



BOARD OF DIRECTORS MEETING

March 29, 2021 @ 6:30 pm

Via Zoom

Board of Directors Minutes

1. **Call to order** @ 6:30 pm by Director Campo
2. **Pledge of Allegiance** Led by Director Mac Master
3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Campo
Director, Anne Stokman
Director, Luis Avila – (joined meeting @6:32 pm)
Director, George Galloway Mac Master

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Medical Director, Jose Rodriguez, MD
Health Center Manager, Suzie Benitez
Accounting Finance Manager, Maria Reyes-Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Jeffrey Lewis with Legacy Health Endowment.

Joseph Simile with Simile Construction.

Stanislaus County, District 5, Supervisor, Chance Condit.

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

Director Stokman requested that Item 8.D be removed from the consent agenda.

M/S/C To accept the agenda. Director Stokman / Director Mac Master

Ayes: Directors Pittson, Stokman, Campo, Mac Master, Avila

Nays: None

Abstain: None

Passed



BOARD OF DIRECTORS MEETING
March 29, 2021 @ 6:30 pm
Via Zoom
Board of Directors Minutes

8. **Consent Calendar** * [Routine committee reports, minutes, and non-controversial items]

- A. *Approve February 22, 2021 Board Meeting Minutes
- B. *Approve Finance Committee Meeting Minutes for February 17, 2021
- C. *Accept Month End Financials & Warrants February 2021

M/S/C That the Board of Directors accept the Consent Calendar with item D removed to the regular calendar.

/Director Stokman/ Director Avila

Ayes: Directors Pittson, Campo, Stokman, Mac Master, Avila

Nays: None

Abstains: None

Passed

9. **Presentation: Public Building Projects: Introduction & Contract Types** – Joe Simile, Simile Construction Service

Ms. Hennings introduced Mr. Joe Simile to educate the Board on the process for a Hard Bid and a Design Build. Mr. Simile reviewed both processes step by step. He pointed out the differences and explained that the Hard Bid is a fixed price subject to change orders and no control over the final costs. It is good for a cookie cutter type of project where your costs are known.

He explained that the Design Build is much more flexible. Changes can be made as you go to control the design. Materials can be swapped out more readily. There is an incentive for the builder to work with you and many times it is a quicker process.

He answered the board's questions.

10. **Regular Calendar**

- A. *Resolution 2021-04 *Covid-19 Vaccination Program Vaccine Provider Participation Agreement*
Ms. Hennings explained that the distribution of the vaccine for Covid-19 is shifting from the county to the State. The State has elected to use a third-party administrator (TPA) to oversee the program. They have chosen Blue Shield. If the Health Center wants to continue as a vaccination provider, we need the Board to pass a resolution approving the agreement. There was discussion.

M/S/C Move that Board of Directors adopt Resolution 2021-04/

Director Stokman/Director Avila

Ayes: Directors Pittson, Campo, Stokman, Mac Master, Avila

Nays: None

Abstains: None

Passed

- B. Consider Letter of Engagement for Legal Opinion on Design-Build Option for DPHCD.
Ms. Hennings reviewed the two approaches to building a new building. Recently the legislature approved Design Build for Special Districts that have a clinic or a hospital.



BOARD OF DIRECTORS MEETING

March 29, 2021 @ 6:30 pm

Via Zoom

Board of Directors Minutes

Ms. Hennings then explained that while the District does have a clinic there is some concern about our qualifications because ambulance quarters are not specifically addressed in the legislation. The issue that the board needs to decide on is whether we engage an attorney to get a legal opinion on DPHCD use of Design Build.

There was a discussion. Director Campo proposed that before getting a legal opinion we meet with the City Planning department and find out how other civic buildings were built. Director Stokman brought up the issue of financing. We may qualify for better financing if we use Design Build. Discussion about the general need for the project was reviewed. This is a project that will serve the District for the next 40-50 years.

Attorney Richie was asked if he could provide this opinion. He stated that he could provide the opinion, but it would be better to get this opinion from an outside attorney. It would be cleaner and more transparent to the community if this opinion came from outside. After discussion it was decided to table the issue.

M/S/C Move that Board of Directors table the decision to obtain a legal opinion on the Design Build/

Director Campo/Director Mac Master

Ayes: Directors Pittson, Campo, Stokman, Mac Master, Avila

Nays: None

Abstains: None

Passed

C. Review and Adopt Employment Policies for Non-Physician Provider Employees

Ms. Hennings explained that she had discussed this matter with the Finance Committee. One of the mid-levels was asking for a way to be incentivized to see more patients. After discussion with counsel, he advised how we could quarterly adjust wages based on the previous quarter's performance. Dr. Rodriguez was asked for his input. He stated that he felt that incentives to see more patient only helped the patients. It was suggested that if we passed this policy then we review this in 6 months.

The second issue was the mid-level wanted more employment security. We are an "At Will" employer. The District could provide a component for these employees that are midlevel's and have been with

the District for more than 5 years where we would give them a 30-day notice and they would reciprocate with a 30-day notice.

M/S/C Moved that the Board of Directors adopt Policy # 3418 Performance-Linked Salary effective March 29, 2021.

Director Stokman/Director Mac Master

Ayes: Directors Pittson, Campo, Stokman, Mac Master, Avila

Nays: None

Abstains: None

Passed



BOARD OF DIRECTORS MEETING

March 29, 2021 @ 6:30 pm

Via Zoom

Board of Directors Minutes

D. FY 2021 Planned Ambulance Purchase

Mr. Willette reviewed the proposal with the board. This is outlined in the Ambulance Replacement Plan previously approved by the board. The ambulance would be ordered from Lifeline (the same company we ordered the last ambulance from). This is a good company with a good product. We upgraded the radios. This will bring them into compliance with current standards.

M/S/C Move that Board of Directors authorize the Director of Ambulance Operations to order and equip a 2021 Ford Type III Victoryliner ambulance at a cost not to exceed \$254,000 and to authorize the CEO to sign all necessary purchase orders. The CEO will propose payment options (cash, loan, lease) to the Finance Committee and board no later than July 31, 2021./ Director Stokman/Director Pittson

Roll Call Vote

Ayes: Directors Pittson, Campo, Stokman, Mac Master

Nays: None

Abstains: None

Passed

E. Review for Acceptance and Referral to Foundation: LHE Grant to hire a LCSW

Ms. Hennings explained that she had met with Jeffrey Lewis, President of Legacy Health Foundation, which is the foundation formed after the sale of Emmanuel Hospital in Turlock to Tenet Corporation. Their mission is to improve the health and healthcare of all residents residing within Stanislaus and Merced counties. The district has previously evaluated a LSCW program and approved the budget and hiring a LCSW. But due to the pandemic had decided that it was not the time to implement the program. LHE Foundation has generously offered to support the inaugural year of a LCSW with a grant of \$103,000 to cover support services. DPHCD would need to make a commitment of \$125,000 to hire a LCSW.

Ms. Hennings introduced Jeffrey Lewis to the group. He said they were pleased to be working with DPHCD. That they are committed to improve healthcare in Stanislaus and Merced county. He looks forward to working with DPHCD on this and other projects in the future.

M/S/C The Board of Directors accept the \$103,000 grant to fund the establishing of a mental health team at the Del Puerto Health Care Clinic as presented. Director Campo / Director Stokman

Ayes: Directors Pittson, Stokman, Campo, Mac Master, Avila

Nays: None

Abstain: None

Passed



BOARD OF DIRECTORS MEETING
March 29, 2021 @ 6:30 pm
Via Zoom
Board of Directors Minutes

- F. Review and Adoption of Legislative Advocacy Policy
Ms. Hennings introduced the proposal and explained how it would work. Ms. Henning explained that it in fact could help her by giving her a timely process to address these types of issues. There were questions about the associations we belong to. Were they not doing this for us? Ms. Hennings explained that often the associations asked for assistance in writing letters, contacting our legislative representatives, or communicating our position to the community. This would be the next level of Legislative Advocacy.

After some discussion it was suggested that wording be added to the policy that members of the Legislative Advocacy Policy inform the rest of the board whenever they make an official position statement so the board members are current on DPHCD position.

M/S/C Move that the Board of Directors adopt the Legislative Advocacy Policy, recommend the President of the Board:

- 1) Inquire who would be interested in serving on the Ad Hoc Legislative Advocacy Committee and**
- 2) appoint two Board members to serve on the Ad Hoc Legislative Advocacy Committee until January 2022**

Director Campo / Director Stokman

Ayes: Directors Pittson, Stokman, Campo, Mac Master, Avila

Nays: None

Abstain: None

Passed

- G. Appointment of Legislative Advocacy Ad Hoc Committee
President Pittson asked for volunteers to serve on the Ad Hoc Legislative Advocacy Committee. He assigned Director Campo and Director Avila to the Ad Hoc Legislative Advocacy Committee.

11. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>March</u>	<u>Years</u>
	Health Center	Jacqueline Palominos	9



BOARD OF DIRECTORS MEETING
March 29, 2021 @ 6:30 pm
Via Zoom
Board of Directors Minutes

- B. District Wide Community Assessment – Director Stokman**
Director Stokman stated that the Community Needs Survey was complete. They had 538 responses (goal was 400). So the university did not have to make phone calls to get a complete sample. They only calls were to clarify answers.

The data is raw. They are working with us to “massage” the data. One of the pieces of data they got was the number of people who used telehealth in the different categories (private insurance, MediCare, MediCal) were all even.

They way the information will become available once they have it complete will be first to the Committee, then the Board and then a community presentation.

- C. West Side Health Care Task Force - George Galloway Mac Master**
Director Mac Master stated that it had been a great meeting. The focus of the Task Force is changing from weight loss to obtaining a 24-hour Urgent Care facility in Patterson.

Supervisor Condit added that the Task force is undergoing a bit of a reorganization. It has been operating as a non-profit. Next meeting is to discuss how they are moving forward. But the focus is the 24-hour Urgent Care facility. The next meeting is in Patterson. Everyone is invited to come and join in.

- D. CEO Annual Performance Evaluation (begins April) – Director Campo**
Director Campo explained that she had requested that this item be on the agenda each month so that the board would be ready for the CEO evaluation when it came time. Starting next month, she requests that Ms. Hennings start presenting the process to the Board.

- E. Ambulance – Paul Willette, Director of Ambulance Operations**
Mr. Willette presented his reports. PDA has been busy.
1. Starting tomorrow they are switching to Zoll EMS Charts. Their old system is very unstable. This should be a very positive step.
 2. ESO payroll schedule will be starting soon.
 3. Renew CE Provider Certificate with County. Training for Chantale and himself at the end of June.
 4. MVEMS Agency – There has been an article in the Modesto Bee indicating some big changes in the works.
 5. Ms. Hennings did a ride along recently. Turned out to be a double fatality MVA. She was able to see everyone in action. Made offer to Board members (and Supervisor Condit) to go on a ride along.

- F. Health Center - Suzie Benitez, Health Center Manager**



BOARD OF DIRECTORS MEETING

March 29, 2021 @ 6:30 pm

Via Zoom

Board of Directors Minutes

Ms. Benitez gave her report. Dr. Rodriguez and Lennard Hey NP have been seeing 22-27 patients a day. They are not doing as much telehealth. Patients want to be seen in person. They are giving vaccines by appointment. (5 patients every 30 minutes). They did 30 Covid test last month with 8 positives.

The no shows are improving. The new EHR, AthenaNet is helping.

G. **Administration** – Karin Hennings, Administrative Director / CEO

Ms. Hennings deferred to her written report to give time to Dr. Rodriguez.

12. Board Governance Education Session: *Our Rural Health Clinic Patients* – Dr. Jose Rodriguez, Medical Director

(See Attached Presentation)

13. Director Correspondence, Comments, Future Agenda Items

Ms. Hennings stated two items had come in: (1) CA rescue Plan Act (2) ACHD, regarding funding from the American Rescue Act. They were requests to Legislative Advocacy. She will refer them to the new Ad Hoc Committee.

14. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wed, April 21, 2021, 3:00 pm

Finance – Wed, May 26, 2021, 3:00 pm

Finance – Wed, June 23, 2021, 3:00 pm

Board – Mon, April 26, 2021, 6:30 pm

Board – Mon, May 31 (No Meeting due to Holiday)

Board – Mon, June 28, 2021, 6:30 pm

15. Adjourned @ 8:37 pm

Respectfully Submitted By; _____

Luis Avila, Board Secretary

