



BOARD OF DIRECTORS MEETING

July 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. Call to order @ 6:32, pm

2. Pledge of Allegiance

3. Board of Directors Roll Call.

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo
Director, Gallo Mac Masters

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Medical Director, Jose Rodriguez
Financial Accounting Manager, Maria Reyes
Clerk of the Board, Cheryle Pickle

District Legal Council: Elizabeth M. Fratarcangeli

We have a Quorum

4. Reading of the Mission Statement

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. Public Comment Period

Present: Jennifer West, Irrigator

6. Declarations of Conflict: There were no conflicts of interest.

7. Approval of Agenda

M/S/C To accept the agenda./Director Stokman / Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed.



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8. Consent Calendar * [Routine committee reports, minutes, and non-controversial items]

- A. * Approve Board Minutes for Meeting for July 29, 2019
- B. * Approve Board Minutes for Special Meeting for August 14, 2019
- C. * Approve Special Finance Committee Meeting Minutes for July 29, 2019
- D. * Approve Special Finance Committee Meeting Minutes for August 14, 2019
- E. * Accept Financial Report & Warrants for July 2019

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Robinson / Director Stokman
Ayes: Directors, Pittson, Robinson, Stokman, Campo, Mac Master.

Nays: None

Abstain: None

Passed by roll call vote.

9. Regular Calendar

- A. Review and approve Dr. Jose Rodriguez' Contract

Ms. Hennings explained that about 5 years ago she signed a contract with Dr. Rodriguez to be the Medical Director. It was a five-year contract. The anniversary is January 1 but we decided to go ahead and complete this a little early. We developed a standardized contract for all the physician. We added the additional Medical Director duties. Dr. Rodriguez's contract contains a 6 % increase on his base, Medical Director for the Health Center and the Ambulance. The contract is for another five years. (He has not received an increase since the date of his original contract) . Dr. Rodriguez stated that he is happy with the contract. He stated that having the standardized contract should help with recruiting. It now included standard incentives that should help to incentivize physicians.

M/S/C: To Approve Dr. Jose Rodriguez renewal of a five (5) year contract effective September 01, 2019 with a 6% increase on compensation as follows: Physician-\$300,000 to \$318,000. As medical Director - \$100,000-\$106,000.

/Director Mac Master/Director Stokman/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Mac Master

Nays: None

Abstains: None

Passed By Roll Call Vote



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10. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>August</u>	<u>Years</u>
	Health Center	Christine Cavanaugh	6

B. District Wide Community Assessment – Director Stokman
Ms. Stokman reported that the committee has been engaging with the company they want to contract with to decide on data. The most useful data will be the number of patients from the District in the ER and Hospital along with their diagnosis. When they get that data, they will continue on the assessment. Ms. Hennings added that the company is committed to get the information that will help the District and help us to go where we want to go. Not just to extrapolate data from the county.

C. West Side Health Care Task Force - George Galloway Mac Masters
Mr. Mac Masters will be attending the meeting of the West Side Task Force this coming Thursday at 6:00 pm.

D. Ambulance – Paul Willette, Director of Ambulance Operations
Mr. Willette stated that the number of transports were up for July. There was not much outside responses in our District. Three out of the four responses for AMR was for the same vehicle accident (we also responded to this accident). Will forward the billing mix report at a later date.

He informed us about an upcoming program that will allow transport of non-critical to a non-acute care facility. We will have to apply to participate. The other facilities will have to contract with the ambulance. Then if say one of our ambulances responds to a patient who is a patient of say Dr. Rodriguez, we can transport them to the Health Center, instead of the hospital, if appropriate. We will have to apply now keep you informed.

RFP Ambulance Service with AMR to finalize with Mountain Valley. Then we should they will start negotiations on our contract. Our contract should be different than AMR because we are more rural, and our relationship is different with our fire stations. But we anticipate our financial agreement to be very similar.

E. Health Center – Jose Rodriguez, Medical Director
He reported that things are going well. We interviewed a Dr. Ma. He is a DO. He is a new pediatrician. He visited us and appeared very interested. He grew up in the Eat Bay. He wants to work in rural area. We have a good opportunity. We offer 4 days and on call telephone only.



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- F. Administration – Karin Hennings, Administrative Director / CEO
- Ms. Hennings reports that we have become accredited with Health Resources and Services Administration. That will help with recruiting. Will allow physicians to qualify for student loan assistance. And it will open some opportunities for program funding. There are 2 additional accounts in regard to GEMT funding, GEMT 2019,2020 and GEMT QAF for 2019,2020. There is also Intergovernmental transfer. This is a 3-year project. We do not know which year we will be included in.
- Wipfli will be doing their site visit beginning October 14. We are ready for them.
- The Website has been updated with the latest reports, minutes, agendas and key policies.
- HR has been working on many projects, Both Cheryle and Alejandra have completed an ergonomics certification so that they can conduct ergonomics evals. Many of the chairs at the health center are old and many need to be replaced.
- All departments are in the black for July. We are in a good fiscal place for the beginning of the year. She reviewed Leadership Development Opportunities. She updated ongoing projects.
- She shared a Picture of the Stars of Life , California Ambulance Association Magazine cover. Bryan Hannamayer and Chuck Coehlo were included in the photo.
- The Administrative Director/CEO evaluation was done late last time. Gave a handout with the process defined. President Pittson named Director Campo and Director Gallo to the committee to do Ms. Hennings evaluation. Questions on whether they had to use the Walker company. The reason to use THE Walker Company is the ADHC provides at no cost to us two type of evaluations through the Walker Company. The questions will have to be evaluations.

11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, September 25	Board – Monday, September, 30
Finance – Wednesday, October 23	Board – Monday, October, 28
Finance – Wednesday, November 20	Board –Monday, November 25

Adjourn to Closed Session @7:16 pm



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12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007

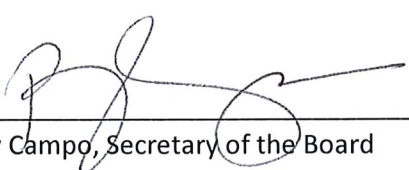
- B. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or
significant exposure to litigation: One (1) potential case.

- C. Gov't Code section 54957.6 Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: Karin Hennings
 Paul Willette

13. **Reconvene to Open Session – Report of Closed Session @ 7:45 pm**
No actionable items to report at this time.

14. **Adjourn @ 7:46 pm**

Respectfully Submitted By _____


Becky Campo, Secretary of the Board

