

DEL PUERTO HEALTH CARE DISTRICT
1700 Keystone Pacific Parkway, Unit B
Patterson, California
BOARD OF DIRECTORS
MINUTES March 27, 2017

I. CALL TO ORDER / ROLL CALL:

The meeting was called to order at 6:30 PM by President Steve Pittson

ROLL CALL

Directors present: President Steve Pittson, DC
Vice President Donna Sesock-Miller
Secretary Frank Daras
Treasurer Anne Stokman
Director Harold Hill

Directors absent: None

Staff present: Administrative Director Karin Hennings
Director of Ambulance Operations Paul Willette
Health Center Manager Suzie Talamantes
HR Manager Cherie Swenson
Clerk of the Board Yumi Edwards

District Legal Counsel Present: Jason Epperson

Others Present: None

II. PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT

“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”

III. PUBLIC COMMENT

The public may address any item on the Agenda prior to, or during the time the matter is addressed by the Board and, with the recognition by the President. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District, and NOT on this agenda, may do so at this time. Individual presentations are limited to 5 minutes unless authorized by the President for a longer period of time.

No Comments

IV. ACCEPTANCE OF AGENDA

Director Sesock-Miller stated she does not believe the term consent calendar is appropriate for our use

M/S/C Frank Daras, Anne Stokman to approve the agenda as presented – Vote 4-1

V. CONSENT CALENDAR*

- A. *Approve Board Regular Meeting Minutes for February 27, 2017
- B. *Accept for Audit the February warrants
- C. *Finance Committee Minutes: February 24, 2017

M/S/C/ Anne Stokman, Frank Daras to approve the consent agenda – Vote 5-0

VI. REGULAR CALENDAR

- A. Employee Recognition for Years of Service and New Hires

Health Center: 5 years: Jackie Palominos

VII. Presentation for Approval: Proposed Governance Policies

Ms. Hennings and Ad-hoc Committee members, Directors Sesock-Miller and Stokman presented four Board Policy proposals for review and adoption. A discussion ensued. President Pittson thanked the Committee for their hard work. The committee will be presenting additional policies for

- A. Basis of Authority; Role of Directors
- B. Board Meetings
- C. Agenda
- D. Topics for Discussion at Board Meetings

M/S/C Frank Daras, Harold Hill to adopt all 4 policies as presented – Vote 5-0

VIII. Presentation for Approval: Request to MVEMSA for EMS Rate Increase

President Pittson presented this item for discussion. He inquired how we had gotten so behind in rates compared to other local EMS providers. PDA has attempted to keep our rates as low as possible for as long as possible, but at this time it is necessary to increase the rates. Ms. Hennings also advised the Board we are looking to put policies in place for cash discounts and a sliding fee scale. The Finance committee reviewed and recommends for approval. A discussion ensued.

M/S/C Anne Stokman, Harold Hill to authorize the Administrative and Ambulance Directors to formally request Mountain-Valley EMS Agency approval for proposed rate increase and the MVEMSA approval to be brought back to the Board for final adoption – Vote 5 - 0

A copy of the Regular Meeting Agenda will be posted and distributed seventy-two hours (72) prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (209) 892-8781 prior to the meeting so we may provide an alternative agenda format or make disability related accommodations.

- IX.** Presentation for Approval: Administrative Director Evaluation Format
Director Daras presented a sample provided by Association of California Healthcare Districts for consideration. A discussion ensued; the board would like to have this process completed before the next meeting.

M/S/C Frank Daras, Anne Stokman to utilize the format provided by the Association of California Healthcare Districts – Vote 5-0

X. REPORTS

- A. Correspondence – Appreciation cards were shared with the Board for
- B. Ad Hoc Committees
 - 1. Board Governance – No Report
 - 2. Westside Health Care Task Force Report – No report
- C. Ambulance Director Report
Mr. Willette presented the February activity report. A report by the Fire department of medical calls they respond to was requested by the board.
- D. Health Center Manager Report
Ms. Talamantes presented the February activity report. She also reported the health center was audited last week by the managed Medi-cal insurance payor, Health Plan of San Joaquin.
- E. Administrator Report
Ms. Hennings presented a written district administrative report for review and discussion; areas addressed included: State and Local Government meetings she has attended and participated in with LAFCO, State Assembly Committee on Local Government: The Evolution of Healthcare Districts; and an update of the Financial Audit.

XI. AGENDA ITEMS FOR FUTURE MEETINGS

- First of three strategic planning sessions next month
- Closed session item for CEO Evaluation
- Cash Policy
- Rate Increase

I. CLOSED SESSION

Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session. Director Daras recused himself from item A. Conference with Legal Counsel; Existing Litigation Stanislaus County Superior Court Case No. 2014480.

- A. Gov't Code section 54956.9: Conference with Legal Counsel – Existing Litigation
Case: Stanislaus Superior Court Case No. 2014480
- B. Gov't Code section 54957.6: Conference with Labor Negotiator
Negotiator: David Ritchie, JD
Employee Organization: USW Local 12911

II. RECONVENE TO OPEN SESSION – REPORT OF CLOSED SESSION

The Board reconvened from Closed Session reporting that they discussed the Closed Session items and no action was taken.

XII. There being no further business; the meeting was adjourned.

Respectfully Submitted,

Frank Daras, Secretary
Board of Directors

(Date)

Upcoming Regular Board and Standing Committee Meeting Dates:

Board – Monday, April 24, 2017

Finance – Wednesday, April 19, 2017

Board – Monday, May 22, 2017

Finance – Wednesday, May 17, 2017

Board – Monday, June 26, 2017

Finance – Wednesday, June 21, 2014

A copy of the Regular Meeting Agenda will be posted and distributed seventy-two hours (72) prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (209) 892-8781 prior to the meeting so we may provide an alternative agenda format or make disability related accommodations.