

Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTES July 30, 2018

1. **Call to Order**

The meeting was called to order at 6:30 pm by Board President, Donna Sesock-Miller.

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call**

Directors Present: President, Donna Sesock-Miller
Treasurer, Anne Stokman
Director, Harold Hill
Secretary, Dan Robinson

Vice President, Steve Pittson arrived at 6:33 pm

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Acting Clerk of the Board, Cheryle Pickle

District Legal Counsel Present: Scott Huber, Cota, Cole, Huber LLC

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Jenifer West with the Patterson Irrigator provided information and posters for a presentation at the Patterson Joint Unified School District on August 29, 2018 titled; Stop Human Trafficking & Sexual slavery. If you see something, say something!

6. **Review of Agenda**

Request by Ann Stokman to move the Consent items F,G, & I off of the Consent Calendar.

M/S/C Motion to accept the agenda as presented by Director Pittson/Director Hill/ The motion carried with a unanimous vote.

7. **Consent Calendar***

- A. * Approve Board Minutes for April 30, 2018
- B. * Approve Board Meeting Minutes for June 30, 2018 (No May Meeting)
- C. * Accept May 2018 Financial Report & Warrants

Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTES July 30, 2018

- D. * Approve June 2018 Financial Report & Warrants
- E. * Adopt Resolution 18-23 calling for an election of four directors on November 6, 2018 and requesting the Board of Supervisors of Stanislaus County consolidate the district's election with the statewide gubernatorial general election to be held on the same date.
- H. *Approve Board Policy on Banking Security

M/S/C Motion to accept Consent Items A, B, C, D, E, and H as presented. /Director Stokman/Director Robinson/ Carried by unanimous vote.

8. Regular Calendar

From Consent Calendar

- 7.F. *Approve Biennial Review of Conflict of Interest Code

A discussion was had and questions answered by Ms. Hennings and Mr. Huber.

M/S/C Motion to adopt and submit amended Conflict of Interest Code for approval by the Stanislaus County Board of Supervisors. /Director Stokman/ Director Pittson/ Carried by unanimous vote.

- 7.G. Approve Capital Expenditure for Ambulance – Additional Hand-Held Radios

Questions were asked about the number of radios and how these radios were different than the radios ordered with the new ambulance. Paul Willette explained the requested radios are portable, hand-held radios for the additional crew staffing the additional ambulance. All questions were answered.

M/S/C Motion to approve the capital expense to purchase the hand-held radios by Director Stokman/Director Pittson/Carried by a unanimous roll call vote.

- 7.I. Ratify Greenworks Janitorial Contract,

Discussion of the length of the contract and other questions were answered by Ms. Hennings.

M/S/C Motion to ratify the Greenworks contract as presented.by Director Robinson/Director Hill/Carried by a unanimous vote.

- 8.A Approve FY2018-19 Operating Budget

Ms. Hennings presented a detailed summary of the Operating Budget for FY 2018-19. She also handed out FY July 1, 2018 -June 30,2019 Operating Budget for Administration, Ambulance, and Health Center Summary sheet. All questions were answered.

M/S/C Motion to approve the FY 2018-19 Operating Budget as presented by Director Hill/Director Pittson/ Motion carried by a unanimous roll call vote.

Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTES July 30, 2018

9. Reports

- A. Employees for Years of Service and New Hires in July
Ambulance: Brian Hannameyer (3), Alberto Ortega, Jr. (3), Eddie Thompson (15),
Matthew Ziehm (11)
Health Center: No July Anniversaries
Administration: no July Anniversaries
- B. Board Member Reports
- 1) Director Sesock-Miller - West Side Health Care Task Force -Had not attended meeting, nothing new to report.
 - 2) Director Pittson – No report
 - 3) Director Stokman - Districtwide Community Health Assessment – Lining up community members to assist on the ad hoc committee and gathering information. Will continue to move forward the process.
 - 4) Director Hill – No report
 - 5) Director Robinson- No report
- C. Ambulance -Paul Willette presented the June activity report.
- D. Health Center – Karin Hennings presented the June activity report.
- E. Administration – Karin Hennings presented her report.
She stated that Dr. Yang had not been willing to sign a three-year contract, she only wanted a one year. So, we are still looking for a pediatrician.
Moving forward with the re-staffing of the administrative office.
She reviewed conferences that are available for both staff and board members and encouraged Board members to attend at least one.

10. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, Aug 22	Board – Monday, Aug 27
Finance – Wednesday, Sep 19	Board – Monday, Sep 24
Finance – Wednesday, Oct 24	Board – Monday, Oct 29

Adjourned to close session at 7:57 pm.

11. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

12.

- A. Gov't Code section 54957.6: Conference with Labor Negotiator
Employee Organization: USW Local 12911
Negotiators: David Ritchie, JD, Paul Willette
Karin Hennings

Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTES July 30, 2018

- B. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Gov't Code § 54956.9(b): Two (2) potential cases.
- C. Gov't Code section 54957: Public Employment Employee Performance Evaluation
Title: Administrative Director / CEO

13. Reconvene to Open Session – Report of Closed Session

The Board reconvened from Closed Session at 9:20 pm reporting they had discussed Closed Session items A, B & C. There were no reportable actions.

14. Adjourn

There being no further business: the meeting was adjourned at 9:21 pm.

Respectfully Submitted,

Date

Daniel Robinson, Secretary
Board of Directors