

**DEL PUERTO HEALTH CARE DISTRICT**  
**1700 Keystone Pacific Parkway, Unit B**  
**Patterson, California**  
**BOARD OF DIRECTORS**  
**MINUTES June 27, 2016**

**1. CALL TO ORDER / ROLL CALL:**

The meeting was called to order at 6:30 PM by: President Steve Pittson

**2. PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Directors present:** President Steve Pittson  
Director Ed Maring  
Director Harold Hill  
Director Donna Sesock-Miller  
Director Anne Stokman

**Directors absent:** None

**Staff present:** Administrative Director Karin Hennings  
Health Center Manager Suzie Talamantes  
Director Ambulance Operations Paul Willette  
Human Resource Manager Cherie Swenson  
Clerk of the Board Yumi Edwards

**District Legal Counsel Present:**

**Others Present:** None

**3. Reading of Mission Statement**

*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*

**4. PUBLIC COMMENT**

The public may address any item on the Agenda prior to, or during the time the matter is addressed by the Board and, with the recognition by the President. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District, and NOT on this agenda, may do so at this time. Individual presentations are limited to 5 minutes unless authorized by the President for a longer period of time.

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A copy of the Regular Meeting Agenda will be posted and distributed seventy-two hours (72) prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (209) 892-8781 prior to the meeting so we may provide an alternative agenda format or make disability related accommodations.

No Comments

5. **ACCEPTANCE OF AGENDA** Agenda was accepted as presented
  
  6. **CLOSED SESSION DISCLOSURE**

The Board adjourned to closed session. Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in Open Session.

    - A. **Labor Negotiations EMS Association**  
Pursuant to Gov't Code section 54957.6
  
    - B. **Conference with Legal Counsel – Existing Litigation**  
Pursuant to subdivision (a) of Gov't Code section 54956.9  
Case: Stanislaus Superior Court Case No. 2014480
  
    - C. **Discussion and Deliberation regarding Del Puerto Health Care District Trade Secrets**  
Pursuant to Health and Safety Code section 32106(b) and Gov't Code section 54962
  
  7. **RECONVENE TO OPEN SESSION- REPORT OF CLOSED SESSION**

The Board reconvened from Closed Session, reporting that they discussed the Closed Session items and that no action was taken. Direction was given to staff
  
  8. **APPROVAL OF THE MINUTES**

Board Meeting June 2, 2016

Minutes were approved as presented
  
  9. **EMPLOYEE RECOGNITION**
    - A. **Years of Service**
      1. Ambulance: 2 Years: Leonardo Arriola, Marshall Denton, Marty Gruenke, Brenda Nichols, Joshua Scott, Herlinda Walters, Casey Zenger
      - 8 Years: Sanford Perreira, Steve Phillips, Chris Priola
      - 10 Years: Delya Stoltz
  
    2. Health Center: 6 Years: Suzie Talamantes
  
  - B. New Hires : none to report
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10. **PUBLIC HEARING**
  - A. Presentation of May financial reports to accept for audit  
This item was approved as presented
  
  - B. Presentation of May warrants to accept for audit  
This item was approved as presented

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C. Presentation of possible expansion of radiology for Dr. Mark Goldberg for discussion and possible action  
Ms. Hennings presented this item for discussion as requested by Dr. Goldberg, radiologist for Merced Open Imaging. Dr. Goldberg proposed an option to expand his lease of square footage at Del Puerto Health Center to include a separate entrance and waiting area. Ms. Hennings obtained quotes for 2 layout and construction options, one for \$41,000.00 and one for \$46,000.00. Further discussions are planned with Dr. Goldberg.

D. Presentation of Resolution # 16-02 of the Board of Directors of the Del Puerto Health Care District granting authority to its Administrative Director Karin Hennings to execute all checks for payment drawn on any bank account held on behalf of the Del Puerto Health Care District.

This item was approved unanimously 5-0 upon roll call as presented with the following amendment: \$10,000.00 limit on budgeted items

E. Presentation of Stanislaus County Grand Jury Report for discussion and possible action  
Ms. Hennings presented the draft budget for review and discussion. She advised the Board has 90 days to respond and will bring this item back on the next agenda. A discussion ensued.

F. Presentation of the proposed Fiscal Year 2016-17 budget, capital outlay plans for discussion and approval  
Ms. Hennings presented this item for review and discussion noting that current labor negotiations have not yet been completed and therefore the budget not yet finalized for approval. Ms. Hennings asks for approval of July operating expenses according to the draft budget for the month of July 2016. The Board asked to bring the budget back on the next agenda for opportunity to amend and vote.

The motion to approve the tentative budget for the month of July 2016 was approved as presented

G. Presentation of Resolution #16-01 Acknowledgement for Director Donna Sesock-Miller for her efforts during the her term on the Westside Health Care Task Force for adoption

This item was approved unanimously 5-0 upon roll call as presented

H. Appointment of Ad-hoc committee members: Governance and Westside Health Care Task Force

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President Steven Pittson appointed Director Anne Stokman to the Governance Committee

**11. Reports**

**A. Correspondence**

Staff presented a memo notification of Del Puerto Health Care District Board of Directors Election -2 seats in this year's election.

**B. Governance Report – Nothing to Report**

**C. City of Patterson Fire Department Report –Nothing to Report**

**D. Westside Health Care Task Force Report–Nothing to Report**

**E. Human Resources Report**

Ms. Swenson presented a staff turnover report and explained the effect it has on the Districts Unemployment Insurance payroll tax liability

**F. Ambulance Director Report**

Mr. Willette presented the May activity report for review and discussion.

**G. Health Center Manager Report**

Ms. Talamantes presented the May activity report for review and discussion. She also reported that she and Mr. Willette were working together on preparing to provide patient care service for the upcoming Spartan race in Diablo Grande. They anticipate up to 10,000 participants and spectators. The health center will be open extended hours that Saturday and have radiology open as well. Mr. Willette is working with the Spartan event coordinators and other community EMS providers to staff five ambulances and stand-by medi-flight on site.

**H. Medical Director Report- No Report**

**I. Administrator Report**


Ms. Hennings reported she has been working on the budget, labor relations, and review of operations. Marketing discussion included the presentation of a draft Health Clinic promotional postcard that will be going out next month and quarterly following. The review of the District Strategic Plan is being scheduled. A discussion ensued.

**12. AGENDA ITEMS FOR FUTURE MEETINGS**

- Ms. Henning advised the Board she may need to request a special meeting the 2<sup>nd</sup> or 3<sup>rd</sup> week of July.

**13. There being no further business; the meeting was adjourned.**

Respectfully Submitted,

  
Donna Sesock-Miller, Secretary/Treasurer (Date)  
Board of Directors

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