

**DEL PUERTO HEALTH CARE DISTRICT**  
**1700 Keystone Pacific Parkway, Suite B, North Conference Room, Patterson, California 95363**  
**FINANCE MEETING**  
**MINUTES November 28, 2022**

**1. Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 5:07 PM

**Other Board Members Present:** George Gallo Mac Master, Committee Member

**Staff Members Present:** Karin Freese, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Danae Skinner, Administrative Staff Accountant; Susie Benitez, Health Center Manager and Paul Willette, Ambulance Director.

**2. Public Participation** – there were no comments

**3. Acceptance of Agenda**

M/S/C George Gallo Mac Master/Anne Stokman to accept the agenda as presented.

**4. Finance Report Review**

**A. Review for Approval: October 19, 2022 Finance Meeting Minutes**

M/S/C George Gallo Mac Master/Anne Stokman to accept the minutes for October 19, 2022 as presented.

**B. Review Financial Reports for October 2022**

Maria Reyes-Palad reviewed the Financial Reports for October 2022 and answered all questions regarding the reports.

M/S/C George Gallo Mac Master/Anne Stokman to recommend to the Board to accept the October 2022 Financial Reports as presented.

**C. Review for Recommendation October 2022 Warrants**

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C George Gallo Mac Master/Anne Stokman to recommend to the Board to accept the Warrants as presented.

**5. Old Business – None**

**6. New Business**

**A. Health Center Administration Computer Upgrades**

Karin Freese reviewed the resolution to upgrade the District's 42 desktop computers and answered all questions regarding the resolution.

M/S/C George Gallo Mac Master/Anne Stokman to recommend to the Board to accept the Resolution as presented.

**7. Accounting and Finance Manager Report**

**A. LAIF Investment Update**

Karin Freese reviewed the Ratification of the LAIF Transfer of Operating Cash to the LAIF account that was previously discussed with the committee members via email.

M/S/C George Gallo Mac Master/Anne Stokman to recommend to the Board to Ratify the LAIF Transfer with the email date September 23, 2022, the committee agreed to the transfer included in the ratification.

**B. Update on COVID19 Stimulus P&L**

Information Only – No Action Taken

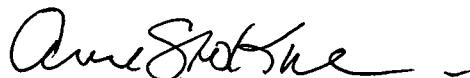
**B. Set Schedule for Committee Review of Account Reconciliations**

Anne Stokman and George Gallo Mac Master reviewed the Account Reconciliations after the meeting.

**8. Meeting adjourned – 5:32 PM**

**Next Meeting:** Wednesday, December 21, 2022 8:00 AM

Respectfully submitted,



Anne Stokman, Treasurer