



BOARD OF DIRECTORS MEETING

July 26, 2021 @ 6:30 pm

1700 Keystone Pacific Parkway, Unit B,
Patterson, CA and Via Zoom

Board of Directors Minutes

1. **Call to order** @ 6:33 pm by President Pittson
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: President, Steve Pittson
Vice President, Becky Campo
Treasurer, Anne Stokman
Secretary, Luis Avilla
Director, George Galloway Mac Master

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Accounting Finance Manager, Maria Reyes-Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Michael Courtney, Michel Rossman, and Chance Condit

Mr. Condit expressed his appreciation for being here. Gave a short report of the West Side Health Task Force. Invited everyone to attend the next meeting, the date to be determined.

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

Ms. Hennings pointed out there was no closed session, it was removed from the agenda.

M/S/C To accept the agenda minus the closed session.

Director Stokman / Director Avilla

Ayes: Directors Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed



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8. Consent Calendar * [*Routine committee reports, minutes, and non-controversial items*]

- A. * Approve June 28, 2021 Board Meeting Minutes
- B. * Approve May 19 Finance Committee Meeting Minutes
- C. * Review and Approve Finance Report and Warrants for May 2021
- D. * Finance Policies - Triennial Review
- E. * Finance Report and Warrants for June 2021

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Stokman/ Director Campo
Ayes: Directors Pittson, Campo, Stokman, Avilla, Mac Master
Nays: None
Abstains: None
Passed

9. Regular Calendar

- A. * *Any Consent calendar items moved to regular calendar*
- B. Public Hearing #1 – Election Districting
President Pittson opened the Public Hearing on Election Districting. Dr. Jeff Tilton, Senior Consultant of National Demographics Corporation did presentation of Introduction to Districting (copy in packet). All questions were answered.
The Chair, asked for comments.
Then he closed the hearing at 7:21 pm
- C. Approve FY 2021-22 Budget FINAL
Ms. Hennings presented the Summary of the final budget as recommended by the Finance Committee. All questions were answered.

M/S/C That the Board of Directors accepts the FY2021-2022 Budget as presented. /Director Campo/ Director Mac Master
Ayes: Directors Pittson, Campo, Stokman, Avilla, Mac Master
Nays: None
Abstains: None
Passed

- D. AD/CEO Amendment to Employment Agreement and Compensation-Resolution 2021-07
Dave Ritchie pointed out that this is the third amendment to the AD/CEO's salary agreement. This resolution set the salary of the AD/CEO and that the agreement is available to post.

M/S/C That the Board of Directors PASS Resolution 2021-07 approving an amendment to the AD/CEO Employment Agreement and set the AD/CEO annual compensation.
/Director Stokman/ Director Mac Master



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Ayes: Directors Pittson, Campo, Stokman, Avilla, Mac Master

Nays: None

Abstains: None

Passed

E. 875 E Street Building Project (Administration and Ambulance Operations)

Ms. Hennings stated that at the last meeting the Board of Director had asked that the building component of the project be reviewed so that all the directors be familiar with the project. Ms. Hennings reviewed the proposed project. She pointed out the areas where we need improvement and the needs of the district. She reviewed the proposed layout and goals of the project.

She outlined next steps such as looking for possible funding, grants, and bonds. We need a strategic plan. She asked the board to approve Luis Avilla to assist her in planning the process of obtaining a strategic plan. They agreed. We need a vision, and the next component is the strategic Plan. The time is now to decide what we want the District to look like in the next 20 to 30 years.

10. Reports

A. Employee Anniversaries & New Hires

Ambulance:

<u>June/July</u>	<u>Years</u>
Ricardo Guaydacan, Jr.	2
Kevin Hurd	2
Lisa Rodriguez	2
Bryan Santos	2
Brian Hannameyer	6
Earlene "Brianne" Silva	12
Eddie Thompson	18

B. District Wide Community Assessment – Director Stokman

Working on the report. The school district has additional statistics, and the insurance companies have some data. We are just working on putting it together.

C. West Side Health Care Task Force - George Galloway Mac Master

Director Mac Master referred to what Mr. Condit had already shared with group. The meeting in Newman was productive. They are going back to Zoom meetings. Will forward the date.

D. Legislative Advocacy Committee – Director Avilla and Campo

Director Avilla said there was nothing new to report. Ms. Hennings reported that the money at the state level for Special Districts was allocated, however Health Districts were excluded from the distribution.

Ms. Hennings handed out a flyer with the Covid 19 Update for Patterson.



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Mr. Richie sited bills AB536 and AB1071 as ones to watch as they proceed through the legislature.

E. Ambulance – Paul Willette, Director of Ambulance Operations

Mr. Willette reviewed his reports for the months of May and June. We continue to be very busy. We are running Unit 93 12 hours a day most days. Still getting pulled into Modesto a lot. Fully expect 2 tier system soon. May be able to have cars with 2 EMTs. Will need to train EMTs.

Shared Benchmark report. We scored higher than the state.

F. Health Center - Suzie Benitez, Health Center Manager

Ms. Benitez had to leave because of personal matters. Her report was shared.

G. Administration – Karin Hennings, Administrative Director / CEO

Ms. Hennings deferred to her written report.

11. Board Governance Education Session

Discussion was had to decide how the board would like to proceed with this matter. It was decided that the Board would not have training at their meetings.

12. Strategic Planning

Director Avilla will be assisting Ms. Hennings in planning for Strategic Planning. Will take a time commitment. We will send out a survey on Survey Monkey to see availability in Oct and November.

13. Director Correspondence, Comments, future Agenda Items

One of our former Board Members, Donna Sesock Miller passed away.

14. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, August 25, 2021, @ 8:30 AM	Board – Monday, August 30, 2021 @ 6:30 PM
Finance – Wednesday, Sept 22, 2021 @ 3:00 PM	Board – Monday, Sept 27, 2021 @ 6:30 PM
Finance – Wednesday, Oct 20, 2021 @ 3:00 PM	Board – Monday, Oct 25, 2021 @ 6:30 PM

15. Adjourned @ 8:35 pm.

Respectfully Submitted By: _____

Luis Avilla, Board Secretary