



## BOARD OF DIRECTORS

*Steve Pittson, DC, President  
Daniel Robinson, Vice-President  
Becky Campo, Secretary  
Anne Stokman, RN, Treasurer  
Gallo Mac Masters, Member*

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**BOARD OF DIRECTORS MEETING**  
**January 27, 2020**  
**6:30 pm**  
**Del Puerto Health Center Conference Room**

1700 Keystone Pacific Parkway, Unit B  
Patterson, California

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

**BOARD AGENDAS AND MINUTES:** Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

# Del Puerto Health Care District Board of Directors Regular Board Meeting Agenda January 27, 2020

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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**  
*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*
5. **Program Presentation** – Delya Stoltz Domestic Violence Awareness in EMS
6. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
7. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
8. **Approval of Agenda** **Action**  
*[\*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
9. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
  - A. \*Approve Special Board Minutes for January 14, 2020
  - B. \*Finance Committee Meeting Minutes for Approval for November 20, 2019
  - C. \*Month End Financials for Acceptance - November 2019
  - D. \*Monthly Warrants for Recommendation - November 2019
  - E. \*Month End Financials for Acceptance - December 2019
  - F. \*Monthly Warrants for Recommendation - December 2019
  - G. \*Adopt "Lactation Accommodation" Policy
10. **Regular Calendar**
  - A. Annual Election of Board Officers **Action**
  - B. Ratify CoSol Lease Preparation Expense for Keystone C4 **Action**
  - C. Acceptance of FYE June 30, 2019 Audited Financial Statements **Action**
  - D. Adoption of CEO Annual Performance Evaluation Policies & Procedures **Action**
  - E. Appointment of Finance Committee Member **Action**
11. **Reports**
  - A. 

<u>Employee Anniversaries &amp; New Hires</u>	<u>January</u>	<u>Years</u>
PDA	Barry Bartlett	New
	Chantale Pakosz	New
HC	Eneida Barrera	16 Years
  - B. District Wide Health Services Assessment – Director Stokman
  - C. CEO Annual Performance Evaluation
  - D. West Side Health Care Task Force – Director Mac Master
  - E. Ambulance – Director Paul Willette
  - F. Health Center – Manager Suzie Benitez
  - G. Administration – Administrative Director/CEO Karin Hennings
12. **Upcoming Regular Board and Standing Committee Meeting Dates**
  - A. Finance – Wednesday, February 19      Board – Monday, February 24
  - B. Finance – Wednesday, March 25      Board – Monday, March 30
  - C. Finance – Wednesday, April 22      Board – Monday, April 27
13. **Director Correspondence, Comments, Future Agenda Items, Information**
14. **Adjourn**