

**BOARD OF DIRECTORS**

Steve Pittson, DC, President
Becky Campo, Vice-President
Luis Avila, Secretary
Anne Stokman, RN, Treasurer
Gallo Mac Master, Board Member

PO Box 187, Patterson, CA 95363
 Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS REGULAR MEETING**October 25, 2020 @ 6:30 pm****Our Board meeting will be held remotely via Zoom. You can join on your computer and/or call in.**Screen share at <https://us02web.zoom.us/j/4792915693?pwd=VGVuSUVTbGVrdzErdTZlQnhsWVZtUT09>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio.
Call (669) 900-6833 and enter ID 479 291 5693. The meeting password is DelPuerto

Note that everyone will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand or use the Chat options.

Phone – press *9 to raise your hand, *6 to send a request to be unmuted to submit comments

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

Del Puerto Health Care District Board of Directors

October 25, 2021

Regular Meeting Agenda

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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**
"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**
*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. * Approve Board Meeting Minutes 09/27/2021
9. **Regular Calendar**
 - A. * Any Consent calendar items moved to regular calendar **Action**
 - B. Resolution 2021-09 to Continue use of Emergency Meeting Protocols **Action**
 - C. Review of Board Self-Assessment – Section: **Community Relationships** **Discussion**
 - D. Strategic Planning Preparation for November 3 Workshop **Discussion**
10. **Reports**
 - A.

| <u>Employee Anniversaries & New Hires</u> | <u>October</u> | <u>Years</u> |
|---|------------------|--------------|
| Ambulance: | Lisa Ford | 1 |
| | Brandon Cousins | 7 |
| | Kristen Nelson | 7 |
| | Sanford Perreira | 7 |
| Health Center: | Yaneth Castillas | 6 |
| Administration | Cheryle Pickle | 3 |
| | Danae Skinner | 3 |
 - B. District Wide Community Assessment – Director Stokman *(Preview of CHNAS Community Presentation)*
 - C. West Side Health Care Task Force – Director Mac Master
 - D. Legislative Advocacy Committee – Director Avila and Campo
 - E. Ambulance – Director, Paul Willette
 - F. Health Center – Manager, Suzie Benitez
 - G. Administration – Administrative Director/CEO, Karin Hennings
11. **Director Correspondence, Comments, Future Agenda Items** **Information**
12. **Upcoming Regular Board and Standing Committee Meeting Dates**

| | |
|---|--|
| Finance – Wednesday, Nov 17, 2021 @ 3:00 PM | Board – Monday, Nov 29, 2021 @ 6:30 PM |
| Finance – Wednesday, Dec 2021 TBD | Board – Monday, Dec 27, 2021 @ 6:30 PM |
| Finance – Wednesday, Jan 26, 2022 @ 3:00 PM | Board – Monday, Jan 31, 2022 @ 6:30 PM |

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13. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*
 - A. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.
 - B. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) case. CV-21-002610
14. **Reconvene to Open Session – Report of Closed Session**
15. **Adjourn**

DEL PUERTO HEALTH CARE DISTRICT

Board of Directors

RESOLUTION NO. 2021-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE DEL PUERTO HEALTH CARE DISTRICT FOR THE PERIOD SEPTEMBER 27, 2021, THROUGH OCTOBER 27, 2021, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Del Puerto Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Del Puerto Health Care District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-08 on September 29, 2021, finding that the requisite conditions exist for the legislative bodies of Del Puerto Health Care District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions now exist in the District, specifically, continuing impacts from the Covid-19 pandemic that resulted in the proclamation of a State-wide public health emergency by Governor Gavin Newsom on March 4, 2020, that remains active with modified restrictions as set out in the Governor's Executive Order N-08-21; and

WHEREAS, Stanislaus County California, within which the Administrative offices of the Del Puerto Health Care District are located, currently maintains a Public Health Emergency Isolation Order a Public Health

DEL PUERTO HEALTH CARE DISTRICT

Board of Directors

Emergency Quarantine Order and a Public Health Indoor Mask Order pursuant to the Health and Safety Code Sections 101040, 101085, 120175, 120215, 120220 and 120225; and

WHEREAS, the Board of Directors does hereby find that the ongoing Covid-19 pandemic, AND Local Public Health Department social distancing and masking requirements are indicative of existing continuing conditions that have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District if its governing body were to meet in person, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the Del Puerto Health Care District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Del Puerto Health Care District has and will provide remote access to meetings, an ability to comment on each agenda item, will provide a roll-call vote on each action item, and will otherwise comply with the requirements of AB 361 (2021).

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby proclaims / affirms that a local emergency now exists throughout the District, and in-person meetings at the facilities available to it are insufficient to adequately provide opportunities for social distancing or other health directives of Stanislaus County for assemblies of moderate to large groups of persons including members of the public, that are consistent with those requirements.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its initial issuance date of March 4, 2020, which state of emergency has continued in place until further notice and which has been the subject of restrictions most recently amended in Executive Order N-08-21.

Section 4. Remote Teleconference Meetings. The Administrative Director / CEO and legislative bodies of the Del Puerto Health Care District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 24, 2021 such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Del Puerto Health Care District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

DEL PUERTO HEALTH CARE DISTRICT
Board of Directors

PASSED AND ADOPTED by the Board of Directors of the Del Puerto Health Care District, this 25th day of October 2021, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

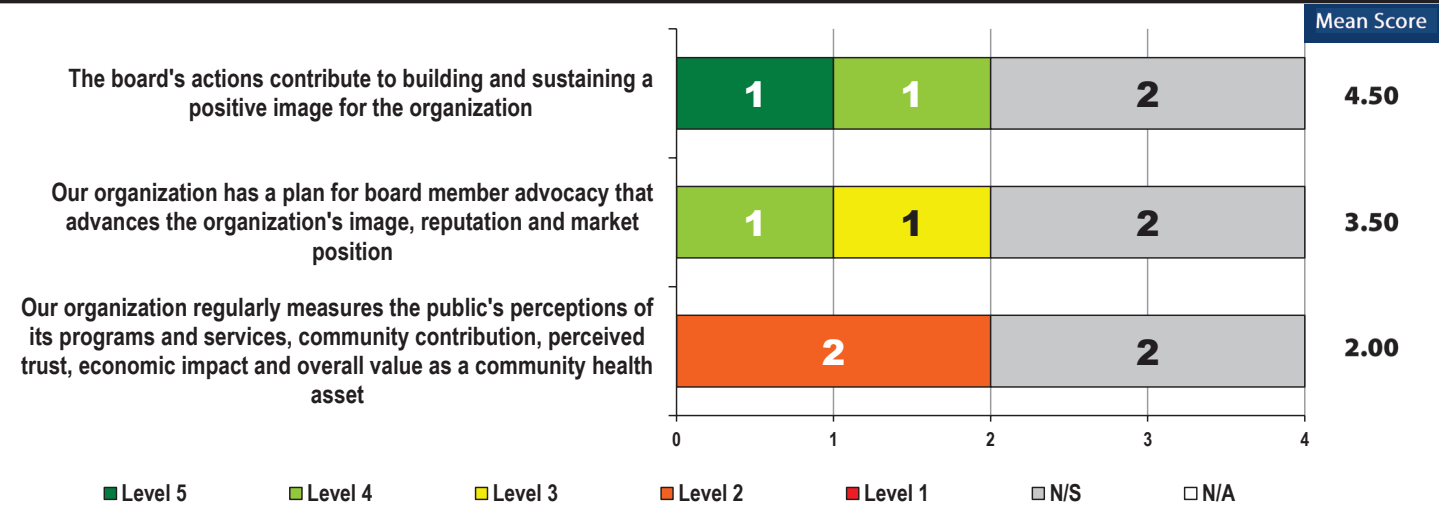
DRAFT

2021 Del Puerto Health Care District Governance Self-Assessment

Community Relationships

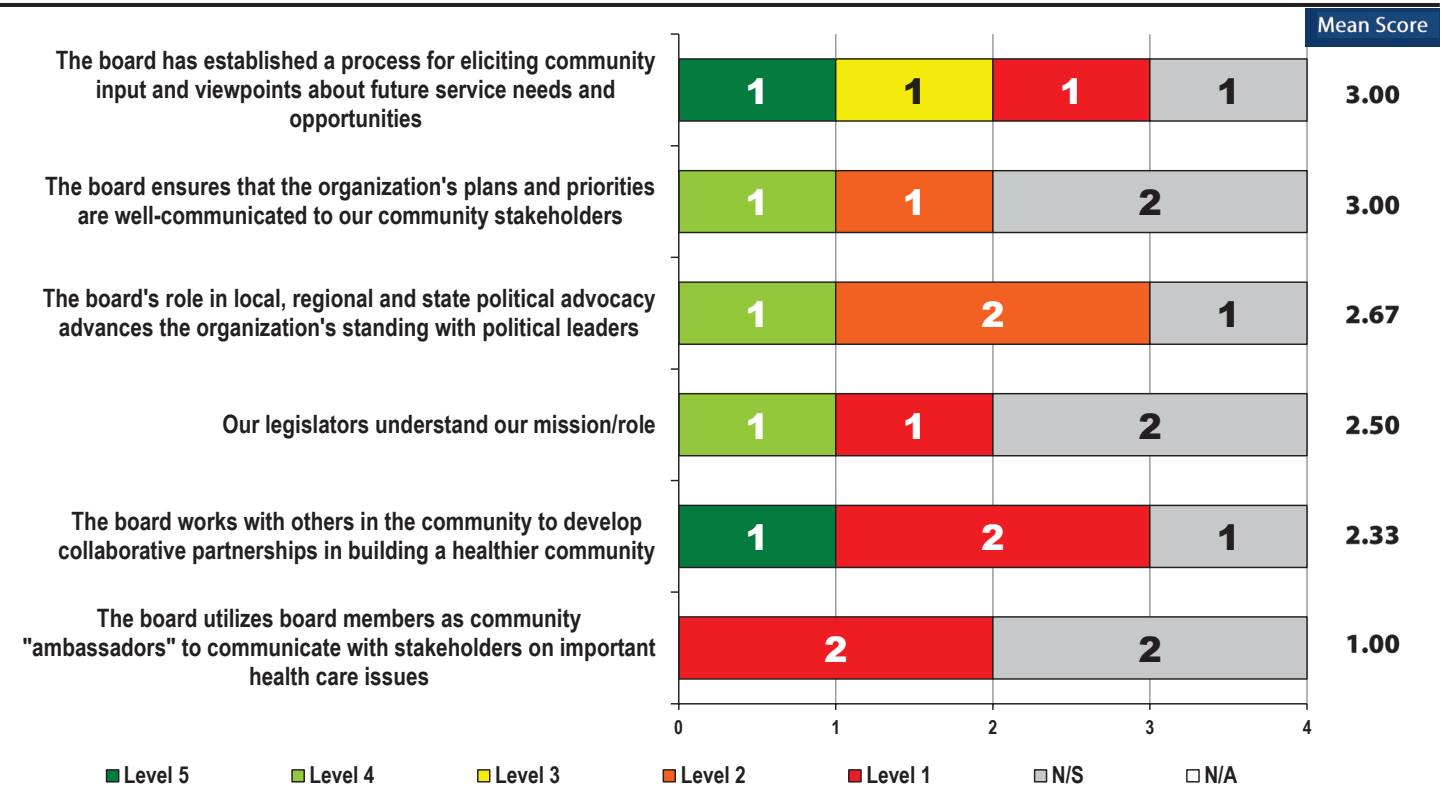
Ensuring Public Trust and Confidence

(sorted by highest to lowest mean score)



Ensuring Community Communication and Feedback

(sorted by highest to lowest mean score)



Suggestions for Governance Improvement

Board members provided the following suggestions for governance improvement in this section:

- Involve board members in community engagement events.

Del Puerto Health Care District

2017-04-11 Board Strategic Planning Session 1 - Vision Statement

Vision: a clear specific, compelling picture, key metrics that define success, the impact to customers, defines what is within or outside of organizations bounds.

Small group brainstorming

- Increase health care services for population of health care district
- Safe, healthy, thriving, accessible
- Providing an innovative, caring environment
- Health care through end of life
- Community shared medicine
- Community computerized technology

Working ideas

- Access to health care within Del Puerto District throughout one's life.
- Access to health care throughout one's life within Del Puerto District

Draft Vision Statement

- **Accessible health care, within the Del Puerto District, throughout one's life.**

Identified Values

- Quality, highest quality
- Comprehensive / all encompassing
- Integrative
- Caring
- Safe
- Great
- Friendly
- Needed
- Expanding
- Striving
- Available
- Community
- Services
- Shared
- Technology

Next Step – Core Values: the boundaries within which the organization will operate in pursuit of its vision. Those on which the organization will never compromise and is willing to pay a price to uphold. Described in clear behavioral terms.

Del Puerto Health Care District

2017-05-02 Board Strategic Planning Session 2 – Mission and Values

Vision: a clear specific, compelling picture, key metrics that define success, the impact to customers, defines what is within or outside of organizations bounds.

- Draft Vision Statement: **Accessible health care, within the Del Puerto District, throughout one's life.**

Mission: what the organization wants to do, the image it will project, and the direction it will take to achieve the vision.

Values: the boundaries within which the organization will operate in pursuit of its vision. Those on which the organization will never compromise and is willing to pay a price to uphold. Described in clear behavioral terms.

Goals:

Objectives:

Strategies:

Actions:

Mission Individual Exercise with questions:

| | |
|---|---|
| <u>Who are we?</u> | Government, public agency, special district, local public agency, local public entity. |
| <u>What problem do we solve?</u> | Health care needs, medical needs, lack of health care on the west side, poor health, need to improve health care, no access , no diversity in services, lack of consistency |
| <u>What is our business in the broadest definition?</u> | health and care |
| <u>Who do we serve?</u> | Members of district, people in district, people outside of district, people traveling through district. |
| <u>Where do we operate?</u> | in the community, west side, within Del Puerto Health Care District, Tracy to Gustine/San Joaquin River to Santa Clara Countyline, west Stanislaus County |

Who: local public agency, special district

What: health and care

For: people

Where: in the District / in west Stanislaus County

NOTE: Our "how" is established by CA Health Code 32000 – District law *establish, maintain, and operate (or aid health care services providers, groups, and organizations) that are necessary for the maintenance of good physical and mental health in the communities served by the district.*

CORE PURPOSE: To establish, maintain, operate, or aid access to diverse and consistent health care services in west Stanislaus County.

Del Puerto Health Care District

Identifying DPHCD Core Values - individual identification, group analysis, final selection

| <u>Core</u> | <u>Secondary</u> | <u>Tertiary</u> | <u>2 or more supported</u> |
|----------------------|------------------|-------------------|----------------------------|
| 1a-Compassion | 2-Accessibility | 3-Consistency | 4-Adaptability |
| 1b-Commitment | 2-Collaboration | 3-Dependability | 4-Dedication |
| 1c-Excellence | 2-Honesty | 3-Diversity | 4-Dignity |
| | 2-Reliability | 3-Education | 4-Enthusiasm |
| | 2-Respect | 3-Effectiveness | 4-Experience |
| | 2-Stability | 3-Family | 4-Hopefulness |
| | 2-Teamwork | 3-Growth | 4-Ingenuity |
| | | 3-Inspiration | 4-Innovation |
| | | 3-Kindness | 4-Integrity |
| | | 3-Professionalism | 4-Knowledge |
| | | 3-Service | 4-Leadership |
| | | | 4-Sincerity |
| | | | 4-Stewardship |
| | | | 4-Support |
| | | | 4-Thoughtfulness |
| | | | 4-Trustworthiness |
| | | | 4-Vision |

Strategies Identified today

- Education
- Provide quality care and treatment
- Preserve access to healthcare for underserved
- Dedicated to our community
- Promote wellness while providing accessible health care
- Promote wellness and health lifestyles
- Prevent illness and injury
- Emergency health care (emergent)
- Health Care Team
- Mental Health

NEXT STEP:

1. Review Mission Vision and Core Values:
 - a. Is each clear, memorable, and concise
 - b. Does our Vision depict the future?
 - c. Does our Mission state what the district wants to do?
 - d. Are our Core Values essential and enduring?
2. Understanding the hierarchy
3. Define Goals vs Objectives
4. Review history of Board goals and objectives




1



2

**BRANDON
COUSINS**
EMT – 7 YEARS

A portrait of Brandon Cousins, a bald man with a goatee, wearing a dark uniform. The photo is framed with a yellow border. The background of the slide is a blue gradient with white circuit-like patterns on the left and right sides.


3

**KIRSTEN
NELSON**
EMT - 7 YEARS

A portrait of Kirsten Nelson, a woman with long brown hair, smiling. The photo is framed with a blue border. The background of the slide is a blue gradient with white circuit-like patterns on the left side.

4

SANFORD
PERREIRA
PARAMEDIC - 7
YEARS

A portrait of Sanford Perreira, a man with a mustache wearing a dark uniform, set against a light blue background with a white border.

5

The logo for Del Puerto Health Center features a large yellow cross. Inside the cross is a tropical scene with palm trees, a winding path, and a bird in flight. To the right of the cross, the text "DEL PUERTO" is written in red, and "Health Center" is written in white on a red rectangular background.

6

YANETH CASTILLAS
MEDICAL
ASSISTANT
6 YEARS

A portrait of Yaneth Castillas, a woman with long dark hair, smiling. She is wearing a dark top. The photo is framed with a white border and a yellow inner border.

7

ADMINISTRATION

A photograph of an office desk. In the foreground, there is a white coffee cup with a black lid, a pair of glasses, and some papers. In the background, a laptop is open on the desk. The background is blurred.

8



CHERYLE PICKLE
HUMAN RESOURCES MANAGER
3 YEARS

9



DANAE SKINNER
ADMINISTRATIVE STAFF
ACCOUNTANT
3 YEARS

10