



BOARD OF DIRECTORS MEETING

June 28, 2021 @ 6:30 pm

1700 Keystone Pacific Parkway, Unit C

Patterson, CA 95363 and Via Zoom

Board of Directors Minutes

1. **Call to order** @ 6:32 by President Steve Pittson
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**

Directors Present: President, Steve Pittson
Vice President, Becky Campo
Secretary, Luis Avila via Zoom
Treasurer, Anne Stokman
Director, George Galloway Mac Masters

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Accounting Finance Manager, Maria Reyes-Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: City of Patterson Staff (Ken Irwin, David James and Fernando Ayala)

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

M/S/C To accept the agenda. Director Stokman / Director Campo

Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master

Nays: None

Abstain: None

Passed

8. **Presentation – City of Patterson Planning Department – Building Grow**

Ken Irwin, David James, and Fernando Ayala from the City of Patterson Planning Department delivered a presentation to educate the board on the building process, estimated times for approvals, and estimated fees. Mr. Irwin stated that the city had seen and liked the preliminary presentation and concept.



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The slide presentation is attached.

9. **Consent Calendar** * [*Routine committee reports, minutes, and non-controversial items*]
- A. * Approve May 24, 2021 Board Meeting Minutes
 - ~~B. * Approve May 19 Finance Committee Meeting Minutes~~
 - C. * Health Center Sliding Fee Scale Program Policy Update
 - ~~D. * Finance Policy Updates~~
 - ~~E. * Review and Approve Finance Report and Warrants for May 2021~~

M/S/C That the Board of Directors accept the Consent Calendar Items A and C. /Director Stokman / Director Mac Master

Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master

Nays: None

Abstains: None

Passed

10. **Regular Calendar**

- A. **Any Consent calendar items moved to regular calendar.*
- B. CA Ambulance Association Stars of Life Nomination – Brandon Cousins
Mr. Willette explained that the Stars of Life is an award that is given by the California Ambulance Association at the end of August to EMS personnel that have been involved in saving a life or other acts of rescue. The award is also given to those who are community minded. We would like to recommend Brandon Cousins for the award. He has been employed with PDA since 2014.
MS. Hennings read the recommended Resolution of Recognition and Appreciation.

M/S/C That the Board of Directors pass the Resolution of Recognition and Appreciation to Brandon Cousins. /Director Stokman / Director Campo

Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master

Nays: None

Abstains: None

Passed

- C. Review and Approve NDC Proposal for Election Districting Services
Ms. Hennings stated that we had received a demand letter alleging our district was not represented according to the California Voting Rights Act. We previously had a discussion in October when we discussed the need to hire a company to make recommendations on dividing the District into equally represented areas. She has spoke with the National Demographics Corporation or NDC and they have provided a proposal (in packet) to do the necessary study and hold the necessary Public Hearings to



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complete this task. We calculated the time needed to have everything done before the next election and decided that we would need to have the first Public Hearing in July 2021.

Ms. Hennings explained that the request is to cover the \$25,000 for NDC's study and mapping consulting fees and the additional \$35,000 is for the legal fee to the petitioning attorney as mandated by law.

M/S/C That the Board of Directors accept the proposal by the National Demographics Corporation and approve up to \$60,000 to be budgeted. /Director Stokman / Director Avila

Ayes: Directors Pittson, Campo, Avila, Stokman

Nays: Director Mac Master

Abstains: None

Passed by 4-1 by roll call vote.

D. Review and Approve FY 2021-22 Budget

Ms. Hennings reviewed the Budget Summary. She stated that the finance committee had reviewed the Budget. She asked if there were any questions on the narrative portion of the budget. There was none. She reviewed the income. There were no questions. She reviewed the expenses. There were no questions. She asked if there were questions on the Synopsis of the Budget.

There was a question about the LCSW and the funding that was received and if it was included in the budget. This funding is still with the Foundation and will be allocated to the District on a month to month basis.

The budget will be reviewed in December/January. There were no more questions.

M/S/C That the Board of Directors accept the FY 2021-22 Operating Budget. /Director Pittson / Director Mac Master

Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master

Nays: None

Abstains: None

Passed by roll call vote.

~~**E. Review and Approve FY 2021-22 Capital Expenditure Budget**~~

F. Health Center Incentive Proposal

Ms. Hennings explained that while receiving incentives is never guaranteed Administration recommends a one-time performance incentive to be paid to current Health staff to encourage future efforts to meet Payer Performance Measures. Each year Health Plan of San Joaquin monetarily incentivizes providers to reach specific HEDIS and utilization measures for its members. We would like to incentivize good performance of all employees of the Health Center and encourage continued good HEDIS measures reporting because it ultimately provides a substantial public benefit.

The Health Center received \$226,635. Incentives are not included in the annual budget. We are proposing approximately a 6% incentive distribution to Health Center staff.



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M/S/C That the Board of Directors approve a one-time payment to Health Center employees based on 6% of the CY 2020 HEDIS and utilization measures incentive payments totaling \$226,635 /Director Campo / Director Pittson

Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master

Nays: None

Abstains: None

Passed by roll call vote.

Adjourned to Closed Session @ 7:33 p.m.

11. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

A. Gov't Code § 54956.9(b)

Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case

B. Gov't Code section 54957:

Public Employment Employee Performance Evaluation
Title: Administrative Director / CEO

12. **Reconvene to Open Session – @ 8:52 Report of Closed Session**

No reportable items. Instructions given to staff.

13. **Regular Calendar (continued)**

Director Pittson announced the remaining agenda would be continued until next month's meeting.

Ms. Hennings did share the slide of the new Physician Assistant, Corina Clark, PA. And she reported that \$100,000 was received towards Covid Expenses.

It was requested that at the next meeting the HQ/AMB OPS building plans be reviewed with the Board to bring new members up to speed on the plans.

14. **Adjourn * 8:59 pm**

M/S/C That the Board of Directors adjourn the meeting

/Director Campo / Director Stokman

Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master

Nays: None

Abstains: None

Passed



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Respectfully Submitted By; _____


Luis Avilla, Board Secretary

