



BOARD OF DIRECTORS BOARD OF DIRECTORS
Luis Avila, President
Becky Campo, Vice-President
Timothy Benefield, Secretary
Anne Stokman, RN, Treasurer
Vacant Seat, Director at Large

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BOARD OF DIRECTORS MEETING MINUTES
Monday, February 27, 2023

1. **Call to order** @ 6:33 PM by President, Luis Avila
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call** – a quorum is present.

Directors Present:	President, Luis Avila Treasurer, Anne Stokman Director, Timothy Benefield
Directors Absent:	Vice President, Becky Campo
Staff Present:	Administrative Director/CEO, Karin Freese Ambulance Director, Paul Willette Health Center Manager, Suzie Benitez Clerk of the Board, Cheryle Pickle CES, Chantale Pakosz EMT, Eddie Thompson
District Legal Council:	Dave Ritchie, Cole Huber, LLP (via telephone call)
Members of the Public:	City of Patterson Mayor, Michael S. Clauzel Tammy Thompson
4. **Reading of the Vision, Mission, and Value Statements**

<i>Vision:</i>	<i>"A locally cultivated, healthier community."</i>
<i>Mission:</i>	<i>"To provide, promote, and partner in quality healthcare for all."</i>
<i>Values:</i>	<i>"Compassion – Commitment – Excellence"</i>
5. **Public Comment Period** – Introductions were made by each person present.
6. **Declarations of Conflict:**
Director Stokman noted a contract with CSU Stanislaus regarding an Intern Agreement, and she teaches at the University. There is no financial benefit to Director Stokman. Ms. Freese asked Council's opinion. Mr. Ritchie stated that since Director Stokman receives no compensation from this agreement, it is not a conflict.
7. **Approval of Agenda:**
Ms. Freese stated there was a request to take Item 8A out of the consent calendar because Director Benefield was not a Board Director at the last board meeting and cannot vote to approve the minutes.

M/S/C To approve the agenda with item 8A moved to the regular calendar. Director Stokman/Director Benefield

Ayes:	Directors Avila, Stokman, Benefield
Nays:	None
Abstain:	None
Motion:	Passed
8. **Consent Calendar*** [*Routine committee reports, minutes, and non-controversial items*]

- A. * ~~Approve Board Meeting Minutes January 30, 2023~~
- B. *Adopt Resolution 2023-03: Option to Continue Use of Emergency Meeting Protocols
- C. *Approve 2023-2028 CSU Stanislaus Internship Agreement
- D. *Approve 2023 Board Meeting Calendar
- E. *Approve Merced Community College EMS Internship Agreement with PDA

M/S/C. To move Item 8A to the Regular Calendar and approve the Consent Calendar. Director Stokman/Benefield

Ayes: Directors Avila, Stokman, Benefield

Nays: None

Abstain: None

Motion: Passed

9. Regular Calendar

A. Approve Board Meeting Minutes January 30, 2023

This item was removed from the Consent Calendar because Director Benefield was not appointed at the last meeting. There were no questions.

M/S/C. To approve the Board Meeting Minutes for January 30, 2023. Director Avila/Stokman

Ayes: Directors Avila, Stokman

Nays: None

Abstain: Director Benefield

Motion: Passed

B. Elect Board Secretary for Calendar Year 2023

Director Avila called for nominations for Board Secretary. Director Stokman nominated Director Benefield. Director Benefield accepted the nomination.

M/S/C. To nominate Director Benefield to the Office of Board Secretary. Director Stokman/Avila

Ayes: Directors Avila, Stokman, Benefield

Nays: None

Abstain: None

Motion: Passed

C. Resolution 2023-04: 2023 Star of Life Recognition Eddie Thompson.

Mr. Willette explained that each year the California Ambulance Association recognizes nominees from the EMS services to be recognized with a Star of Life Award. Our nominees will attend the CAA meeting to receive their awards. Mr. Willette introduced our first nominee, Mr. Thompson, and summarized his accomplishments. Ms. Freese read the Resolution of Recognition and Appreciation for Mr. Thompson.

M/S/C. That the Del Puerto Health Care District Board of Directors adopt Resolution 2023-04 recognizing Patterson District Ambulance Star of Life Recipient EMT Eddie Thompson.

Director Benefield/Stokman

Ayes: Directors Avila, Stokman, Benefield

Nays: None

Abstain: None

Motion: Passed

D. Resolution 2023-05: 2023 Star of Life Recognition Chantale Pakosz.

Mr. Willette introduced the second nomination for Patterson District Ambulance’s recipient of the Stars of Life Award, Ms. Chantale Pakosz, and summarized her accomplishments. Ms. Freese read the Resolution of Recognition and Appreciation for Ms. Pakosz.

M/S/C. That the Del Puerto Health Care District Board of Directors adopt Resolution 2023-05 recognizing Patterson District Ambulance Star of Life Recipient Paramedic Chantale Pakosz.

Director Benefield/Stokman

Ayes: Directors Avila, Stokman, Benefield
Nays: None
Abstain: None
Motion: Passed

E. Approve of Financial Report for December 31, 2022

Ms. Freese explained that this financial report was brought back to the board to explain Item 611.075 (page 20 of report) for \$37,002.00 and where it had been budgeted. It was not shown as a fully budgeted item because this amount was for multiple quarters and the bills for Quarters 1 and 2 were received after the end of the previous fiscal year.

M/S/C. Approve the Financial Report for December 31, 2022. Director Stokman/Benefield

Ayes: Directors Avila, Stokman, Benefield
Nays: None
Abstain: None
Motion: Passed

F. 2023 Finance Committee Member

Ms. Freese explained that the President was to appoint one board member to the Finance Committee. Director Avila called for interested members. He appointed Director Campo to serve on the Finance Committee along with the Treasurer, Director Stokman.

G. 2023 Representative to WSHCTF

Director Avila explained that this committee meets every other month over Zoom. It is a good opportunity to meet other healthcare leaders in the community and network with them. Director Avila called for volunteers. He then appointed Director Benefield.

H. 2023 Del Puerto Health Care Foundation Trustee

Ms. Hennings explained the nature of the Foundation. This is a community organization. However, the board may appoint a representative for the calendar year. Director Avila said he would lead by example and appointed himself as the District’s representative.

I. Resolution 2023-06: Ambulance Replacement Purchase

Ms. Freese shared how the Ambulance Replacement Plan was designed to work. We should replace an ambulance after ten years of service. With five ambulances, we replace one ambulance every two years. We use the ambulance in different positions within the fleet to maximize its life. Mr. Willette presented the different types of ambulances and explained why our fleet comprises Type III ambulances. We have used the same vendor because they have quality products.

M/S/C. Authorize the Director of Ambulance Operations to order and equip a 2023 Ford Type III Victoryliner ambulance at a cost not to

exceed \$289,450 and to authorize the CEO to sign all necessary purchase orders. The CEO will propose payment options (cash, loan, lease) to the Finance Committee and Board no later than July 31, 2023. Director Stokman/Benefield

Ayes: Directors Avila, Stokman, Benefield
Nays: None
Abstain: None
Motion: Passed by roll call vote.

10. Reports

A. Employee Anniversaries & New Hires

	<u>February</u>	<u>Years</u>
Ambulance	Lori Valdovinos	11 PT
Health Center	Suzi Perez	7 FT

B. **Del Puerto Hospital Foundation** – Director Avila appointed at this meeting – No Report

C. **West Side Health Care Task Force** – Director Benefield appointed at this meeting – No Report

D. **Ambulance – Director Paul Willette**

Discussion: Mr. Willette explained the format of his standard report. He presented reports for the months of November, December, and January. In December, the ambulance set a record for the number of transports with 212. All three months were busy. Ms. Freese reviewed the ambulance patient satisfaction survey data and the Benchmark Comparison report, which ranks our ambulance against the total data, similar-sized ambulance companies, and all California ambulance companies.

E. **Health Center – Manager Suzie Benitez**

Discussion: Ms. Benitez reviewed her report. The providers are seeing an average of 2.9 patients per hour. Behavioral health visits are on the increase. In the past, we have been assigned 15 different HEDIS measures. This year there is five more, and next year, there will be 26 measures to be tracked annually for each patient. We work consistently with the health plans (meetings every 3-4 weeks. Healthnet has provided funding for an A1-C and lipid screen analyzer. This will help with patient lab access and our reporting. Ms. Freese presented the Health Center Patient Satisfaction Survey and Net Promoter Score.

F. **Administration – Administrative Director/CEO Karin Hennings**

Discussion: Ms. Freese presented her written report. She brought the board's attention to the Legislation/Advocacy section and highlighted Initiative #21-0042A1 (AKA#1935), raising the minimum wage for healthcare workers to \$25.00 per hour. She discussed an Annual Board Retreat in late April or early May. The discussion was whether to have this on a weekday evening or a Saturday day. Board members seemed to prefer a Saturday morning. She reminded the board about the required training on Ethics and Sexual Harassment Prevention. A discussion was had to have group training or individual webinar-type training. It was decided to have the webinar-type training.

G. **Legislative Update – CSDA Take Action Brief**

Ms. Freese presented CSDS Take Action Briefs

F. **Building Project Update – Pros and Cons Design-Build vs. Design-Bid-Build**

Ms. Freese led a discussion on the pros and cons of the Design-Build vs. Design-Bid-Build process. Questions were asked, and concerns were voiced. One of the concerns was to provide local tradespeople a chance to compete for the work. The bidding process was discussed for each approach. There would not be much cost difference between the two methods. Control over the project architect is something that must be considered. We may need to hire an architect to represent us if we go with Design Build but change orders are limited to change in scope of the

project. Design-Bid-Build will have change orders which add additional cost if there is any deviation from the architect's plans as bid. Both approaches must use qualified trade people. Board requested additional information:

- Which method does LDA Partners see most often?
- Which approach did PJUSD use when they built their theatre and science building?

Ms. Freese will get these answers and bring them to future meetings.

11. Strategic Planning

A. Establish Strategic Planning Retreat Date.

The board discussed the dates of April 22 and May 6 as possible retreat dates. Ms. Freese will check with Director Campo before scheduling and send an email for the resulting date.

12. Director Correspondence, Comments, Future Agenda Items - None

13. Closed Session [Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in an open session.]

Adjourned to Closed Session @ 8:39 pm

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| A. Gov't Code § 54956.2 | Report Involving Trade Secret
The discussion will concern a new service.
Estimated date of public disclosure: April 2023 |
| B. Gov't Code § 54956.9(b) | Conference with Legal Counsel; anticipated litigation or significant exposure to litigation |

Reconvene to Open Session @ 08:47 pm

Report of Closed Session- No reportable actions. Direction given to staff.

14. Upcoming Regular Board and Standing Committee Meeting Dates Information

- | | |
|---------------|--------------------------------------|
| Finance – TBD | Board – Mon, Mar 27, 2023, @ 6:30 PM |
| Finance – TBD | Board – Mon, Apr 30, 2023, @ 6:30 PM |
| Finance – TBD | Board – Mon, May 22, 2023, @ 6:30 PM |

15. Meeting Adjourned @ 08:49 pm

Respectfully Submitted:



 Timothy Benefield, Board Secretary

4/24/23

 Date Approved