



BOARD OF DIRECTORS MEETING

September 30, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** @ 6:46, pm

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo
Director, Gallo Mac Masters

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Talamantes
Maria Reyes, Financial Account Manager
Clerk of the Board, Cheryle Pickle

District Legal Council: Elizabeth M. Fratarcangeli, Cole, Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”

5. **Public Comment Period**

Present: None

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda**

M/S/C To accept the agenda. /Director Campo / Director Robinson/

Ayes: Directors Pittson, Robinson, Stokman, Campo.
Mac Master

Nays: None

Abstain: None

Passed



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8. Consent Calendar * [Routine committee reports, minutes, and non-controversial items]

- A. * Approval of Board Minutes August 26, 2019
- B. *Approve Finance Committee Meeting Minutes for August 21, 2019
- C. *Accept Financial Report & Warrants for August 2019
- D. *Accept Expense Reimbursement: Travel/Business Policy

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Campo / Director Stokman
Ayes: Directors, Pittson, Robinson, Stokman, Campo., Mac Master

Nays: None

Abstain: None

Passed

9. Regular Calendar

- A. *Any Consent calendar items moved to regular Calendar None
- B. Capital Expense Request – Ambulance Request for Stryker Gurney

Currently we have 5 ambulances and four gurneys. There was discussion of where the funds would come from. It was decided that the funds would be from the Mitigation funds.

M/S/C To approve the purchase of the Stryker Power Cot (gurney) to be funded with Mitigation funds. / Director Robinson/ Director Pittson.

ROLL CALL VOTE

Ayes: Director Pittson
Director Robinson
Director Stokman
Director Campo
Director Mac Master

Nays: None

Passed

- C. Capital Expense Request – Ambulance Request for Stair Chair

There were no questions.

M/S/C To approve the Stryker Pro (stair Chair) as recommended by the Finance Committee. /Director Stokman/ Director Robinson



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ROLL CALL VOTE

Ayes: Director Pittson
 Director Robinson
 Director Stokman
 Director Campo
 Director Mac Master

Nays: None

Passed

D. Ratification of MOU with USW/TEMSA

The board has received a copy and reviewed a copy of what was negotiated with the union. The MOU was ratified by the Union this afternoon. We ask that the board ratify the MOU. It will be effective September 01, 2019 thru August 31, 2023. We now need the Board to ratify.

M/S/C To ratify the MOU with USW/TEMSA dated September 01,2019 – August 31, 2023/ Director Stokman/
 Director Campo

ROLL CALL VOTE

Ayes; Director Pittson
 Director Robinson
 Director Stokman
 Director Campo
 Director Mac Master

Nays: None

Passed

10. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>September</u>	<u>Years</u>
	Ambulance:		
		William Calderon	2
		Sean Mangskau	16
		Ricardo Marquez	2
		Mia Marroquin	2
		Mario Villanueva	2
	Health Center:		
		Aracely Ortiz-Rodriquez	2
		Yesenia Sanchez	4



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- B. Administration Maria Reyes-Palad 1
- C. District Wide Community Assessment – Director Stokman
- Director Stokman stated that they were making progress. The Public Health Department of Stanislaus County they are working with are gathering the information for the 4 zip codes that fall into our district. The company we are working with are looking for the raw data and developing questions. Suzie has been helping with the coding. They will be working with the company and developing survey questions.
- D. West Side Health Care Task Force - George Galloway Mac Masters
- Interesting Group. Went to the meeting in Newman. Jim D. Martini presented. Was difficult to hear. Still promoting the biggest Loser program.
- E. Ambulance – Paul Willette, Director of Ambulance Operations
- Mr. Willette presented his report. Stated that the Hospitals have seen in the flu. This is an early presentation of the flu. They were very busy as well. As far as mutual aid we were able to handle the call volume in July 97.3% of the time and in August 91.5 % of the time. We also had 19 calls in AMRs area. We were busy and could have used the Unit # 93 but we did not have the MOU agreement that we needed to do so.
- As a reminder it is early in the reporting period so the numbers in the Urban area can appear low. As far as compliance I have to report a failure. For the first time since I have been here, there was 20 hours we did not have 2 units on the road. I could only staff 1.
- The new MOU has a few provisions which should help us be more successful with recruiting. First of all, the update pay scale should make us more competitive. Also, the director will be able to place experienced people at the appropriate level with no step cap, like the previous MOU. Also the change in the Step structure will allow them to move up faster.
- F. Health Center - Suzie Talamantes, Health Center Manager
- Ms. Talamantes gave her report. The numbers are down. She stated that they had provider vacations as well as a provider out on bereavement leave. They have two providers that have added additional hours in the mornings to accommodate more patients. They did a Health Fair for the City of Patterson. They did 58 finger sticks and were able to send a new patient to the clinic. They also did a Health Fair at Hammond Center.
- The State did an unscheduled audit while Ms. Talamantes was out on leave. The results were very good. They were impressed with the staff. There were -0- findings.



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As far as the pediatrics department, Dr. Ma declined our offer. He accepted an offer in the Bay area. However; it appears that Dr. Blythe may be returning. Her husband has accepted an offer and she is very interested in returning to the clinic.

G. Administration – Karin Hennings, Administrative Director / CEO

Ms. Hennings reported that because we have a loan with USDA, they will be doing their biannual audit and inspection on Monday.

The Health Center received a \$19K HEDIS bonus from HealthNet.
We were approved from ACHCD as a Certified Health Care District

H.

11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance –Wednesday, October 23

Finance – Wednesday, November 20

Finance – None

Board – Monday, October 28

Board – Monday, November 25

Board – Monday, December, 30

Adjourn to Closed Session @7:20 pm

12. **Closed Session** [Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]

A. Gov't Code section 54956.8

Conference with Real Property Negotiator

Property: APN 0131-024-007

B. Gov't Code § 54956.9(b)

Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.

A. **Reconvene to Open Session – Report of Closed Session @ 7:32**

No actionable items to report

B. **Adjourn @ 7:33**