

**DEL PUERTO HEALTH CARE DISTRICT**  
**1700 Keystone Pacific Parkway, Unit B**  
**Patterson, California**  
**BOARD OF DIRECTORS**  
**MINUTES October 24, 2016**

**I. CALL TO ORDER / ROLL CALL:**

The meeting was called to order at 6:30 PM by Secretary, Treasurer Donna Sesock-Miller

**II.**

**ROLL CALL**

**Directors present:** President Steve Pittson arrived at 6:33 pm  
Director Harold Hill  
Director Donna Sesock-Miller  
Director Anne Stokman

**Directors absent:** Director Ed Maring

**Staff present:** Administrative Director Karin Hennings  
Director of Ambulance Operations Paul Willette  
Human Resource Manager Cherie Swenson  
Health Center Manager Suzie Talamantes  
Clerk of the Board Yumi Edwards

**District Legal Counsel Present:** Jason Epperson; Dave Ritchie

**Others Present:** Frank Daras, future Board Member; Chantelle Pakosz; Westside Healthcare District Operations Manager

**III. PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT**

*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*

**IV. PUBLIC COMMENT**

The public may address any item on the Agenda prior to, or during the time the matter is addressed by the Board and, with the recognition by the President. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District, and NOT on this agenda, may do so at this time. Individual presentations are limited to 5 minutes unless authorized by the President for a longer period of time.

No Comments

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V. **ACCEPTANCE OF AGENDA**

Director Sesock-Miller requested item VII. G. be pulled from the consent agenda for discussion. Administrative Director Karin Hennings requested to table item VIII. C.

M/S/C/ Anne Stokman, Harold Hill to accept the agenda as amended

VI. **CLOSED SESSION DISCLOSURE**

The Board adjourned to closed session. Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in Open Session.

- A. Gov't Code section 54957.6: Conference with Labor Negotiator  
Negotiator: David Ritchie, JD Represented by Karin Hennings  
Employee Organization: USW Local 12911

VII. **RECONVENE TO OPEN SESSION- REPORT OF CLOSED SESSION**

The Board reconvened from Closed Session, reporting that they discussed the Closed Session items and that no action was taken. Direction was given to staff.

VIII. **CONSENT CALENDAR\***

- A. \*Board Regular Meeting Minutes – September 26, 2016
- B. \*September financial reports for audit
- C. \*September warrants for audit
- D. \*Finance Regular Meeting Minutes – September 19, 2016
- E. \*Submitted to collections (September)
- F. \*Biennial Review of Conflict of Interest Code
- G.
- H. \*Contract with New Landscape Vendor, Westside Landscape & Concrete for District site

M/S/C/ Anne Stokman, Donna Sesock-Miller to approve the consent agenda

**Consent Item pulled for Discussion**

G. \*Employee Extended Sick Time Policy  
Ms. Hennings presented this policy for discussion and approval. Created in 2006, the employee extended sick time (EST) policy is being updated to clarify its purpose. The accrued amounts are not payable upon separation from the District and are to be used as supplemental income while the employee is out on qualified paid disability, workers comp, or paid family leave; not as full compensation while on sick leave. The wait time for employees to access their available EST is equal to the approved wait time for claims by EDD or workers compensation.

M/S/C Anne Stokman, Donna Sesock-Miller to approve the amended EST policy as presented

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IX. **REGULAR CALENDAR**

- A. Employee Recognition for Years of Service and New Hires  
Ambulance: 12 years: Chris Hudson, Michael McLaughlin  
13 years: Paul Abley, Sean Mangskau, Glenn Saunders  
Health Center: 1 year: Yesenia Sanchez  
5 years: Rosario Avina
- B. Continuance for November of the proposed Fiscal Year 2016-17 Budget  
M/S/C Donna Sesock-Miller, Harold Hill to approve the continuance of the budget for the month of November
- C. Presentation for Adoption: 2016-17 Budget – This item was tabled
- D. Presentation for Approval: Website Vendor Engagement: Streamline  
Ms. Hennings presented this item for approval. She reminded the Board of the \$4500 cost paid to Never Boring several years ago for a website that was never launched. The Board asked if the vendor would consider crediting the payment towards other marketing options. Streamline specializes in flexible content management systems designed specifically for local governments. The cost for Streamline would be \$200 per month. A discussion ensued.  
M/S/C Anne Stokman, Harold Hill to approve utilizing Streamline for the District website at a cost of \$200 per month (Director Sesock-Miller opposed this item)
- E. Presentation for Approval: Alpha Fund Ballot for Approval of Merger and Amended and Restated Joint Powers Agreement  
M/S/C Anne Stokman, Harold Hill to approve the Merger and Restated Joint Powers Agreement
- F. Presentation for Approval: Beta Healthcare Group Ballot for Approval of Merger and Amended and Restated Joint Powers Agreement  
M/S/C Donna Sesock-Miller, Anne Stokman to approve the Merger and Restated Joint Powers Agreement
- G. Presentation for Approval: Audit Engagement Proposal: either JWT & Associates LLP or HFS/WIPFLI CPA and Consultants  
Ms. Hennings presented this item for review and approval. JWT has been the District's auditor for 11 years. The firm provided a quote to prepare the Medi-cal PPS and GEMT reports and the Medicare Cost Report in addition for FYE 2016. HFS/Wipfli CPA also submitted a quote for Audit, Medi-cal PPS and GEMT reports and the Medicare Cost Report in addition for FYE 2016. During this review of services we learned Mr. Tucker's CPA license is on five years' probation status in lieu of revocation. Several of the examples cited in the

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judgement were small hospitals or counties, not dissimilar to our operations. The examples cited in the case were contemporaneous with our own audits (2005-2012). His probation began January 1, 2015. A discussion ensued.

M/S/C Anne Stokman, Harold Hill to approve the proposal submitted by HFS/Wipfli CPA for a period of 3 years at \$33,330.00 per year for Audit and Medicare Cost Report, Medi-cal PPS & GEMT report preparation and submission services

- H. Presentation for Adoption: Resolution 16-03 Amending Insurance Benefit Plan Options  
Ms. Hennings presented this item for review and approval. 2017 plans are as follows:  
Medical: Blue Cross, Kaiser Vision: Medical Eye Service Dental: Delta Dental. A discussion ensued.

M/S/C Anne Stokman, Harold Hill to approve the proposed benefit plan options as presented

- I. Presentation for Discussion: Board Stipend Policy  
Director Sesock-Miller presented this item for consideration. She expressed that a stipend would be an incentive for members of the community to take interest in running for the Board of Directors. Members of the Board who did not wish to receive a stipend could donate their money if they so choose. A discussion ensued. A motion was made to use the allowable \$100 per meeting for Board compensation. The motion died for lack of a second.

## **X. REPORTS**

- A. Board Correspondence – None presented
- B. Ad Hoc Committees
1. Board Governance  
Ms. Sesock-Miller reported the committee has been meeting. She advised they are planning to present in January or February.
  2. City of Patterson Fire Department Report  
Mr. Willette advised he will follow up with Chief Gregory to request a meeting.
  3. Westside Health Care Task Force Report  
Director Sesock-Miller and Ms. Stokman will no longer be attending the meetings. The Board feels this is an important committee and agreed that a paid staff member should attend if the Board is not available.
- C. Ambulance Director Report  
Mr. Willette presented the September activity report for review and discussion. He advised that as of this morning our compliance percentage for urban zone is 90.7%, the compliance time frame ends October 31<sup>st</sup> and we may be fined if we fall under 90%. He explained that there have been several recent events that create back to back calls using both Patterson units and then a 3<sup>rd</sup> call occurs, resulting in a late response by Westside Ambulance; which counts against us because it is in our area. A discussion ensued.
- D. Health Center Manager Report  
Ms. Talamantes presented the September activity report for review and discussion.

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E. Administrator Report

Ms. Hennings reported on the following items: The hospital demolition is going well and on time.

Livingston Medical Group opened their clinic in Patterson (Las Palmas Health Center), their hours Monday & Wednesday: 9 am – 6 pm, Tuesday & Thursday: 8 am - 12 pm and Friday 8 am-3 pm

Senate Bill 1300 Ambulance Quality Assurance Fee for Matching Federal Funds was vetoed by the Governor

Developer impact fees were updated according to the ENR construction cost index Board meeting to evaluate district priorities and projects for facilities and services will be scheduled for the first of the year

While attending the CSDA conference we received an invitation to attend the Little Hoover Commission Committee Meeting Hearing on health care districts and networked to participate in the Association of California Healthcare Districts and CSDA working committees.

XI. AGENDA ITEMS FOR FUTURE MEETINGS

- no requests

**Upcoming Regular Board and Standing Committee Meeting Dates:**

The Board discussed the schedule of dates for Board of Directors meetings and updated as follows:

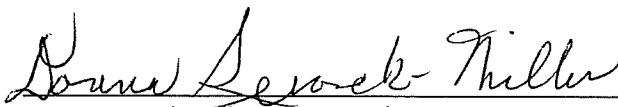
Board – Monday, November 28, 2016 (no change)

Board – Special Meeting Friday, December 2, 2016 at 7:00 am

Board – Monday, January 25, 2016

XII. There being no further business; the meeting was adjourned at 9:40 pm.

Respectfully Submitted,



Donna Sesock-Miller, Secretary/Treasurer

(Date)

Board of Directors

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