



BOARD OF DIRECTORS MEETING

March 25, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to Order at 6:30**

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo (Arrived at 6:32)
Director, Sheree Lustgarten

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Financial Accounting Manager, Maria Reyes
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole, Huber, LLP

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

There were no public comments.

Present: Chuck Coelho and his wife, Brian Hannameyer, Danae Skinner and three people from Westside Ambulance

6. **Declarations of Conflict:** There were no conflicts declared

7. **Approval of Agenda**

M/S/C To accept the agenda.

Director Stokman/Director

Lustgarten/

Ayes: Directors Pittson, Robinson,
Stokman, Campo, Lustgarten

Nays: None

Abstain: None

8. **Consent Calendar**

- A. * Approve Board Minutes for February 25, 2019
- B. * Approve MVEMSA Contract Extension to December 31, 2019 for Zones 5 & B
- C. * Approve purchase of Fur Replacement Laptops for the Ambulance Department
- D. * Approve Resolution 19-03 Local Agency Investment Fund \$500,000 Deposit.
- E. * Approve Resolution 19-04 TCB Keystone C Loan Principal Paydown of \$55,000.

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**M/S/C To accept and approve the
Consent Calendar**

Director Stokman/Director Lustgarten

Ayes: Directors Pittson, Robinson,
Stokman, Campo, Lustgarten

Nays: None

Abstain: None

9. Regular Calendar

A. Resolutions of Appreciation for Chuck Coelho and Brian Hannameyer.

Ms. Hennings explained the California Ambulance Association Star Award is in conjunction with the Legislative Days. The awards will be presented at a dinner in Sacramento. She read and presented the Resolutions of Appreciation to Chuck Coelho and Brian Hannameyer.

**M/S/C To adopt Resolutions of
Appreciation for Chuck Coelho and
Brian Hannameyer to commend
nomination to the 2019 California
Ambulance Association Star of Life
Award./**

Director Stokman/Director Campo

Ayes; Directors Pittson, Robinson,
Stokman, Campo, Lustgarten

Nays: None

Abstain: None

B. Presentation of FYE 2018 Audited Financial Statements By WIPFLI

A presentation was made by Eric Volk, CPA from WIPFLI. This was done via Skype. The presentation slides are attached.

After the presentation Ms. Hennings explained that the increased charges reflect the auditors request to include the Prospective Payment System (Medi-Cal) and the MediCare, and the GEMT payments for the current year although we have not received them to date. It also includes fiscal year 16 and 17 so it looks artificially high. This will be corrected in next years numbers because we will start to report it the same way. The 2.7 million in charges appears high because it is not yet discounted. It will be discounted to approximately 23%. Then it will be further discounted because of patients that do not pay. After the audit is approved it will be available of the website. Ms. Hennings will also prepare numbers for the ambulance department so that the employees can understand why the charges appear so high.

We will be reassigning our account numbering system so that it matches the County system to make reporting easier.

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M/S/C To accept the Audit report as presented, with the exception of the accounts payable slide which will be corrected. /Director Stokman/ Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Lustgarten.

Nays: None

Abstain: None

10. Reports

A. Employee Anniversaries & New Hires February Years

Health Center: Jacqueline Palominos 7

B. District Wide Community Health Assessment – Director Stokman
Director Stokman states that they are working with an epidemiologist and hoping to pull reports from the Emergency room records. They are hopeful to be able to provide this data by zip codes. This will give us good information on the patients from our District.

C. West Side Health Care Task Force – Director Lustgarten
No report.

D. Ambulance –Paul Willette
Mr. Willette reported that transports were down for the month, as well as. Transports were down over last year. There were 5 calls where we would have been able to transport if we had the 93 ambulance. We are compliant with our call times.

E. Health Center - Karin Hennings
Ms. Hennings reviewed the monthly report. The volume went down compared to last year. Last year we had a locum tenon. There is a new pediatrician at Golden Valley as well as Las Palmas. Hopefully we will provide better service. Our productivity is down slightly.

F. Administration – Karin Hennings
To be reported in closed session.

11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, Apr 24	Board – Monday, Apr, 29
Finance – Wednesday, May 22	Board – Monday, May 27 no meeting (due to holiday)
Finance – Wednesday, June 19	Board – Monday, Jun 24

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Adjourned to Closed Session at 7:40

12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007

- B. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or
significant exposure to litigation: One (1) potential case.

- C. Gov't Code section 54957.6 Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: David Ritchie, JD, Karin Hennings
Paul Willette

13. **Reconvene to Open Session –**

14. **Report of Closed Session** at 8:55 pm.

Completed closed session. Team and staff give direction. No reportable action.

M/S/C To Close the meeting/ Director
Lustgarten/ Director Campo
Ayes: Directors Pittson, Robinson, Stokman,
Campo, Lustgarten

15. **Adjourn at 8:56 pm.**

Respectfully Submitted,

_____ Date _____
Becky Campo, Secretary, Board of Directors

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