

# Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B

Patterson, CA 95363

## BOARD OF DIRECTORS MINUTES

January 28, 2019

1. **Call to Order at 6:31**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**  
**Directors Present:** Director, Steve Pittson  
Director, Anne Stokman  
Director, Dan Robinson  
Director, Sheree Lustgarten  
Director, Becky Campo  
**Staff Present** Administrative Director/CEO, Karin Hennings  
Ambulance Director, Paul Willette  
Health Center Manager, Suzie Talamantes  
Financial Accounting Manager, Maria Reyes  
Medical Director, Jose Rodriguez, MD  
Clerk of the Board, Cheryle Pickle  
**District Legal Council:** Dave Ritchie, Cote Huber, LLP
4. **Reading of the Mission Statement**  
*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*
5. **Public Comment Period**  
There were no public comments. Dave Varnell and Joshua Brace from West Side Ambulance arrived later.
6. **Declarations of Conflict** None
7. **Approval of Agenda** M/S/C Director Stokman/Director Lustgarten/  
**To accept the agenda.**  
Ayes – Directors Pittson, Stokman, Robinson,  
Lustgarten, and Campo  
Nays – None
8. **Consent Calendar**  
A. \* Approve Board Minutes for Special Meeting December 10, 2018  
B. \* Accept Board Correspondence for December 2018 – January 2019  
C. \* Adopt 2019 Calendar of Regular Meetings of the Board of Directors  
M/S/C Director Robinson/ Director Lustgarten/  
**To accept the Consent Calendar**  
Ayes – Directors Pittson, Stokman, Robinson,  
Lustgarten, and Campo
9. **Regular Calendar**  
A. Election of Board Officers  
  
Director Stokman and Director Campo nominated Director Pittson for President.  
Director Pittson accepted the nomination.  
Ayes: Director Pittson, Stokman, Robinson, Lustgarten, and Campo  
Nays - None  
  
Director Stokman and Director Pittson nominated Director Robinson as Vice President,  
Director Robinson accepted the nomination.  
Ayes: Director Pittson, Stokman, Robinson, Lustgarten, and Campo

# Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B  
Patterson, CA 95363

## BOARD OF DIRECTORS MINUTES

January 28, 2019

Nays - None

Director Pittson and Director Robinson nominated Director Campo as Secretary.

Director Campo accepted the nomination.

Ayes: Director Pittson, Stokman, Robinson, Lustgarten, and Campo

Nays - None

Director Pittson and Director Lustgarten nominated Director Stokman as Treasurer.

Director Stokman accepted the nomination.

Ayes: Director Pittson, Stokman, Robinson, Lustgarten, and Campo

Nays – None

Final Slate of Officers for 2019:

President: Director Steve Pittson  
Vice President: Director Dan Robinson  
Secretary: Director Becky Campo  
Treasurer: Director Anne Stokman

B. Board Finance Committee (Treasurer & one Director)

The President stated that the Finance Committee would be Chaired by the Treasurer, Director Stokman. He asked Director Campo if she would be willing to serve on the Finance Committee. She accepted. Both Director and Director Campo will check with Ms. Hennings before leaving to establish the first meeting.

C. Approve 2017 Health Center Incentive Disbursement

Ms. Hennings presented the proposed Incentive Distribution. In November of 2018 the Health Center received a Performance Incentive from Health Plan of San Joaquin for CY 2017. This was for reaching specific HEDIS (Healthcare Effectiveness Data and Information Sets). This requires each of the employees to deliver better service and to be dedicated to obtaining and documentation the required data.

Attorney Ritchie pointed out this incentive would not be to reward past work but rather to encourage future performance. Questions were asked about how the determination was made on the percentage of the Incentive to share. Ms. Hennings explained that this is the second time we are proposing this Incentive to the staff and that she used the same methodology they used last year. This would still add \$104,000 to the net income of the Health Center. This will help to eliminate 50% of the negative projected in the budget. All questions were answered.

M/S/C Director Lustgarten/Director Stokman/ Approve a one-time incentive payment to Health Center employees based on 12.25% Of the CY 2017 Health Plan of San Joaquin HEDIS and utilization measures incentive payment of \$119,519.

Ayes: Director Pittson, Stokman, Robinson, Lustgarten, and Campo

Noes: None

### 10. Reports

A. Employee Years of Service and New Hires in December and January

		<u>Years</u>
Ambulance:	Sergio Lafosse	1 Year
Health Center:	Eneida Barrera	15 Years
	Lennard Hey	4 Years
	Tina Uanrachawong	9 Years

B. Health Center "2018 in Review" presentation by Dr. Rodriguez

Dr. Rodriguez started by stating this was his 5<sup>th</sup> year at Del Puerto Health Center. He is

## Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B

Patterson, CA 95363

### BOARD OF DIRECTORS MINUTES

January 28, 2019

Happy because he feels like he can serve the whole community. He feels there are some things that they are doing really well and some areas that they can improve on. First, what is working.

1. EHR - When he came they had the system but no one was using it. Slowly, but surely Now all the providers are using it. They are fully electronic for all new patients. They have a plan in place to scan all the old charts in this year. Using E- prescribe. MA's can populate the charts. Helps with our image as well. When send the patient to the emergency room, for example, the patient can take a copy of his notes and the ER docs know what is going on. The same is true with referrals to the specialist.

2. Audits – Our documentation is great with the computerized records. We are audited by several organizations, CHIP, MediCal and our vaccination program. Our state Audit passed with a 93% on the first part and a 96% on the second part. Our MediCal audit we scored a 98%. And we have no worries about our vaccine audit. We no longer need annual audits based on our scores it will be every three years. 3. The Board wanted us to do some outreach into the community. We have been working with the City doing Health talks to the community. This year was on Diabetes. It was attended by 100-200. It was presented in Spanish. It was well received. We are a resource to the community and we gained patients as well.

Now, the challenges.

1. The computers in the exam rooms are starting to show their age. We will have to decide on what route to go. Tablets? But have a year to decide.
2. Recruitment: We have been searching but haven't found the right candidate as yet. We also need a LCSW but hard to find.
3. Volume: Our numbers are down. And we also have competition in town. Need more MAs to make more efficient. Goal is 2.5 per provider.
4. Also, we have been unsuccessful in getting imaging.

#### Goals

- All charts scanned into system.
- Improve patient wait times.
- Improve patient care standards for physicians and MAs
- Complete and update all policies and procedures.
- A patient satisfaction survey.
- More marketing.

Break 7:30 to 7:41 pm

B. District-wide Community Health Needs Assessment Update – Director Stokman Gave a brief review for benefit of the new board members. Right now, she is working with County Assessment. Have various areas where they are doing gathering data. They will be doing a focus group of the Patterson area this Friday. We will have access to this information.

C. Ambulance

Mr. Willette reviewed his reports for November and December. He explained the differences in the response areas and the length of time to answer a call in each area. The discrepancy from year to year has to do with many factors for example the flu was more severe last year. He explained the area we are responsible to provide service. Spartan Races are returning for the 4<sup>th</sup> time. We contract to provide ACLS ambulances to the event. The event will be held March 16 and 17.in Diablo Grande. E Bill them for our cost, usually around \$20,000.00. After we pay our costs the remaining funds go into a special account. It is unbudgeted income. We use that to buy special equipment for the ambulance crew. He answered questions and promised to educate more in the future.

# Del Puerto Health Care District

1700 Keystone Pacific Parkway, Unit B  
Patterson, CA 95363

## BOARD OF DIRECTORS MINUTES

January 28, 2019

- D. Health Center  
Suzie Talamantes reviewed the Health Center's reports for November and December. The numbers are down. Dr. Blythe saw more patients than Dr. Ray-Data. We need a Second pediatricians. They are hopefully doing better this month.
- E. Administration  
Ms. Hennings distributed a packet of information. This included information to bring the new board members up to date on several issues. Most it to be reviewed on their own. She gave an update on the Health Center regarding Imaging. It is still a work in progress. The Ambulance has received the new ambulance and Ford Explorer. They are in the process of being outfitted and employees trained. We have decided to wind down the P93 ambulance for now. The numbers do not support running it currently. As far as Administration, the Auditors are late in getting us a report. The GEMT, Medicare costs reports, and Prospective payments reports have been completed for FY 2017—18. Regarding the property on E street there is no progress. She gave a financial summary since the Finance committee has not meet just to keep the board members informed.

Becky Campo's term was corrected to 2020.

Becky Campo, Sheree Lustgarten, and Dan Robinson all went to the ACHD Leadership Conference in Sacramento. Enjoyed the information and the time spent with the Board members. Advocacy Day is going to be able to meet and greet with Legislators. The ACHD advocacy policy was attached to the handout.

There is more information on the Community Health Needs Assessment mainly to bring the new board members up to speed included in the handout.

### 11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, Feb 20 (to be confirmed)	Board – Monday, Feb 25
Finance – Wednesday, Mar 20	Board – Monday, Mar 25
Finance – Wednesday, Apr 24	Board – Monday, Apr 29

The meeting was adjourned to Close Session at 8:20 pm

### 12. Closed Session

- |                               |   |
|-------------------------------|---|
| A. Gov't Code section 54956.8 | Conference with Real Property Negotiator<br>Property: APN 0131-024-007  |
| B. Gov't Code section 54957.6 | Conference with Labor Negotiator<br>Employee Organization: USW TEMSA Local 12911<br>Negotiators: David Ritchie, JD, Karin Hennings<br>Paul Willette |

### 13. Reconvene to Open Session – Report of Closed Session

### 14. Adjourn

Respectfully Submitted,

Date \_\_\_\_\_

Becky Campo, Secretary  
Board of Directors