

**DEL PUERTO HEALTH CARE DISTRICT**  
**1700 Keystone Pacific Parkway, Unit B**  
**Patterson, California**  
**BOARD OF DIRECTORS**  
**MINUTES January 30, 2017**

**I. CALL TO ORDER / ROLL CALL:**

The meeting was called to order at 6:30 PM by President Steve Pittson

**ROLL CALL**

**Directors present:** President Steve Pittson, DC  
Director Harold Hill  
Director Donna Sesock-Miller  
Director Anne Stokman  
Director Frank Daras

**Directors absent:** None

**Staff present:** Administrative Director Karin Hennings  
Director of Ambulance Operations Paul Willette  
Human Resource Manager Cherie Swenson  
Health Center Manager Suzie Talamantes  
Medical Director Jose Rodriguez, MD  
Clerk of the Board Yumi Edwards

**District Legal Counsel Present:** Jason Epperson; Dave Ritchie

**Others Present:** None

**II. PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT**

*“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”*

**III. PUBLIC COMMENT**

The public may address any item on the Agenda prior to, or during the time the matter is addressed by the Board and, with the recognition by the President. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District, and NOT on this agenda, may do so at this time. Individual presentations are limited to 5 minutes unless authorized by the President for a longer period of time.

No Comments

**IV. ACCEPTANCE OF AGENDA**

M/S/C/ Harold Hill, Anne Stokman to accept the agenda as presented

**V. PRESENTATION FOR CONSIDERATION**

**Resolution 17-01 A Resolution Of The Board Of Directors Of The Del Puerto Health Care District Adopting The Amended And Restated Bylaws Of The Del Puerto Health Care District**

M/S/C Donna Sesock-Miller, Frank Daras to adopt Resolution 17-01 as presented and upon roll call passed 5-0

**VI. ANNUAL ELECTION OF OFFICERS**

Steve Pittson was nominated for President

M/S/C Donna Sesock-Miller, Anne Stokman to elect Steve Pittson for President for calendar year 2017  
Vote 5-0

Donna Sesock-Miller was nominated for Vice President

M/S/C Anne Stokman, Harold Hill to elect Donna Sesock-Miller for Vice President for calendar year 2017  
Vote 5-0

Frank Daras was nominated for Secretary

M/S/C Harold Hill, Anne Stokman to elect Frank Daras for Secretary for calendar year 2017  
Vote 5-0

Anne Stokman was nominated for Treasurer

M/S/C Steve Pittson, DC, Donna Sesock-Miller to elect Anne Stokman for Treasurer for calendar year 2017  
Vote 5-0

**VII. ANNUAL STANDING COMMITTEE APPOINTMENTS**

Dr. Pittson appointed Anne Stokman and Donna Sesock-Miller to the Finance Committee. There were no ad-hoc committee changes.

**VIII. CLOSED SESSION**

Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.

A. Gov't Code section 54957.6:

Conference with Labor Negotiator  
Negotiator: David Ritchie, JD  
Employee Organization: USW Local 12911

- B. Gov't Code section 54956.9: Conference with Legal Counsel – Existing Litigation Case: Stanislaus Superior Court Case No. 2014480

**IX. RECONVENE TO OPEN SESSION – REPORT OF CLOSED SESSION**

The Board reconvened from Closed Session reporting that they discussed the Closed Session items, direction was given to the negotiator and staff, and no action was taken.

**V. CONSENT CALENDAR\***

- A. \*Approve Board Regular Meeting Minutes for November 28, 2016; Special Board Meetings for December 2, 2016, January 4, 2017
- B. \*Accept for Audit the November and December warrants
- C. \*Finance Committee Minutes: October 20, 2016 and December 21, 2016
- D. \*Financial Reports: October, November, and December; Board Summary  
M/S/C/ Anne Stokman, Donna Sesock-Miller to approve the consent agenda - Vote 5-0

**VI. REGULAR CALENDAR**

- A. Employee Recognition for Years of Service and New Hires  
Health Center: 13 years: Eneida Barrera
- B. Presentation for Approval: Fiscal Year 2016-17 Budget  
Ms. Hennings presented an updated budget for approval. The revisions reflect increases to expenses for employee salaries, benefits, and payroll taxes as well as professional fees for the months of January through June.  
M/S/C Harold Hill, Frank Daras to adopt the 2016-17 budget as presented - Vote 5-0

**VII. REPORTS**

- A. Board Correspondence
- Friends of the Library
  - Soroptimist International of Patterson  
M/S/C Anne Stokman, Harold Hill to approve a \$20 membership fee for Friends of the Library and a \$300 sponsorship for Soroptimist International of Patterson - Vote 5-0
- B. Ad Hoc Committees
1. Board Governance – No Report
  2. City of Patterson Fire Department Report  
Mr. Hill reported they met with the Fire Department and it was realized that currently there is no business that is requiring work from the committee and they agreed to meet again in 6 months.
  3. Westside Health Care Task Force Report  
Ms. Sesock-Miller volunteered to continue to attend the monthly meetings. The next meeting will be in Patterson on February 2<sup>nd</sup> at 6pm.
  4. IT Vendor Review and Selection

---

A copy of the Regular Meeting Agenda will be posted and distributed seventy-two hours (72) prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (209) 892-8781 prior to the meeting so we may provide an alternative agenda format or make disability related accommodations.

Mr. Daras reported the Committee met and created a list of the Districts needs and requirements. A formal RFP was sent to our current vendor and two other vendors in the local area.

C. Ambulance Director Report

Mr. Willette presented the October, November, and December activity reports

D. Health Center Manager Report

Ms. Talamantes presented the November and December activity report

E. Medical Director Report

Dr. Rodriguez reported that patient visits have been increasing mainly due to the Health Centers stability with providers. He also reported that the recruitment efforts for a pediatrician are ongoing and that it is important that the candidate not only be qualified but also be the right fit for the organization's needs.

F. Administrator Report

Ms. Hennings presented a written district administrative report for review and discussion; areas addressed included: Facilities, Financial Management, Human Resources, and Capital Projects

**VIII. AGENDA ITEMS FOR FUTURE MEETINGS**

Ms. Sesock-Miller inquired about the reporting and training for District employees as it pertains to elder abuse. Ms. Talamantes and Mr. Willette confirmed for the Board that the Ambulance and Health Center staff are mandated reporters and trained on the subject

**IX.** There being no further business; the meeting was adjourned at 9:40 pm.

Respectfully Submitted,

---

Frank Daras, Secretary  
Board of Directors

(Date)

**Upcoming Regular Board and Standing Committee Meeting Dates:**

Board – Monday, February 27, 2017

Finance – Wednesday, February 22, 2017

Board – Monday, March 27, 2017

Finance – Wednesday, March 22, 2017

Board – Monday, April 24, 2017

Finance – Wednesday, April 19, 2017

---

A copy of the Regular Meeting Agenda will be posted and distributed seventy-two hours (72) prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (209) 892-8781 prior to the meeting so we may provide an alternative agenda format or make disability related accommodations.