

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING via Zoom Video Conference
MINUTES JUNE 24, 2020

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 3:06 PM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Jose Rodriguez, MD, Medical Director; Suzie Benitez, Health Center Manager; Cheryle Pickle, Human Resources Manager; and Danae Skinner, Administrative Staff Accountant

II. Public Participation – No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: May 20, 2020 Minutes

M/S/C Becky Campo/Anne Stokman to accept the minutes for April 22, 2020 as presented.

B. Review Financial Report for May 2020

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation May 2020 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

IV. Old Business

A. FY 2020-21 Budget Review – Draft

Maria Reyes-Palad reviewed the report and she and Karin Hennings answered all questions regarding the Budget Draft.

M/S/C Anne Stokman/Becky Campo to postpone a decision on the Budget Draft until the Working Budget Finance meeting at 1:00PM on June 26, 2020 at Patterson Financial office, 355 E Street, Patterson, CA.

V. New Business

A. Health Center Advertising Costs

Karin Hennings stated that there was no specific advertising proposal at this time
No Action Taken

VI. Accounting and Finance Manager Report

A. Update on Grant and Stimulus Monies Received

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Karin Hennings reviewed the grant and Stimulus monies received while reviewing the financial reports and the budget draft.

Information Only – No action taken

- B.** Set Schedule for Committee Review of Account Reconciliations
Committee decided that the Account Reconciliations for each account with their supporting documents would be reviewed by Becky Campo on June 26, 2020.

VII. Meeting adjourned – 4:25 PM

Respectfully submitted,



Anne Stokman, Treasurer