



BOARD OF DIRECTORS MEETING
January 31, 2022 @ 6:30 pm
Board of Directors Minutes

1. **Call to order** @ 6:29 pm by President Pittson
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: President, Steve Pittson
Vice President, Becky Campo
Secretary, Luis Avila
Treasurer, Anne Stokman
Director, George Gallo Mac Master

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Accounting Finance Manager, Maria Reyes-Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**
"The District's primary mission is to deliver quality, personalized, and compassionate health care and build partnerships that expand healthcare services for our West Side communities."
5. **Public Comment Period - None**
Present: None
6. **Declarations of Conflict:** There were no conflicts of interest.
7. **Approval of Agenda:** **M/S/C To accept the agenda.** Director Stokman / Director Avila
Ayes: Directors Campo, Avila, Stokman, Mac Master, Pittson
Nays: None
Abstain: None
Passed
8. **Public Hearing #3 – Election Districting** [discuss and revise the draft maps; discuss the election sequence]
 - A. Presentation by Consultant Jeff Tilton, PhD, National Demographics Corporation.
Mr. Tilton gave his presentation via Zoom. He reviewed the process. Then he presented 3 different maps and explained that each map met the Rules and Goals.
 - B. Public Comments - None



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- C. Board Comments – Discussion was had among the board members. It was noted that the demographics chart was not included in the board packet. Mr. Tilton will forward to Ms. Hennings who will share this information. It was suggested that the board members research the City and the School Board maps and note that the changes to their districts has resulted in minimal change. The Directors wanted to see the demographic information and wanted to study the maps more.
- D. Next Public Hearing Date – February 28, 2022
We will bring back all three of the proposed maps.
9. **Consent Calendar** * *[Routine committee reports, minutes, and non-controversial items]*
- A. *Approve Board Meeting Minutes October 25, 2021
 - B. *Accept Finance Committee Minutes Sep 22, 2021; Oct 27, 2021; Nov 17, 2021; Dec 15, 2021
 - C. *Accept Financial Reports – Sep 30, 2021; Oct 31, 2021; Nov 30, 2021; Dec 31, 2021
 - D. *Resolution 2022-01 Option to Continue Use of Emergency Meeting Protocols
 - E. *Authorize Letter of Intent to Purchase 2023 Ambulance Chassis
 - F. *Approve 2022 Regular Board Meeting Calendar

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Stokman / Director Mac Master.
Ayes: Directors Campo, Avila, Stokman, Mac Master. Pittson
Nays: None
Abstains: None
Passed

9. Regular Calendar

- A. * Any Consent calendar items moved to regular calendar
- B. Board Officer Nominations and Elections
President Pittson announced that he was not going to accept the office for this next year and opened the floor for nominations. Director Stokman nominated Director Campo. Director Campo accepted the nomination. There were no other nominations. The board voted to accept Director Campo as President.
Director Mac Master nominated Director Avila for Vice President. He accepted the nomination. There were no other nominations. The Board voted Director Avila for the Vice President position. Director Stokman nominated Director Mac Master for the position of Secretary. Director Mac Master accepted. There were no other nominations. He Board voted to accept Director Mac Master as Secretary.
Director Pittson nominated Director Stokman as the Treasurer. Director Stokman accepted this nomination. There were no other nominations. The board voted to accept Director Stokman as Treasurer.
Director Pittson will be a Member at Large.
The winners immediately assumed the roles of office.



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C. 2022 Banking Authorizations Resolution

The new assignment were named on the Banking access and Security chart as follows:

Board President: Becky Campo

Board Vic President: Luis Avila

Board Treasurer: Anne Stokman

Board Secretary: George Gallo Mac Master

Board Member: Steve Pittson.

M/S/C That the Board of Directors that the 2022 Banking Access and Security Resolution #22-03 be adopted as completed /Director MacMaster / Director Pittson

Ayes: Directors Campo, Avila, Stokman, Mac Master. Pittson

Nays: None

Abstains: None

Passed

D. 2022 Finance Committee Member Nomination and Appointment

President Campo appointed Treasurer Stokman as chair to the Finance Committee and Director Mac Master to serve on the Finance Committee.

E. 2022 Representative to WSHCTF Nomination and Appointment

President Campo appointed Director Avila to serve as the District representative on the West Side Health Care Task Force for the 2022 Calendar Year.

F. Selection of Investment Broker

Ms. Hennings explained that the District has maintained a fund in a Local Agency Investment Fund. But it currently is not yielding a very good return. Therefore, the Finance Committee met with two qualified Investment Brokers and they recommend entering into an agreement with Sandra Wheeler of Stifel Investments.

Director Campo stated that she felt Ms. Wheeler gave the best presentation and presented the best option for the District. She also wanted it on record that she has personal investment with Stifel but with another broker. She then asked Council if this was a conflict.

Mr. Ritchie stated that this type of issue should be discussed ahead of time. However, if the investment is not related to employment with Stifel there is no tangible interest and no basis to say there is personal benefit.

Director Stokman also stated that she felt that Ms. Wheeler would be the best choice for the District.

M/S/C I move the Board of Directors authorize the Administrative Director / CEO to enter an investment broker account agreement with Sandra Wheeler of Stifel Investments and furthermore direct that an opening balance of \$800,000 be transferred and invested when the account is established. /Director Avila / Director Pittson

Ayes: Directors Campo, Avila, Stokman, Mac Master. Pittson

Nays: None



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Abstains: None
Passed

G. Payoff of Keystone C Loan

Ms. Hennings Explained that the Loan will be due on June 2023. The Board had previously adopted a Resolution to pay this off in three payments. The 2021 payment has not been made. The Finance Committee has recommended paying the loan off.

M/S/C I move the Board of Directors authorize the TCB Loan Repayment in the amount of \$675,500k. /Director Mac Master / Director Pittson
Ayes: Directors Campo, Avila, Stokman, Mac Master. Pittson
Nays: None
Abstains: None
Passed

H. Creation of Municipal Advisor Ad Hoc Committee; Nomination and Appointment of 2 Directors

Ms. Hennings deferred the explanation of this item to Mr. Ritchie. He explained that a municipal advisor would evaluate what type of financing would work best for the District. It is a legal requirement that this person be a different advisor than the Investment Broker. Basically, they are "watch dog" for debt. He stated that this would be separate from the Debt Management Policy. He also pointed out that the article, California Health Care District Financing Techniques is dated but the general information is good.

President Campo appointed Director Stokman and Director Mac Master to this committee.

I. Review and Acceptance of FY 2020-21 Audited Financial Statement

Ms. Hennings presented the audit report from WIPFLI and answered questions.

M/S/C I move the Board of Directors accept the audited financial statement for the fiscal year ending June 30, 2021 /Director Stokman / Director Pittson
Ayes: Directors Campo, Avila, Stokman, Mac Master. Pittson
Nays: None
Abstains: None
Passed

J. 2022 DPHC Foundation Trustee from Board of Directors Nomination and Appointment

President Campo appointed Director Stokman and Director Mac Master to serve as the District representative on the Del Puerto Foundation for the 2022 Calendar.



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10. Reports

A. <u>Employee Anniversaries & New Hires</u>	<u>Nov/Dec/Jan</u>	<u>Years</u>
Ambulance:		
	Roberto Sanchez	2
	Paul Rodriguez	1
	Dennis Flannery	19
	Chantale Pakosz	2
	Adrian Gonzalez	PT to FT120
Health Center:		
	Tina Uanrachawong	11
	Eneida Barrera	18
	Fatima Mata	New

B. District Wide Community Assessment – Director Stokman

We did a presentation to the School District, the City of Patterson, The Supervisor, Chad Condit, The West Side Health Care Task Force and United Patterson. The information was well received. Opened opportunity to collaborate with Golden Valley.

Ms. Hennings reported that Supervisor Condit has been proactive in seeking to add after hours care to the West Side. We have been invited to talk with the 3 parties interested in bringing care.

1. A private provider who is interested in securing funds to help with this project.
2. Prime Health. A Southern CA company who works to combine smaller companies to provide health care.
3. Livingston Community Health is interested in coming back to the community.

Ms. Hennings introduced Dr. Rodriguez to comment of the status of our Health Center. Dr. Rodriguez reported that we will be able to expand services in the near future. We have Lisandro Barragan just completed his schooling for PA school and tested. He will be joining the Health Center in March. He is a local person returning to Patterson. Very excited to give back to the community. And Raj Singh, NP. Just accepted a position and will be starting in April. He is returning to the area as well. He is from Ceres and is excited to come back and serve people from the Valley.

Corina Clark, PA will be focusing more on the pediatrics. And hopefully we can retain Dr. Okpara a few days a week. This will allow us to be able to extend hours to meet the community needs.

He recently updated the Policies for the Nurse Practitioners and Physician Assistants.

C. West Side Health Care Task Force - George Galloway Mac Masters

No report

D. Legislative Advocacy Committee – Director Avila and Campo

Hand out with Legislative updates given



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E. **Ambulance** – Paul Willette, Director of Ambulance Operations

Mr. Willette reviewed the reports for November and December. The ambulances are still being called into Modesto and Turlock quite a bit. Westside is having staffing problems. We have to post in there area often. Modesto Fire hired 8-10 of AMRs paramedics which only complicates things. Waits at the hospital and long again making things difficult.

There is a patient satisfaction survey which shows our staff doing fairly well. This will be an ongoing report.

F. **Health Center** - Suzie Benitez, Health Center Manager

Ms. Benitez reviewed the November and December reports. The no show rate has improved. The telephone staff has improved.
Reports of audits are included. We scored very well.

Ms. Hennings share an article that had been published by the Irrigator about our LCSW, Jessica Herrera

G. **Administration** – Karin Hennings, Administrative Director / CEO

Deferred to written report.

Handout regarding CSDA's Leadership Academy. There are funds set aside for Board education.

11. Strategic Planning

Deferred to written report. Ms. Hennings will be working with the President to possibly schedule a separate meeting where we can focus on these issues.

12. Director Correspondence, Comments, Future Agenda Items

None

13. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, Feb 23, 2022 @ 3:00 PM

Finance – Wednesday, Mar 23, 2022 @ 3:00 PM

Finance – Wednesday, Apr 20, 2022 @ 3:00 PM

Board – Monday, Feb 28, 2022 @ 6:30 PM

Board – Monday, Mar 28, 2022 @ 6:30 PM

Board – Monday, Apr 25, 2022 @ 6:30 PM

Adjourned to Closed Session @ 8:10 pm

14. **Closed Session** [Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]

A. Gov't Code § 54957

Evaluation of Public Employee-District General Counsel



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- B. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.
- C. Gov't Code § 54956.9 Existing Litigation Case CV-21-003566 Stanislaus County Parente & Parente v. Del Puerto Health Care District

15. Reconvene to Open Session – Report of Closed Session @ 8:52 pm

No reportable items. Instructions given to staff.

16. Adjourn @ 853 pm

Respectfully Submitted by:

A handwritten signature in black ink that reads "George Gallo Mac Master".

George Gallo Mac Master

Date

