



BOARD OF DIRECTORS BOARD OF DIRECTORS

Luis Avila, President  
Becky Campo, Vice-President  
Timothy Benefield, Secretary  
Anne Stokman, RN, Treasurer

PO Box 187, Patterson, CA 95363  
Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS MEETING MINUTES**  
**Monday, January 29, 2024 @ 6:00 pm**

1. **Call to order at 6:10 pm** by President, Luis Avila
2. **Pledge of Allegiance**
3. **Roll Call**
  - Directors Present:** President, Luis Avila  
Vice President, Becky Campo  
Treasurer, Anne Stokman  
Secretary, Timothy Benefield
  - Staff Present:** CEO, Karin Freese  
Ambulance Director, Paul Willette  
Health Center Manager, Suzie Benitez  
Clerk of the Board/Financial Accounting Manager,  
Maria Reye-Palad  
HR Manager, Robert Trefault  
New Provider, Erica Mercado (left after Public Comment)
  - District Legal Council:** Dave Ritchie, Cole Huber, LLP
  - Members of the Public:** none

*We have a quorum.*
4. **Reading of the District's Vision, Mission, and Value Statements:**
  - Vision: "A locally cultivated, healthier community."*
  - Mission: "To provide, promote, and partner in quality healthcare for all."*
  - Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period**

Ms. Erica Mercado, the new clinic provider, was introduced to the board.
6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]  
None.
7. **Approval of Agenda:**
  - M/S/C: To approve the agenda as posted.**  
Directors Benefield/Campo
  - Ayes:** Directors Avila, Stokman, Campo, Benefield
  - Nays:** None
  - Abstain:** None
  - Motion: Passed**
8. **Consent Calendar\*** [Routine committee reports, minutes, and non-controversial items]
  - A. \*Accept Finance Committee Minutes – December 11, 2023
  - B. \*Approve Financial Report – November 30, 2023
  - C. \*Approve Financial Report – December 31, 2023
  - D. \*Approve Special Board Meeting Minutes – December 11, 2023
  - E. \*Conflict of Interest Code Biennial Review and Approval

- F. \*Approve 2024 Board Meeting and District Holidays Calendars
- G. \*EMT-to-Paramedic Sponsorship Program Policy Approval

Ms. Freese explained the details of Item G – EMT-to-Paramedic Sponsorship Program Policy. Grant received from Legacy Health Endowment through Del Puerto Hospital Foundation for \$25,000 will be paying for EMT's tuition fees, book and other supplies needed for Paramedic education. EMT should work with the district for twenty-four (24) hours a month while studying. EMT is obligated to repay all or portion of the money received if in case did not continue working with the district.

**M/S/C. Approve the Consent Calendar.**

Directors Benefield/Stokman

**Ayes:** Directors: Avila, Stokman, Campo, Benefield

**Nays:** None

**Abstain:** None

**Motion: Passed**

**9. Regular Calendar\*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

- A. No Items were moved from the consent calendar.
- B. Director Zone 4 Seat Vacancy

Ms Freese announced that no candidates for Zone 4 vacant seat. The Board has option to appoint a candidate for the remainder of the term. If none before March 5<sup>th</sup> date, has 60 days to nominate to Board Supervisors. If a board seat was vacant after the election, the Board had 60 days to appoint someone to the seat. After that the Board of Supervisors has 30 days to appoint someone to the seat.

- C. Conduct 2024 Board Officer Nominations and Elections

Nominations for President

Director Campo nominated Director Stokman for President

Director Avila seconded the nomination.

**M/S/C. Nominations for President**

Directors Campo/Avila

**Ayes:** Directors: Avila, Stokman, Campo, Benefield

**Nays:** None

**Abstain:** None

**Motion: Passed**

Nominations for Vice President

Director Campo nominated Director Benefield for Vice President

**M/S/C. Nominations for Vice President**

Directors Campo/Stokman

**Ayes:** Directors: Avila, Stokman, Campo, Benefield

**Nays:** None

**Abstain:** None

**Motion: Passed**

Nominations for Secretary

Director Avila nominated Director Campo for Secretary.

**M/S/C. Nominations for Secretary**

Directors Avila/Stokman

**Ayes:** Directors Avila, Stokman, Campo, Benefield  
**Nays:** None  
**Abstain:** None  
**Motion: Passed**

Nominations for Treasurer  
Director Stokman nominated Director Avila for Treasurer.

**M/S/C. Nominations for Treasurer**  
Directors Stokman/Benefield  
**Ayes:** Directors Avila, Stokman, Campo, Benefield  
**Nays:** None  
**Abstain:** None  
**Motion: Passed**

- D. Adopt 2024 Banking Authorization Resolution 2024-01  
Ms. Freese explained Board officers banking authorization and limits.  
No further discussion.

**M/S/C. To approve the 2024 Banking Authorization Resolution #2024-01**  
Director Benefield/ Campo  
**Ayes;** Directors Avila, Campo, Stokman, Benefield  
**Nays:** None  
**Abstain:** None  
**Motion: Passed** By Roll Call Vote

- E. Approve Cost Sharing Agreement with Stanislaus County  
Ms. Freese informed the Board about the significant amount of donation that is expected from the recent collaboration with the county through Supervisor Condit, health plan providers and other community benefactors to assist the district with the uncompensated expenses incurred from the activities of the urgent care expanded hours.

Current providers are taking swing shifts for Tuesdays and Thursdays for soft start. New provider will be utilized once credentialed.

Advertising strategies are also discussed.

- F. Appointment of Board Finance Committee Member  
Director Stokman appointed Director Campo with Director Avila as Finance Committee Members.
- G. Appointment of Board WSHCTF Representative  
Director Benefield will still represent the district to Board WSHCTF.
- H. Appointment of Del Puerto Health Care Foundation Trustees  
Director Campo and Director Benefield will be in the foundation trustees.
- I. CA Prop 1: Behavioral Health Services Program and Bond Measure  
Board discussion ensued.
- J. Approve FY23-24 Budget Mid-Year Revision  
Finance Committee recommended the FY23-24 Budget Mid-Year Revision. Ms. Freese and Ms. Reyes-Palad explained the financial variances from the current budget.



**M/S/C. To approve FY23-24 Budget Mid-Year Revision**

Director Campo/Benefield  
**Ayes;** Directors Campo, Stokman, Avila, Benefield  
**Nays:** None  
**Abstain:** None  
**Motion: Passed** by Roll Call Vote

- K. Approve Asset Replacement Fund Resolution 2024-02  
Ms. Reyes-Palad stated last year’s total depreciation cost of \$346K. This amount would be added back to Asset Replacement Fund as an additional amount for future major capital expenses.

**M/S/C. To approve Asset Replacement Fund Resolution 2024-02**

Director Benefield/ Campo  
**Ayes;** Directors Campo, Stokman, Avila  
**Nays:** None  
**Abstain:** None  
**Motion: Passed** by Roll Call Vote

- L. Keystone Water Mitigation  
Ms. Freese discussed the existing long term water damage problem in Keystone Building. These will require huge amount of money for architects and other contractors as a solution.

**10. Strategic Planning.**

- A. FY 2023-24 Next 90 Days Update (attached)  
Ms. Freese reviewed the worklist. No further discussion.

**11. Development and Training**

Director Avila introduced the book “The Advantage” by Patrick Lencioni for Board and management to discuss two (2) chapters per board meeting.

Inviting a speaker in Board retreat was also suggested.

**12. Written Reports**

<u>A. Employee Anniversaries &amp; New Hires</u>		<u>December &amp; January Years</u>
Ambulance	Dennis Flannery	21
	Brandon Cousin	9
	Brian Haslam	1
	Nelson Arellano	1
	Joshua Campo	1
	Andy Mercado	New
Health Center	Eneida Barrera	20
	Erica Mercado, PA-C	New
	Yesenia Hernandez	New
	Jessica Cancino	New
	Mary Annette Robles	New
Administration	Jennifer Gurski	1
	Robert Trefault	New

- B. Ambulance – Mr. Willette (Report Attached)
- C. Health Center – Ms. Benitez (Report Attached)
- D. Administration – Ms. Freese (Report Attached)  
Ms. Freese declared that the district was not selected for \$1.20M State grant for equity and practice transformation.  
Ms. Freese stated updates on the imaging services partnership
- E. Legislative Update – Director Avila and Ms. Freese  
No update.

**Adjourned to Closed Session @7:14pm**

**13. Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8      Conference with Real Property Negotiator  
Property: APN 0131-024-008
  
- B. Gov't Code § 54957.6      Conference with Labor Negotiator  
Employee Organization: USW TEMSA  
Local 12911  
  
Negotiators: David Ritchie, JD  
Karin Freese & Paul Willette
  
- C. Health & Safety Code 321069(c)(2)      District Health Care Trade Secret (i.e.,  
necessary to initiate a new district service  
or program or add a district health care  
facility and, if prematurely disclosed,  
create a substantial probability of  
depriving the district of a substantial  
economic benefit).

**14. Reconvene to Open Session @ 7:50 pm - Report of Closed Session**


**15. Director Correspondence, Comments, Future Agenda Items**  
Update on CVS vacant space which is owned by a leasing company.

**16. Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Wed, Feb 21 @ 8:15 AM	Board – Mon, Feb 26 @ 6:00 PM
Finance – Wed, Mar 20 @ 8:15 AM	Board – Mon, Mar 25 @ 6:00 PM
Finance – Wed, Apr 24 @ 8:10 AM	Board – Mon, Apr 29 @ 6:00 PM

**17. Adjourn @ 8:10 pm**

Respectfully Submitted:

  
\_\_\_\_\_  
Becky Campo, Board Secretary

3/18/2024  
\_\_\_\_\_  
Date Signed

