

**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street, Patterson, CA 95363**  
**FINANCE MEETING**  
**MINUTES July 31, 2023**

**1. Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 4:51 PM

**Other Board Members Present:** Becky Campo, Committee Member

**Staff Members Present:** Karin Freese, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Suzie Benitez, Health Center Manager; Paul Willette, Ambulance Director; Jim Whitworth, Clinical Education & Quality Improvement Manager; and Danae Skinner, Administrative Staff Accountant.

**2. Public Participation** – there were no comments.

**3. Acceptance of Agenda**

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

**4. Finance Report Review**

**A. Review for Approval: April 19, 2023 Finance Meeting Minutes**

M/S/C Becky Campo/Anne Stokman to accept the minutes for April 19, 2023 as presented.

**B. Review Financial Reports for April 2023**

Maria Reyes-Palad reviewed the Financial Reports for April 2023 and answered all questions regarding the reports.

M/S/C M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the April 2023 Financial Reports as presented.

**C. Review for Recommendation April 2023 Warrants**

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Warrants as presented.

**D. Review Financial Reports for May 2023**

Maria Reyes-Palad reviewed the Financial Reports for May 2023 and answered all questions regarding the reports.

M/S/C M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the May 2023 Financial Reports as presented.

**E. Review for Recommendation May 2023 Warrants**

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Warrants as presented.

**5. Old Business**

**A. Review for Approval: FY 2023-24 Budget Draft 2**

Maria Reyes-Palad reviewed Budget Draft 2 and answered all questions.

M/S/C Becky Campo/Anne Stokman to accept Budget Draft 2 as presented.

**6. New Business**

**A. BETA Correspondence: FY 23-24 Insurance Increases**

Maria Reyes-Palad presented the BETA Correspondence and answered all questions.  
Information Only – No Action Taken.

**B. Datapath Disaster Recovery Subscription**

Karin Freese presented the Disaster Recovery Subscription and answered all questions.  
Information Only – No Action Taken.

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- C. Reserve for DPAC Building Fund Transfer Proposal  
Karin Freese and Maria Reyes-Palad reviewed the Reserve for DPAC Building Fund Transfer Resolution and answered all questions.  
The Committee asked for a Resolution regarding the Imaging Project at the Health Center for the next meeting.  
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Reserve for DPAC Building Fund Transfer Resolution as presented.

**7. Accounting and Finance Manager Report**

- A. Asset Replacement Fund Update 2023  
Maria Reyes-Palad reviewed the Asset Replacement Fund update and answered all questions regarding the report.  
Information Only – No Action Taken.
- B. E Street Land & Building Details  
Maria Reyes-Palad reviewed the E Street Land & Building Details and answered all questions regarding the report.  
Information Only – No Action Taken.
- C. Set Schedule for Committee Review of Account Reconciliations  
Becky Campo reviewed the Account Reconciliations after the meeting.

**8. Meeting adjourned – 5:54 PM**

**Next Meeting: TBA**

Respectfully submitted,



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Anne Stokman, Treasurer