



**BOARD OF DIRECTORS MEETING**  
**September 27, 2021 @ 6:30 pm**  
**Board of Directors Minutes**  
**Remote via Zoom**

1. **Call to order** @ 6:30 pm by Vice President Becky Campo
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

**Directors Present:** President, Steve Pittson (@ 6:45)  
Vice President, Becky Campo  
Secretary, Luis Avilla (@6:53)  
Treasurer, Anne Stokman  
Director, George Galloway Mac Master

**Directors Absent:** None

**Staff Present:** Administrative Director/CEO, Karin Hennings  
Ambulance Director, Paul Willette  
Health Center Manager, Suzie Benitez  
Accounting Finance Manager, Maria Reyes-Palad

**District Legal Council:** Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*

5. **Public Comment Period**

**Present:** None

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

**M/S/C To accept the agenda.** Director Stokman / Director Mac Master

**Ayes:** Directors Campo, Stokman, Mac Master

**Nays:** None

**Abstain:** None

**Passed**

8. **Consent Calendar** \* [Routine committee reports, minutes, and non-controversial items]

- A. \*Approve August 30, 2021 Board Meeting Minutes
- B. \*Approve August 25, 2021 Finance Committee Meeting Minutes
- C. \*Review and Approve Finance Report and Warrants for August 2021



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**M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Stokman/ Director MacMaster**  
**Ayes:** Directors Campo, Stokman, Mac Master  
**Nays:** None  
**Abstains:** None  
**Passed**

**9. Regular Calendar**

- A. \* *Any Consent calendar items moved to regular calendar*
- B. AB 361 – Resolution 2021-08 to Continue Remote Meeting Access  
Ms. Hennings explained that the Governor’s Emergency Acton taken in March 2020 that allowed public agencies to meet remotely due to Covid and other health Concerns was not renewed. However, a law has been passed that allows agencies to continue meeting remotely under certain circumstances.  
Mr. Ritchie explained the requirements of the law. There must be a state declaration of a State of Emergency. A roll call vote must be taken on all action items. This declaration is only good for 30 days. It must be renewed every 30 days. We have a draft Resolution included in the board packet. If this is approved, it can be part of the future meetings as a regular calendar item for however many months that the board thinks it is prudent to do so and the State of Emergency continues  
Discussion of members was made, and questions answered.

**M/S/C To pass Resolution No. 2021-08 /Director Stokman/ Director MacMaster**  
**Ayes:** Directors Pittson, Campo, Stokman, Mac Master  
**Nays:** None  
**Abstains:** None  
**Passed**

- D. Walker Company Board Self-Assessment Review  
Ms. Hennings thanked the board members for answering the survey questions. Slide presentation was made (enclosed). Ms. Hennings presented the summary of the survey and the opportunities the board has for improvement. The summary was sent to all the board members. A discussion ensued among the board members.

**10. Reports**

<b>A. Employee Anniversaries &amp; New Hires</b>	<u>September</u>	<u>Years</u>
Ambulance:	Ricardo Marquez	4 Years
	Tyler Slaughter	Welcome
Health Center:	Aracely Ortiz-Rodriquez	4 Years
	Yesenia Sanchez	6 Years
	Jessica Herrera	Welcome
Administration	Maria Manzo Lizarraga	1 Year
	Maria Reyes-Palad	3 Years



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**B. District Wide Community Assessment – Director Stokman**

Ms. Stokman explained that they had hoped to do their community presentations in person, but it is necessary to do the presentations by Zoom. They are preparing slides for the community presentations.

Ms. Hennings shared that we will be presenting to the School District, which has good attendance at their Zoom meetings. We will also be approaching the City to see if we can present at one on the City Council meetings. We will be advertising 2 additional meetings. One will be Spanish speaking and the other to the general community to include faith-based organizations and other service groups and seniors.

**C. West Side Health Care Task Force - George Galloway Mac Master**

The last meeting included a comprehensive presentation by Blue Shield with lots of insurance information. Ms. Hennings shared that she had a meeting with Mr. Condit, Jeffery Lewis with Legacy Health Endowment and Joe Duran with Stanislaus Financial Development. They discussed about the concept of an Urgent Care. She explained that we had evaluated this many years ago. We would need to hire a consultant to rerun the numbers to see if it was sustainable now. Legacy Health Endowment could help underwrite the cost to have this re-evaluated now. So, for now, we are proceeding with the survey on the sustainability of an afterhours Urgent Care Facility.

Discussion ensued on whether we as a board should inquire on more information about the hospital so that we are included in future. Director MacMaster will inquire with Supervisor Condit to get more information.

**D. Legislative Advocacy Committee – Director Avila and Campo**

Director stated that he had no new information at this time. Ms. Hennings added that it was the end of the legislative year shortly after our last meeting. Assembly Bill 361 was signed into law which allows us to adopt certain resolutions every 30 days to be able to continue having remote meetings without being subject to the publicity and public access per the Brown Act. This Resolution was passed by this Board a little earlier this evening.

**E. Ambulance – Paul Willette, Director of Ambulance Operations**

Mr. Willette reviewed the report for August. It was a very busy month. We made many responses in the Turlock and Modesto systems. Many times, we are there for a couple of hours. Last month, One PDA unit and supervisor were in the South Lake Tahoe basin to assist in the evacuation of Barton Memorial Hospital, a convalescent hospital, and surrounding home bound patients..

Prior to that, we had a deployment to Tuolumne County in the Sonora where they had a fast-moving fire. There were two convalescent hospitals that they needed to evacuate as quickly as possible. We responded to that along with one of our ambulances.



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**F. Health Center - Suzie Benitez, Health Center Manager**

Ms. Benitez reviewed the August report. Showed a 22% increase in patient volume. Actively looking for another provider. Only a 9% of no shows/cancellation. Dr. Okpara was on vacation for one week so the number would have been busier.

The providers have been seeing 23-35 patients a day. We finished the State Vaccines for Children audit. We had two minor items for correction.

One of the board members requested to see the 2019 data patient volume datanext month for comparison.

**G. Administration – Karin Hennings, Administrative Director / CEO**

Ms. Hennings attended the ACHD virtual conference which focused on Diversity, Equity, and Inclusion when it comes to healthcare and focus of the social determinants of health. She asked Director Avila, who also attended the conference, to share some of his experiences. Director Avila shared that he attended many breakout sessions. One of the breakout sessions he attended that he wanted to share with the board was on strategic planning and budget planning. He hopes to attend next year in person.

Ms. Hennings continued with an update on the billing problems with Athena Health. The major problem that is lagging is the problems with the Medi-Cal Wrap payments. In her assessment last week, we have \$30,000 being withheld from us over 1000 visits. We potentially have over \$60,000 more to be held back by the State. We are in discussions with athena to resolve the problem including potentially working with Medi-Cal. Questions were asked and answered.

**11. Director Correspondence, Comments, Future Agenda Items** None, at this time.

**12. Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wed, Oct 20, 2021 @ 3:00 PM

Board – Mon, Oct 25, 2021 @ 6:30 PM

Finance – Nov 2021 – TBD

Board – Mon, Nov 29, 2021 @ 6:30 PM

Finance – Wednesday, Dec 2021 TBD

Board – Mon, December 27, 2021 @ 6:30 PM

Adjourned to Closed Session @ 7:58 pm

**13. Closed Session** [Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]

A. Gov't Code § 54956.9(b)

Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case

**14. Reconvene to Open Session – Report of Closed Session @8:04 pm**

No reportable items.

**15. Adjourn @ 8:05 pm**