

**DEL PUERTO HEALTH CARE DISTRICT**  
**1700 Keystone Pacific Parkway, Unit B**  
**Patterson, California**  
**BOARD OF DIRECTORS**  
**MINUTES April 24, 2017**

**I. CALL TO ORDER / ROLL CALL:**

The meeting was called to order at 6:30 PM by Vice President Donna Sesock-Miller

**ROLL CALL**

**Directors present:** Vice President Donna Sesock-Miller  
Secretary Frank Daras  
Treasurer Anne Stokman  
Director Harold Hill

**Directors absent:** President Steve Pittson, DC

**Staff present:** Administrative Director Karin Hennings  
Health Center Manager Suzie Talamantes  
HR Manager Cherie Swenson  
Clerk of the Board Yumi Edwards

**District Legal Counsel Present:** Jason Epperson

**Others Present:** None

**II. PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT**

*“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”*

**III. PUBLIC COMMENT**

The public may address any item on the Agenda prior to, or during the time the matter is addressed by the Board and, with the recognition by the President. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District, and NOT on this agenda, may do so at this time. Individual presentations are limited to 5 minutes unless authorized by the President for a longer period of time.

No Comments

**IV. ACCEPTANCE OF AGENDA**

M/S/C Anne Stokman, Frank Daras to  
approve the agenda as presented – Vote  
4-0

**V. CONSENT CALENDAR\***

- A. \*Approve Board Regular Meeting Minutes for March 27, 2017
- B. \*Approve Board Special Meeting Minutes for April 11, 2017
- C. \*Accept for Audit March Finance Reports
- D. \*Accept for Audit the March warrants
- E. \*Finance Committee Minutes: March 22, 2017

M/S/C/ Anne Stokman, Harold Hill to approve the consent agenda – Vote 4-0

**VI. REGULAR CALENDAR**

- A. Employee Recognition for Years of Service and New Hires

Ambulance:                      2 years:                      Paul Willette

Health Center:                      2 years:                      Melanie Quezada  
Maryanne Tienda

- VII.** Presentation for Approval: EMS Rate Increase as presented and approved by MVEMSA  
Ms. Hennings presented this item for adoption. As discussed and agreed to at the last board meeting the District is at a point that a rate increase is required to maintain ambulance operations. The rates were submitted to Mountain Valley EMSA for review and approval. An approval letter was received. A discussion ensued.

M/S/C Frank Daras, Anne Stokman to adopt and implement the rate increase for ambulance services as presented – Vote 4-0

- VIII.** Presentation for Approval: Discount Policy  
Ms. Hennings presented this item for consideration. With the ambulance rate increase going into effect next month, Ms. Hennings is recommending the Board consider adopting a discount policy for patients without medical insurance. The policy allows for an approximate 75% cash discount if paid within 30 days of invoice or an approximate 67% discount on a 12 month payment plan option. A discussion ensued.

M/S/C Frank Daras, Harold Hill to approve the discount policy as presented for ambulance patients – Vote 4-0

**IX. REPORTS**

- A. Correspondence – none
- B. Ad Hoc Committees
  - 1. Board Governance – No Report
  - 2. Westside Health Care Task Force Report – No report

- C. Ambulance Director Report  
Ms. Hennings presented the March activity report. Director Sesock-Miller requested Mr. Willette provide written reports from meetings he has with the Fire Department and would like reports by the Fire department with statistics on medical calls they respond to. Of specific interest to the Board is the system of providing medical supplies, cost and reimbursement of those supplies, accounting for Dr. Rodriguez’s ordering of drugs and drug distribution.

A copy of the Regular Meeting Agenda will be posted and distributed seventy-two hours (72) prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (209) 892-8781 prior to the meeting so we may provide an alternative agenda format or make disability related accommodations.

D. Health Center Manager Report

Ms. Talamantes presented the March activity report. She advised she received an email from Health Plan of San Joaquin auditor on site last month that expressed how impressed they were with the staff, her, and the charts.

E. Administrator Report

Ms. Hennings advised the Board ACHD after the separation of ALPHA Fund is rewriting their Bylaws. They've requested a delegate and alternate delegate from each district for ratifying the amended Bylaws. Due to the timing of the request and the response, Ms. Hennings reached out to Dr. Pittson to confirm his approval and named him the delegate and herself as the alternate. This item was inadvertently not agendized and will be brought back for Board ratification. Ms. Hennings also reported Dr. Rodriguez, Ms. Talamantes, and herself will be attending a Rural Health Clinic Conference in June. The combined costs should not exceed \$2,200. This item falls within the Health Center budget for training and education.

X. **AGENDA ITEMS FOR FUTURE MEETINGS**

Budget specific to the Board of Directors

Written Report by Director of Ambulance Operations of meetings conducted with the Fire Department and meetings with other EMS agencies.

I. **CLOSED SESSION**

Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session. Director Daras recused himself from item A. Conference with Legal Counsel; Existing Litigation Stanislaus County Superior Court Case No. 2014480.

A. Gov't Code section 54957.6: Negotiator: Employee Organization:	Conference with Labor Negotiator David Ritchie, JD USW Local 12911
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B. Gov't Code section 54956.9: Case:	Conference with Legal Counsel – Existing Litigation Stanislaus Superior Court Case No. 2014480
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II. **RECONVENE TO OPEN SESSION – REPORT OF CLOSED SESSION**

The Board reconvened from Closed Session reporting that they discussed the Closed Session items and no action was taken.

XI. There being no further business; the meeting was adjourned.

Respectfully Submitted,



Frank Daras, Secretary  
Board of Directors

7/18/17  
(Date)

**Upcoming Regular Board and Standing Committee Meeting Dates:**

Board – Monday, April 24, 2017	Finance – Wednesday, April 19, 2017
Board – Monday, June 2, 2017	Finance – Wednesday, May 31, 2017
Board – Monday, June 26, 2017	Finance – Wednesday, June 21, 2017

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