
0-15 Months	W30_1	3	4	4
15-30 Months	W30_2	2	6	6
Child and Adolescent Well-Care Visits	WCV	198	190	174
Depression Remission or Response for Adolescents and Adults	DRR-E	*	*	*
Depression Screening and Follow-Up for Adolescents and Adults*	DSF-E	425	450	489
Follow-Up After ED Visit for Mental Illness – 30 days*	FUM		2	2
Follow-Up After ED Visit for Substance Abuse – 30 days*	FUA			
Developmental Screening in the First Three Years of Life	DEV	10	20	20
Topical Fluoride for Children	TFL-CH	*	*	*
Asthma Medication Ratio*	AMR	0	0	0
Initial Health Assessment	IHA	12	4	2

**HIGHLIGHTS**  
CARE GAPS CLOSED

CBP 3  
WCV 16

### Health Plan of San Joaquin Provider Partnership Meeting

Did not meet with HPSJ in October.

### Community Speech in Spanish

\*Topic on "Depression" is scheduled for Tuesday, December 5<sup>th</sup> 10:00-12:00pm at the City Hall presented by Dr. Rodriguez and Jessica Herrera, LCSW. Partnering with Promotoras and Health Net.

### October 22<sup>nd</sup>-25<sup>th</sup> Attended Special District Leadership Academy

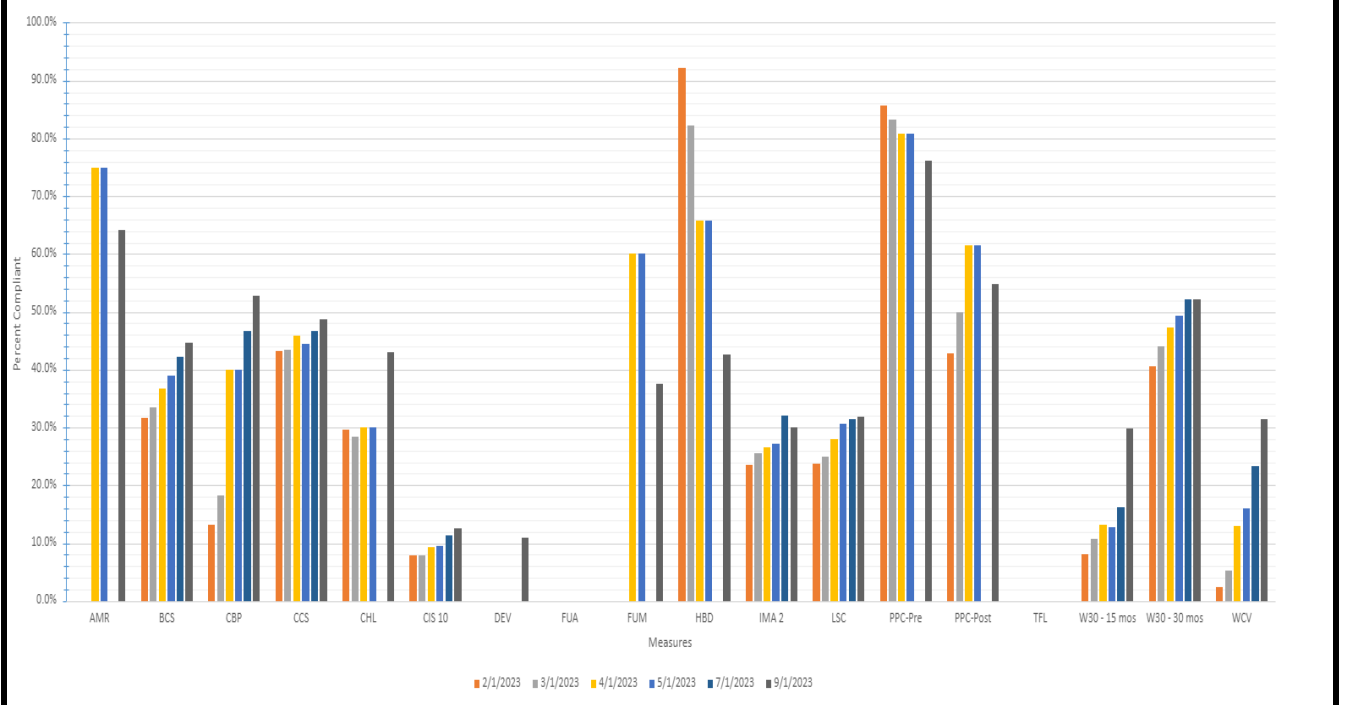
## Health Center Report November 2023/ Suzie Benitez

<b>Encounters October 2023</b>		
<i>Primary Care</i>		
<b>Provider</b>	<b>Hrs worked</b>	<b>Encounters</b>
Rodriguez	104	Vacation- 298
Singh	136	435
Barragan	154	405
<b>Primary Total</b>	<b>394</b>	<b>1,138</b>
<i>Mental Health Encounters</i>		
Herrera		93
<b>Saturday Clinics</b>		<b>38</b>
<b>HC Total Encounters</b>		<b>1,269</b>

<b>Saturday Clinic Schedule</b>		
<b>Date</b>	<b>Time</b>	<b>Encounters</b>
August 19th <i>*Sports Physicals</i>	8:00am-12:30pm	53 (two providers)
August 26th	8:00am-12:30pm	20 (one provider)
September 2nd	8:00am-12:30pm	20 (one provider)
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November 11th	8:00am-12:30pm	19 (one provider)
November 18th	8:00am-12:30pm	19 (one provider)
December 9th	8:00am-12:30pm	canceled
December 16th	8:00am-12:30pm	

**November 5<sup>th</sup>-Health Net Provider Partnership Meeting- Did not meet this month**

**November Health Plan of San Joaquin Provider Partnership Meeting -Trend Report**



### **Community Speech in Spanish**

\*Topic on "Depression" is scheduled for Tuesday, December 5<sup>th</sup> 10:00-12:00pm at the City Hall presented by Dr. Rodriguez and Jessica Herrera, LCSW. Partnering with Promotoras and Health Net.

### **November 2<sup>nd</sup> BETA sharps safety training**

Needle safety presentation through BETA/ Malinda Sigl, Risk Management/Employee Safety and Mary Fritz, RN, Director of Employee Safety. We included all staff and providers. Presentation available.

RISK MANAGEMENT AND SAFETY

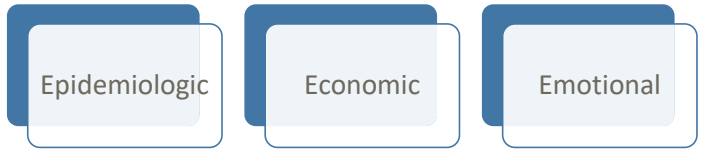



BETA<sup>SM</sup> SAFETY & CARE — UNITED

## Sharp and Needlestick Prevention: Medical Team

Mary Fritz, MSN, RN  
Malinda Sigl, ARM, CEAS  
November 9, 2023

## Why is Sharps Safety Important?



## Participants will be able to:

- Define exposure and methods of transmission of BBP and OPIM
- Describe how needlestick injuries occur
- Give examples of Hierarchy of Controls for sharp and needlestick injuries
- Identify needlestick and sharp's injury prevention strategies



## Epidemiological Burden

"Bloodborne Pathogens are microorganisms that are present in blood or Other Potentially Infectious Materials (OPIM) that can cause disease – primarily:

- With a single needlestick your risk is:
- Hepatitis B (HBV): 1 in 5 (if you're not vaccinated)
  - Hepatitis C (HCV): 1 in 50
    - 1.6 times > the general public
    - 2.7 times > the general public if high risk for blood contact
  - Human Immunodeficiency Virus (HIV): 1 in 300

**SHARPS SAFETY**

**Avoid the Sharp End**

Sharps injuries causing infections are on the rise. Learn about the risks and the safety measures for avoiding injury.

**WHO'S AT RISK.**

Nurses, Medical Assistants, Doctors, Dentists, Chiropractors, Veterinarians, Biotech Technicians, Lab Technicians, Environmental Cleaners, Students.

While hospitals and healthcare facilities have guidelines addressing proper handling, storage and disposal of needles and sharps, injury and exposure to blood, body fluids, and sharps are still a concern for many healthcare workers and the general public. The consequences of these incidents are often severe and can be life-threatening. It's time to take action to prevent these incidents from occurring.

**385,000** needlesticks or sharp injuries occur every year.

**BETA<sup>SM</sup>**



## Occupational Exposure and Protections

**Contaminated:** The presence or the "reasonably anticipated" presence of blood or other potentially infectious materials on an item or surface.

**Universal Precautions:** UP is an infection control approach; all human blood and certain body fluids are treated as if known to be infectious for HIV, HBV and bloodborne pathogens

**Standard Precautions:** SP augments UP precautions. Includes hand hygiene; PPE based on anticipated exposure; safe injection practices; and management of contaminated equipment and other items in the patient environment. Is applied to all patients regardless of infectious status and covers additional body fluids to UP

**Transmission-based precautions (TBP)** for contact-, droplet-, and airborne-transmissible diseases augment SP with additional controls to interrupt the route(s) of transmission that may not be completely interrupted using SP. The different types of TBP are applied based on what is known or suspected about a patient's infection

[https://www.osha.gov/bloodborne-pathogens/worker-protections#:~:text=Universal%20precautions%20\(UP\)%2C%20originally,of%20a%20patients%20infection%20status.](https://www.osha.gov/bloodborne-pathogens/worker-protections#:~:text=Universal%20precautions%20(UP)%2C%20originally,of%20a%20patients%20infection%20status.)

## Bloodborne Virus Transmission to Healthcare Personnel

**Table 1. Infections Transmitted via Sharps Injuries during Patient Care (PC) and/or Laboratory/Autopsy (L/A)**

Infection	PC	L/A	Infection	PC	L/A
Blastomycosis		✓	Leptospirosis		✓
Cryptococcosis	✓		Malaria	✓	
Diphtheria		✓	M. tuberculosis	✓	
Ebola		✓	Rocky Mountain		✓
Gonorrhea		✓	Spotted Fever		✓
Hepatitis B	✓	✓	Strep typhus		✓
Hepatitis C	✓	✓	Strep Pyogenes		✓
HIV	✓	✓	Syphilis		✓
Herpes	✓	✓			

References 2-5, 14-16

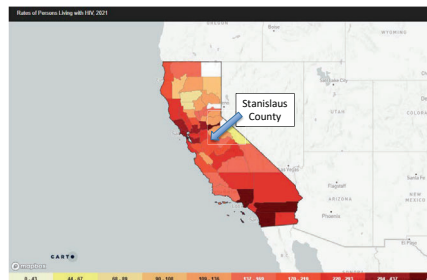
[https://www.cdc.gov/sharpsafety/pdf/sharpsworkbook\\_2008.pdf](https://www.cdc.gov/sharpsafety/pdf/sharpsworkbook_2008.pdf)

## Workplace Methods of Transmission



- ▶ **Needlesticks, syringes, scalpels**
- ▶ **Other sharp instruments** containing body fluid: dental tools, lancets, autoinjectors, razors, etc.
- ▶ **Splashes, bites or spitting** into mucus membranes (eyes/mouth)
- ▶ **Direct contact** with blood or OPIM through open skin (e.g., cuts, sores) or mucous membranes
- ▶ **Using risky or unsafe sharp techniques/procedures**

## CA Local HIV Data



- 2021: Approx. 136,091 people living with HIV in California
- Many with potentially transmissible BBP infections are unaware or asymptomatic.
- CDC estimates that people born during 1945-1965 account for nearly 75% of all chronic HCV infections in the U.S.
- Individuals with HIV are affected disproportionately:
  - HAV, HBV and/or HCV
  - Multi drug resistant organisms (MRSA, TB, etc.)

<https://aidsvu.org/local-data/united-states/west/california/>

## CDC Hepatitis B Vaccination Recommendations



### Healthcare workers

- Complete the HepB serial vaccinations
- Hepatitis B surface antibody (HBsAb) level tested 4-6 weeks post series completion

### Adults

- Aged 19–59 years
- Aged ≥60 years with risk factors for hepatitis B.
- Age ≥60 years without known risk factors for hepatitis B may also receive HepB vaccines ([Box](#)).

### Infants and all other persons aged <19 years

<https://www.cdc.gov/mmwr/volumes/71/wr/mm7113a1.htm>

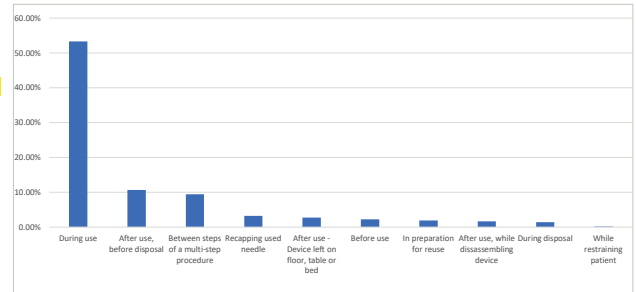
- Never vaccinated or without documented vaccination:
  - Serial vaccinations: Two or three dose vaccinations available.
  - Blood antigen testing after doses (per protocol) to ensure effectiveness.

**Failure to complete all doses will not protect you!**

• <https://www.cdc.gov/vaccines/pubs/printbook/downloads/appendices/a/vaccination-recommendations.pdf>  
 • <https://www.gskdirect.com/gsk/en/USD/RootCategory/Vaccines%28non-Full%29/ENGERRIX-B-20/MCG-ML-PFS-NO-NDLSYR-10-LM/p/58160082152?product-list>

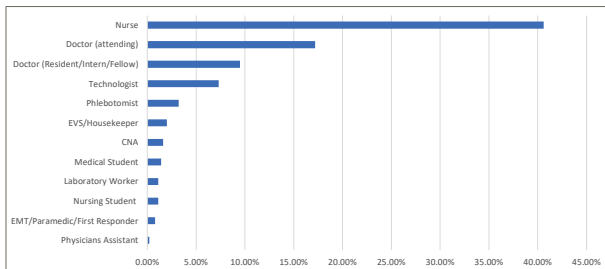
## EPINet 2022 Needlestick and Sharp Injuries Activities

- ▶ WHO
- ▶ WHEN
- ▶ HOW



## EPINet 2022 Needlestick and Sharp Injuries Activities

- ▶ WHO
- ▶ WHEN
- ▶ HOW



## How Are Injuries Occurring?

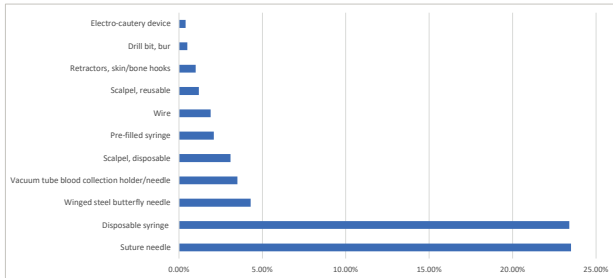
Most often when in use

- Injections
- Vaccines
- Suturing

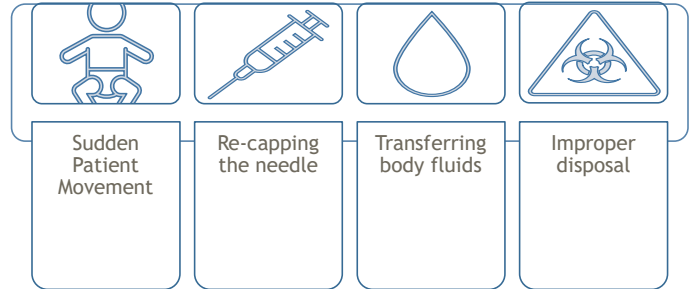
## Devices Involved in Needlestick and Sharp Injuries

▶ **WHAT**

▶ **WHERE**



## Common Needle Stick Associated Activities

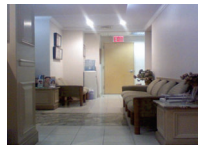


[https://www.who.int/infection-prevention/tools/injections/IS\\_needlestick\\_Leaflet.pdf?ua=1](https://www.who.int/infection-prevention/tools/injections/IS_needlestick_Leaflet.pdf?ua=1)

## Where Are Injuries Occurring?



Exam rooms



Outside of exam rooms

- Waiting room
- Sterile processing
- Other areas

## Medical Team -What is the Story?

### ClaimLoss

21 year old male EMT received a laceration "between right thumb" from shears while cleaning them after caring for a stabbed victim.

25 year old, female, Medical Assistant was closing the needle and stuck herself on her right middle finger.

26 year old female Medical Assistant reports needle stick injury to base of right thumb, after she pushed the needle against the edge of bed to close cap and it broke, springing up and hitting her

## Sharp and Needlestick Injuries are Preventable



### Sharp Injuries Are Preventable

Establish policies and procedures to address sharp safety




- Take precautions **while using the sharps**
- Take precautions **During cleanup**
- Take precautions **During disposable**

[https://www.cdc.gov/oralhealth/pdfs\\_and\\_other\\_files/BESC5-Sharps-Safety-508.pdf](https://www.cdc.gov/oralhealth/pdfs_and_other_files/BESC5-Sharps-Safety-508.pdf)

### Prevention is Paramount: Ripple Effect of an Injury



### What activity is most associated with a sharp or needlestick injury?

- A  After or Before disposal
- B  During Use
- C  While restraining a patient.



## Blood and Body Fluid Exposure Control Plan : Checklist





BETA Healthcare Group Risk Management Checklist: Bloodborne Pathogens Exposure Control Plan

The checklist below provides guidance to support the reevaluation of a bloodborne pathogen exposure control plan. The checklist aligns with Cal/OSHA § 5197 Bloodborne Pathogens standard requirements. Hyperlinks within the checklist connect directly to the information source, resources, and additional information.




Cal/OSHA Bloodborne Pathogen Exposure Control Plan: California Code of Regulations, Title 8, § 5193

1. Definitions	Status	Comments
1.1 The Blood Borne Pathogen (BBP) Exposure Control Plan includes definitions used in the written plan.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Needs Improvement	
*Reference Appendix A for definitions of terms and acronyms used in the Cal/OSHA Bloodborne Pathogen standard (8193)		
2. Scope	Status	Comments
2.1 The program plan includes a scope statement.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Needs Improvement	
Example: The bloodborne pathogen program covers all (Organization name) employees who have occupational exposures, or exposure can be reasonably anticipated to blood or potentially infectious materials during per regular job duties. See Appendix B for the job classifications specified covered under this program.		
3. Responsibilities	Status	Comments
3.1 The plan includes the names and job titles of the people responsible for implementing the plan.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Needs Improvement	

## Administrative Controls: Training, Policy, Procedure

-  Sharp's containers must be emptied at ¾ full.
-  Appropriate PPE must be worn
-  Training of sharp and needle engineering controls. PPE selection, donning and doffing.
-  Proper handwashing adhered to before and after every procedure.

## OSHA defines contaminated as?

- A  The visible presence of Blood or OPIM on an item or surface
- B  The presence or reasonably anticipated presence of blood or OPIM on an item or surface
- C  All human blood and certain body fluids are treated as if known to be infectious for HIV, HBV and bloodborne pathogens.

## Work Practice Controls: Change The Way You Perform Tasks

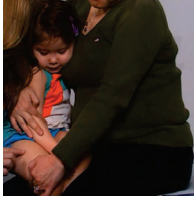
- Not recapping needles
- Assessing the patient and the parent prior to vaccination/injection
- Pointing the sharp end away from you or others (use appropriate technique)
- Not bending or breaking needles
- Not passing an unsheathed needle



## Pediatric Holds: Avoid Sudden Movement



Infant (<12 Months)



12-35 Months



3 Years and older

<https://www.cdc.gov/vaccines/>

## Adult Injection Strategies: Avoid Sudden Movement



- **Assess ability to hold still**
  - Anxiety
  - Developmental
  - Other



- **Reduce stress**- explain, listen and respond to question and ask them not to move
  - Education of patient /parent
  - Breath
  - Verbal cues
  - Distraction- verbal, visual, music, breathing



- **Proper positioning**
  - Sit them comfortably
  - Ask them to lay down

**What are your strategies?**

## Pediatric Injection Strategies: Reduce Vaccination Anxiety



- **Prep them before the visit**
  - Pre-registration- minimize wait time
  - Have parent/gradian bring comfort item
  - Consider topical analgesia 5% lidocaine cream, spray, patch
  - Education of patient /parent



- **Assess Caregiver/ child's ability to hold still**
  - Anxiety
  - Developmental
  - Other



- **Reduce stress**- explain, listen and respond to question and ask them not to move
  - Breath
  - Implement Comfort item
  - Verbal cues/watch your words
  - Distraction- verbal, visual, music, breathing



- **Proper positioning**
  - Sit them comfortably
  - Ask for help
  - Use seat as appropriate

**What are your strategies?**

## What is considered an exposure incident?

To answer raise the color card for the correct answer below - if no color then just raise your hand.



Any contact skin contact with blood or other body fluid

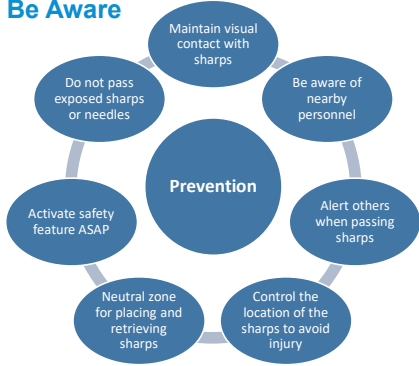


A specific eye, nose, mouth, mucous membrane, noncontact skin or parenteral contact with blood or other potentially infectious materials that results from an employee's duties

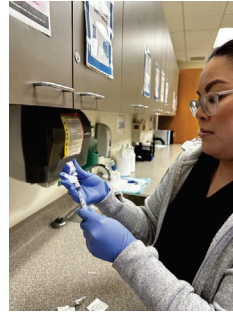


Touching a visibly soiled surface

### Work Practice: Be Aware



### WORK PRACTICE: Any Practical Advice?



**Do not disturb!**

### Work Practice: Be Prepared

- **Be Prepared**
- Be Aware
- Dispose of Sharps with Care



### Post Procedure Considerations?





### Work Practice: Be Prepared

- Select an appropriate disposal container
- Select proper placement
- Never insert fingers or reach into the container
- Do not empty or open a sharps container

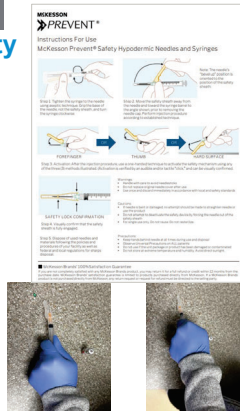


### What are these and do you use them?



### Work Practice: Activate the Safety Feature

- Be Familiar with how to safely activate the safety devices
- Do not take shortcuts
- Ask vendor for additional training
- Provide feedback on the devices

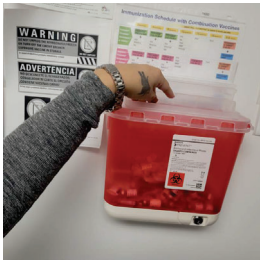


### Dispose of Sharps Safely

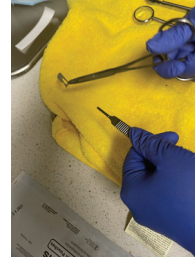
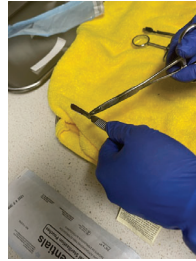
- ✓ Be Accountable
- ✓ Visually inspect
- ✓ Transport reusable sharps in a closed container
- ✓ Secure Sharps Container



[https://www.safcoDental.com/catalog/anesthetics/needle-stick-protection/jenker-needle-stick-protector?ref=goadw&utm\\_campaign=ROI](https://www.safcoDental.com/catalog/anesthetics/needle-stick-protection/jenker-needle-stick-protector?ref=goadw&utm_campaign=ROI)



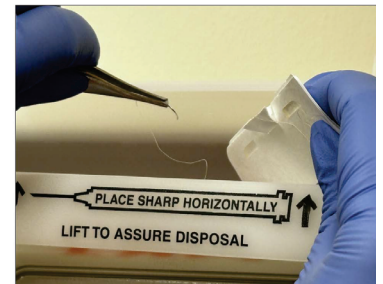
### Always Handle and Dispose of Blades Safely



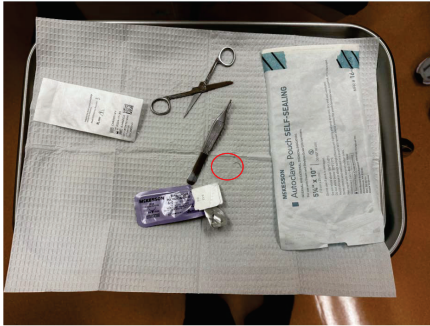
### Any thoughts here?



### More on Sharp Disposal



## Do You See any Hidden Hazards?



Any others?

## Personal Protective Equipment

<ul style="list-style-type: none"> <li>Gloves</li> <li>Utility Gloves</li> </ul>	<ul style="list-style-type: none"> <li>Face shield</li> <li>Mask</li> </ul>	<ul style="list-style-type: none"> <li>Goggles</li> </ul>	<ul style="list-style-type: none"> <li>Waterproof Gown</li> </ul>	<ul style="list-style-type: none"> <li>Shoe Covers</li> </ul>

## What is considered an exposure incident?

To answer raise your hand for the correct answer below.

- A Any skin contact with blood or other body fluid
- B A specific eye, nose, mouth, mucous membrane, nonintact skin or parenteral contact with blood or other potentially infectious materials that results from an employee's duties
- C Touching a visibly soiled surface

## Was I Exposed?



**Infection Control**  
**"Bug Byte"**  
**What Is A**  
**Bloodborne Pathogen Exposure**

**Bloodborne Pathogen Exposure (BBPE) are classified as:**  
 • Mucocutaneous - Visibly bloody splash on mucous membranes or on non-intact skin, or visibly bloody/non-bloody splash of CSF, pleural fluid, peritoneal fluid, pericardial fluid, or amniotic fluid on mucous membranes or non-intact skin  
 • Percutaneous - Injury with needle/sharp contaminated with blood or bloody body fluid

**Use the Tables Below to Determine if Bloodborne Pathogen Exposures Occurred:**

Event	Incident Description	Rationale	BBPE
<input type="checkbox"/>	Non-bloody splash of vomit, urine, sputum, sweat, tears, feces, or IV fluid on clothing, mucous membranes or intact skin	No BBPE: No bloody body fluid present	<input type="checkbox"/> No
<input type="checkbox"/>	Visibly bloody splash of vomit, urine, sputum, saliva, feces, or bloody IV fluid on intact skin or clothing	No BBPE: Skin intact	<input type="checkbox"/> No
<input type="checkbox"/>	Visibly bloody splash of vomit, urine, sputum, saliva, feces, or bloody IV fluid on mucous membranes or non-intact skin	Yes BBPE: Blood present	<input type="checkbox"/> Yes
<input type="checkbox"/>	Transfusion blood splash on mucous membranes or intact skin	No BBPE: Hour to release, transfusion blood tested negative for Hepatitis B, Hepatitis C, and HIV	<input type="checkbox"/> No
<input type="checkbox"/>	Slit, scratch, or abrasion	YES BBPE: If source person's mouth or hands bloody prior to bite, scratch or abrasion	<input type="checkbox"/> Yes
<input type="checkbox"/>	Visibly bloody/non-bloody splash of CSF, pleural fluid, peritoneal fluid, pericardial fluid, or amniotic fluid on mucous membranes or non-intact skin	No BBPE: If none of the above Yes BBPE: Risk unknown, treat as exposure	<input type="checkbox"/> No <input type="checkbox"/> Yes

Is This a Percutaneous Exposure?			
Event	Incident	Rationale	BBPE
<input type="checkbox"/>	Needle stick/sharp injury with <b>unused, clean object</b> (not a used sharp)	No BBPE: No blood contact	<input type="checkbox"/> No
<input type="checkbox"/>	Needle stick/sharp injury with <b>used, dirty object</b>	Yes BBPE: Blood contact	<input type="checkbox"/> Yes

**Employee and Supervisor Actions following a BBPE:**

- Employee notify their supervisor
- Supervisor determine if BBPE occurred using above exposure criteria
- Supervisor sends Exposed Employee to ED when above BBPE criteria met
- Exposed Employee register into the ED for exposure evaluation and treatment.
  - a. All information and education will be provided by the ED staff including:
    - b. How to Complete an electronic Employee Incident Form?
    - c. How to File Self-Insured Accident Report available thru HR

**Employee Health Actions following a BBPE:**

- Contact the employee following employee ED care and provide lab results and follow up
- Conduct an investigation to prevent future similar events
- Provide Education to prevent further events
- Summarize the incident
- Hospital specific and Regional data collection, trending and analysis for possible OI activity

## What do you do if a Sharp, Needlestick, or Splash Occurs

### Do Not Panic

- Wash needlesticks and cuts with soap and water
- Flush splashes to the nose, mouth, or skin with water
- Irrigate eyes with clean water, saline, or sterile irrigants
- Report the incident to your supervisor.. ASAP!
- Immediately seek medical treatment

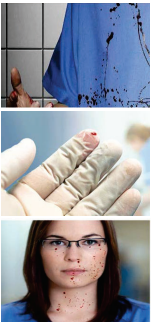


<https://www.cdc.gov/niosh/topics/bbp/emergmed1.html>

## Sharp Safety Resources

- [American Nurses Association Sharps Injury Prevention](#)
- [CDC Emergency Sharps Information](#)
- [CDC Stop the Sticks Campaign](#)
- [CDC Sharps Safety for Healthcare Settings](#)
- [CDC Preventing Needlestick Injuries at COVID-19 Vaccination Sites](#)
- [FDA Safely Using Sharps \(Needles and Syringes\) at Home, at Work, and on Travel](#)
- [Healthcare Workplace Injuries and Exposure: Improve Medical Device Safety](#)
- [HelpinKids& Adults](#)
- [OSHA: Needlestick/ Sharp Injuries Toolkit](#)
- [Reducing pain during vaccine injections: clinical practice guideline](#)
- [Workbook for Designing, Implementing, and Evaluating a Sharps Injury Prevention Program](#)
- [Moving the Sharps Safety in Healthcare Agenda Forward in the United State: 2020](#)

## Sharp and Needlestick Injuries are Preventable



EVERY patient



EVERY procedure

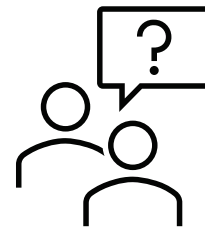


EVERY time



Is critical

## Questions?



# Del Puerto Health Care District

CEO's Report by Karin Freese

November 2023

## Financial:

- Presentation of the district's audited Financial Statements for Fiscal Year July 1, 2022, through June 30, 2023, will occur at the December 11, 2023, meeting via a virtual presentation by Wipfli auditing staff
- Year to date Services

<b>Health Center Visits</b>	<b>2023</b>	<b>2022</b>	<b>Increase</b>	<b>Ambulance Transports</b>	<b>2023</b>	<b>2022</b>	<b>Increase</b>
July	1,066	1,045		July	219	196	
August	1,385	1,337		Aug	198	190	
Sept	1,099	1,115		Sep	171	186	
October	1,313	1,191		Oct	208	189	
	<u>4,863</u>	<u>4,688</u>	<u>3.70%</u>		<u>796</u>	<u>761</u>	<u>4.6%</u>

## Administration:

- Welcome Robert Trefault, who started November 27.
- Bon Voyage to Cheryle Pickle - retirement party on December 22 from 12:00 PM to 2:00 PM in the Health Center South Conference Room. Lunch provided.

## Health Center:

- After Hours Care in 2024
- California Equity & Practice Transformation Grant-Application Update
- Stanislaus State University Health Care Administration Intern (Oct 15 – Dec 15)
- Provider Recruitment – additional physician assistant will join us in spring 2024
- On-site radiology in 2024

## Ambulance:

- Paramedic Scholarships to Merced Community College Paramedic Program (see press release)

## Legislation/Advocacy:

- Legislative Session resumes January 3, 2024.

## Strategic Planning:

- Keystone C4 lease has been extended through December 31, 2024, at a reduced rate to match market conditions. Will generate \$42,000 in tenant revenue.

## Community Engagement:

- Press Release regarding vacant board seat. As of December 7 at 10:00 am, no candidate had filed for the seat.
- Social Media – Monique Whitworth has joined us as a contract social media consultant who will provide twice-weekly social media posts (see attached)

# Del Puerto Health Care District

CEO's Report by Karin Freese

November 2023

**DEL PUERTO**  
Health Center

## NOW HIRING

### XRAY TECHNOLOGIST

- Full-time
- Competitive pay
- Benefits: medical/dental/vision, paid time off, paid holidays, 401K
- ARRT Certification, required
- X-Ray certification with the state, preferred
- Bilingual English/Spanish, preferred

**APPLY NOW**

Submit your resume to: [hr@dphhealth.org](mailto:hr@dphhealth.org) For more information: (209) 892-8781, ext. 103



**DEL PUERTO**  
Health Care District

## NOW HIRING

### PATIENT SERVICES REPRESENTATIVE



**REQUIREMENTS:**

- ✓ HIGH SCHOOL DIPLOMA OR GED
- ✓ TYPING CERTIFICATE, 35 WPM
- ✓ BILINGUAL: ENGLISH/SPANISH
- ✓ STRONG COMMUNICATIONS SKILLS
- ✓ PROFICIENTLY USE MS OFFICE SUITE & ELECTRONIC MEDICAL/HEALTH RECORDS
- ✓ MEDICAL ASSISTANT, CERTIFIED PREFERRED
- ✓ MINIMUM 1-YEAR MEDICAL FRONT OFFICE EXPERIENCE, PREFERRED

**RESPONSIBILITIES:**

- ✓ MANAGE CALLS, INQUIRES AND APPOINTMENT SCHEDULES TO ENSURE QUALITY AND TIMELY PATIENT CUSTOMER SERVICE.
- ✓ PERFORM CLERICAL DUTIES RELATED TO PATIENT VISITS
- ✓ VERIFY INSURANCE ELIGIBILITY
- ✓ RETRIEVE & FORWARD MEDICAL RECORDS FROM EXTERNAL SOURCES
- ✓ MAINTAIN PROFESSIONALISM IN ALL INTERACTIONS

**CONTACT US** (209) 892-8781, EXT. 103     **SUBMIT YOUR RESUME TO** [hr@dphhealth.org](mailto:hr@dphhealth.org)     **DEL PUERTO HEALTH CARE DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER**

**PATTERSON**  
District Ambulance

## WE ARE HIRING

### JOIN OUR TEAM OF PARAMEDICS

WE ARE A PUBLIC ENTITY, WHERE WE TAKE GREAT PRIDE IN SERVING OUR COMMUNITY.

- WELL MAINTAINED STATE OF THE ART EQUIPMENT
- STATION BASED, REFUEL BETWEEN CALLS
- COMPETITIVE PAY & BENEFITS
- 12 HOUR & 24 HOUR SHIFTS

**APPLY NOW**

Submit your resume to: [hr@dphhealth.org](mailto:hr@dphhealth.org) For More Information: (209) 892-8781, Ext. 103

Del Puerto Health Care District is an Equal Opportunity Employer





## DECEMBER IS SAFE TOYS & GIFTS AWARENESS MONTH



**Explore these tips to assist you in choosing safe toys for this holiday season.**

**PLAY SAFE**

Always look for age warnings; toys designed for older children may pose safety risks for younger kids.

**KEEP SAFE**

Regularly inspect toys for any breaks or damaged parts to prevent cuts and eye injuries.

**PUT AWAY SAFE**

Store toys on shelves, in bins, or in a toy box to prevent tripping hazards.





**DEL PUERTO**  
Health Care District  
[dphhealth.org](http://dphhealth.org)

# Follow Us on Social Media




Let's Get Connected for Our Latest News & Updates


[Del Puerto Health Care District](https://www.facebook.com/DelPuertoHealthCareDistrict)


[Del Puerto Health Center](https://www.facebook.com/DelPuertoHealthCenter)


[Patterson District Ambulance](https://www.facebook.com/PattersonDistrictAmbulance)







[dphhealth.org](http://dphhealth.org)



**FOR IMMEDIATE RELEASE**

November 28, 2023

**CONTACT:**

Karin Freese

Chief Executive Officer

Phone 209-894-8201

[karin.freese@dphealth.org](mailto:karin.freese@dphealth.org)

**Del Puerto Health Care District Offers Residents a Chance to Shape Local Healthcare:  
Election Zone 4 Seat Open on DPHCD Board of Directors**

**Patterson, CA** - In a democracy, representation is the linchpin that ensures the voices of every citizen are heard and actively contribute to decisions that shape their lives. The Del Puerto Health Care District (DPHCD) in Patterson, CA, wholeheartedly embraces this fundamental principle and has taken substantial strides to empower the communities it serves by granting them a direct role in determining their healthcare services. As part of its unwavering commitment to community-based healthcare, DPHCD is now opening a seat on its Board of Directors for Election Zone 4, providing residents with a unique opportunity to directly influence the future of local healthcare.

*A Commitment to Community-Based Healthcare:*

The Del Puerto Health Care District serves as a pivotal public entity catering to the healthcare needs of the west side of Stanislaus County. Its mission is clear: to respond to the healthcare needs of the community. This mission is achieved through a comprehensive suite of vital services, including advanced life support emergency ambulance services provided by Patterson District Ambulance and primary, pediatric, family, and industrial healthcare offered at the Del Puerto Health Center.

*Local Governance and Accountability:*

What sets DPHCD apart is its unwavering dedication to local governance and accountability. The district operates under the vigilant oversight of a locally elected Board of Directors, who are directly answerable to the very communities they serve. This means that residents of Westley, Grayson, Crows Landing, Patterson, and Diablo Grande have a direct say in decisions that profoundly impact their healthcare.

*Election Zones for Equitable Representation:*

To ensure that all communities within the district receive fair representation, DPHCD has adopted election zones. These zones are thoughtfully designed to align with the principles of the California Voting Rights Act, which champions fair representation for all citizens. Through zoned elections, residents can elect a fellow community member to represent their interests on the DPHCD Board of Directors.

According to Luis Avila, DPHCD Board President, "Your community's health and well-being are too important to leave solely in the hands of others. The Del Puerto Health Care District's commitment to local representation through election zones ensures your voice is heard. If you're a resident of Election Zone 4, consider stepping up and becoming a candidate for the DPHCD Board of Directors. Your active involvement can significantly impact the quality and accessibility of healthcare services for your community. Don't miss this opportunity to shape the future of healthcare in Patterson."

Resident involvement can be a significant step towards ensuring that the Del Puerto Health Care District continues to provide quality healthcare services tailored to the needs of our community. By being involved, residents can build a healthier and stronger community for all.

*Your Opportunity to Get Involved:*

Declaration of Candidacy forms will be available and must be filed from Monday, November 13, 2023, through Friday, December 08, 2023, by 5:00 pm at the office of the Stanislaus County Registrar of Voters, located at 1021 "I" Street, Suite 101, Modesto, California. Additionally, the health care district can be reached at (209) 892-8781 and more information is available on their website at [www.dphealth.org](http://www.dphealth.org).

If you're considering taking up this important role, make sure to mark your calendar and file your Declaration of Candidacy within the specified timeframe. This is your opportunity to actively participate in the democratic process and make a lasting impact on the healthcare services provided to your community.

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**FOR IMMEDIATE RELEASE**

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## **Patterson District Ambulance and Del Puerto Health Care District Award Scholarships for EMTs to Pursue Paramedic Program**

Patterson, CA – MMM DD, YYYY

In a heartfelt move to bolster the ranks of paramedics serving the Patterson District Ambulance and the greater Del Puerto Health Care District, the Legacy Health Endowment has generously stepped forward to fund two scholarships for current employees seeking to elevate their careers by enrolling in the Merced College Paramedic program.

Recognizing the need for more paramedics within their ranks, the Patterson District Ambulance and Del Puerto Health Care District eagerly embraced the opportunity the Legacy Health Endowment provided. The program aims to provide a pathway for dedicated Emergency Medical Technicians (EMTs) to advance their skills and knowledge in the field of emergency medical services.

"We are proud to help ensure that more local Patterson residents can be trained as paramedics. This is the first step in hopefully assisting local students to enter the healthcare field. We are honored to partner with the Del Puerto Health Care District," said Jeffrey Lewis, President and Chief Executive Officer of Legacy Health Endowment.

As of January 2023, Merced College launched its first Paramedic program, significantly benefiting local ambulance providers, including Patterson District Ambulance. The program's second cohort is scheduled to commence on January 16, 2024, and will span three semesters.

Following an exhaustive application and selection process that commenced on October 20, 2023, the spotlight falls on two outstanding Patterson District employees, both current EMTs, who have been selected to embark on the journey towards becoming paramedics. Let's get to know these deserving scholarship recipients:

**Julie Ramirez:**

A native of Patterson and a resident within the district, Julie Ramirez has been an integral part of Patterson District Ambulance since June 2022. Julie has diligently served as an EMT, working full-time on an Advanced Life Support 911 ambulance and responding to approximately 600 calls for service. While pursuing her dream of becoming a registered nurse by enrolling in college courses, Julie decided to redirect her career toward becoming a paramedic due to her profound love for the daily routine of EMS and her passion for serving the community. Julie's unwavering dedication and continuous growth as an EMT make her an invaluable asset to the team. The

management team is confident that Julie's commitment and enthusiasm will drive her to excel as a Paramedic, ensuring that she continues to serve the community for years to come.

Raquel Barbosa:

Another dedicated district resident, Raquel Barbosa, has contributed her expertise to Patterson District Ambulance since August 2021, working part-time on an Advanced Life Support 911 ambulance and responding to around 100 calls for service. Raquel is no stranger to service, having previously served in the military and completed the Advanced EMT program earlier this year. Her deep-rooted ambition to remain in EMS and pursue a career as a Paramedic led her to this exciting opportunity. Raquel's immense value to the team extends beyond her EMT role, as she often takes on additional responsibilities such as picking up open shifts and actively participating in EMS standby community events. The management team is confident that Raquel's dedication and versatility will enable her to shine as a Paramedic, thus contributing to the community's well-being for years to come.

The Patterson District Ambulance and Del Puerto Health Care District express their profound gratitude to the Legacy Health Endowment for making these scholarships possible. With Julie Rameriz and Raquel Barbosa joining the ranks of paramedics, the districts can look forward to enhanced emergency medical services and a brighter, healthier future for the community.

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