



BOARD OF DIRECTORS

*Steve Pittson, DC, President
Daniel Robinson, Vice-President
Becky Campo, Secretary
Anne Stokman, RN, Treasurer
Gallo Mac Masters, Member*

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS SPECIAL MEETING
December 16, 2019
6:30 pm
Del Puerto Health Center Conference Room**

1700 Keystone Pacific Parkway, Unit B
Patterson, California

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

**Del Puerto Health Care District Board of Directors
Special Board Meeting Agenda
December 16, 2019**

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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**
"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**
*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. *Approve Board Minutes for October 28,2019
 - B. *Approve Finance Committee Meeting Minutes for October 23, 2019
 - C. *Accept Financial Report & Warrants for October 2019
9. **Regular Calendar**
 - A. FYE June 30, 2019 Audited Financial Statements Report & Request for Acceptance **Action**
 - B. 875 E Street Expansion – Phase II Environmental Assessment – Unbudgeted Expense **Action**
 - C. Community Health Needs Assessment Data – Unbudgeted Expense **Action**
 - D. Declaration of Surplus Property – authorization for CEO to dispose of 2003 Ambulance **Action**
 - E. Keystone C4 – authorization for CEO to enter into lease agreement **Action**
10. **Reports**

A.	<u>Employee Anniversaries & New Hires</u>	<u>November-December</u>	<u>Years</u>
	PDA	Dennis Flannery	17
		Roberto "Beto" Sanchez	NEW
	Health Center	Lennard Hey	4
		Tina Uanrachawong	9
B.	District Wide Health Services Assessment – Director Stokman		
C.	West Side Health Care Task Force – Director Mac Master		
D.	Ambulance – Director Paul Willette		
E.	Health Center - Manager, Suzie Talamantes		
F.	Administration – Administrative Director/CEO, Karin Hennings		
11. **Upcoming Regular Board and Standing Committee Meeting Dates**
 - A. Finance – Wed, December 18 Board – Monday, January 6 (*tentative*)
 - B. Finance – Wednesday, January 22 Board – Monday, January 27
 - C. Finance – Wednesday, February 19 Board – Monday, February 24
12. **Adjourn**

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 16, 2019

Consent Calendar

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

These matters include routine financial and administrative actions. All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled “Consent Calendar” without discussion.

- CONSENT CALENDAR**
- A. Approve Board Minutes for October 28, 2019
 - B. Approve Finance Committee Meeting Minutes for October 23, 2019
 - C. Accept Financial report & Warrants for October 2019

RECOMMENDED MOTION: *I move the Board of Directors adopt the Consent Calendar as presented.*

MOTION AMENDED: YES NO

AMENDMENT: _____

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Pittson</i>		
<i>Vice President Robinson</i>		
<i>Secretary Campo</i>		
<i>Treasurer Stokman</i>		
<i>Director Mac Master</i>		

VOICE VOTE TAKEN: YES NO

_____ *Pass* _____ *Fail* _____ *Mixed – take Roll Call Vote*

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Pittson</i>				
<i>Vice President Robinson</i>				
<i>Secretary Campo</i>				
<i>Treasurer Stokman</i>				
<i>Director Mac Master</i>				

MOTION IS:

_____ *Approved* _____ *Denied* _____ *Approved as amended* _____ *Other*



BOARD OF DIRECTORS MEETING
October 28, 2019 @ 6:30 pm
Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** @ 6:33 pm
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo
Director, Gallo Mac Master

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Talamantes
Clerk of the Board, Cheryle Pickle

District Legal Council: Elizabeth Fratarcangeli, Cole, Huber, LLP – by telephone

We have a Quorum

4. **Reading of the Mission Statement**

“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”

5. **Public Comment Period**
Present: None

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda** **M/S/C To accept the agenda.** / Director Stokman / Director Campo/
Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master
Nays: None
Abstain: None
Passed

8. **Consent Calendar*** [*Routine committee reports, minutes, and non-controversial items*] **Action**
 - A. *Approve Board Minutes for September 30,2019
 - B. *Approve Special Board Minutes for September 30,2019
 - C. *Approve Finance Committee Meeting Minutes for September 18, 2019



BOARD OF DIRECTORS MEETING
October 28, 2019 @ 6:30 pm
Del Puerto Health Center Conference Room,
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Board of Directors Minutes

- D. *Accept Financial Report & Warrants for September 2019
- E. *Resolution to transfer Mitigation account from Bank of the West to Oak Valley Community Bank

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Robinson / Director Mac Master

Ayes: Directors, Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed

9. Regular Calendar

A. Ambulance Director Compensation Policy

Ms. Hennings explained that the Director of Ambulance Operations is a 24- hour responsibility. However, the Director is needed to fill in on an ambulance. He is not able to take compensatory time off. So, we are proposing a hourly rate of pay when the Director has to fill an ambulance slot after hours or on weekends. Best efforts will be made to fill a slot with another employee. We do not anticipate it should amount to more than \$7,000 a year .Every effort will be made to staff the ambulance the regular staff.

M/S/C: To adopt the Director of Ambulance Operations Extraordinary Duty Compensation Policy

/Director Stokman /Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed by roll call vote

B. Retirement Plan 1 Increase to 4% Resolution

Ms. Hennings explained that this increase was included in the MOU contract that the board approved. The purpose of this resolution is so that the paperwork can be amended with the vendor.

M/S/C To adopt Resolution 19-10 To increase the Plan 1 District Contribution to 4%

/Director Robinson/ Director Mac Master/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed by roll call vote



BOARD OF DIRECTORS MEETING

October 28, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

C. MVEMSA Contractor Agreement

Ms. Hennings and Mr. Willette explained that we have received the contract. It is basically except for a few very important items, mainly the fee for late arrivals. They have meet with Lance Doyle of Mountain Valley. He is very receptive and responsive so far. We are the first Special District to meet with them after the contract was settled with AMR. We met for about 4 hours. Most of the terms are similar to last year except the fees. There currently is a late fee of \$500 for EVERY time we are late (by 10 minute) that is purposed. This is not sustainable in a rural district like ours. They are trying to make the contracts as similar as possible. But there is no recognition that the rural and urban districts have different geography.

Questions were answered about the governance of MVEMSA, where the money goes, oversight, and the AMR contract. We pay an annual fee to MVEMSA. The fees are above and beyond. The fees go for System enhancement.

In the current contract we have not paid fees because of our compliance rate. The proposed contract does not given credit for compliance. We are trying to negotiate that compliance is a part of the contract.

There are some other things in the contact as well such as the language for Medical Director. Currently we are using Dr. Rodriguez, but we may have to get a Medical Director who has experience in emergency Medicine. Also, the language on the QRV arrival stopping the clock. Especially on Code 2 and 3 where Fire is not called there is no stoppage. We will have to negotiate these terms.

They are asking for different insurance limits, but we are negotiating this. There is a few things yet to negotiate but we are generally happy with the contract.

What we need is the board's permission to continue negotiations by authorizing Ms. Hennings and Mr. Willette to negotiate and enter into an agreement with MVEMSA since the deadline is November 15.

M/S/C To authorize Ms. Hennings and Mr. Willette to negotiate and enter into a 5-year contract and sign a contract with MVEMSA.

Director Pittson/Director Campo

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed by Roll-Call Vote



BOARD OF DIRECTORS MEETING

October 28, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
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Board of Directors Minutes

10. Reports

1.

A.	<u>Employee Anniversaries & New Hires</u>	<u>October</u>	<u>Years</u>
	Ambulance:	Brandon Cousins	5
		Kirsten Nelson	5
	Health Center:	Yaneth Castillas	4
	Administration	Cheryle Pickle	1
		Danae Skinner	1

B. District Wide Community Assessment – Director Stokman
Ms. Stokman presented information from the county’s Community Health Assessment. It gave the four areas of concern for the county.

1. Housing and homelessness
2. Communicable diseases
3. Tobacco and substance abuse
4. Chronic Diseases, such as heart disease, cancer and diabetes

Now that we have the county’s report, we will be working on getting the data for our area and designing the survey. The county report gives us the big picture and we want the information for our area.

C. West Side Health Care Task Force - Gallo Mac Masters
Mr. Mac Master was ill and did not attend the meeting. No report.

D. Ambulance – Paul Willette, Director of Ambulance Operations
Mr. Willette reviewed his monthly report. They were very busy last month – 163 transports. Mutual aid not our area was increased. Research show the 15 of the 26 mutual aid responses would have been our if we had an additional unit available. Right now, the urban code 3 calls show 87.82% Compliance. Confident this will improve prior to the 250 calls.

E. Health Center - Suzie Talamantes, Health Center Manager
Ms. Talamantes reviewed her report. The numbers are down. They have been working on the scheduling. They are trying to double book to help reduce the effect of no shows. We received a letter from the City of Patterson thanking us for participation in their Health Fair.
TWe are going to have an event with Health Net. It will be November 15 & 16. On Friday focusing on cervical screening and on Saturday focusing on teens. They will be offering incentives to encourage their non- compliant patients to come in for their exams. Health Net will be hiring a locum to help. We still can do the billing. Health Net supplies the Gap reports and our staff is working to get these



BOARD OF DIRECTORS MEETING

October 28, 2019 @ 6:30 pm

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Board of Directors Minutes

patients appointments. They can also place and ad for us. Health Net will provide incentives to the patients.

I will be meeting with Health Plan of San Joaquin tomorrow to see if we will qualify for a incentive this year.

F. Administration – Karin Hennings, Administrative Director / CEO

Ms. Hennings presented her Update for October. She presented Strategic Planning for each department. All department were in the black for Q1 of the fiscal year. She gave a report of the conferences attended. She outlined new projects and projects that are in process.

She also indicated that the audit with WIPFLI went well. We expect the report to be completed in December. We will see when it is complete. We may schedule a Special Board Meeting in order to have a presentation of the findings.

We are working to implement a new electronic medical record. We will go live sometime in February or March of next year. Board Docs (a software) will help us get our Board documents and policies in order.

11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, November 20	Board – Monday, November 25
Finance – None in December,	Board – None in December
Finance – Wednesday January 22	Board – Monday, January 27

Adjourn to Closed Session @ 8:06 pm.

12. **Closed Session** [Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]

- | | |
|-------------------------------|---|
| A. Gov't Code section 54956.8 | Conference with Real Property Negotiator
Property: APN 0131-024-007 |
| B. Gov't Code § 54956.9(b) | Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case. |

A. **Reconvene to Open Session – Report of Closed Session**

No reportable action.



BOARD OF DIRECTORS MEETING
October 28, 2019 @ **6:30 pm**
Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

B. **Adjourn**

DRAFT

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES OCTOBER 23, 2019

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 3:13 PM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Finance and Accounting Manager; Paul Willette, Ambulance Director; Suzie Talamantes, Health Center Manager; and Danae Skinner, Administrative Staff Accountant.

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo - to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: September 18, 2019 Minutes

M/S/C Becky Campo/Anne Stokman to accept the minutes for September 18, 2019 as presented.

B. Review Financial Report for September 2019

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation September 2019 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to approve the warrants as presented.

V. Old Business – None

VI. New Business

A. Ambulance Director Compensation Policy

Karin Hennings gave a description of the current issues regarding the Ambulance Director's regular salaried hours and that he fills shifts on an Ambulance as a Paramedic outside of his regular salaried hours.

The committee asked how many hours Paul worked on an ambulance and were informed that it was tracked for each pay period. The committee discussed staffing and not wanting to overwork or burnout Paul Willette and asked if the District had posted job openings to address the matter. Both Karin Hennings and Paul Willette stated yes.

Karin Hennings read section 1.4, Supervisor Work on Base Units, of the new MOU to clarify to the committee when the Ambulance Director would have to work on an ambulance.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Ambulance Director Compensation Policy as presented.

B. Retirement Plan 1 Increase to 4% Resolution.

Karin Hennings read the resolution and answered all questions regarding the Retirement Plan 1 Increase to 4% for all employees.

**DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES OCTOBER 23, 2019**

M/S/C Becky Campo/Anne Stokman to recommend to the Board to approve the Retirement Plan 1 Increase to 4% Resolution as presented.

VII. Accounting and Finance Manager Report

- A. Salary Expense Comparison**
Maria Reyes-Palad reviewed the Salary Expense Comparison report and answered all questions regarding the report.
Information only – No Action Taken.
- B. Account Reconciliations presented for Committee review**
Committee reviewed the Account Reconciliations for each account with their supporting documents.
- C. Audit Fieldwork Review Information**
Karin Hennings gave an overview of the audit fieldwork that commenced on October 15th through October 18th and spoke regarding the feedback from the audit manager and audit partner she received.
Information only – No Action Taken.

CEO Updates:

Keystone C tenants – Karin Hennings informed the committee that two of our tenants will be terminating their leases. West Orthodontics will move at the end of January 2020 and Stampede Crossfit will be going out of business at the end of the year. Maria Reyes-Palad gave the committee projections regarding the loss of income and its impact on Keystone C

Employer Contribution Fund (Valic) – Karin Hennings asked that the committee recommend to the Board that an Ad Hoc committee of Steve Pittson, President, and Anne Stokman, Treasurer, be formed to investigate whether the District should move the Employer Contribution funds (default fund) from a Money Market fund to a Lifestyle fund to earn a better return since the District is the fiduciary of the fund.

Health Center – Dr Blythe will be returning to the District after the 1st of the year. Atwater (Castle Healthcare District) came to the school district and performed physicals and immunizations. Karin Hennings said that she would investigate it.

Property – Karin Hennings informed the committee that before a deal on the E Street property would be finalized a two-part environmental evaluation would be conducted. Phase I is projected to commence within weeks and would cost approximately \$1,800 to \$1,900 and would determine whether to proceed to Phase II which is projected to cost several thousand dollars. The committee stated that since the District has not voted to purchase the property that any costs of acquiring it should be charged to consultants.

VIII. Meeting adjourned – 4:33 PM

Respectfully submitted,

Anne Stokman, Treasurer

Del Puerto Health Care District
Balance Sheet
As of October 31, 2019

	Oct 31, 19	Sep 30, 19	% Change	Oct 31, 18	% Change
ASSETS					
Current Assets					
Total Checking/Savings	2,573,616	2,691,350	(4%)	1,846,495	39%
Total Accounts Receivable	660,347	774,679	(15%)	866,887	(24%)
Total Other Current Assets	623,022	491,097	27%	594,612	5%
Total Current Assets	3,856,985	3,957,126	(3%)	3,307,994	17%
Fixed Assets					
Total 151.000 - Capital assets	5,299,747	5,217,729	2%	5,318,438	(0%)
Total Fixed Assets	5,299,747	5,217,729	2%	5,318,438	(0%)
TOTAL ASSETS	9,156,732	9,174,855	(0%)	8,626,432	6%
LIABILITIES & EQUITY					
Liabilities					
Total Current Liabilities	570,182	558,154	2%	435,104	31%
Total Long Term Liabilities	2,704,994	2,712,984	(0%)	2,869,227	(6%)
Total Liabilities	3,275,176	3,271,138	0%	3,304,331	(1%)
Equity					
350.000 - Unrestricted Assets	961,326	961,326		1,701,416	(43%)
Total 360.000 - Assigned Fund Balance	1,967,000	1,967,000		1,180,000	67%
Total 370.000 - Restricted Fund Balance	226,440	226,440		205,245	10%
390.000 - Net Fixed Assets (Capital)	2,492,762	2,492,762		2,055,580	21%
Net Income	234,027	256,190	(9%)	179,860	30%
Total Equity	5,881,555	5,903,718	(0%)	5,322,101	11%
TOTAL LIABILITIES & EQUITY	9,156,731	9,174,856	(0%)	8,626,432	6%

Operating Acct	
Month End Cash on Hand	\$ 2,573,616
1007 - TCB - Keystone C 8641	\$ (149,833)
1003a - TCB-USDA Debt Reserve 7237	\$ (110,734)
3901 - Mitigation Fees	\$ (119,804)
3902 - Asset Replacement Fund	\$ (656,000)
A/P & Payroll Liability	\$ (468,733)
Unencumbered cash	\$ 1,068,512
Percent of Operating Cash Reserve Goal	82%
3906 - Operating Cash Reserve	\$ 1,311,000

Del Puerto Health Care District
YTD by Class
July through October 2019

	Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul - Oct 19	Budget	% of Budget	Jul - Oct 19	Budget	% of Budget	Jul - Oct 19	Budget	% of Budget	Jul - Oct 19	Budget	% of Budget	Jul - Oct 19	Budget	% of Budget
Ordinary Income/Expense															
Income															
401.000 · Gross Patient Service Revenue				2,909,678	2,583,333	113%	759,474	766,667	99%				3,669,152	3,350,000	110%
401.021 · Del Puerto Health Center															
403.000 · Adjustments				(1,909,567)	(1,758,333)	109%	(73,455)	7,417	(990%)				(1,983,022)	(1,750,916)	113%
405.000 · Bad Debt HC & Amb				(190,326)	(215,316)	88%	3,241	(4,067)	(80%)				(187,085)	(219,383)	85%
407.000 · Other Income	1,563	664	235%	13,984	9,616	145%	27,578	6,503	424%				43,125	16,783	257%
Total Income	1,563	664	235%	823,769	619,300	133%	716,838	776,520	92%				1,542,170	1,396,484	110%
Gross Profit	1,563	664	235%	823,769	619,300	133%	716,838	776,520	92%				1,542,170	1,396,484	110%
Expense															
601.000 · Salaries & Wages	148,676	138,612	107%	312,623	344,060	91%	335,552	319,543	105%				796,851	802,215	99%
602.000 · Employee Benefits	32,642	32,914	99%	73,105	80,408	91%	90,848	81,429	112%				196,595	194,751	101%
603.000 · Professional Fees	6,056	27,833	22%	27,855	17,000	164%	227,816	235,123	97%				261,727	279,956	93%
604.000 · Purchased Services	3,941	3,833	103%	61,029	54,925	111%	98,313	94,875	104%				163,283	153,633	106%
605.000 · Supplies	2,966	2,252	132%	25,635	22,609	113%	33,066	38,100	87%				61,667	62,961	98%
606.000 · Utilities	2,354	2,317	102%	5,372	5,082	106%	14,163	14,663	97%				21,889	22,062	99%
607.000 · Rental and Lease	1,456	1,505	97%	126	100	126%	2,204	2,312	95%				3,786	3,917	97%
608.000 · Insurance Coverages	10,880	10,722	101%	49,350	49,716	99%	40,312	40,344	100%				100,542	100,782	100%
609.000 · Maintenance & Repairs	1,031	1,333	77%	24,584	31,913	77%	7,711	14,697	52%				33,326	47,943	70%
610.000 · Depreciation and Amortization	10,566	10,333	102%	39,940	48,339	83%	28,734	28,414	101%				79,240	87,086	91%
611.000 · Other operating expenses	10,756	15,460	70%	64,933	50,204	129%	21,153	22,723	93%				96,842	88,387	110%
Total Expense	231,324	247,114	94%	684,552	704,356	97%	899,872	892,223	101%				1,815,748	1,843,693	98%
Net Ordinary Income	(229,761)	(246,450)	93%	139,217	(85,056)	(164%)	(183,034)	(115,703)	158%				(273,578)	(447,209)	61%
Other Income/Expense															
Other Income															
701.000 · District Tax Revenues	409,736	412,667	99%	80,721	80,000	101%							490,457	492,667	100%
702.000 · Impact Mitigation Fees															
703.000 · Investment Income	8,608	6,833	126%				0		0%				8,608	6,833	126%
704.000 · Interest Expense							(21,948)	(20,804)	105%				(21,948)	(20,804)	105%
705.000 · Tenant Revenue							2,400	2,400	100%	59,965	61,275	98%	62,365	63,675	98%
710.000 · Misc Other Income							4,031		100%				4,031		100%
Total Other Income	418,344	419,500	100%	80,721	80,000	101%	(15,517)	(18,404)	84%	59,965	61,275	98%	543,513	542,371	100%
Other Expense															
802.000 · Keystone District Expense										35,449	36,451	97%	35,449	36,451	97%
810.000 · Misc Other Expense							457		100%				457		100%
Total Other Expense							457		100%	35,449	36,451	97%	35,906	36,451	99%
Net Other Income	418,344	419,500	100%	80,721	80,000	101%	(15,974)	(18,404)	87%	24,516	24,824	99%	507,607	505,920	100%
Net Income	188,583	173,050	109%	219,938	(5,056)	(4,350%)	(199,008)	(134,107)	148%	24,516	24,824	99%	234,029	58,711	399%

Del Puerto Health Care District
Warrants by Bank Account
 October 2019

Type	Date	Num	Name	Credit	
101.000 · Cash and cash equivalents					
101.010 · Tri Counties Bank					
101.011 · TCB-Operating Checking 1739					
Check	10/15/2019	eft	USDA Rural Development Loan-EFT	11,066.00	
Bill Pmt -Check	10/04/2019	EFT	U.S. Bank Equipment Finance - EFT	126.27	
Bill Pmt -Check	10/04/2019	EFT	U.S. Bank Equipment Finance - EFT	149.95	
Bill Pmt -Check	10/04/2019	EFT	U.S. Bank Equipment Finance - EFT	140.24	
Bill Pmt -Check	10/21/2019	EFT	City Of Patterson-H2O, sewer, garbag	219.39	
Bill Pmt -Check	10/21/2019	EFT	TSYS Health Services - CC processin	84.80	
Bill Pmt -Check	10/30/2019	EFT	U.S. Bank Equipment Finance - EFT	126.26	
Check	10/23/2019	EFT	Athena Health, Inc.	2,450.00	<i>New HC Software</i>
Check	10/02/2019	wd	Lease Finance - CC Machine	45.72	
Bill Pmt -Check	10/01/2019	28534	PG&E	56.70	
Bill Pmt -Check	10/01/2019	28535	Ray-Datta, Ishani (MD)	21,602.58	
Bill Pmt -Check	10/01/2019	28536	Rodriguez, Jose (MD)	35,333.33	
Check	10/04/2019	28537	United Healthcare Medicare-Refund	308.25	
Check	10/04/2019	28538	U.S. Bank Corporate Payment Center	1,372.51	
Bill Pmt -Check	10/04/2019	28539	Airgas USA, LLC	117.84	
Bill Pmt -Check	10/04/2019	28540	Bound Tree Medical LLC	744.78	
Bill Pmt -Check	10/04/2019	28541	California Chamber of Commerce	650.00	
Bill Pmt -Check	10/04/2019	28542	Cradlepoint	168.84	
Bill Pmt -Check	10/04/2019	28543	Data Path, Inc	4,625.00	
Bill Pmt -Check	10/04/2019	28544	DHCS GEMT-QAF	11,366.52	<i>expensed in Sept</i>
Bill Pmt -Check	10/04/2019	28545	Diligent Corporation	5,500.00	<i>Board Docs</i>
Bill Pmt -Check	10/04/2019	28546	Greenway Health	1,894.07	
Bill Pmt -Check	10/04/2019	28547	GreenWorks Janitorial Services	3,751.00	
Bill Pmt -Check	10/04/2019	28548	Life-Assist	1,187.19	
Bill Pmt -Check	10/04/2019	28549	McKesson Medical Surgical Inc.	1,218.40	
Bill Pmt -Check	10/04/2019	28550	MedTech Billing Services, Inc	15,462.21	
Bill Pmt -Check	10/04/2019	28551	Mission Linen Supply	540.15	
Bill Pmt -Check	10/04/2019	28552	MO-CAL Office Solutions	605.85	
Bill Pmt -Check	10/04/2019	28553	O'Reilly Auto Parts	33.00	
Bill Pmt -Check	10/04/2019	28554	Patterson Irrigator	30.00	
Bill Pmt -Check	10/04/2019	28555	Paul Oil Co., Inc.	3,842.04	
Bill Pmt -Check	10/04/2019	28556	Pfizer Inc.	1,852.48	
Bill Pmt -Check	10/04/2019	28557	Physicians Service Bureau	246.50	
Bill Pmt -Check	10/04/2019	28558	Pitney Bowes - Meter Lease	220.07	
Bill Pmt -Check	10/04/2019	28559	Riggs Ambulance Service, Inc.	596.45	
Bill Pmt -Check	10/04/2019	28560	Sanofi Pasteur, Inc	4,007.65	
Bill Pmt -Check	10/04/2019	28561	SEMSA Sierra Medical Services Allian	7,748.07	
Bill Pmt -Check	10/04/2019	28562	Staples Advantage	981.26	
Bill Pmt -Check	10/04/2019	28563	Stericycle	650.00	
Bill Pmt -Check	10/04/2019	28564	Thompson Chevrolet Buick GMC Inc.	377.41	
Bill Pmt -Check	10/04/2019	28565	TID Turlock Irrigation District +06	1,905.26	
Bill Pmt -Check	10/04/2019	28566	Verizon Wireless	598.30	
Bill Pmt -Check	10/04/2019	28567	Vortex	387.24	
Bill Pmt -Check	10/04/2019	28568	Westside Landscape & Concrete	292.50	
Bill Pmt -Check	10/18/2019	28569	Conduent	350.00	

Del Puerto Health Care District
Warrants by Bank Account
October 2019

Type	Date	Num	Name	Credit	
Check	10/21/2019	28570	Lucero, Alfonso - Refund	50.00	
Bill Pmt -Check	10/21/2019	28571	Airgas USA, LLC	361.04	
Bill Pmt -Check	10/21/2019	28572	American Ambulance Association	525.00	
Bill Pmt -Check	10/21/2019	28573	AMR-American Medical Response	5,798.25	
Bill Pmt -Check	10/21/2019	28574	BICSEC Security, Inc	25.00	
Bill Pmt -Check	10/21/2019	28575	Bound Tree Medical LLC	65.88	
Bill Pmt -Check	10/21/2019	28576	City Of Patterson-H2O, sewer, garbag	596.14	
Bill Pmt -Check	10/21/2019	28577	Cole Huber (Cota Cole)	4,278.50	
Bill Pmt -Check	10/21/2019	28578	Comcast - E Street	251.44	
Bill Pmt -Check	10/21/2019	28579	Comcast Business Voice Edge	1,864.58	
Bill Pmt -Check	10/21/2019	28580	Crescent Work & Outdoor #1	409.80	
Bill Pmt -Check	10/21/2019	28581	CSDA-California Special Dist Assoc	7,615.00	<i>Annual Dues</i>
Bill Pmt -Check	10/21/2019	28582	DeHart Plumbing Heating & Air Inc	289.00	
Bill Pmt -Check	10/21/2019	28583	Frontier-3755	198.92	
Bill Pmt -Check	10/21/2019	28584	Frontier - HC 8639	191.74	
Bill Pmt -Check	10/21/2019	28585	Graphic Print Stop	15.29	
Bill Pmt -Check	10/21/2019	28586	Harder+Company	10,000.00	<i>expensed in June</i>
Bill Pmt -Check	10/21/2019	28587	Language Line	194.32	
Bill Pmt -Check	10/21/2019	28588	Life-Assist	2,789.09	
Bill Pmt -Check	10/21/2019	28589	M & M Computer Services	181.00	
Bill Pmt -Check	10/21/2019	28590	Malm Fagundes LLP	1,536.00	
Bill Pmt -Check	10/21/2019	28591	Mattos Newspapers, Inc	35.00	
Bill Pmt -Check	10/21/2019	28592	McKesson Medical Surgical Inc.	371.28	
Bill Pmt -Check	10/21/2019	28593	Mid Valley IT	360.00	
Bill Pmt -Check	10/21/2019	28594	Mission Linen Supply	360.10	
Bill Pmt -Check	10/21/2019	28595	Pacific Records Management	210.11	
Bill Pmt -Check	10/21/2019	28596	Sanofi Pasteur, Inc	1,803.94	
Bill Pmt -Check	10/21/2019	28597	SEMSA Sierra Medical Services Allian	8,331.20	
Bill Pmt -Check	10/21/2019	28598	Shred-it US JV LLC	318.90	
Bill Pmt -Check	10/21/2019	28599	Solutions Group	2,605.06	
					<i>negotiation</i>
					<i>expensed in</i>
Bill Pmt -Check	10/21/2019	28600	Souza, John	5,355.00	<i>June & Aug</i>
Bill Pmt -Check	10/21/2019	28601	Stan Med Soc / CA Medical	1,284.00	
Bill Pmt -Check	10/21/2019	28602	Streamline/Digital Deployment	200.00	
Bill Pmt -Check	10/21/2019	28603	Terminix	55.00	
Bill Pmt -Check	10/21/2019	28604	Workbench True Value Hdwe.	57.24	
Bill Pmt -Check	10/21/2019	28605	Zoll	1,059.25	
Check	10/30/2019	28606	Humana Insurance - Refund	488.07	
Bill Pmt -Check	10/30/2019	28607	A West Side Self Storage	214.20	
Bill Pmt -Check	10/30/2019	28608	Beta Healthcare - Workers Comp	4,587.00	
Bill Pmt -Check	10/30/2019	28609	Beta Healthcare Group	16,496.88	
Bill Pmt -Check	10/30/2019	28610	Bound Tree Medical LLC	360.34	
Bill Pmt -Check	10/30/2019	28611	Crescent Work & Outdoor #1	25.94	
Bill Pmt -Check	10/30/2019	28612	Graphic Print Stop	150.55	
Bill Pmt -Check	10/30/2019	28613	GreenWorks Janitorial Services	3,751.00	
Bill Pmt -Check	10/30/2019	28614	Life-Assist	574.11	
Bill Pmt -Check	10/30/2019	28615	MedTech Billing Services, Inc	521.64	

Del Puerto Health Care District
Warrants by Bank Account
October 2019

Type	Date	Num	Name	Credit
Bill Pmt -Check	10/30/2019	28616	Patterson City Tow Service	375.00
Bill Pmt -Check	10/30/2019	28617	Paul Oil Co., Inc.	2,153.73
Bill Pmt -Check	10/30/2019	28618	PG&E	60.85
Bill Pmt -Check	10/30/2019	28619	ReadyRefresh by Nestle	234.69
Bill Pmt -Check	10/30/2019	28620	Staples Advantage	502.54
Bill Pmt -Check	10/30/2019	28621	Stericycle	650.00
Bill Pmt -Check	10/30/2019	28622	Teleflex / Arrow	1,202.13
Bill Pmt -Check	10/30/2019	28623	Terminix	114.00
Bill Pmt -Check	10/30/2019	28624	TID Turlock Irrigation District +06	1,492.30
Bill Pmt -Check	10/30/2019	28625	Verizon Wireless	436.86
Bill Pmt -Check	10/30/2019	28626	West Side Storage Baldwin	180.90
Check	10/31/2019	28629	Escalon Ambulance pmt	64.43
Total 101.011 · TCB-Operating Checking 1739				239,311.31
101.012 · TCB-Payroll Account 2999				
Liability Check	10/02/2019		QuickBooks Payroll Service	49,140.38
Liability Check	10/16/2019		QuickBooks Payroll Service	55,088.99
Liability Check	10/30/2019		QuickBooks Payroll Service	54,360.00
Liability Check	10/01/2019	EFT	Metlife - Group Benefits	555.08
Liability Check	10/03/2019	EFT	California State Disbursement Unit	1,329.80
Liability Check	10/17/2019	EFT	California State Disbursement Unit	1,329.80
Liability Check	10/23/2019	EFT	Metlife - Group Benefits	605.52
Liability Check	10/31/2019	EFT	California State Disbursement Unit	1,329.80
Liability Check	10/03/2019	E-pay	EDD State of California	17.60
Liability Check	10/03/2019	E-pay	Internal Revenue Service	130.92
Liability Check	10/01/2019	E-pay	EDD State of California	3,408.23
Liability Check	10/03/2019	E-pay	Internal Revenue Service	20,353.46
Liability Check	10/03/2019	E-pay	EDD State of California	181.59
Liability Check	10/17/2019	E-pay	EDD State of California	4,439.72
Liability Check	10/17/2019	E-pay	Internal Revenue Service	24,169.84
Liability Check	10/17/2019	E-pay	EDD State of California	128.26
Liability Check	10/31/2019	E-pay	EDD State of California	4,424.41
Liability Check	10/31/2019	E-pay	Internal Revenue Service	24,249.02
Paycheck	10/03/2019	24354	Employee Payroll	1,413.36
Paycheck	10/03/2019	24355	Employee Payroll	1,170.77
Paycheck	10/03/2019	24356	Employee Payroll	1,663.16
Paycheck	10/03/2019	24357	Employee Payroll	924.10
Paycheck	10/03/2019	24358	Employee Payroll	4,861.15
Liability Check	10/03/2019	24359	Franchise Tax Board	195.83
Liability Check	10/03/2019	24360	United Steelworkers	359.27
Liability Check	10/03/2019	24361	VALIC	9,114.60
Paycheck	10/17/2019	24362	Employee Payroll	22.76
Paycheck	10/17/2019	24363	Employee Payroll	2,272.52
Paycheck	10/17/2019	24364	Employee Payroll	1,186.14
Paycheck	10/17/2019	24365	Employee Payroll	1,501.33
Paycheck	10/17/2019	24366	Employee Payroll	937.56
Paycheck	10/17/2019	24367	Employee Payroll	4,861.15
Liability Check	10/17/2019	24368	Franchise Tax Board	255.91
Liability Check	10/17/2019	24369	Franchise TB Garnishment 22	308.46
Liability Check	10/17/2019	24370	United Steelworkers	409.99

Del Puerto Health Care District
Warrants by Bank Account
 October 2019

Type	Date	Num	Name	Credit
Liability Check	10/17/2019	24371	VALIC	12,397.09
Liability Check	10/23/2019	24372	AFLAC	2,071.18
Liability Check	10/23/2019	24373	CA Choice	31,583.93
Liability Check	10/23/2019	24374	Delta Dental	3,005.65
Liability Check	10/23/2019	24375	MES Vision	472.28
Paycheck	10/31/2019	24376	Employee Payroll	2,249.71
Paycheck	10/31/2019	24377	Employee Payroll	1,269.58
Paycheck	10/31/2019	24378	Employee Payroll	1,525.19
Paycheck	10/31/2019	24379	Employee Payroll	1,086.68
Paycheck	10/31/2019	24380	Employee Payroll	1,197.36
Paycheck	10/31/2019	24381	Employee Payroll	4,807.76
Liability Check	10/31/2019	24382	Franchise Tax Board	258.52
Liability Check	10/31/2019	24383	Franchise TB Garnishment 22	80.89
Liability Check	10/31/2019	24384	United Steelworkers	455.37
Liability Check	10/31/2019	24385	VALIC	9,652.41
Total 101.012 · TCB-Payroll Account 2999				<u>348,814.08</u>
101.015 · TCB - Keystone C 8641				
Bill Pmt -Check	10/21/2019	EFT	Tri Counties Bank-EFT	7,442.07
Bill Pmt -Check	10/04/2019	10158	Gilberto Arroyo-06	425.00
Bill Pmt -Check	10/04/2019	10159	TID Turlock Irrigation District +06	561.77
Bill Pmt -Check	10/21/2019	10160	City Of Patterson-H2O, sewer, garbag	179.12
Bill Pmt -Check	10/30/2019	10161	TID Turlock Irrigation District +06	450.15
Total 101.015 · TCB - Keystone C 8641				<u>9,058.11</u>
Total 101.010 · Tri Counties Bank				<u>597,183.50</u>
Total 101.000 · Cash and cash equivalents				597,183.50
103.000 · Restricted Funds				
103.100 · TCB-USDA Debt Reserve 7237				
Check	10/15/2019	eft	USDA Rural Development Loan-EFT	10,060.00
Total 103.000 · Restricted Funds				<u>10,060.00</u>
TOTAL				<u>607,243.50</u>
LESS:				
			Irregular Items (highlighted)	42,286.52
			One payroll extra	116,271.36
			New MOU impact - AMB	47,000.00
			AMB ER Cost due to MOU	7,200.00
			Total	<u>212,757.88</u>
Total Monthly Warrants Issued				<u>394,485.62</u>

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 16, 2019

9A FYE 2019 Audited Financial Statements 9A FYE 2019 Audited Financial Statements

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Review of Audited Financial Statements FYE June 30, 2019

STAFF REPORT: Remote presentation by Dave Imus, CPA and Audit Manager of WIPFLI

CONSIDERATIONS: Review of the District's financial reporting systems, account balances, cash flow statements, income statements, balance sheets, and internal control systems.

DISTRICT PRIORITY: Fiscal Transparency

POLICY ISSUE: Audited annual financial statements are required by the state.

FISCAL IMPACT: None

STAFFING IMPACT: None

CONTACT PERSON: Maria Reyes

ATTACHMENT(S): 9A FYE 2019 Audit Presentation.pdf

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: NO

RECOMMENDED MOTION: *I move that the Board of Directors accept the audited financial report for the fiscal year ending June 30, 2019.*

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 16, 2019

9B 875 E Street Phase II Environmental Assessment **9B 875 E Street Phase II
Environmental Assessment**

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Phase II Environmental Assessment for expansion at 873 E Street

STAFF REPORT: A Phase I (documentation) Environmental Assessment did not disclose any hazardous waste or use of the property in question. However, due to the 2016 destruction by fire of the hospital building, it is prudent to study ground samples to determine if there is any residual waste or hazardous materials on the site that should be mitigated prior to completing the purchase of the property

DISTRICT PRIORITY: Due diligence prior to major purchase

POLICY ISSUE: Providing a safe environment

FISCAL IMPACT: \$12,251.25

STAFFING IMPACT: None

CONTACT PERSON: Karin Hennings

ATTACHMENT(S): 9B Proposal 20191204 Del Puerto.pdf

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors accept the Environmental Assessment proposal from Condor Earth and authorize the Administrative Director / CEO to enter the contract for Phase II Environmental Assessment Testing.*

SCOPE OF WORK

LIMITED PHASE II ENVIRONMENTAL SITE ASSESSMENT

**Del Puerto Hospital District
821-825 E Street, Patterson, CA**

**Condor Project No. 8166P
December 4, 2019**

INTRODUCTION

Condor Earth (Condor) proposes to perform a Limited Phase II Environmental Site Assessment (ESA) for potential residual chemicals associated with a building fire and imported soil at the property located at 821-825 E Street, Patterson, Stanislaus County, California. The subject property is currently vacant but was previously occupied by medical offices/hospital, which was destroyed by fire in 2016. The work will be performed for Del Puerto Hospital District (Client).

The purpose of conducting the ESA is to determine whether building asbestos debris (ACMs), dioxins/furans, polychlorinated biphenyls (PCBs), metals, organochlorine pesticides (OCPs), and/or diesel fuel constituents are present at elevated concentrations on the portion of the property in question.

Tasks 1 through 5, described below, comprise the scope of work proposed.

TASK DESCRIPTIONS

Task 1: Coordination and Permitting

Condor will prepare a technical scope of the work to be performed, including a site-specific health and safety plan and permit application. The drilling permit is required by Stanislaus County for any soil boring exceeding 4 feet in depth. Since proposed boring HB-1 is proposed to a depth of approximately 8 feet within the footprint of the former building, a drilling permit is required.

Task 2: Mark Drilling Locations and Notify Underground Service Alert (USA)

As required by law, Condor will mark the proposed drilling locations with white paint/stakes and notify USA at least 1 week prior to conducting the field work. Condor will also schedule the proposed fieldwork with the property owner, the Client, the analytical laboratory, and field personnel.

Task 3: Fieldwork/Sample Collection

Condor will collect soil samples from four proposed locations on the property as shown on the attached figures. HB-1, HB-2, and HB-3 will be located along northern border of the proposed land acquisition, closest to the location of the former building, and boring HB-4 will be located in the southern half of the proposed land acquisition. Soil samples will be collected from the surface [0 to 6 inches below ground surface (bgs)] and subsurface (2.0 feet bgs) using a hand auger for potential analyses. Boring HB-1 will be located within the footprint of the former building and will be advanced further to a depth of approximately 8 feet to collect a sample near the bottom of the basement that is presumed to have been below the building, for a total of up to 9 soil samples. Surface soil samples will be collected by loosening the soil with a stainless-steel shovel and transferring the soil into appropriate containers supplied/recommended by the laboratory. Subsurface samples will be collected using a stainless-steel hand auger to reach the target sampling depth and soil will be transferred into appropriate containers. Each sample container will be labeled for sample identification and placed in a cooler chilled with ice. The stainless-steel shovel and stainless-steel hand auger will be rinsed twice (decontaminated) with a solution of laboratory-grade, non-phosphate detergent and distilled water prior to use at each sample location. The samples will be shipped



under chain-of-custody procedures to BC Laboratories of Bakersfield, California (ELAP # 1186) and/or specialized sub-contracted laboratories as appropriate for analysis.

Task 4: Laboratory Analyses

Soil sample analysis and rationale are discussed below. Typical laboratory analysis turnaround time is 14 days.

- Surface samples at each of the four locations (4 total) will be analyzed for OCPs by EPA Method 8081A due to soil reportedly imported to the site from “landscaping” projects.
- Soil samples collected from 2 feet bgs from borings HB-1 through HB-3 and the deep soil sample collected from HB-1 (4 total) will be analyzed for potential chemicals associated with the building fire, including PCBs by EPA 8082, ACMs by EPA 600/R-33/11, and dioxins/furans by EPA 8290.
- Subsurface soil samples collected from HB-1 (2 total) will be analyzed for diesel fuel constituents by EPA 8015M/8260B.
- All soil samples will be analyzed CAM 17 metals by EPA 6020 series.

Task 5: Data Analysis and Reporting

Condor will prepare a written report detailing the findings of the fieldwork and the laboratory analytical results. Laboratory analytical results will be summarized in tabular format, a toxicology evaluation will be conducted for PCBs and dioxins/furans, if detected, and the certified laboratory analytical report will be attached.

SCHEDULE

Condor will commence preparation activities immediately upon receipt of a signed contract for this work. Permitting can typically be completed within 1 week, field work conducted within 1 week of issuance of the permit, and initial laboratory analytical results typically is received within 2 weeks of sample submittal. Condor anticipates that a report can be completed within 30 business days following commencement of work. In any event, every effort will be made to complete the assessment report as rapidly as possible.

ESTIMATED COSTS AND CONDITIONS




Condor will perform the work described herein on a time and materials basis upon mutually agreed contractual terms. The estimated cost of the Phase II ESA is approximately \$12,252, per the attached cost estimate. We appreciate the opportunity to present this proposal and trust it will meet your needs. If you have any questions, please contact John Lane at (209) 938-1061.



Proposed Borings

Del Puerto Hospital District Patterson
(Showing Building circa 2016)

Legend

-  Del Puerto Health Care District
-  Proposed Soil Boring
-  Study Area



S 9th St

HB-3

HB-1

HB-2

HB-4

Del Puerto Health Care District




E St



Proposed Borings

Del Puerto Hospital District Patterson
(Post Building circa 2018)

Legend

-  Del Puerto Health Care District
-  Proposed Soil Boring
-  Study Area



CONDOR EARTH
COST ESTIMATE - Post Fire Soil Sampling
Del Puerto Health Care District - 821 E. Street, Patterson, CA 95363
Condor Project No. 8166P

Date: November 25, 2019/revised December 4, 2019

Client: Del Puerto Health Care District

Prepared by: Zach Solow/revised by John Lane

ITEM	COST/UNIT	UNIT	NO.	TOTAL COST	QA/QC	TOTALS
Task 1: Project Management/Regulatory Liaison (General Project Management and Coordinate with County and Client)						
Senior Geologist	\$180.00	/hr	4	\$720.00		
Staff Geologist (Permitting)	\$130.00	/hr	4	\$520.00		
Administrative Specialist	\$100.00	/hr	1	\$100.00		
Reimbursables (Permit fee, postage, etc.)	\$290.00	/ea	1	\$290.00	\$43.50	\$1,673.50
Task 2: Mark Drilling Locations and Notify USA						
Coordination/Project Management (Senior Geologist)	\$180.00	/hr	2	\$360.00		
Mark Site/Locate Utilities/Notify USA (Staff Geologist)	\$130.00	/hr	3	\$390.00		
Utility Locator (Not Anticipated)	\$895.00	/day	0	\$0.00	\$0.00	
Supplies (stakes, paint, etc.)	\$25.00	/est	1	\$25.00		
Vehicle	\$55.00	/day	0.5	\$27.50		
Mileage	\$0.50	/ea	76	\$38.00		\$840.50
Task 3: Soil Sampling (4@surface;4@2'; 1@8')						
Coordination/Project Management (Senior Geologist)	\$180.00	/hr	2	\$360.00		
Collect Soil Samples (travel, mobilization, etc.)	\$130.00	/hr	8	\$1,040.00		
Field Supplies (soil jars, hand auger, shipping, etc.)	\$200.00	/est	1	\$200.00		
Vehicle	\$55.00	/day	1	\$55.00		
Mileage	\$0.50	/ea	76	\$38.00		\$1,693.00
Task 4: Laboratory Analysis (8 Soil Samples, BC Labs)						
Organo-Chlorine Pesticides (BC Labs, EPA 8081)	\$65.00	/ea	4	\$260.00	\$39.00	
PCB Analysis (BC Labs, EPA 8082)	\$65.00	/ea	4	\$260.00	\$39.00	
TTLC 17 Metals (BC Labs, EPA 6020)	\$105.00	/ea	9	\$945.00	\$141.75	
Diesel Hydrocarbons (BC Labs, EPA 8015M + 8260B)	\$115.00	/ea	2	\$230.00	\$34.50	
Asbestos (Sub-lab, EPA 600/R-93/11)	\$50.00	/ea	4	\$200.00	\$30.00	
CDDs/CDFs (dioxins/furans) (Frontier Lab, EPA 8290)	\$625.00	/ea	4	\$2,500.00	\$375.00	\$5,054.25
Task 5: Report Preparation						
Senior Geologist (Toxicology, review and approval)	\$180.00	/hr	10	\$1,800.00		
Staff Geologist (compile data, draft report)	\$130.00	/hr	8	\$1,040.00		
Draftsperson	\$95.00	/hr	0	\$0.00		
Administrative Specialist	\$100.00	/hr	1	\$100.00		
Misc. Expenses (copies, reimbursables, etc)	\$50.00	/est	1	\$50.00		\$2,990.00
*electronic deliverable						
INVESTIGATION TOTAL						\$12,251.25



BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 16, 2019

9C Community Health Needs Survey 9C Community Health Needs Survey Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Funding for Community Health Needs Information / Survey

STAFF REPORT: A study for an urgent care center was completed in 2002 and an analysis of community growth, a Nexus Study for impact fee setting, was done in 2004. Since then no comprehensive community or health needs study has been completed by the District. In 2017, the District Board of Directors restarted its long-term Strategic Planning process, but determined that a Community Health Needs Study was needed first to determine the greatest health service needs in the District and on the west side of the county. An Ad Hoc Community Health Needs Study Committee was established in 2018 to pursue this information. So far, we have data from the county, school districts and state resources.

However, data that is specific to the District’s boundaries (Greater Patterson Area plus outlying communities) is limited. Publicly available studies (e.g., Stanislaus County Community Health Needs Assessment, California Health Information Survey, et al) extrapolate data on a state or county-wide basis and do not specify the needs of the Del Puerto Health Care District residents. Such data (on a zip code residency basis) is partially available through the California Office of Statewide Health Planning and Development (OHSPD) and through private resources such as the insurance/payors database. The Committee has been working with consultants to find access to this and additional data. One option is to gather our own data through a “consumer market research” (phone) survey of residents (see attached quotes). Another option is to obtain data from the insurers themselves. Following data acquisition an impartial analysis is required to provide unbiased data to support future District health initiatives.

CONSIDERATIONS: The Committee has identified several options to obtain the data, but requires funding to ensure the data is accurate and reflect the needs of the community.

DISTRICT PRIORITY: Obtaining information about District resident health needs

POLICY ISSUE: Long-term strategic planning

FISCAL IMPACT: Total expenditures not to exceed \$100,000.00; total unrestricted funds is greater than \$1,000,000

STAFFING IMPACT: The District does not have the human resources or required expertise to conduct a comprehensive study of the resident health needs. Obtaining outside consulting assistance and purchasing access to resident specific data is required.

CONTACT PERSON: Anne Stokman and Karin Hennings

ATTACHMENT(S): 9C Del Puerto Community Survey Quotes.pdf

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors approve and authorize the Administrative Director to spend amounts, the total not to exceed one hundred thousand dollars, on community health needs data acquisition and analysis.*

Del Puerto Health Care District

Comparison of Community Survey Types and Quotes

December 2019

The Del Puerto Health Care District aims to conduct a representative community survey of the health care services needed by residents in their area of impact – zip codes: 95313, 95363, 95385, and 95387. To support this effort, Harder+Company Community Research sought quotes from several survey houses to identify the costs of phone, mail, and online surveys. Quotes from California State University (CSU), Fullerton and CSU, Sacramento follow for multiple survey types. Please see the scope of work for additional costs related to the survey development, analysis, and reporting.

Recommendation: Based on the information gathered from the two survey houses, Harder+Company Community Research recommends the use of CSU, Sacramento as the survey house for the Del Puerto Health Care District community survey.

Survey Type	Survey source	Benefits	Challenges	CSU, Fullerton Quotes and Considerations	CSU, Sacramento Quotes and Considerations
Phone	<ul style="list-style-type: none"> Random Digit Dial (RDD) <u>and</u> listed landline and cell phone numbers 	<ul style="list-style-type: none"> Will certainly reach sample goals Includes RDD and random sample of landlines Mix of land lines and cell phone numbers 	<ul style="list-style-type: none"> Most expensive due to large list of phone numbers to reach target (estimated that 60% of randomly generated telephone numbers will belong to residents outside of target geography) Cost of labor is high Highest costs of sample procurement 	\$60,699 (w/out introductory mailing, includes incentives)	\$74,842 (w/ introductory mailing) \$67,780 (w/out introductory mailing) +\$4,000 (above estimates do <u>not</u> include incentives)
Phone	<ul style="list-style-type: none"> Random Digit Dial (RDD); landline and cell phone numbers 	<ul style="list-style-type: none"> Can likely reach sample goals 	<ul style="list-style-type: none"> Difficult for RDD-cell with small population Not likely to be as representative because mostly landlines 	\$70,999 (w/out introductory mailings, includes incentives)	\$54,331 (w/ introductory mailing) \$47,269 (w/out introductory mailing) +\$4,000 (above estimates do <u>not</u> include incentives)
Phone	<ul style="list-style-type: none"> Listed telephone numbers only 	<ul style="list-style-type: none"> Sample procurement costs are much smaller than RDD 	<ul style="list-style-type: none"> Only listed telephone numbers Reduced statistical rigor than RDD and combination; can apply weighting post- data collection to compare results to population 	\$50,385 (w/out introductory mailing, includes incentives)	\$63,194.69 (w/ introductory mailing) \$56,132.19 (w/out introductory mailing) +\$4,000 (above estimates do <u>not</u> include incentives)
Phone and mail	<ul style="list-style-type: none"> Address-based, 30% 	<ul style="list-style-type: none"> All addresses will be in zip codes of 	<ul style="list-style-type: none"> Cost of mailers is high Expect 5% return rate 	\$65,304 (includes incentives)	\$35,958.20

Survey Type	Survey source	Benefits	Challenges	CSU, Fullerton Quotes and Considerations	CSU, Sacramento Quotes and Considerations
	telephone and 70% mailed surveys	<ul style="list-style-type: none"> interest (telephone numbers based on addresses) Sample procurement costs are much smaller than RDD 	<ul style="list-style-type: none"> Only 30-40% of addresses come with phone numbers 		+\$4,000 (above estimates do <u>not</u> include incentives)
Mail	<ul style="list-style-type: none"> Address-based, mail only 	<ul style="list-style-type: none"> All addresses will be in zip codes of interest Sample procurement costs are much smaller than RDD 	<ul style="list-style-type: none"> Costs of mail only is high due to the cost of mailers Expect 5% return rate 	\$63,640	--
Phone and online	<ul style="list-style-type: none"> Address-based phone survey with online append 	<ul style="list-style-type: none"> Sample procurement costs are much smaller than RDD 	<ul style="list-style-type: none"> Concerns about reaching sample goals (only 80% of sample goal) Concerns about sample bias towards American-born persons 	Not recommended, they predict there would be no cost benefit to taking this approach, as they anticipate the number of surveys completed online would be minimal	\$35,005 +\$4,000 (above estimates do <u>not</u> include incentives)
Online	<ul style="list-style-type: none"> Online surveys with link distributed via mailing 	<ul style="list-style-type: none"> Labor costs are lowest Sample procurement costs are much smaller than RDD 	<ul style="list-style-type: none"> Concern about access to online survey, concerns about reaching sample goals Not likely to include hard to reach communities 	\$25,753	\$23,824 +\$4,000 (above estimates do <u>not</u> include incentives)

Additional considerations

CSU, Fullerton

- 30% overhead
- Quotes not include introductory letter
- Quotes do include \$10 incentives
- Long-time partner of Harder+Company and confident in their work

CSU, Sacramento

- 25% overhead
- Quotes include introductory letter
- Quotes do not include \$10 incentives
- Highest success rate in state with Spanish-speaking survey respondents
- Smaller cost for sample
- Located in Sacramento, aligning with preference to partner locally
- New partner; however, they have been thorough in their explanations of quotes and identifying strengths and challenges of each survey type, giving us confidence in their work

*In addition to the quotes above, Harder+Company identified the budget of \$24,990.00 to administer an intercept survey. As agreed upon this type of survey would not adequately meet the needs of the Del Puerto Health Care District.

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 16, 2019

9D Declaration of Ambulance as Surplus Property

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Retire 2003 Ford E-450 Type III Ambulance and Declare Surplus Equipment for disposal (VIN #1FDXE45F83HB64716)

STAFF REPORT: Our oldest ambulance in the fleet is past its reliable service life. The Board adopted a plan to dispose of ambulances at ten years of age. The ambulance in question was acquired in December of 2003 at an original cost of \$125,982. An ambulance is depreciated over five years. This ambulance is 16 years old.

CONSIDERATIONS: The ambulance was kept as a deep reserve vehicle and rarely used in the past two years. A new fifth ambulance was delivered on Thursday, December 12 making the 2003 surplus.

DISTRICT PRIORITY: Reliable, safe, cost efficient equipment

POLICY ISSUE: Options for surplus equipment disposal include:

- Stanislaus County General Services Agency
- Public Surplus® (Public Agency auction website)

FISCAL IMPACT: Minimal; fully depreciated equipment; may have small residual value ~(\$500) upon disposal.

STAFF IMPACT: None

CONTACT PERSON: Paul Willette

ATTACHMENTS: None

RECOMMENDED BOARD ACTION:

RESOLUTION NUMBER: 19-11

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors adopt Resolution Number 19-11, declaring the 2003 Ford E-450 Type III Ambulance retired and surplus equipment and authorize the Administrative Director / CEO to dispose of it in accordance with all applicable rules and regulations.*

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 16, 2019

9E Keystone C4 Lease Agreement

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Keystone C4 Lease Agreement with Golden Bear Physical Therapy

STAFF REPORT: Stampede CrossFit has leased the unfinished space C4 Suite since 2012, the past five years have been on a month to month agreement. The tenants notified us in September they would be ending the lease effective December 31, 2019. In November Golden Bear, tenants in Keystone C2 expressed interest and inquired into expanding their services into the space available in C4.

CONSIDERATIONS: Tenant occupancy provides the income required to service the loan on the building. The Health Center does not anticipate need for the space in the foreseeable future and Keystone C1 will be available for development in Spring of 2020.

DISTRICT PRIORITY: Best use of tenant space includes expanding access to health services on the west side.

POLICY ISSUE: Long-term planning; debt reduction

FISCAL IMPACT: \$88,000 revenue over 33 months; renewable for 5-year term; no tenant improvement costs; \$2,640 commission payable to agent.

STAFFING IMPACT: none

CONTACT PERSON: Karin Hennings

ATTACHMENT(S): 2019-12 Lease Off C4 Patterson – Golden Bear.pdf

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board authorize the Administrative Director/CEO to enter into a lease agreement with Golden Bear for the Keystone C4 space not to exceed eight years.*



2020 Standiford Avenue, Bldg. A
Modesto, CA 95350

Thomas Solomon
Associate
Lic: 01954944
209.521.1591 Phone
thomass@cosol.net

December 6, 2019

RE: 1700 Keystone Pacific Parkway, C-4
Patterson, CA 95363

Hi Karin,

We are pleased to provide you with the following terms upon which Golden Bear PT Partners, LLC dba Golden Bear Physical Therapy is willing to pursue further lease negotiations for the above reference property.

1. Tenant: Golden Bear PT Partners, LLC dba Golden Bear Physical Therapy
2. Location: 1700 Keystone Pacific Parkway, C-4
Patterson, CA 95363
3. Lease Format: NNN (estimated to be \$467/month)
4. Premises: Approximately \pm 2,400 square feet ("Premises").
5. Use: Tenant shall be permitted to use the premises providing physical therapy and other related services.
6. Term: Thirty Three (33) Months
7. Options: One (1) Five (5) year option, exercisable by Tenant upon providing 180 days prior written notice to Landlord.
8. Possession/Lease Commencement: January 1, 2020

9. Rent Commencement: The Rent & nnn's shall commence Sixty (60) days following delivery of Premises

10. Base Rental Rate:	Months	Monthly/PSF
	1&2	\$0
	3-12	\$1.00
	13-24	\$1.02
	25-33	\$1.04
	34-93	Fair Market Value

11. Condition of premises: Landlord warrants upon Lease Commencement, the "Building Systems" including structural, mechanical, lighting, windows, and electrical systems of the Premises are in good working order.

12. Maintenance & Repair: Tenant shall be responsible for maintaining the HVAC systems and for minor repairs up to \$300.00 per occurrence and shall have a service contract with a reputable company. Landlord shall be responsible for the replacement of the HVAC and repairs in excess of \$300.00 per occurrence. Landlord shall maintain the roof to be watertight.

13. Security Deposit: \$0

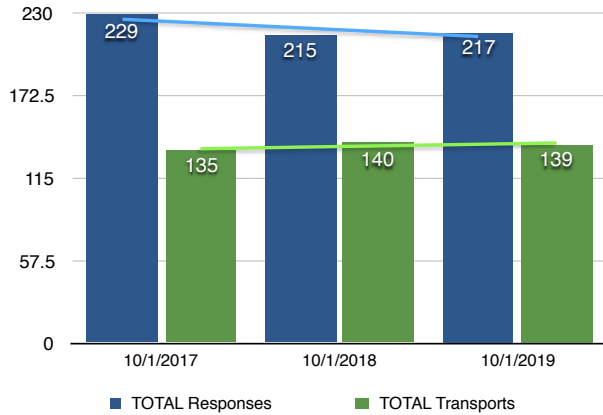
14. Brokerage Commission Agreement: CoSol Commercial Real Estate represents the Tenant. Landlord shall pay CoSol Commercial Real Estate 3% of the total minimum rent amount upon the full execution of the lease.

15. Disclosures: *This proposal is intended solely as a preliminary expression of general intentions and is to be used for discussion purposes only. The parties intend that neither shall have any contractual obligations to the other with respect to the matters referred herein unless and until a definitive agreement has been fully executed and delivered by the parties. The parties agree that this proposal is not intended to create any agreement or obligation by either party to negotiate a definitive lease agreement and imposes no duty whatsoever on either party to continue negotiations, including without limitation any obligation to negotiate in good faith or in any way other than at arm's length. Prior to delivery of a definitive executed agreement, and without any liability to the other party, either party may (1) propose different terms from those summarized herein, (2) enter into negotiations with other parties and/or (3) unilaterally terminate all negotiations with the other party hereto.*

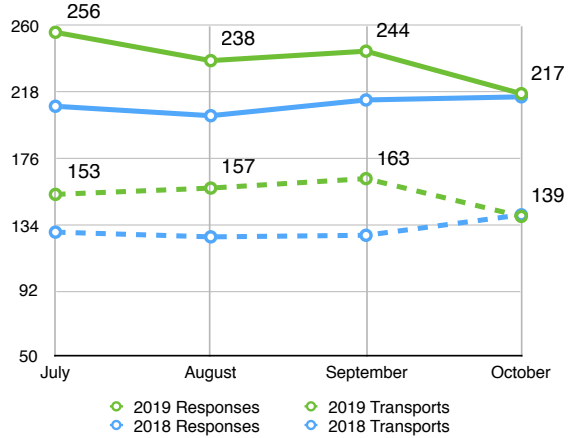
Patterson District Ambulance Response Report
October 1, 2019 - October 31, 2019
Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	119	98	0	1	14	3	217	17	234
Transports	79	60	0	0	5	2	139	7	146
Transport %	66.39%	61.22%	0.00%		35.71%	66.67%	64.06%	41.18%	62.39%
Cancelled Response	20	20	0						
Adjusted Transport %	79.80%	76.92%	0.00%						

3 Year Data for Month



Response and Transport Data



Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	14	5	3	2
OUT of District	15	10	12	6

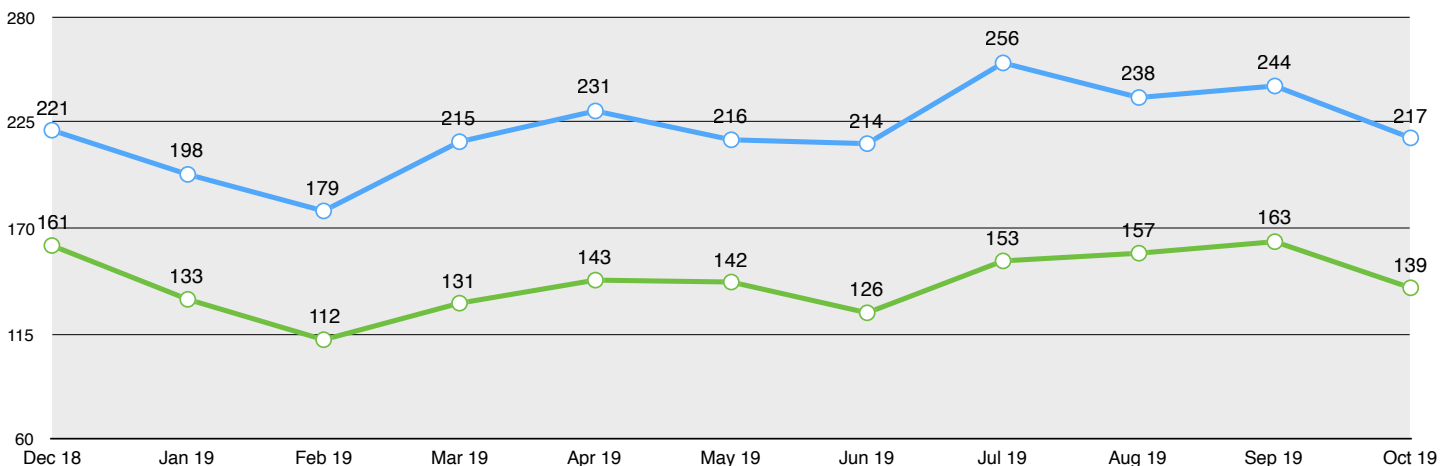
PDA In District Response %

Last Month %	This Month %	NET Change %
87.14%	92.74%	5.60%

Rolling Compliance Periods - Snapshot on November 1, 2019

Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
87.79%	97.92%	96.55%	100%	97.96%	100%

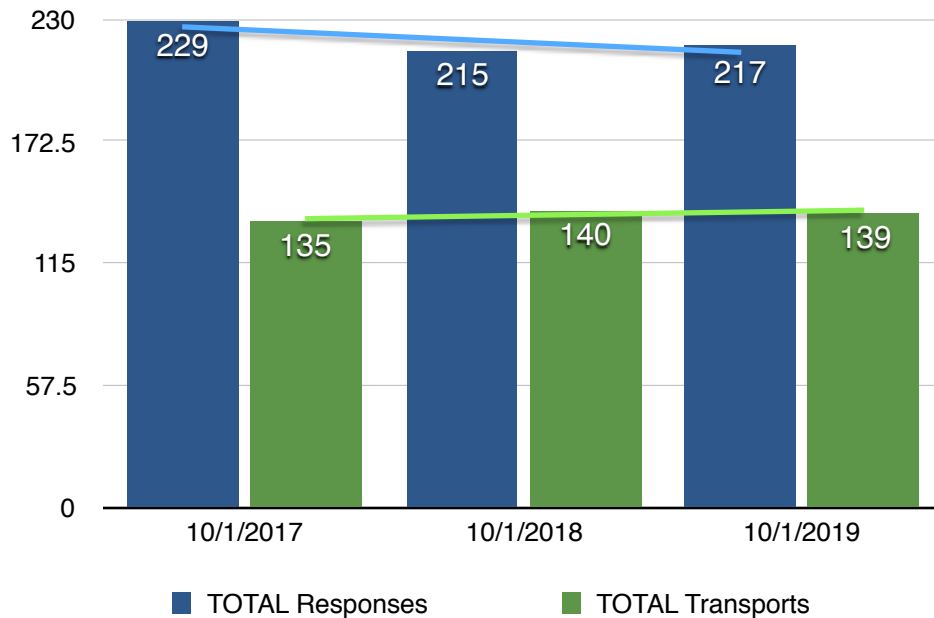
Rolling 12 Months - Responses / Transports



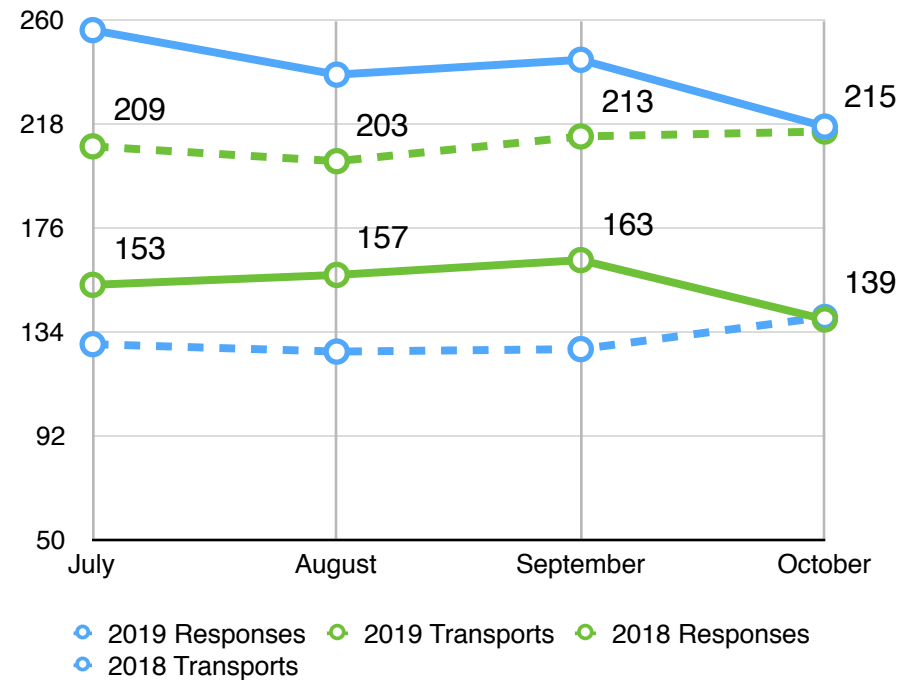
Patterson District Ambulance Response Report October 1, 2019 - October 31, 2019 Monthly Response Summary

	P91	P92	P93/05	Westside	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	119	98		14	3	217	17	234
Transports	79	60		5	2	139	7	146
Transport %	66.39%	61.22%	0.00%	35.71%	66.67%	64.06%	41.18%	62.39%
Cancelled Response	20	20						
Adjusted Transport %	79.80%	76.92%						

3 Year Data for Month



Response and Transport Data





PDA In District Response %

Last Month Response %	This Month Response %	NET Change Response %
87.14%	92.74%	5.60%

Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	14	5	3	2
OUT of District	15	10	12	6

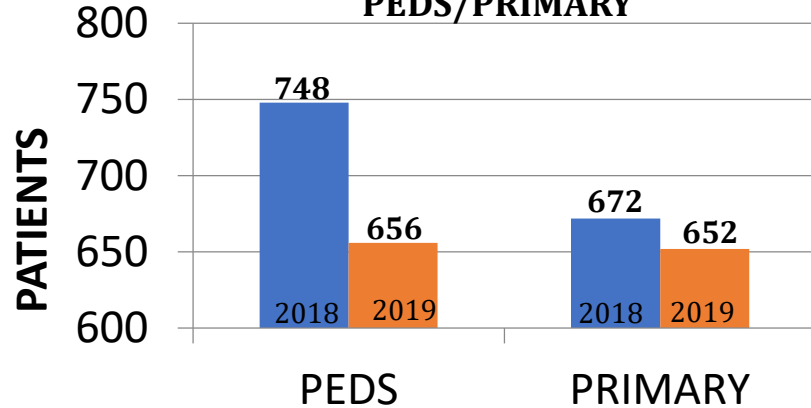
DEL PUERTO HEALTH CENTER

October 2018/2019

2018= 1,420
2019= 1,308

-7.9 %

PATIENT VOLUME PEDS/PRIMARY



PRIMARY CARE

2018 RODRIGUEZ/ CHRISTINE / LENNARD

2019 RODRIGUEZ/ CHRISTINE/ LENNARD

PEDIATRICS

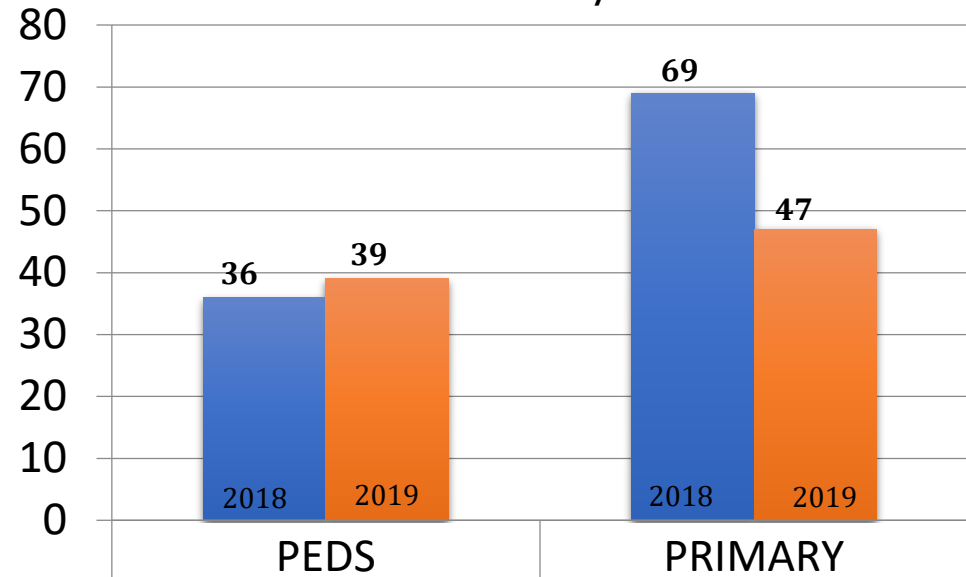
2018 CHRISTINE/RODRIGUEZ/LENNARD

2019 CHRISTINE/ RODRIGUEZ/ LENNARD /RAY-DATTA

2018 = 105
2019 = 86

-18.1 %

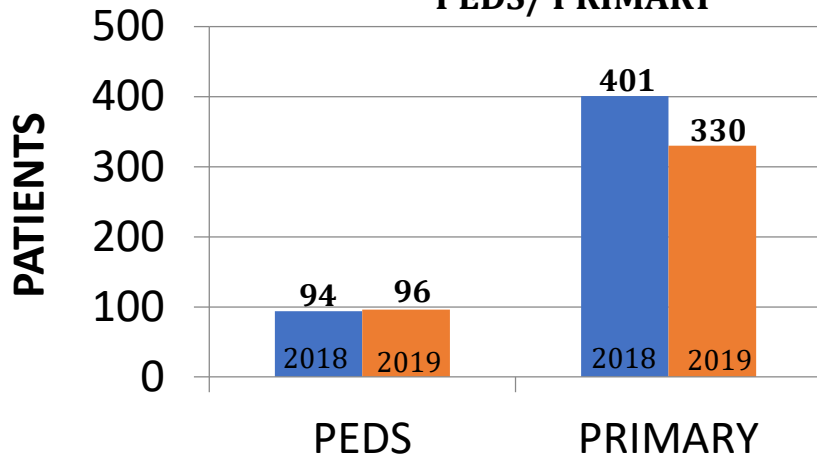
NEW PATIENT VOLUME PEDS / PRIMARY



2018= 495
2019= 426

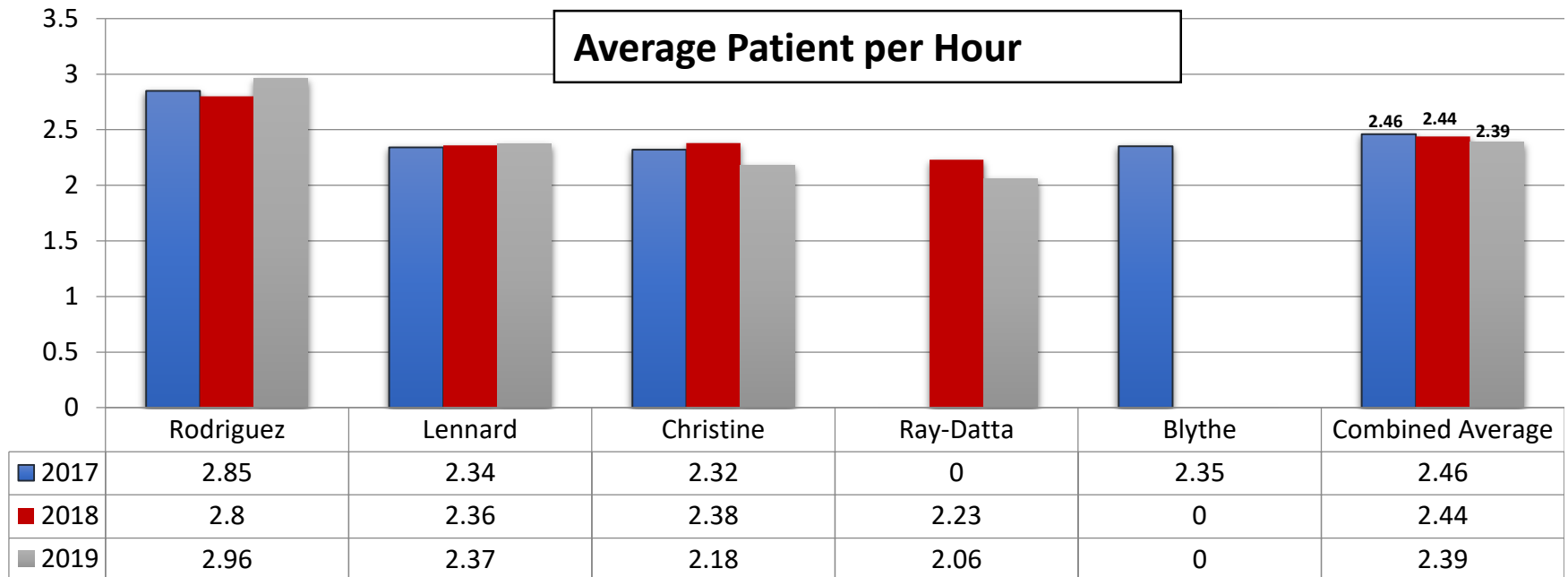
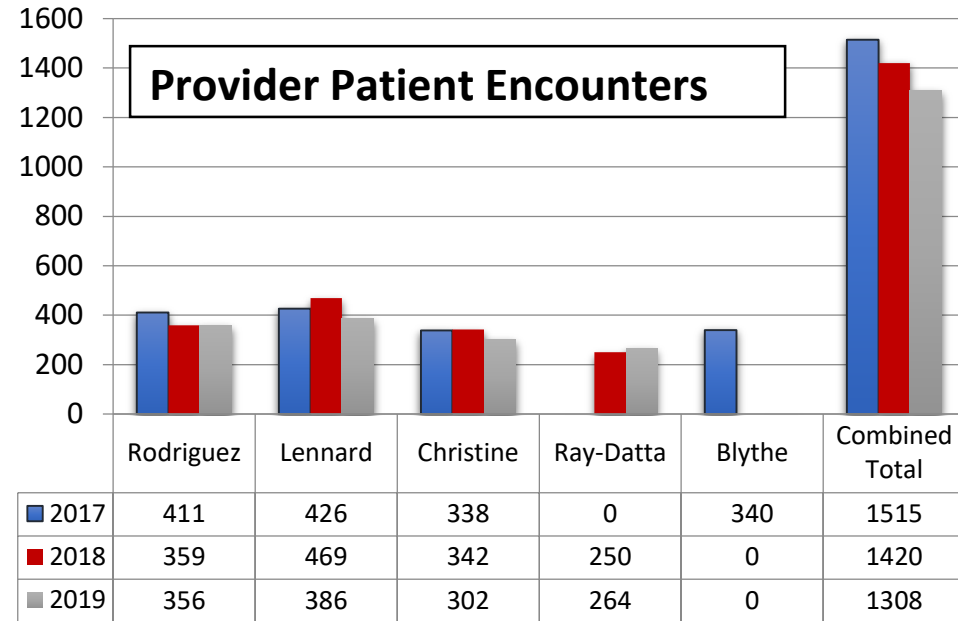
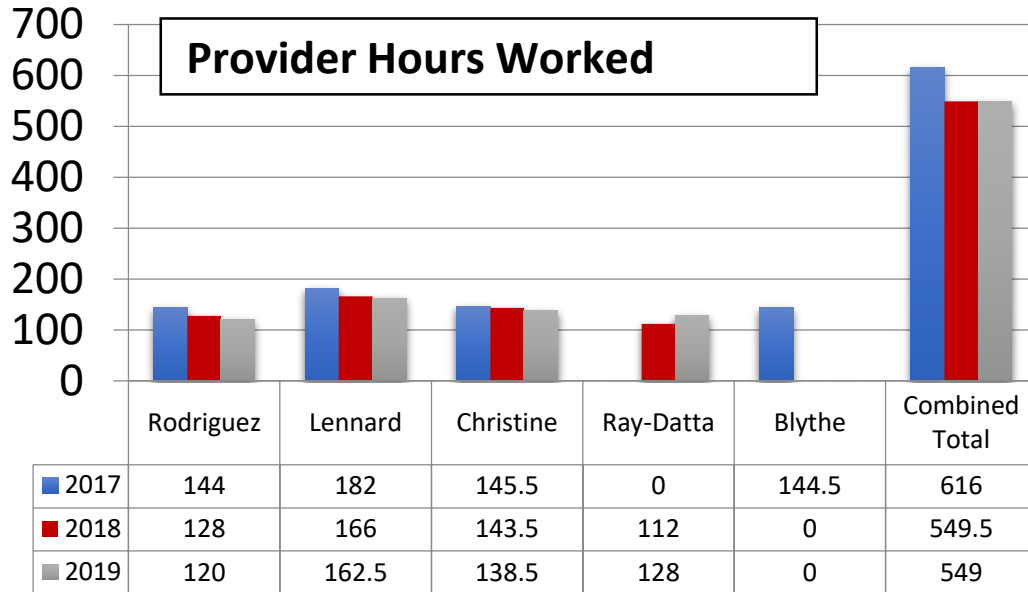
-13.9 %

SAME DAY APPOINTMENTS PEDS/ PRIMARY



■ 2018	36	69
■ 2019	39	47

Productivity per Provider October 2017-2019

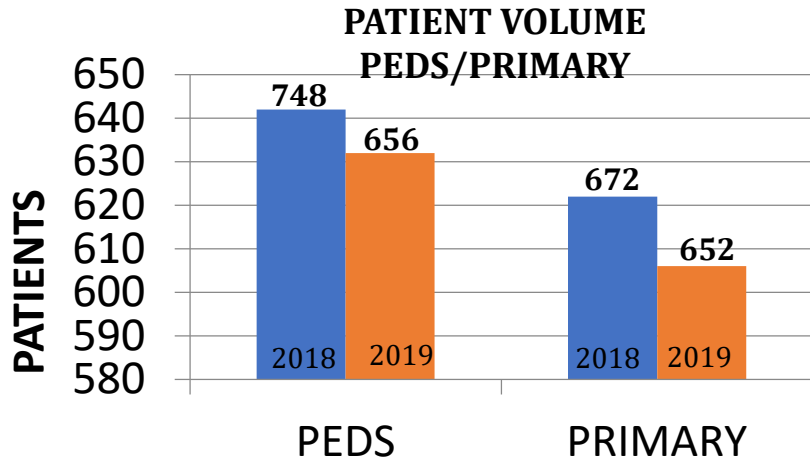


DEL PUERTO HEALTH CENTER

November 2018/2019

2018= 1,264
2019= 1,238

- 2.1 %



PRIMARY CARE

2018 RODRIGUEZ/ CHRISTINE / LENNARD

2019 RODRIGUEZ/ CHRISTINE/ LENNARD/ HN Locum

PEDIATRICS

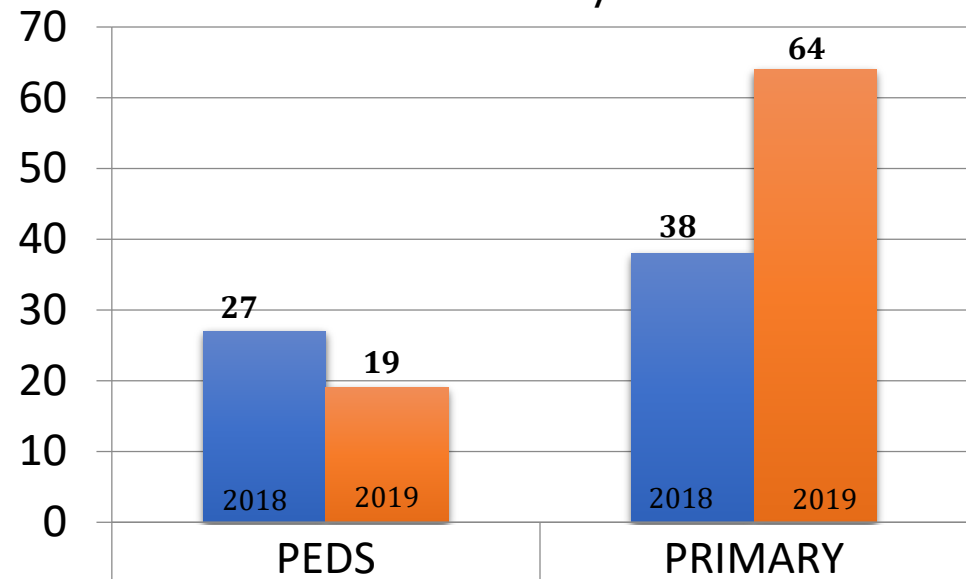
2018 CHRISTINE/RODRIGUEZ/LENNARD

2019 CHRISTINE/ RODRIGUEZ/ LENNARD /RAY-DATTA

2018 = 65
2019 = 83

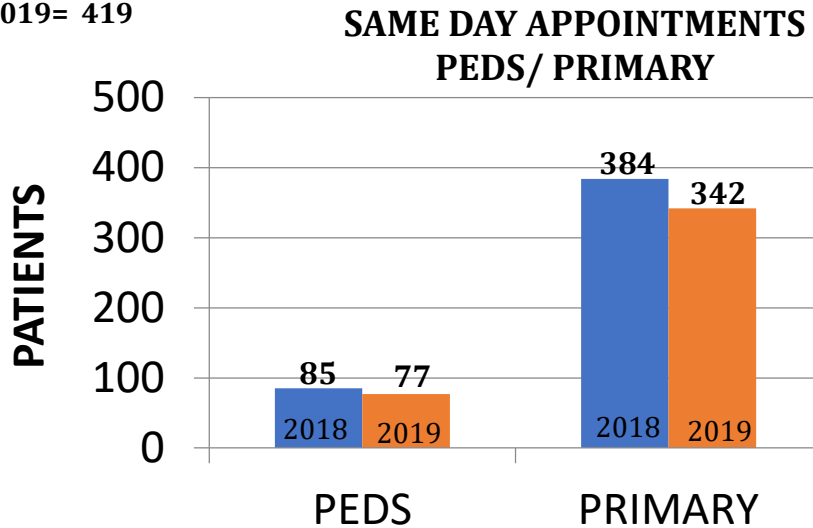
- 27.7 %

NEW PATIENT VOLUME PEDS / PRIMARY



2018= 469
2019= 419

- 10.7 %

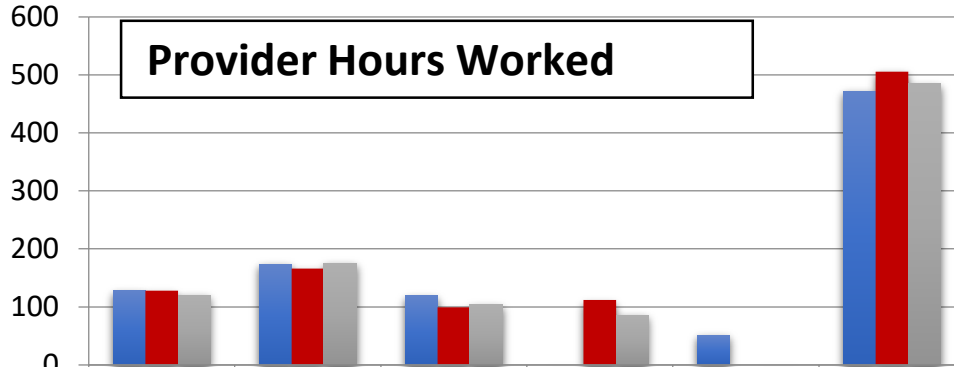


■ 2018	27	38
■ 2019	19	64

Productivity per Provider

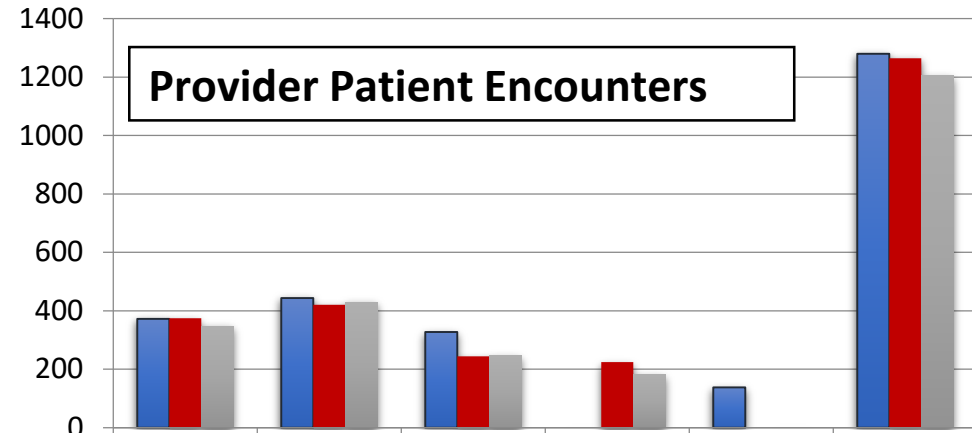
NOVEMBER 2017-2019

Provider Hours Worked



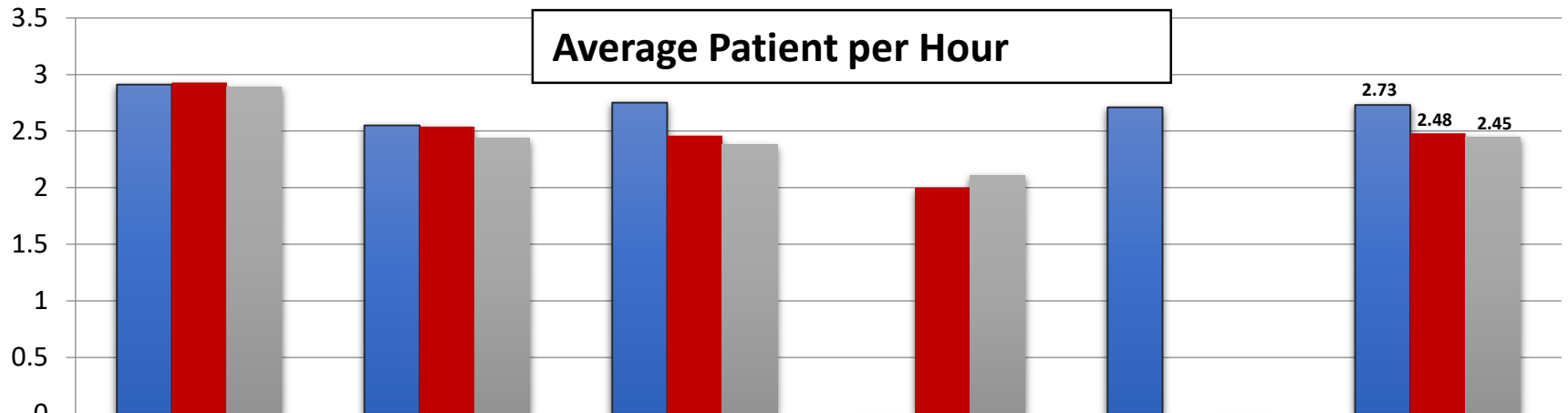
	Rodriguez	Lennard	Christine	Ray-Datta	Blythe	Combined Total
2017	128	174	119	0	51	472
2018	128	166	99.5	112	0	505.5
2019	120	175.25	103.5	86	0	484.75

Provider Patient Encounters



	Rodriguez	Lennard	Christine	Ray-Datta	Blythe	Combined Total
2017	372	443	327	0	138	1280
2018	375	421	244	224	0	1264
2019	347	429	247	182	0	1205

Average Patient per Hour



	Rodriguez	Lennard	Christine	Ray-Datta	Blythe	Combined Average
2017	2.91	2.55	2.75	0	2.71	2.73
2018	2.93	2.54	2.46	2	0	2.48
2019	2.89	2.44	2.38	2.11	0	2.45

Del Puerto Health Care District

EMPLOYEE TOTAL COMPENSATION

For Calendar Year: Jan 01 - Dec 31, 2018

Name: <u>Del Puerto Health Care District</u>	Employee Paid	Employer Paid
Salary / Wages Bonuses	(86,731 hours) \$	2,127,038
Mandatory Benefits	<i>(Deducted from wages)</i>	<i>(Paid in addition to Wages)</i>
Social Security Insurance (SSI)	\$ 123,317	\$ 123,317
Medicare Tax	30,257	30,257
Workers Compensation	-	131,990
Unemployment Insurance	15,752	15,752
State Disability Insurance (SDI)	19,318	-
CA Training Tax	-	335
Voluntary Benefits		
Medical Insurance	50,148	192,855
Dental Insurance	7,810	25,342
Vision Insurance	1,243	3,981
\$50K Life & ADD Policy	-	2,855
Retirement (Plan 1-Employer only)	-	59,997
Retirement (Plan 2-Employer Match)	-	31,202
Value of Available PTO	-	111,881
Paid CEUs	-	285
Uniforms	-	6,240
Total Taxes and Benefits	\$ 247,845	\$ 736,289
TOTAL EMPLOYEE COMPENSATION		\$ 2,863,327

Other Benefits Available	Hours		Value
Extended Sick Leave Hours	8,037	\$	197,067
Employee Assistance Program			

Del Puerto Health Care District

ADDENDUM A PHYSICIAN COMPENSATION AND BENEFITS

1. This Agreement shall remain in full force and effect for a term of two (2) years, effective as of the January 6, 2020 ("Initial Term").
2. District shall pay Physician the amount of \$265,000 in annual base compensation.
3. District shall pay Physician a medical insurance allowance of \$12,000.00 per year, payable in monthly installments of \$1,000.00 per month.
4. District shall pay Physician a retirement benefit of 4% of her pay base salary, an amount equal to \$10,416.00 per year, payable in monthly installments of \$868.00.
5. District shall provide professional liability insurance coverage in the amounts and pursuant to the terms set forth in this Agreement from a carrier chosen by District in its exercise of absolute discretion.
6. District's annual base compensation paid to Physician at section 1, above, includes sixteen (16) working days for illness and vacation and four (4) working days for Continuing Medical Education ("CME") as well as the paid days off set forth in Section 1.2, if applicable.
7. District shall also provide the following reimbursements to Physician within thirty (30) days of Physician providing reasonable proof of payment:
 - a. Not more than \$2,000.00 annual expense reimbursement for CME courses and attendant expenses incurred in attending such courses;
 - b. California Medical License and regional hospital privilege fees and renewal fees, and DEA renewal fees (including any fees to transfer any certification to California);
 - c. Annual membership in the American Academy of Pediatricians and Stanislaus/California Medical Society; and
 - d. Annual City of Patterson Business License.
 - e. Any application, credentialing, submittal, or other fees related to participation in any third-party payor agreements or providing Services at any health facility if District requests Physician to participate in such agreement or to provide services at such health facility.
8. Payments under Sections 1, 2 and 3 shall be made in arrears and commence in the calendar month next following the Start Date and shall be made by District to Physician on or before the 5th day of each calendar month.
9. Physician is eligible for a productivity bonus of \$62.00 per billable visit greater than 22.5 patients per regular clinic day in a calendar month. Payment under this section will be made on the 5th day of the second calendar month following the month in which a bonus is earned. (Example: Physician sees 418 patients in the month of May in which they worked 18 regular clinic days. 22.5 patients per day x 18 clinic days = 405 patients. If Physician saw 418 billable patients, the productivity bonus will be paid on 418-405 = 13 patients x \$62.00 = \$806.00 bonus for May will be paid on July 5th.).
10. Addendum A is specifically incorporated into this Agreement as if entirely set forth herein.



COMPENSATION OF THE CHIEF EXECUTIVE OFFICER	EFFECTIVE DATE
	TBD

Purpose: The Chief Executive Officer of Del Puerto Health Care District (the “District”) is the principal representative of District, and the person responsible for the efficient operation of the District. Therefore, it is the desire of the District to provide a fair yet reasonable and not excessive compensation for the Chief Executive Officer.

Policy: At a minimum of every three years, the Board will adopt a salary study and establish a salary range for the Chief Executive Officer.

Procedure:

- 1.1 A Compensation Ad Hoc Committee shall be appointed by the Board President.
 - 1.1.1 No member of the Compensation Ad Hoc committee shall be a relative of a staff member or have any relationship with staff that could present a conflict of interest.
 - 1.1.2 The Committee assisted by staff will research and obtain information to make a recommendation to the full board for the compensation range (salary and benefits).
 - 1.1.3 Compensation and benefits will be based on a review of comparable data. The Compensation Ad Hoc committee will secure data that documents compensation levels and benefits for similarly qualified individuals in comparable positions at similar organizations. The primary source of data will include the special district chief executive officer information from the “Government Compensation in California” website <https://pub-licpay.ca.gov/Reports/SpecialDistricts/SpecialDistricts.aspx>
- 1.2 To approve the annual compensation for the Chief Executive Officer, the board must document how it reached its decisions, including the data on which it relied, in the minutes of the meeting during which the compensation was approved. Documentation will include:
 - 1.2.1 A description of the compensation and benefits and the date it was approved;
 - 1.2.2 The members of the board who were present during the discussion about compensation and benefits, and the results of the vote;
 - 1.2.3 A description of the comparability data relied upon and how the data was obtained; and
 - 1.2.4 Any actions taken (such as abstaining from discussion and vote) with respect to consideration of the compensation by anyone who is otherwise a member of the board but who had a conflict of interest with respect to the decision on the compensation and benefits.