



BOARD OF DIRECTORS

Becky Campo, President
Luis Avila, Vice-President
George Gallo MacMaster, Secretary
Anne Stokman, RN, Treasurer
Steve Pittson, DC, Board Member

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**BOARD OF DIRECTORS MEETING MINUTES
Monday July 25, 2022 @ 6:30 pm**

1. **The meeting was called to order at 6:30 PM by Director Campo.**
2. **Pledge of Allegiance was let by Director Stokman.**
3. **Roll Call was conducted by Ms. Pickle, Board Clerk**
 - Directors Present: President, Becky Campo
Vice President, Luis Avila
Secretary, George Gallo Mac Master
Treasurer, Anne Stokman
 - Director Absent: Director, Steve Pittson
 - Staff Present: Administrative Director/CEO, Karin Freese
Ambulance Director, Paul Willette
Financial Accounting Manager, Maria Reyes Palad
Board Clerk, Cheryle Pickle
 - District Legal Council: Dave Ritchie, Cole Huber, LLP
 - Members of the Public: Michael Courtney, Westside Community Health Care District
4. **The draft vision, mission, and value statements were read by Ms. Campo.**
 - Vision: "A locally cultivated, healthier community."
 - Mission: "To provide, promote, and partner in quality healthcare for all"
 - Values: "Compassion, Commitment, Excellence"
5. **Public Comment Period** –Michael Courtney commented that Mr. Willette and Ms. Pakosz had done a great job coordinating and running a multi-agency review of a traffic accident.
6. **Declarations of Conflict** – No conflicts were declared by board members or staff
7. **Approval of Agenda**
 - Motion:** The Board approve the agenda as presented.
 - M/S:** Stokman/Mac Master
 - Ayes:** Campo, Avila, Stokman, Mac Master
 - Nays:** -
 - Abstain:** -
 - Motion Passed**
8. **Consent Calendar*** [Routine committee reports, minutes, and non-controversial items]
 - A.*Approve Special Board Meeting Minutes June 27,2022
 - B.*Resolution 2022-13: Option to Continue Use of Emergency Meeting Protocols
 - C.*Biennial Approval of Conflict-of-Interest Policy
 - D.*Approve 2022-06-27 Finance Committee Mtg Minutes
 - E.*Approve 2022-05-18 Finance Committee Mtg Minutes
 - F.*Accept 2022-06-30 Financials
 - G.*Accept 2022-05-31 Financials

Motion: The Board of Directors accept the consent calendar.
M/S: Stokman/Avila
Ayes: Campo, Avila, Stokman, Mac Master,
Nays: -
Abstain: -
Motion Passed

9. **Regular Calendar**

A. *Any Consent calendar items moved to regular calendar – None

10. **Reports**

A. Employee Anniversaries & New Hires	<u>July</u>	<u>Years</u>
Ambulance	Brian Hanne Meyer	7
	Eddie Thompson	19

B. **Del Puerto Hospital Foundation – Director MacMaster**
Discussion: Reported submitted to LHE for the 100K grant for the LCSW. Applied for a 50K grant to support EMTs enrolled in Paramedic school.

C. **West Side Health Care Task Force – Director Avila**
Discussion: Nothing to report

D. **Ambulance – Mr. Willette**
Discussion: Reviewed the monthly report noting that the mutual aid situation has improved. The transition from MVEMS to Stanislaus County took place July 01. The agency is under the Sheriff’s department. Things are still in a state of transition. The interim director is Richard Murdock. They have hired a LEMSA director, Chad Baner. They are in the process of hiring personnel and implementing changes such as software. We have discussed things with Mr. Murdock and believe he has a good understanding of the District’s commitment to the community.

We engaged an attorney to help us during the upcoming contractual phase.

The County engaged the same law firm to help them write a new Stan County EMS ordinance. with no conflict of interest. If there is a conflict of interest, the law firm will represent the District (because we engaged them first).

E. **Health Center – Ms. Benitez**
Discussion: Ms. Benitez is out. Ms. Freese gave the report. Reviewed the report. We are changing the report to reflect patients per day rather than patient per hour. All the providers are doing well. Ms. Clark and Ms. Herrera-Gomez will be out on leave until November. Discussed the clinic population diagnosis report. Will further refine it for future meetings.

F. **Administration – Ms. Freese**
Discussion: Ms. Freese shared that a new billing company had been engaged to start August 01, 2022. The company is ABW. They will be replacing MedTech. They work with Athena. They will be working on solving billing issues. For the first 3 months they will use 3 FTE to catch up on the backlog of issues. Then going forward, it will be 1.5 FTE. There will be a cost savings for the budget.

11. **Director Correspondence, Comments, Future Agenda Items –**

A. **November 8 State-Wide General Election Cost Estimate**
Discussion: Ms. Pickle shared the cost estimate provided by the Office of County Clerk-Recorder. The cost is now divided into districts.

12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance –Wed, Aug 24, 2022 @ 8:00 AM	Board – Mon, Aug 29, 2022 @ 6:30 PM
Finance – Wed. Sep 21, 2022 @ 8:00 AM	Board – Mon, Sep 26, 2022 @ 6:30 PM
Finance – Wed. Oct 26, 2022 @ 8:00 AM	Board – Mon, Oct 31, 2022 @ 6:30 PM

Discussion was had regarding the October meeting being on Halloween. This presented a challenge for some of the directors. We will move the meeting forward one week to the 24th and move the Finance Committee to the 19th pending confirmation of schedules. If there is conflict in a Board Members schedule for the 24th then we will keep the meeting on the 31st.

13. **Closed Session was entered at 7: 22 PM** to discuss the following agendized items:

A. Gov't Code section 54957: Public Employment Employee Performance Evaluation
Title: Administrative Director / CEO

14. **Closed Session was reconvened to Open Session at 7:52 PM**

Ms. Campo shared no reportable actions were taken in Closed Session.

15. **Regular Calendar (continued)**

B. Review Administrative Director/CEO compensation/contract.

Director Avila reported the executive review committee completed the annual evaluation and that board input had been given. The board was very happy with the Administrative Director/CEO's performance in the last year and recommended a one-year extension of Ms. Freese's contract with a 3.5% COLA to the annual salary to \$173,489.00 and one payment of \$225.65 to be formed as Resolution 2022-14.

Motion: To Adopt Resolution 2022-14.

M/S MacMaster/ Avila

Ayes: Campo, Avila, Stokman, MacMaster

Nays:-

Abstain:-

Absent: Pittson

Motion Passed by a Roll Call Vote

16. **Meeting was adjourned at 8:00 PM.**

Respectfully Submitted:

George Gallo Mac Master, Board Secretary



Date

