



## BOARD OF DIRECTORS

Steve Pittson, DC, President  
 Becky Campo, Vice-President  
 Luis Avila, Secretary  
 Anne Stokman, RN, Treasurer  
 Gallo Mac Master, Board Member

PO Box 187, Patterson, CA 95363  
 Phone (209) 892-8781 Fax (209) 892-3755

## BOARD OF DIRECTORS REGULAR MEETING

September 27, 2021 @ 6:30 pm

**Our Board meeting will be held remotely via Zoom. You can join on your computer and/or call in.**

Screen share at <https://us02web.zoom.us/j/4792915693?pwd=VGVuSUVUbGVrdzErdTZlQnhsWVZtUT09>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio.  
**Call (669) 900-6833 and enter ID 479 291 5693. The meeting password is DelPuerto**

Note that everyone will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat options.

Phone – press \*9 to raise your hand, \*6 to send a request to be unmuted to submit comments

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

**BOARD AGENDAS AND MINUTES:** Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

# Del Puerto Health Care District Board of Directors

September 27, 2021

## Regular Meeting Agenda

Page 2 of 3

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**  
*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**  
*[\*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
  - A. \* Approve August 30, 2021 Board Meeting Minutes
  - B. \* Approve August 25, 2021 Finance Committee Minutes
  - C. \* Review and Approve Finance Report and Warrants for August 2021
9. **Regular Calendar**
  - A. \* *Any Consent calendar items moved to regular calendar* **Action**
  - B. AB 361 – Resolution 2021-08 to Continue Remote Meeting Access **Action**
  - C. Walker Company Board Self-Assessment Review **Action**
10. **Reports**
  - A. 

<u>Employee Anniversaries &amp; New Hires</u>	<u>September</u>	<u>Years</u>
Ambulance:	Ricardo Marquez	4 Years
	Tyler Slaughter	Welcome
Health Center:	Aracely Ortiz-Rodriquez	4 Years
	Yesenia Sanchez	6 Years
	Jessica Herrera	Welcome
Administration	Maria Manzo Lizarraga	1 Year
	Maria Reyes-Palad	3 Years
  - B. District Wide Community Assessment – Director Stokman
  - C. West Side Health Care Task Force – Director Mac Master
  - D. Legislative Advocacy Committee – Director Avila and Campo
  - E. Ambulance – Director, Paul Willette
  - F. Health Center - Manager, Suzie Benitez
  - G. Administration – Administrative Director/CEO, Karin Hennings
11. **Director Correspondence, Comments, Future Agenda Items** **Information**
12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wed, Oct 20, 2021 @ 3:00 PM	Board – Mon, Oct 25, 2021 @ 6:30 PM
Finance – Nov 2021 – TBD	Board – Mon, Nov 29, 2021 @ 6:30 PM
Finance – Wednesday, Dec 2021 TBD	Board – Monday, December 27, 2021 @ 6:30 PM

# Del Puerto Health Care District Board of Directors

September 27, 2021

## Regular Meeting Agenda

Page 3 of 3

13. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*
  - A. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.
14. **Reconvene to Open Session – Report of Closed Session**
15. **Adjourn**





**BOARD OF DIRECTORS MEETING**  
**August 30, 2021 @ 6:30 pm**  
 Via Zoom  
**Board of Directors Minutes**

1. **Call to order** @ 6:31 p.m. by Vice President Becky Campo
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

**Directors Present:** President, Steve Pittson (Arrived @ 6:32 p.m.)  
 Vice President, Becky Campo  
 Secretary, Luis Avilla  
 Treasurer, Anne Stokman  
 Director, George Galloway Mac Master

**Directors Absent:** None

**Staff Present:** Administrative Director/CEO, Karin Hennings  
 Accounting Finance Manager, Maria Reyes-Palad  
 Clerk of the Board, Cheryle Pickle

**District Legal Council:** Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*

5. **Public Comment Period**

**Present:** Russell Fowler from the Office of the Supervisor, Invited the board to attend West Side Health Care Task Force Zoom Meeting on 09/09/2021 @ 3:30 p.m.

Cee Cee Howel  
 Dr. Jeff Tilton

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

**M/S/C To accept the agenda.** Director Stokman / Director MacMaster

**Ayes:** Directors Pittson, Campo, Avilla, Stokman, Mac Master  
**Nays:** None

**Abstain:** None

**Passed**

8. **Consent Calendar** \* [Routine committee reports, minutes, and non-controversial items]

- A. \* Approve July 26, 2021, Board Meeting Minutes
- B. \* Approve July 14, 2021, Special Finance Committee Meeting Minutes
- C. \* Approve July 21, 2021, Finance Committee Meeting Minutes



BOARD OF DIRECTORS MEETING  
**August 30, 2021 @ 6:30 pm**  
 Via Zoom  
**Board of Directors Minutes**

- D. \* Review and Approve Finance Report and Warrants for July 2021

**M/S/C That the Board of Directors accept the Consent Calendar as presented.** /Director Pittson / Director Mac Master  
**Ayes:** Directors Pittson, Campo, Avila, Stokman, Mac Master  
**Nays:** None  
**Abstains:** None  
**Passed**

**9. Regular Calendar**

- A. \* Any Consent calendar items moved to regular calendar - None  
 B. Public Hearing #2 – California Voting Rights Act Election Districting  
 Hearing started @ 6:37 p.m.

Ms. Hennings introduced Dr. Jeffery Tilton from National Demographics Corporation who did a presentation on Introducing Districting. (Presentation enclosed). At the end Dr. Tilton opened it up for questions from the public.

There were no questions.

Hearing ended at 6:50 p.m.

The Board members had a discussion on how they could make the redistricting process known to the public. Staff will make a front-page link on our website to information about the process and put information on our social media pages.

- C. Ambulance Capital Expense Request – AED Devices

Ms. Hennings explained that Mr. Willette was not at the meeting because he had been deployed to a Strike Team to be an Incident Commander to help with the fires near South Lake Tahoe. He took an ambulance team with him.

Ms. Hennings explained that this was an unbudgeted capital expense request by the Ambulance Department. It is for two AED devices being required by Stanislaus County in anticipation of BLS ambulances. Consideration was given to using the LifePak 15 cardiac monitors, but it was decided that they would be too complicated for BLS use. Therefore, staff is requesting Board approval of \$4,800 for the purchase of 2 AED Units. These will be depreciated over (5) five years.

**M/S/C That the Board of Directors approve the capital expenses request for the purchase of (2) two AED Devices with a total amount of \$4,800.** /Director Stokman/ Director Avilla  
**Ayes:** Directors Pittson, Campo, Avila, Stokman, Mac Master  
**Nays:** None  
**Abstains:** None  
**Passed by roll call vote**



**BOARD OF DIRECTORS MEETING**  
**August 30, 2021 @ 6:30 pm**  
 Via Zoom  
**Board of Directors Minutes**

**10. Strategic Planning**

**A. Board Self-Assessment Review**

Ms. Hennings noted that a Board Self-Assessment Questionnaire had been sent to the Board members. She is requesting that each board member reflect on their experience on the board and complete the survey. Return them to the District office by Friday. The results will be compiled and presented at the next Board meeting.

**B. Work Session Scheduling**

Ms. Hennings presented the calendar for the Strategic Planning process. She reviewed the results of the Survey Monkey the board had completed. The meetings are now scheduled for the morning of October 06 and October 13, 8:30 -11:30 am, with a possible meeting November 03.

**C. SWOT Analysis**

Ms. Hennings presented a summary of the Swot analysis (see Handout) conducted by each department. The full report will be sent to each board member.

**D. Community Health Needs Assessment**

The next step is to present to various community groups for feedback on findings.

**11. Reports**

**A. Employee Anniversaries & New Hires**

Ambulance:

Month

Years

Raquel Barbosa	New
Adrian Gonzalez	New
Anthony Hazel	New
Amanda Kochel	New
Karen Govea	New
Gabriella Michel	New
Kiabeth Padilla	New
Yesenia Rodriguez	New

Health Center:

Ms. Hennings announced that Earlene Brianne Silva, a long-time employee of PDA, gave her resignation. She has decided to leave EMS for the now. She will be pursuing a nursing career.

**B. District Wide Community Assessment – Director Stokman**

Ms. Stokman referred to the information Ms. Hennings gave regarding the Community Presentations.

**C. West Side Health Care Task Force - George Galloway Mac Master**

Mr. Mac Master referred to the announcement that Russell Fowler made regarding the WSHCTF Meeting.



**BOARD OF DIRECTORS MEETING**  
**August 30, 2021 @ 6:30 pm**  
 Via Zoom  
**Board of Directors Minutes**

- D. **Legislative Advocacy Committee**- Directors Avila and Campo  
 Director Avila mentioned AB389, Which Ms. Hennings had referenced earlier during the SWOT analysis presentation. Ms. Henning further explained that ACHD is lobbying to make sure Health Care Districts' interest are represented in the bill.
- E. **Ambulance** – Paul Willette, Director of Ambulance Operations  
 There is the written report that Mr. Willette submitted. Ms. Hennings noted that we are being paid for the Strike Team's time, including Mr. Willette's time as Incident Commander, by CalFire.
- F. **Health Center** - Suzie Benitez, Health Center Manager  
 There is the written report the Ms. Benitez submitted. Ms. Hennings stated that we are working on obtaining 2 mid-level providers. The Health Center is busy this time of year with lots of children's physicals. We are looking t collaborate with Health Plan of San Joaquin to provide a mid-level on a Saturday to do children's physicals.
- G. **Administration** – Karin Hennings, Administrative Director / CEO  
 Referred to her written report.

**12. Director Correspondence, Comments, Future Agenda Items - None**

**13. Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wed, Sept 22, 2021 @ 8:30 AM  
 Finance – Wed, Oct 20, 2021 @ 3:00 PM  
 Finance – Nov 2021 – TBD

Board – Mon, Sep 27, 2021 @ 6:30 PM  
 Board – Mon, Oct 25, 2021 @ 6:30 PM  
 Board – Mon, Nov 29, 2021 @ 6:30 PM

Adjourned to Closed Session @ 8:08 p.m.

**14. Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code § 54956.9 Existing Litigation      Case CV-21-003566 Stanislaus County  
 Parente & Parente v. Del Puerto Health Care District

**15. Reconvene to Open Session @ 8:12 p.m. – Report of Closed Session**

No reportable items.

**Adjourn @ 8:13 p.m.**



**DEL PUERTO HEALTH CARE DISTRICT  
875 E Street - Patterson, California 95363  
FINANCE MEETING  
MINUTES August 25, 2021**

**1. Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 8:33 AM

**Other Board Members Present:** Becky Campo, Committee Member

**Staff Members Present:** Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Suzie Benitez, Health Center Manager; Paul Willette, Ambulance Director and Danae Skinner, Administrative Staff Accountant.

**2. Public Participation – NONE**

**3. Acceptance of Agenda**

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

**4. Finance Report Review**

**A. Review for Approval: July 21, 2021 Finance Meeting Minutes**

M/S/C Becky Campo/Anne Stokman to accept the minutes for July 21, 2021 as presented.

**B. Review Financial Reports for July 2021**

Maria Reyes-Palad reviewed the Financial Reports for July 2021 and answered all questions regarding the reports.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Preliminary Financial Reports as presented.

**C. Review for Recommendation July 2021 Warrants**

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.

**5. Old Business – NONE**

**6. New Business**

**A. Ambulance Capital Expense Request – AED Devices**

Karin Hennings reviewed the Ambulance Capital Expense Request for AED Devices explaining that it was mandatory equipment required by Stanislaus County.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Ambulance Capital Expense Request – AED Devices as presented.

**7. Accounting and Finance Manager Report**

**A. Update on COVID19 Stimulus P&L**

Information Only – No Action Taken

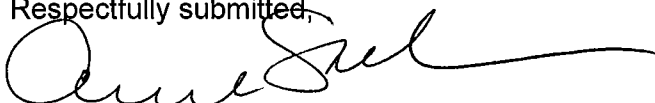
**B. Set Schedule for Committee Review of Account Reconciliations**

Becky Campo reviewed the Account Reconciliations.

Next Finance Committee meeting will be held September 22, 2021 at 8:30 AM

**Meeting adjourned – 8:54 AM**

Respectfully submitted,



Anne Stokman, Treasurer



Del Puerto Health Care District  
**Balance Sheet**  
As of August 31, 2021

	Aug 31, 21	Jul 31, 21	% Change	Aug 31, 20	% Change	NOTES
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	2,666,504	2,793,037	(5%)	3,106,401	(14%)	
Total Accounts Receivable	570,162	463,409	23%	451,770	26%	
Total Other Current Assets	321,579	301,044	7%	402,712	(20%)	
<b>Total Current Assets</b>	<b>3,558,245</b>	<b>3,557,490</b>		<b>3,960,883</b>	<b>(10%)</b>	
Fixed Assets						
Total 151.000 · Capital assets	5,129,491	5,154,508	(0%)	5,339,886	(4%)	
Total Fixed Assets	5,129,491	5,154,508	(0%)	5,339,886	(4%)	
<b>TOTAL ASSETS</b>	<b>8,687,736</b>	<b>8,711,998</b>	<b>(0%)</b>	<b>9,300,769</b>	<b>(7%)</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	491,573	521,284	(6%)	603,356	(19%)	
Total Long Term Liabilities	2,123,694	2,133,676	(0%)	2,540,372	(16%)	
Total Liabilities	2,615,267	2,654,960	(1%)	3,143,728	(17%)	
Equity						
350.000 · Unrestricted Assets	1,331,976	1,331,976		1,082,320	23%	
350.001 · Suspense account for athena adj	(263,114)	(263,114)			(100%)	
Total 360.000 · Assigned Fund Balance	2,260,417	2,260,417		2,292,357	(1%)	
Total 370.000 · Restricted Fund Balance	240,524	240,524		234,488	3%	
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	9,905	(5,527)	279%	55,116	(82%)	Month overall result
Total Equity	6,072,470	6,057,038	0%	6,157,043	(1%)	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>8,687,737</b>	<b>8,711,998</b>	<b>(0%)</b>	<b>9,300,771</b>	<b>(7%)</b>	

	Aug 31, 21	Jul 31, 21
Month End Cash Balance	2,666,504	2,793,037
101.015 - TCB Keystone C 8641	(114,343)	(113,956)
103.100 - TCB USDA Debt Reserve 7237	(122,892)	(122,889)
370.010 - Mitigation Fees	(119,804)	(119,804)
360.030 - Asset Replacement Fund	(844,417)	(844,417)
AP & Payroll Liabilities	(369,680)	(399,679)
<b>UNENCUMBERED CASH</b>	<b>1,095,368</b>	<b>1,192,292</b>
Percent of Operating Reserve Goal	0.77	0.84
360.070 - Operating Reserve	1416000	1416000

Del Puerto Health Care District  
YTD by Class  
July through August 2021

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul - Aug	Budget	% of Budget	Jul - Aug	Budget	% of Budget	Jul - Aug	Budget	% of Budget	Jul - Aug	Budget	% of Budget	Jul - Aug	Budget	% of Budget	Jul - Aug	Budget	Budget
	21			21			21			21			21			21		t
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							1,770,274	1,482,065	119%	333,584	438,800	76%				2,103,858	1,920,865	110%
403.000 · Adjustments							(1,179,312)	(992,984)	119%	(239)	(20,000)	1%				(1,179,551)	(1,012,984)	116%
405.000 · Bad Debt							(217,232)	(127,458)	170%	(21,007)	(3,333)	630%				(238,239)	(130,791)	182%
407.000 · Other Income					334		2,224	333	668%	1,435	20,500	7%				3,659	21,167	17%
Total Income					334		375,954	361,956	104%	313,773	435,967	72%				689,727	798,257	86%
Gross Profit					334		375,954	361,956	104%	313,773	435,967	72%				689,727	798,257	86%
Expense																		
601.000 · Salaries & Wages				77,724	73,443	106%	230,192	206,304	112%	122,450	184,457	66%				430,366	464,204	93%
602.000 · Employee Benefits				21,066	22,228	95%	59,454	46,847	127%	33,222	54,992	60%				113,742	124,067	92%
603.000 · Professional Fees				7,141	6,833	105%	1,780	1,190	150%	103,174	73,215	141%				112,095	81,238	138%
604.000 · Purchased Services				1,720	1,893	91%	40,499	33,560	121%	39,935	33,507	119%				82,154	68,960	119%
605.000 · Supplies				2,044	1,063	192%	14,546	14,917	98%	12,621	13,692	92%				29,211	29,672	98%
606.000 · Utilities				1,352	1,308	103%	3,609	3,033	119%	7,415	7,067	105%				12,376	11,408	108%
607.000 · Rental and Lease				647	686	94%	63	63	100%	374	375	100%				1,084	1,124	96%
608.000 · Insurance Coverages				6,675	6,675	100%	29,797	29,797	100%	18,889	18,889	100%				55,361	55,361	100%
609.000 · Maintenance & Repairs				1,295	438	296%	21,814	9,917	220%	5,865	4,149	141%				28,974	14,504	200%
610.000 · Depreciation and Amortization				3,232	3,232	100%	25,421	25,420	100%	13,287	13,400	99%	8,085	7,933	102%	50,025	49,985	100%
611.000 · Other operating expenses				7,772	7,885	99%	22,993	35,232	65%	14,757	20,631	72%				45,522	63,748	71%
Total Expense				130,668	125,684	104%	450,168	406,280	111%	371,989	424,374	88%	8,085	7,933	102%	960,910	964,271	100%
Net Ordinary Income				(130,668)	(125,350)	104%	(74,214)	(44,324)	167%	(58,216)	11,593	(502%)	(8,085)	(7,933)	102%	(271,183)	(166,014)	163%
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	235,180	230,867	102%				40,038	40,117	100%							275,218	270,984	102%
702.000 · Impact Mitigation Fees																		
703.000 · Investment Income				515	1,083	48%	0			0		0%				515	1,083	48%
704.000 · Interest Expense										(9,804)	(9,805)	100%	(5,027)	(4,944)	102%	(14,831)	(14,749)	101%
705.000 · Tenant Revenue											600		22,072	21,784	101%	22,072	22,384	99%
710.000 · Misc Other Income																		
Total Other Income	235,180	230,867	102%	515	1,083	48%	40,038	40,117	100%	(9,804)	(9,205)	107%	17,045	16,840	101%	282,974	279,702	101%
Other Expense																		
802.000 · Keystone District Expense													1,886	1,868	101%	1,886	1,868	101%
810.000 · Misc Other Expense																		
Total Other Expense													1,886	1,868	101%	1,886	1,868	101%
Net Other Income	235,180	230,867	102%	515	1,083	48%	40,038	40,117	100%	(9,804)	(9,205)	107%	15,160	14,972	101%	281,089	277,834	101%
Net Income	235,180	230,867	102%	(130,153)	(124,267)	105%	(34,176)	(4,207)	812%	(68,020)	2,388	(2,848%)	7,075	7,039	101%	9,906	111,820	9%

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
August 2021

Type	Date	Num	Name	Credit	Notes
101.000 - Cash and cash equivalents					
101.010 - Tri Counties Bank					
101.011 - TCB-Operating Checking 1739					
Bill Pmt -Check	08/25/2021	EFT	Umpqua Bank	6,346.60	
Bill Pmt -Check	08/10/2021	EFT	U.S. Bank Equipment Finance - EFT	126.27	
Bill Pmt -Check	08/16/2021	EFT	City Of Patterson-H2O, sewer, garbage	596.37	
Bill Pmt -Check	08/24/2021	EFT	Athena Health, Inc.	4,130.69	
Bill Pmt -Check	08/31/2021	EFT	U.S. Bank Equipment Finance - EFT	126.27	
Bill Pmt -Check	08/04/2021	30316	MD - Okpara, Susan	4,159.04	
Bill Pmt -Check	08/04/2021	30317	ACHD-Assoc of CA Healthcare District:	925.00	
Bill Pmt -Check	08/04/2021	30318	AMS Software Inc.	181.00	
Bill Pmt -Check	08/04/2021	30319	MD - Okpara, Susan	4,159.04	
Bill Pmt -Check	08/04/2021	30320	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	08/04/2021	30321	PG&E	56.53	
Bill Pmt -Check	08/10/2021	30322	Airgas USA, LLC	228.22	
Bill Pmt -Check	08/10/2021	30323	Bound Tree Medical LLC	373.68	
Bill Pmt -Check	08/10/2021	30324	Boy Scouts	90.00	
Bill Pmt -Check	08/10/2021	30325	Comcast - Other	293.35	
Bill Pmt -Check	08/10/2021	30326	Comcast Business Voice Edge	2,050.53	
Bill Pmt -Check	08/10/2021	30327	Data Path, Inc	4,767.50	
Bill Pmt -Check	08/10/2021	30328	Frontier-3755	206.91	
Bill Pmt -Check	08/10/2021	30329	Frontier - HC 8639	197.65	
Bill Pmt -Check	08/10/2021	30330	General Construction - Floor Guy	890.00	
Bill Pmt -Check	08/10/2021	30331	Graphic Print Stop	36.26	
Bill Pmt -Check	08/10/2021	30332	Greenway Health	91.35	
Bill Pmt -Check	08/10/2021	30333	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	08/10/2021	30334	Hi-Tech EVS, Inc.	2,844.25	
Bill Pmt -Check	08/10/2021	30335	Hospitalists of Modesto Medical Group	417.37	
Bill Pmt -Check	08/10/2021	30336	Language Line	122.22	
Bill Pmt -Check	08/10/2021	30337	McKesson Medical Surgical Inc.	743.64	
Bill Pmt -Check	08/10/2021	30338	MedTech Billing Services, Inc	7,387.50	
Bill Pmt -Check	08/10/2021	30339	Mission Linen Supply	919.16	
Bill Pmt -Check	08/10/2021	30340	Patterson Irrigator	297.00	
Bill Pmt -Check	08/10/2021	30341	Patterson Tire	40.00	
Bill Pmt -Check	08/10/2021	30342	Paul Oil Co., Inc.	3,279.61	
Bill Pmt -Check	08/10/2021	30343	Shred-it US JV LLC	338.71	
Bill Pmt -Check	08/10/2021	30344	Solutions Group	29.55	
Bill Pmt -Check	08/10/2021	30345	Stericycle	746.63	
Bill Pmt -Check	08/10/2021	30346	Terminix	60.00	
Bill Pmt -Check	08/10/2021	30347	TID Turlock Irrigation District +06	1,618.34	
Bill Pmt -Check	08/10/2021	30348	Verizon Wireless	461.76	
Bill Pmt -Check	08/10/2021	30349	Westside Landscape & Concrete	942.50	
Check	08/16/2021	30350	Medicare	1,576.03	
Check	08/16/2021	30351	REFUND - Ambulance:REFUND - Vall	249.99	
Check	08/16/2021	30352	REFUND - Ambulance:REFUND - Vall	236.03	
Check	08/16/2021	30353	REFUND - Ambulance:REFUND - Logi	421.38	
Check	08/16/2021	30354	REFUND - Ambulance:REFUND - Logi	428.56	
Bill Pmt -Check	08/16/2021	30355	ADT / Protection One	251.11	
Bill Pmt -Check	08/16/2021	30356	Airgas USA, LLC	326.12	

**Del Puerto Health Care District  
Warrants by Bank Account  
August 2021**

Type	Date	Num	Name	Credit	Notes
Bill Pmt -Check	08/16/2021	30357	Amazon	171.77	
Bill Pmt -Check	08/16/2021	30358	AMR-American Medical Response	7,661.64	
Bill Pmt -Check	08/16/2021	30359	BICSEC Security, Inc	25.00	
Bill Pmt -Check	08/16/2021	30360	Bound Tree Medical LLC	1,118.77	
Bill Pmt -Check	08/16/2021	30361	City Of Patterson-H2O, sewer, garbage	455.48	
Bill Pmt -Check	08/16/2021	30362	Cole Huber (Cota Cole)	3,303.83	
Bill Pmt -Check	08/16/2021	30363	Crescent Work & Outdoor #1	34.51	
Bill Pmt -Check	08/16/2021	30364	DeHart Plumbing Heating & Air Inc	345.36	
Bill Pmt -Check	08/16/2021	30365	J.B. Anderson Land Use Planning	1,295.00	
Bill Pmt -Check	08/16/2021	30366	Life-Assist	1,992.23	
Bill Pmt -Check	08/16/2021	30367	McAuley Ford	3,752.63	
Bill Pmt -Check	08/16/2021	30368	McKesson Medical Surgical Inc.	861.55	
Bill Pmt -Check	08/16/2021	30369	MedStatix, Inc	120.00	
Bill Pmt -Check	08/16/2021	30370	MO-CAL Office Solutions	117.00	
Bill Pmt -Check	08/16/2021	30371	Modesto Welding Products	59.33	
Bill Pmt -Check	08/16/2021	30372	O'Reilly Auto Parts	61.43	
Bill Pmt -Check	08/16/2021	30373	Pacific Records Management	214.12	
Bill Pmt -Check	08/16/2021	30374	Patterson Irrigator	30.00	
Bill Pmt -Check	08/16/2021	30375	Pfizer Inc.	2,055.73	
Bill Pmt -Check	08/16/2021	30376	Physicians Service Bureau	269.92	
Bill Pmt -Check	08/16/2021	30377	Sanofi Pasteur, Inc	4,126.27	
Bill Pmt -Check	08/16/2021	30378	Staples Advantage	222.07	
Bill Pmt -Check	08/16/2021	30379	Streamline/Digital Deployment	270.00	
Bill Pmt -Check	08/16/2021	30380	Thompson Chevrolet Buick GMC Inc.	478.87	
Bill Pmt -Check	08/16/2021	30381	Workbench True Value Hdwe.	95.86	
Bill Pmt -Check	08/16/2021	30382	ReadyRefresh by Nestle	30.73	
Bill Pmt -Check	08/18/2021	30383	IBM	350.00	
Bill Pmt -Check	08/18/2021	30384	MD - Okpara, Susan	5,209.04	
Check	08/24/2021	30385	Wakefield	2,476.25	
Check	08/24/2021	30386	REFUND - Ambulance:REFUND - EMI.	4,875.00	
Check	08/24/2021	30387	REFUND - Ambulance:REFUND - EMI.	264.11	
Check	08/24/2021	30388	REFUND - Ambulance:REFUND - Antf	4,252.50	
Check	08/24/2021	30389	REFUND - Ambulance:REFUND - Antf	4,545.00	
Check	08/24/2021	30390	REFUND - Ambulance:REFUND - Sutt	410.38	
Check	08/24/2021	30391	REFUND - Ambulance:REFUND - Hurr	561.17	
Check	08/24/2021	30392	REFUND - Ambulance:REFUND/Incen	433.34	
Check	08/24/2021	30393	REFUND - Ambulance:REFUND/Incen	406.40	
Check	08/24/2021	30394	REFUND - Ambulance:REFUND - Risc	842.74	
Check	08/24/2021	30395	REFUND - Ambulance:REFUND - Nun	1,674.75	
Check	08/24/2021	30396	REFUND - Ambulance:REFUND - Rod	144.91	
Check	08/24/2021	30397	REFUND - Ambulance:REFUND - Lom	300.00	
Check	08/24/2021	30398	REFUND - Ambulance:REFUND - Lalo	50.00	
Bill Pmt -Check	08/24/2021	30399	A West Side Self Storage	228.60	
Bill Pmt -Check	08/24/2021	30400	Airgas USA, LLC	65.71	
Bill Pmt -Check	08/24/2021	30401	Beta Healthcare - Workers Comp	5,830.00	
Bill Pmt -Check	08/24/2021	30402	Beta Healthcare Group	16,560.91	
Bill Pmt -Check	08/24/2021	30403	Bound Tree Medical LLC	1,206.76	
Bill Pmt -Check	08/24/2021	30404	Graphic Print Stop	41.93	
Bill Pmt -Check	08/24/2021	30405	Hospitalists of Modesto Medical Group	1,925.72	

Del Puerto Health Care District  
Warrants by Bank Account  
August 2021

Type	Date	Num	Name	Credit	Notes
Bill Pmt -Check	08/24/2021	30406	Jorgensen & Co.	60.00	
Bill Pmt -Check	08/24/2021	30407	Life-Assist	1,641.30	
Bill Pmt -Check	08/24/2021	30408	McKesson Medical Surgical Inc.	1,048.58	
Bill Pmt -Check	08/24/2021	30409	Mid Valley IT	360.00	
Bill Pmt -Check	08/24/2021	30410	Mission Linen Supply	459.58	
Bill Pmt -Check	08/24/2021	30411	MO-CAL Office Solutions	1,220.07	
Bill Pmt -Check	08/24/2021	30412	Paul Oil Co., Inc.	3,578.03	
Bill Pmt -Check	08/24/2021	30413	PG&E	20.01	
					<i>Health Community</i>
Bill Pmt -Check	08/24/2021	30414	Sacramento State	55,512.46	<i>Assessment</i>
Bill Pmt -Check	08/24/2021	30415	Staples Advantage	367.28	
Bill Pmt -Check	08/24/2021	30416	Stericycle	716.63	
Bill Pmt -Check	08/24/2021	30417	Teleflex / Arrow	1,212.13	
Bill Pmt -Check	08/24/2021	30418	Terminix	7.00	
Bill Pmt -Check	08/24/2021	30419	West Side Storage Baldwin	187.20	
Bill Pmt -Check	08/24/2021	30420	Zoll	649.70	
Check	08/31/2021	30421	REFUND - Ambulance:REFUND/Incen	1,601.67	
Total 101.011 - TCB-Operating Checking 1739				243,714.01	
101.012 - TCB-Payroll Account 2999					
Liability Check	08/04/2021		Payroll Direct Deposit	56,474.23	
Liability Check	08/18/2021		Payroll Direct Deposit	61,030.58	
Liability Check	08/25/2021		Payroll Direct Deposit	516.50	
Liability Check	08/05/2021	EFT	AIG (VALIC)	7,653.64	
Liability Check	08/19/2021	EFT	AIG (VALIC)	7,160.68	
Liability Check	08/25/2021	EFT	Metlife - Group Benefits	687.83	
Liability Check	08/03/2021	E-pay	EDD State of California	122.26	
Liability Check	08/03/2021	E-pay	Internal Revenue Service	552.56	
Liability Check	08/03/2021	E-pay	EDD State of California	4,568.83	
Liability Check	08/03/2021	E-pay	Internal Revenue Service	22,835.54	
Liability Check	08/19/2021	E-pay	EDD State of California	4,515.09	
Liability Check	08/19/2021	E-pay	Internal Revenue Service	23,696.60	
Liability Check	08/24/2021	E-pay	EDD State of California	19.92	
Liability Check	08/24/2021	E-pay	Internal Revenue Service	337.16	
Liability Check	08/31/2021	E-pay	Internal Revenue Service	27,383.64	
Paycheck	08/05/2021	24953	Employee Payroll	3,101.66	
Paycheck	08/05/2021	24954	Employee Payroll	1,038.65	
Paycheck	08/05/2021	24955	Employee Payroll	168.05	
Liability Check	08/05/2021	24956	United Steelworkers	431.89	
Paycheck	08/19/2021	24957	Employee Payroll	118.21	
Paycheck	08/19/2021	24958	Employee Payroll	1,794.98	
Paycheck	08/19/2021	24959	Employee Payroll	326.22	
Paycheck	08/19/2021	24960	Employee Payroll	1,195.11	
Paycheck	08/19/2021	24961	Employee Payroll	201.90	
Paycheck	08/19/2021	24962	Employee Payroll	861.73	
Liability Check	08/19/2021	24963	United Steelworkers	436.87	
Liability Check	08/25/2021	24964	CA Choice	31,078.11	
Liability Check	08/25/2021	24965	MES Vision	474.07	
Liability Check	08/25/2021	24966	Delta Dental	2,875.19	
Liability Check	08/25/2021	24967	LegalShield	297.10	
Total 101.012 - TCB-Payroll Account 2999				261,954.80	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 August 2021

Type	Date	Num	Name	Credit	Notes
101.015 · TCB - Keystone C 8641					
Bill Pmt -Check	08/10/2021	EFT	Tri Counties Bank-EFT	7,442.07	
Bill Pmt -Check	08/10/2021	10249	Gilberto Arroyo-06	365.00	
Bill Pmt -Check	08/10/2021	10250	TID Turlock Irrigation District +06	470.30	
Bill Pmt -Check	08/16/2021	10251	City Of Patterson-H2O, sewer, garbage	160.18	
Total 101.015 · TCB - Keystone C 8641				<u>8,437.55</u>	
Total 101.010 · Tri Counties Bank				<u>514,106.36</u>	
Total 101.000 · Cash and cash equivalents				514,106.36	
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237					
Check	08/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 · Restricted Funds				<u>10,060.00</u>	
<b>TOTAL</b>				<b><u>524,166.36</u></b>	
				<u>-55,512.46</u>	
Less: Irregular Item					
				<u>-55,512.46</u>	
Net Warrants Issued				<b><u>468,653.90</u></b>	



# DEL PUERTO HEALTH CARE DISTRICT

## Board of Directors

RESOLUTION NO. 2021-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE DEL PUERTO HEALTH CARE DISTRICT FOR THE PERIOD SEPTEMBER 27, 2021, THROUGH OCTOBER 27, 2021, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Del Puerto Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Del Puerto Health Care District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, continuing impacts from the Covid-19 pandemic that resulted in the proclamation of a State-wide public health emergency by Governor Gavin Newsom on March 4, 2020, that remains active with modified restrictions as set out in the Governor's Executive Order N-08-21; and

WHEREAS, Stanislaus County California, within which the Administrative offices of the Del Puerto Health Care District are located, currently maintains a Public Health Emergency Isolation Order a Public Health Emergency Quarantine Order and a Public Health Indoor Mask Order pursuant to the Health and Safety Code Sections 101040, 101085, 120175, 120215, 120220 and 120225; and

WHEREAS, the Board of Directors does hereby find that the ongoing Covid-19 pandemic, AND Local Public Health Department social distancing and masking requirements are indicative of existing continuing conditions that have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District if it's governing body were to meet in person, and desires to proclaim a local

# DEL PUERTO HEALTH CARE DISTRICT

## Board of Directors

emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the Del Puerto Health Care District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, The Del Puerto Health Care District has and will provide remote access to meetings, an ability to comment on each agenda item, will provide a roll-call vote on each action item, and will otherwise comply with the requirements of AB 361 (2021).

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims / affirms that a local emergency now exists throughout the District, and in-person meetings at the facilities available to it are insufficient to adequately provide opportunities for social distancing or other health directives of Stanislaus County for assemblies of moderate to large groups of persons including members of the public, that are consistent with those requirements.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its initial issuance date of March 4, 2020, which state of emergency has continued in place until further notice and which has been the subject of restrictions most recently amended in Executive Order N-08-21.

Section 4. Remote Teleconference Meetings. The Administrative Director / CEO and legislative bodies of the Del Puerto Health Care District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) October 27, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Del Puerto Health Care District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Del Puerto Health Care District, this 27<sup>th</sup> day of September 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



1



2



3



4



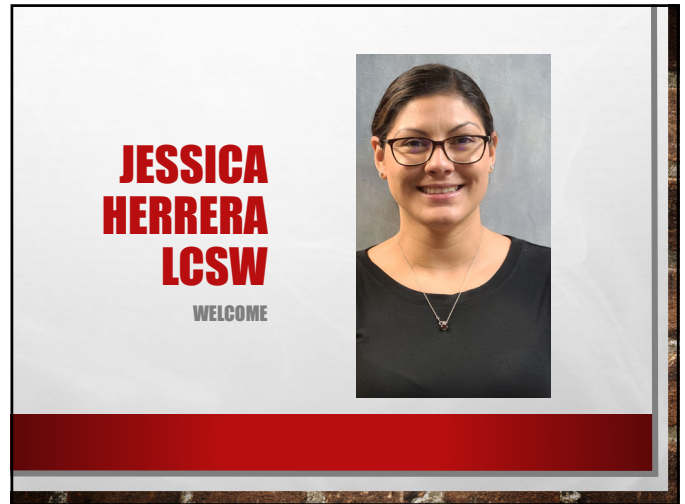
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6



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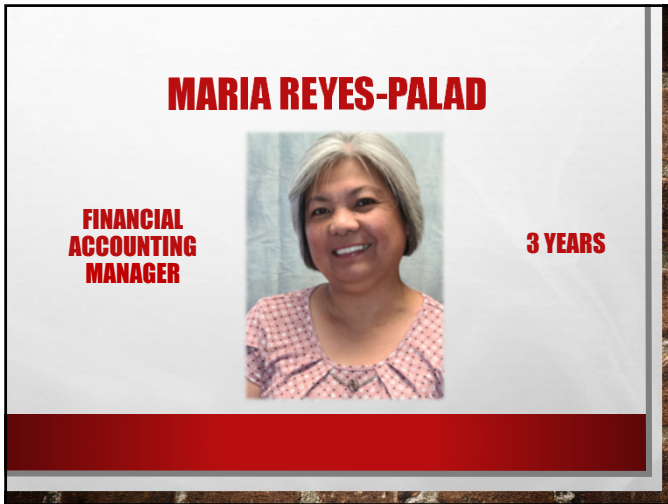
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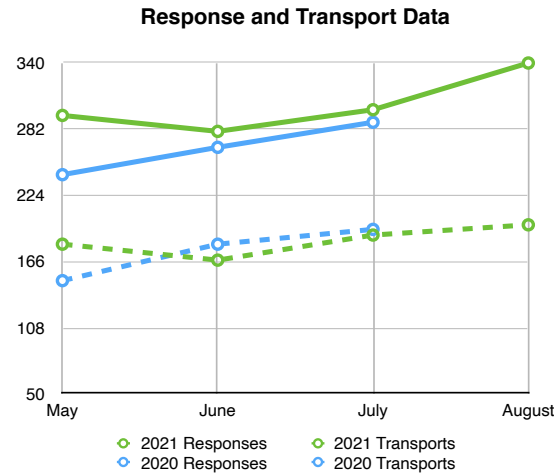
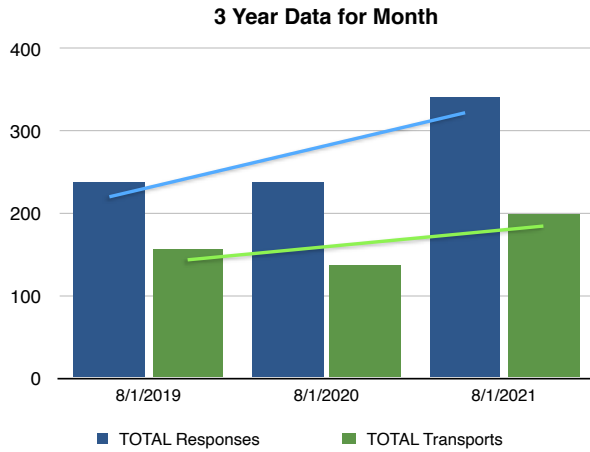
10



11

## Patterson District Ambulance Response Report August 1, 2021 - August 31, 2021 Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	132	137	61	3	17	2	330	19	349
Transports	79	80	39	0	10	0	198	10	208
Transport %	59.85%	58.39%	63.93%		58.82%	0.00%	60.00%	52.63%	59.60%
Cancelled Response	19	21	15						
Adjusted Transport %	69.91%	68.97%	84.78%						



### Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	27	15	7	4
OUT of District	8	5	119	30

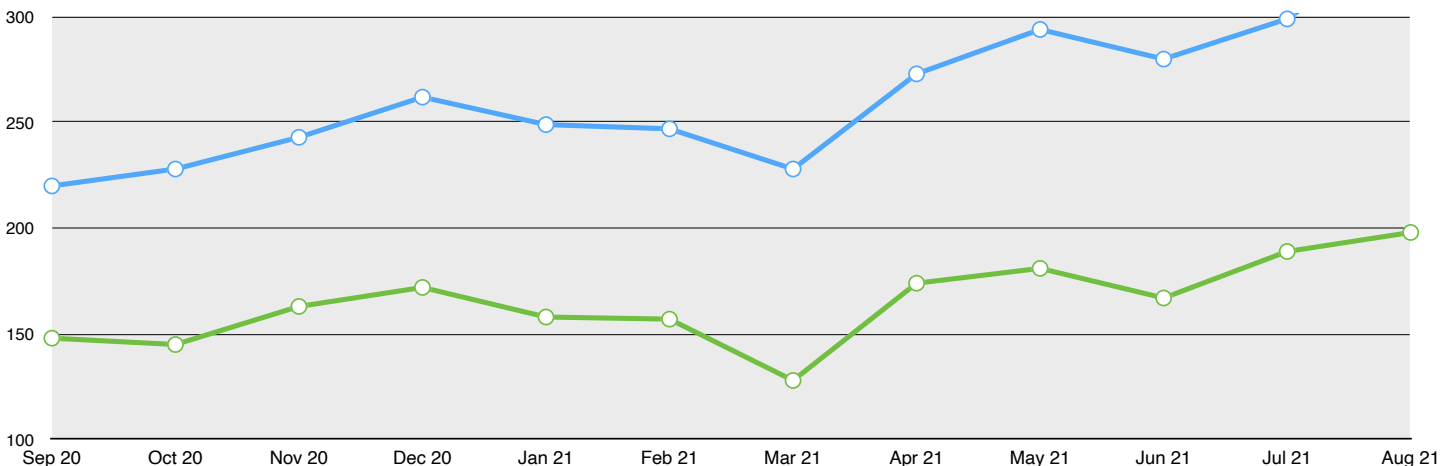
### PDA In District Response %

Last Month %	This Month %	NET Change %
94.03%	94.56%	0.53%

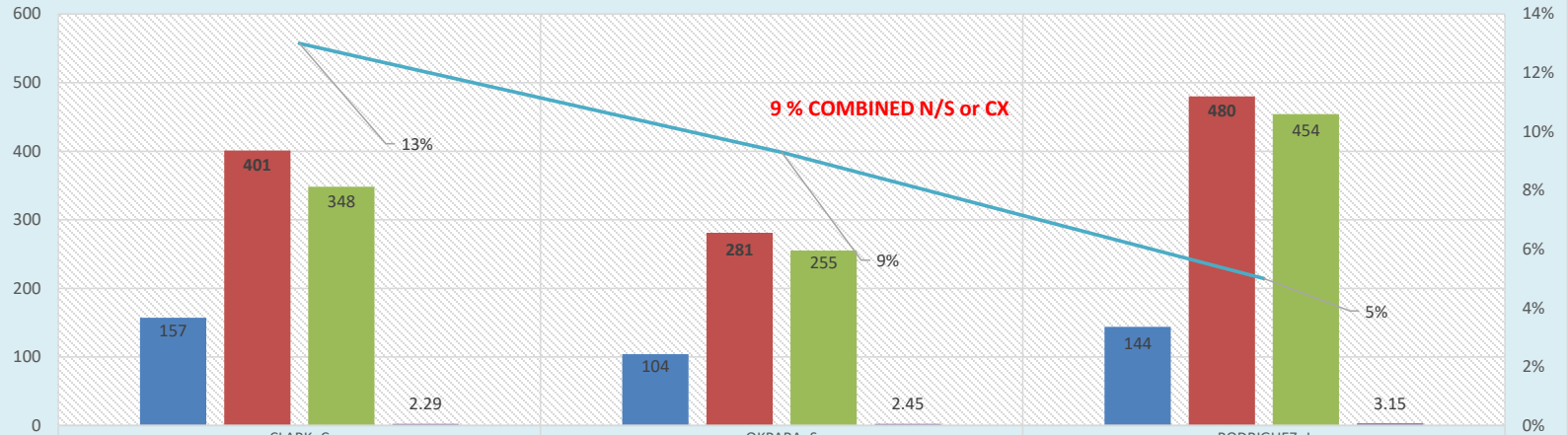
### Rolling Compliance Periods - Snapshot on <Pending>

Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
0%	0%	0%	0%	0%	0%

### Rolling 12 Months - Responses / Transports



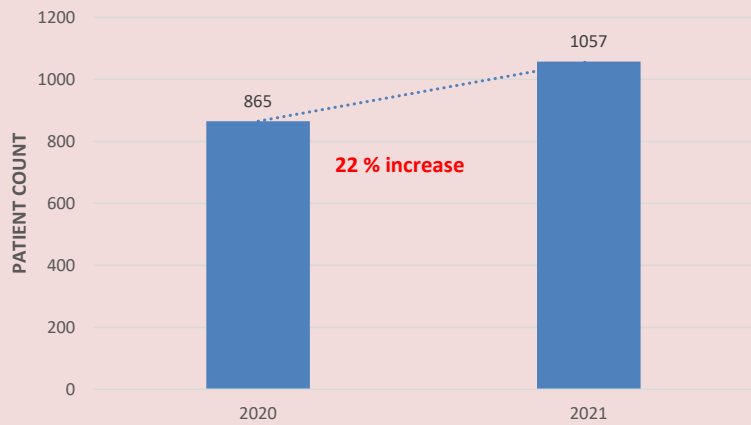
### PROVIDER PRODUCTIVITY AUGUST 2021



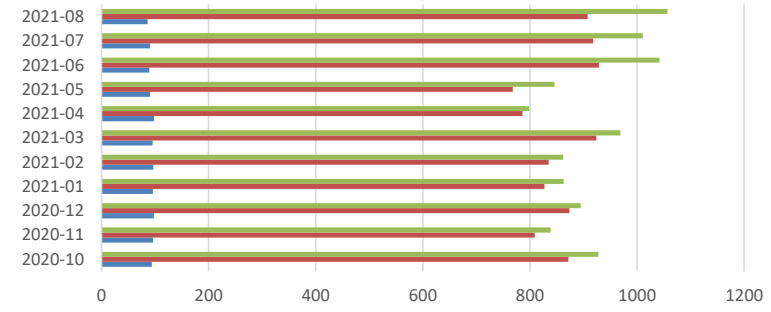
	CLARK_C	OKPARA_S	RODRIGUEZ_J
Total Hrs Worked	157	104	144
Total Pt Scheduled	401	281	480
Total Encounters Seen	348	255	454
Total Pt per Hour Avg.	2.29	2.45	3.15
Cxd/NS Percentage	13%	9%	5%

■ Total Hrs Worked ■ Total Pt Scheduled ■ Total Encounters Seen ■ Total Pt per Hour Avg. — Cxd/NS Percentage

### TOTAL PATIENTS AUGUST 2020 vs 2021



### TOTAL PATIENTS SEEN FROM OCTOBER 2020 to PRESENT



	2020-10	2020-11	2020-12	2021-01	2021-02	2021-03	2021-04	2021-05	2021-06	2021-07	2021-08
Total Encounters	928	839	895	863	862	969	799	846	1,042	1,011	1,057
Same Day Closes	872	809	874	827	835	924	786	768	929	918	908
Same Day Encounter Close Rate	93.97	96.42	97.65	95.83	96.87	95.36	98.37	90.78	89.16	90.89	85.9

■ Total Encounters ■ Same Day Closes ■ Same Day Encounter Close Rate





# Del Puerto Health Care District

## Administrative Director / CEO Update – September 2021

Karin Freese Hennings

### Financial Summary Report in Board Packet

- Financial position as of August 31
  - \$2.66 million in cash (including \$844k in asset replacement funds)
  - \$570k in accounts receivable
  - \$492k in current liabilities
- Additional federal funding of COVID-19 expenses and income losses expected in October

### Strategic Planning:

- Postponement of Board strategic planning sessions by one month for community presentations of Community Health Needs Assessment.

### Health Center

- Working with athenaHealth to rectify Medi-Cal billing issues of Oct 2022-May 2021
- New LCSW, Jessica Herrera, started on Sept 15. Currently onboarding and developing community behavioral health resources and protocols with providers

### Ambulance

- New ambulance delivery anticipated in end of October
- Record number of transports primarily due to mutual aid provided to AMR in Modesto.
- CA Ambulance Association annual conference will be held October 20-22; we have one “Star of Life” recipient and have been nominated for an award based on our community service project with COVID vaccinations.

### Human Resources

- Preparing for October Employee Open Enrollment for benefit year of Dec 2021-Nov 2022. There will be a 4-6 percent increase in medical insurance costs (depending on final enrollments and under our budgeted increase) and cost savings on dental, vision and group life.

### Marketing

- Approached for television commercials – defer until we have new providers on board.
- Fall promotion of health center in the community is limited by lack of available appointments.

### Legislation

- No action this month

### Community Engagement

- I met with Supervisor Chance Condit, CEO Jeffrey Lewis of Legacy Health Endowment and Joe Duran, President at Stanislaus Equity Partners Community Development Corporation. We discussed the need for after hour access to healthcare on the west side and how we might partner to make it a reality.
- ACHD annual conference was held virtually September 22-24. Thank you, Luis, for attending!

### Upcoming

- Community presentations of CHNAS

### Board/Committee Deferred Items

- Obtain Legal Opinion Regarding District Use of Design-Build Board