



Job Description

Licensed Clinical Social Worker (LCSW)

Date: March 2021

Exempt Non-Exempt

Department: Health Center

Compensation: \$80,925 - \$109,486 annually

Written By: Cheryle Pickle, CMPE

Approved By: Karin Hennings,
Administrative Director/CEO

Reports To: Medical Director

Job Summary:

Under the Supervision of the Medical Director, the Licensed Clinical Social Worker (LCSW), provides services to patients within the Del Puerto Health Clinic primary care setting. The LCSW functions as an integral member of a team delivering a variety of services to patients referred by a primary care provider. The LCSW engages in population-based education, prevention and early intervention with patients, and participates in chronic disease management, including psychosocial assessments to identify emotional, social, and environmental strengths and problems related to their, illness, treatment, and or life situation. A strong background in childhood development is desirable.

REQUIRED LANGUAGE, LICENSE, EDUCATION, AND EXPERIENCE:

- Bi-Lingual English/Spanish, required
- California Licensed Clinical Social Worker, required
- Master's Degree from an accredited school
- Valid Cardio Pulmonary Resuscitation Card (CPR), required
- Experience in multi-cultural health care delivery

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work effectively in a fast-paced primary care environment.
- Displays exceptional interpersonal skills as part of a multi-disciplinary personnel team.
- Provides clinical assessment, patient care planning and effective treatment implementation to children, adults and families.



- Work collaboratively with patients and family members using a wellness, recovery or resilient-based approach and engage patients in treatment pathways and/or brief psychotherapy when indicated.
- Complete brief diagnostic assessments for mental health and other co-occurring addictive or medical disorders.
- Monitors and coordinates the delivery of health services for patients as related to behavioral care, including linking with other treatment providers not only within the primary care setting but, with the patient's permission, outside it as well.
- Provides patients with self-management skills and educational information needed so they can be full participants in their own treatment.
- Provide and communicate recommendations for interventions.
- Collaborates with the provider and the patient.
- Provides relatives/caregivers with information concerning patients in person, by phone, or by correspondence as approved by Supervisor and only after receiving the patients signed release of information consent for that specific individual.
- Work collaboratively with a wide range of clinical and non-clinical disciplines to assess patient and family needs, design effective care planning or service goals or medical treatment plans regarding utilization of additional resources.
- Oversee CPS case management.
- Management of teen crisis.
- Demonstrate multicultural skills, knowledge and experience, including the influence of cultural issues and providing services with appropriate cultural context.
- Ability to respond to common inquires or complaints from patients and family members.
- Develops a therapeutic relationship with the patient, families and caretakers, as assigned by the supervisor, to enhance effective treatment delivery.
- Facilitate education, support groups and referrals.
- Prepare and maintain complex treatment and progress reports and document patient medical charts as needed which include diagnostic and treatment recommendations, discharge planning and follow-up services.
- Assess patients and their families in understanding and coping with emotional and social problems.
- Advise patients of available community resources and act as a liaison and/or advocate for patient/families to use the available services/resources effectively.
- Performs other duties and responsibilities as assigned or requested.

OTHER PROVEN SKILLS and ABILITIES:

- Relating in a professional manner and handle confidential information and protected health information.
- Performing behavioral health evaluations along with complex social and psychotherapy work with patients.
- Preparing clear concise casework records; make recommendations based on information; organize and manage caseload.
- Good organizational skills.
- Proper spelling and use of medical terminology.
- A high degree of initiative, judgement, discretion, and decision making.



- Analyzing situations accurately and taking effective action.
- Establishing and maintaining effective working relationships with employees, patients, families, and community.
- Proficient in use of Microsoft Office Suite and electronic medical/health records.

WORK ENVIRONMENT: The business office work environment characteristics described here are representative of those they encounter while performing the essential functions of this job.

RISK EXPOSURE CATEGORY I: Risk of exposure to blood/body fluids, based on Health Clinic location

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit, use hands to finger, handle or feel objects, tools or controls, reach with hands and arms and talk or hear. The employee is occasionally required to stand, walk, climb or balance, stoop or crouch.

The employee may occasionally lift and/or move up to 40 pounds and push up to 100 pounds on wheels. Specific vision abilities required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. (See complete "Physical Requirements" attached).

DISCLAIMER:

This job description indicates the critical features as described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. The incumbent may be asked to perform other duties as assigned.

ADDITIONAL INFORMATION:

All your information will be kept confidential according to EEO guidelines.

Del Puerto Health Care District is an Equal Opportunity Employer – Minorities, Females, Veterans and individuals with disabilities are encouraged to apply.

Del Puerto Health Care District participates in E-Verify during the hire process at its location for all new employees.



JOB DESCRIPTION-PHYSICAL REQUIREMENTS

TITLE: Behavior Health Clinician (BHC)

Please check one box below in Section I and Section II which apply to this job description. Comments can be made in Section III.

<p>C = Constant (76-100%) F = Frequent (51-76%) O = Occasional (26-50%) S = Seldom (1-25%) N = Never (0%)</p>	<p>E - Regardless of frequency, this activity is indispensable. M - This activity is useful and helpful but not absolutely essential.</p>
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Section I	Section II					Section III		Comments:
	C	F	O	S	N	E	M	
Basic Skills:								
Reading	X					X		
Writing	X					X		
Math	X					X		
Talking	X					X		
Hearing	X					X		
Physical Demands:	C	F	O	S	N	E	M	
Sitting		X				X		
Standing		X				X		
Walking		X				X		
Stooping		X				X		
Crawling		X				X		
Climbing			X			X		
Reaching Overhead		X				X		
Crouching		X				X		
Kneeling		X				X		
Balancing		X				X		
Pushing or Pulling (10-100 lbs)			X			X		
Lifting or Carrying		X				X		
10 lbs. or less		X				X		
11 to 25 lbs.		X				X		
26 to 50 lbs.		X				X		
51 to 75 lbs.			X				X	
76 to 100 lbs.			X				X	
Over 100 lbs. (assist lift)				X			X	
Moving Patients				X			X	

(DWN14.TXT)



Candidate's Statement

I have reviewed the position physical qualification assessment for the job I am applying for. To the best of my knowledge, I am physically capable of safely performing the tasks identified.

I understand that any omission or misrepresentation of material fact in this application may result in refusal of or separation from employment. I hereby authorize the company to make any investigation of my background deemed necessary regarding employment. I have no objection to making application for security clearance, if necessary, signing an employee agreement on confidential information and inventions or taking a medical examination. I agree to abide by all company safety and health rules and to use protective equipment as directed by my supervisor.

Signature

Date

Witness

Date