

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES January 19, 2022

1. **Call to order/Attendance**
The meeting was called to order by Anne Stokman, Committee Chair, 8:17 AM
Other Board Members Present: Becky Campo, Committee Member
Staff Members Present: Karin Hennings, Administrative Director/CEO; Paul Willette, Ambulance Director; Maria Reyes-Palad, Financial Accounting Manager; and Danae Skinner, Administrative Staff Accountant.
2. **Public Participation** – there were no comments
3. **Acceptance of Agenda**
M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.
4. **Finance Report Review**
 - A. Review for Approval: December 17, 2021 Finance Meeting Minutes
M/S/C Becky Campo/Anne Stokman to accept the minutes for December 17, 2021 as presented.
 - B. Review Financial Reports for December 2021
Maria Reyes-Palad reviewed the Financial Reports for December 2021 and answered all questions regarding the reports.
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Preliminary Financial Reports as presented.
 - C. Review for Recommendation December 2021 Warrants
Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.
M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.
5. **Old Business**
 - A. Investment Advisor Recommendation to Board
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept Stifel Investments as District's Investment Management advisor
 - B. Statement of Investment Policy Review
Tabled until February committee meeting
6. **New Business**
 - A. 2023 Ambulance Chassis - Intent to Purchase Chassis Letter
M/S/C Anne Stokman/Becky Campo to recommend to the Board to adopt the Intent to Purchase Chassis Letter as presented
 - B. 1700 Keystone C Loan – Reduction of Principal
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the 1700 Keystone C loan reduction of Principal with the attachment of Karin Hennings' email update regarding cash flow.
 - C. Annual Review of Contracts
Information Only – No Action Taken

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7. **Accounting and Finance Manager Report**
- A. Update on COVID19 Stimulus P&L
Information Only – No Action Taken
 - B. Set Schedule for Committee Review of Account Reconciliations
Anne Stokman and Becky Campo reviewed the Account Reconciliations after the meeting was adjourned.

Meeting adjourned – 9:01 AM

Respectfully submitted,

A handwritten signature in black ink that reads "Anne Stokman". The signature is written in a cursive, flowing style.

Anne Stokman, Treasurer