

DEL PUERTO HEALTH CARE DISTRICT

Board of Directors Training – September 19, 2026

Item 3. Biennial Training Requirements – INFORMATION ONLY

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Subject: Required biennial training for publicly elected special district directors and designated management staff.

Background California law requires members of special district governing boards and certain management officials to complete specified training when they begin service and at least once every two years thereafter. Effective January 1, 2026, Senate Bill 827 expanded the officials subject to ethics training and established a new fiscal and financial training requirement.

The three required biennial training courses are:

1. Ethics Training—AB 1234 and SB 827: This two-hour training addresses ethics laws and principles applicable to public service, including conflicts of interest, gifts, use of public resources, government transparency, contracting requirements, due process, and fair decision-making.

The requirement applies to Board members, department heads, similar administrative officers, and other employees designated by the District. Officials beginning service on or after January 1, 2026, must complete the initial training within six months and repeat the training at least once every two years.

2. Sexual Harassment Prevention Training for Supervisors—AB 1661 and FEHA: This two-hour training addresses the prevention, identification, reporting, and correction of sexual harassment, discrimination, retaliation, and abusive conduct. It also explains the responsibilities of elected officials and supervisors who receive or become aware of a complaint.

Board members, supervisors, and management employees must complete the training within six months of taking office, beginning employment, or being promoted into a supervisory position and at least once every two years thereafter.

3. Fiscal and Financial Training—SB 827: Effective January 1, 2026, covered local agency officials must complete at least two hours of fiscal and financial training. The curriculum includes public-agency budgeting, financial reporting, audits, revenues, investments, pensions and other postemployment benefits, capital financing, debt management, procurement, contracting, fiscal planning, and the ethical safeguarding of public resources.

Board members and designated management officials who begin service on or after January 1, 2026, must complete the training within six months. Officials who were already serving on January 1, 2026, must generally complete their initial fiscal and financial training before January 1, 2028. The training must then be repeated at least once every two years.

Discussion Administration will maintain a training schedule based on each individual's service and completion dates, provide information regarding available training

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opportunities, collect certificates of completion, and retain the required records for at least five years.

“Biennial” means completion at least once during each successive two-year period measured from the individual’s prior completion date. It does not necessarily correspond with even-numbered calendar years.

Strategic Alignment Compliance with these requirements supports effective governance, ethical leadership, financial stewardship, workplace accountability, and the Board’s responsibility to maintain public trust.

Fiscal Impact Training may be available at no cost or for a nominal registration fee through the California Special Districts Association, Association of California Healthcare Districts, District legal counsel, or another qualified provider. Any associated costs can be accommodated within the adopted education and training budget.

Staff Impact Board members and covered management staff will be required to devote the time necessary to complete each two-hour training course. Administration will coordinate training opportunities, monitor completion dates, and maintain the required records.

Attachments On-Demand Training Opportunities through California Special Districts Association:

https://www.pathlms.com/csda/courses?category_ids%5B%5D=5526