



BOARD OF DIRECTORS

*Steve Pittson, DC, President
Daniel Robinson, Vice-President
Becky Campo, Secretary
Anne Stokman, RN, Treasurer
Gallo Mac Master, Board Member*

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BOARD OF DIRECTORS REGULAR MEETING

November 30, 2020 @ 6:30 pm

Our Board meeting will be held remotely via Zoom. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/4792915693?pwd=VGVuSUVTbGVrdzErdTZlQnhsWVZtUT09>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio.

Call (669) 900-6833 and enter ID 479 291 5693. The meeting password is DelPuerto

Note that everyone will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat options.

Phone – press *9 to raise your hand, *6 to send a request to be unmuted to submit comments

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

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Regular Meeting Agenda

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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**

“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**

*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. *Approve Board Meeting Minutes for October 26, 2020
 - B. ~~*Accept Finance Committee Minutes October 21, 2020~~
 - C. ~~*Accept Financial Report for October 31, 2020~~
 - D. ~~*Approve Warrants for October 2020~~
 - E. *Adopt Confidentiality Policy
 - F. *Adopt Ethics Training Policy
 - G. *Adopt Minutes of Board Meetings Policy
 - H. *Adopt Topics for Discussion Policy
 - I. *Adopt Training, Education, and Conference Policy
9. **Regular Calendar**
 - A. *Any Consent calendar items moved to regular calendar **Action**
 - B. Mitigation Fee / Development Agreement Update presented by John Anderson **Information Only**
 - C. Request for Reconsideration-CSDA Local Chapter Membership, presented by Dane Wadle **Action**
 - D. Adopt 2021 Personnel Rules (formerly Employee Handbook) **Action**
 - E. Approve Capital Expenditure Request for Office 365 Migration **Action**
 - F. Approve Proposal for Personnel Scheduling, PTO Management, and Communication Software **Action**
 - G. Approve Intrado Contract Termination Agreement **Action**
 - H. Approve 2019 HEDIS Incentive Payment to Health Center Staff **Action**
10. **Reports**
 - A.

<u>Employee Anniversaries & New Hires</u>	<u>November</u>	<u>Years</u>
Ambulance:	Roberto Sanchez	1
Health Center:	Lennard Hey	5
	Tina Uanrachawong	10
Administration:	None	
 - B. District Wide Community Assessment – Director Stokman
 - C. West Side Health Care Task Force – Director Mac Master
 - D. CEO Annual Performance Evaluation – Director Campo
 - E. Ambulance – Director, Paul Willette
 - F. Health Center - Manager, Suzie Benitez

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G. Administration – Administrative Director/CEO, Karin Hennings

11. **Director Correspondence, Comments, Future Agenda Items** **Information**

12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – no meeting in December Board – Monday, Dec 7, 2020 6:30 PM

Finance – Wednesday, Jan 20, 2021 3:00 PM Board – Monday, Jan 25, 2021 6:30 PM

Finance – Wednesday, Feb 17, 2021 3:00 PM Board – Monday, Feb 22, 2021 6:30 PM

13. **Adjourn**