

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES JANUARY 22, 2020

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 3:07PM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Finance and Accounting Manager; and Suzie Benitez, Health Center Manager. Paul Willette, Ambulance Director, joined the meeting at 3:22PM

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Becky Campo/Anne Stokman - to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: November 20, 2019 Minutes

M/S/C Anne Stokman/Becky Campo to accept the minutes for November 20, 2019 as presented.

B. Review Financial Report for November 2019

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation November 2019 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

D. Review Financial Report for December 2019

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

The Committee asked if the cost of the new Ambulance purchased in November 2019 was going to be reimbursed to the Operating account from the Mitigation account, as mentioned in the November meeting. They were informed that it was not eligible due to it being a replacement and not an addition to the ambulance fleet.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

E. Review for Recommendation December 2019 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to approve the warrants as presented.

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V. Old Business – None

VI. New Business

A. FYE 18-19 Audit Report Presentation

Karin Hennings reviewed the report the auditors had presented to the Board at the December 16, 2019 meeting and answered all questions regarding the report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Audited Financial Report as presented.

B. Golden Bear Lease Update

Karin Hennings reviewed the resolution to ratify the Administrative Director/CEO's decision to have the realtor draw up the lease agreement as the more cost-effective solution.

The Committee requested that the resolution include the cost breakdown for the entire process: Brokerage Commission, Lease Preparation, Legal Review, and Total Cost.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to adopt the resolution with the changes.

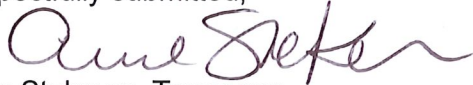
VII. Accounting and Finance Manager Report

A. Account Reconciliations presented for Committee review

Committee reviewed the Account Reconciliations for each account with their supporting documents.

VIII. Meeting adjourned – 4:00 PM

Respectfully submitted,



Anne Stokman, Treasurer