

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING via Zoom Video Conference
MINUTES April 21, 2021

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 8:17AM

Other Board Members Present: Becky Campo, Committee Member

Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Paul Willette, Ambulance Director; Suzie Benitez, Health Center Manager; and Danae Skinner, Administrative Staff Accountant

District Legal Counsel Present: Dave Ritchie, Cole Huber, LLP

II. Public Participation – No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: March 24, 2021 Finance Meeting Minutes

M/S/C Becky Campo/Anne Stokman to accept the minutes for February 17, 2021 as presented.

B. Review Financial Reports for March 2021

Maria Reyes-Palad reviewed the reports and answered all questions regarding the Financial Reports.

The committee raised a question regarding the book value of the land for the E Street expansion. Maria Reyes was to research the issue and inform the committee of her findings.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Reports with the caveat that Ms. Reyes was going to research the book value of the land for the E Street expansion issue.

C. Review for Recommendation March 2021 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Financial Reports and Warrants as presented.

V. Old Business - NONE

VI. New Business

A. Debt Management Policy

Dave Ritchie, District Legal Counsel, reviewed the Debt Management Policy in depth. Mr. Ritchie explained that the policy was needed to comply with California law 8855(i) passed in 2017. He explained that the policy was written not only to follow the law but also to cover prospective lender requirements. The committee discussed the policy at length and decided that the District was not ready for it.

Tabled until next meeting – No action taken.

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VII. Accounting and Finance Manager Report

- A.** Update on Grant and Stimulus Monies Received
- COVID-19 Summary and Details
 - Telehealth Grant Balance as of January 2021
 - COVID-Vaccine POD Details
Information Only – No Action
- B.** Set Schedule for Committee Review of Account Reconciliations
Anne Stokman stated that she would come to the District Office and review the reconciliations.

VIII. Meeting adjourned – 9:53AM

Respectfully submitted,



Anne Stokman, Treasurer