1. **Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, at 3:01PM

**Other Board Members Present:** Becky Campo, Committee Member

**Other Staff Members Present:** Karin Hennings, Administrative Director/CEO**;** Paul Willette, Ambulance Director; Suzie Talamantes, Health Center Manager and Danae Skinner, Administrative Staff Accountant.

**Staff Member Absent:** Maria Reyes-Palad, Finance and Accounting Manager

1. Public Participation - No comments
2. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo - to accept the agenda as presented.

1. **Finance Report Review**
2. Review for Approval: February 18, 2019 Minutes

M/S/C Becky Campo/Anne Stokman, – to accept the minutes for February 18, 2019 as presented.

1. Review Financial Report for February 2019

Karin Hennings reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

* Committee would like a breakdown of Wipfli fees for CMS/PPS/GEMT prep and Financial Statement Audit for next meeting.

1. Review for Recommendation February 2019 Warrants  
   Karin Hennings reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented

1. Review Financial Report for March 2019

Karin Hennings reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

1. Review for Recommendation March 2019 Warrants  
   Karin Hennings reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

1. Old Business – none
2. New Business
3. Spartan Resolution (2019 CAA Stars of Life & Legislative Day Expenditure)

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the 2019 CAA Stars of Life & Legislative Day Expenditure

1. Fiscal Year 2018-2019 Budget Revisions

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Fiscal Year 2018-2019 Budget Revisions

* Committee recommended that the net budget change be put on the Board Agenda item summary page.

1. Capital Expense Budget Request

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Capital Expense Budget Request.

* Committee recommended that the amounts for each Department as well as the total be put on the Board Agenda item summary page.

1. Fiscal Year 2019-2020 Budget Process

Discussion Only – Karin Hennings explained the upcoming budgeting process. She explained that past performance was reviewed and as many estimates as possible are updated with contractual allowances and projected impacts.

1. Establish Finance Committee Regular Meeting Time

M/S/C Anne Stokman/Becky Campo decided that the next meeting dates and times be:

Wednesday, May 22, 2019 8:00 AM

Wednesday, June 19, 2019 8:00 AM

Wednesday, July 24, 2019 8:00 AM

1. Accounting and Finance Manager Report – none presented
2. Meeting adjourned - 5:35 PM

Respectfully submitted,

Anne Stokman, Treasurer