



P.O. Box 187  
Patterson, CA. 95363

Phone 209-892-8781  
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### Job Announcement

Position: **Telehealth Coordinator/Health Center Support Specialist**  
Position Type: **Full Time, Non-exempt**  
Location: **Del Puerto Health Center, 1700 Keystone Pacific Parkway, Unit B. Patterson. CA 95363**  
Date Posted: **May 28, 2020**  
Filing Deadline: **June 15, 2020**

Full Job Description and application available at <http://www.dphealth.org/careers>

Applicants may submit completed application and supplementary information to:

**DEL PUERTO HEALTH CARE DISTRICT**

**875 E Street, P. O. Box 187**

**Patterson CA 95363**

Phone (209) 892-8781

FAX (209) 892-3755

[www.dphealth.org](http://www.dphealth.org)

Email [jobs@dphealth.org](mailto:jobs@dphealth.org)

**Basic Job:**

The Telehealth Coordinator/Health Center Support Specialist serves as point-of-contact for telehealth activities at the Health Center and be responsible for operation of telehealth program. Schedule appointments, set up and test equipment, collect evaluation data, support providers during tele-visits. Develop education and protocols for the program, including developing all written materials. Promote program in local community.

The Telehealth Coordinator will assist the Health Center Manager to integrate the program into Health Center operation. This responsibility includes working collaboratively with the site management team to ensure patient satisfaction, employee satisfaction, improving the health status of the patients, and maintaining a safe, culturally sensitive, and clean environment of care.

**Qualifications:**

- Must have demonstrated computer skills and ability to learn and understand the technical requirements of the telehealth system.
- Must have demonstrated experience with implementing new technology and/or software in a health care setting.
- Must have knowledge of medical record protocols and appropriate charting including electronic medical records usage.
- Must be able to communicate effectively with physicians and clinical staff and positively represent telehealth to external organizations and participants.
- Prefer to have three years' experience in a similar health care setting.

**Education:**

Prefer two-year degree

**Compensation: \$24.50 - \$33.17 hr**

**Benefits:**

Eligible employees receive benefits which include Medical, Dental, and Vision Insurance, Paid Time Off, Extended Sick Time, Life Insurance, Retirement with 3% Company contribution and 50% Company match up to 6%.

**All offers of employment are contingent upon passing a pre-employment background screening and a drug and alcohol test.**

**Del Puerto Health Care District is an Equal Opportunity Employer.**