

# DEL PUERTO HEALTH CARE DISTRICT

1700 Keystone Pacific Parkway, Unit B  
Patterson, California

## BOARD OF DIRECTORS MINUTES November 27, 2017

### 1. CALL TO ORDER / ROLL CALL:

The meeting was called to order at 6:30 PM by Vice President Donna Sesock-Miller.

#### ROLL CALL

**Directors present:** President Steven Pittson arrived at 7:12 pm  
Vice President Donna Sesock-Miller  
Treasurer Anne Stokman  
Secretary Frank Daras  
Director Harold Hill

**Staff present:** Administrative Director / CEO Karin Hennings  
Ambulance Director Paul Willette  
Health Center Manager Suzie Talamantes  
Assistant Clerk of the Board Kathy O'Day

**District Legal Counsel Present: None**

### 2. PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT

*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*

### 3. PUBLIC COMMENT – None

### 4. PRESENTATION – Phone Presentation of FY 2016 Financial Statements: Wipfli CPA's and Consultants Item tabled until January 8, 2018 Board Meeting

### 5. ACCEPTANCE OF AGENDA M/S/C Anne Stokman, Frank Daras to approve the agenda as presented. Vote 4-0-1 Director Pittson Absent

### 6. CONSENT CALENDAR\*

- A. \* Approve Board Meeting Minutes for October 30, 2017
- B. \* Approve Finance Committee Special Meeting Minutes October 26, 2017
- C. \* Accept October Financial Reports
- D. \* Approve October Warrants
- E. \* Approve Board Meeting Schedule for calendar Year 2018
- F. \* Approve \$500 contribution to West Side Health Care Task Force

M/S/C/ Anne Stokman, Frank Daras to approve the consent agenda items as presented. Vote 4-0-1 Director Pittson Absent

### 7. REGULAR CALENDAR

- A. Employee Recognition for Years of Service and New Hires

Health Center 2 years: Lennard Hey  
1 year: Tina Uanrachawong  
Ambulance: 17 years: Joe Butler  
11 years: Stephen Harrington

B. Acceptance of Audited Financial Statements for Fiscal Year End June 30, 2016  
This item was tabled for January 8, 2018

C. Resolution 2017-11: Performance Incentives for Health Center Employees

M/S/C Anne Stokman, Harold Hill to approve  
Resolution 2017-11 as presented and upon roll call  
was unanimous Vote 4-0-1 Director Pittson Absent

## 8. REPORTS

A. Correspondence – None

B. Ad Hoc Committees:

1. Board Governance – No Report
2. Westside Health Care Task Force Report – Ms. Sesock-Miller stated that judging of the Essay and Art Work contest was completed and awards to be given on November 30, 2017.
3. Dr. Pittson asked for an Ad Hoc committee for Legal Proposals. Dr. Pittson and Ms. Stokman volunteered and were appointed by Dr. Pittson.

C. Ambulance: Mr. Willette presented the October activity report. Discussion ensued.

D. Health Center: Ms. Talamantes presented the October activity report. Discussion ensued.

E. District Administration: Ms. Hennings reported the following to the Board:

- American Ambulance Conference was attended. Attended some great classes like Revenue Cycle Management, Leadership Training, Evaluating Employees and Business Succession.
- Have a Locum Pediatrician working at the Health Center. Interviewed another Pediatrician.
- Awaiting June 30, 2017 Audit to be completed.

## 9. AGENDA ITEMS FOR FUTURE MEETINGS

- Legal Counsel

## 10. CLOSED SESSION

Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.

A. Gov't Code section 54956.8


Conference with Real Property Negotiator  
Property: APN 0131-024-007

## 11. RECONVENE TO OPEN SESSION – REPORT OF CLOSED SESSION

The Board reconvened from Closed Session reporting they discussed closed session item A. and direction was given to staff and negotiators.

## 12. There being no further business; the meeting was adjourned.

Respectfully Submitted,

  
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Frank Daras, Secretary  
Board of Directors

2/2/18  
\_\_\_\_\_  
(Date)