

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
SPECIAL FINANCE MEETING
MINUTES June 28, 2021

1. **Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 4:11 PM

Other Board Members Present: Becky Campo, Committee Member

Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Paul Willette, Ambulance Director; and Danae Skinner, Administrative Staff Accountant
2. **Public Participation – NONE**
3. **Acceptance of Agenda**

M/S/C Becky Campo/Anne Stokman to accept the agenda with items 6A and 6D tabled until the next meeting.
4. **Finance Report Review**
 - A. Review for Approval: May 19, 2021 Finance Meeting Minutes
M/S/C Anne Stokman/Becky Campo to accept the minutes for May 19, 2021 as presented.
 - B. Review Financial Reports for May 2021
Maria Reyes-Palad reviewed the reports and answered all questions regarding the Financial Reports.
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Reports as presented.
 - C. Review for Recommendation May 2021 Warrants
Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.
M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.
5. **Old Business**
 - A. FY 2021-22 Operating Budget – 2nd Draft
Karin Hennings reviewed the report and answered all questions regarding the Budget.
M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the FY 2021-22 Operating Budget as presented.
6. **New Business**
 - A. FY 2021-22 Capital Expense Budget – 1st Draft.
Tabled until next meeting – No action taken.
 - B. Health Center Incentive Proposal
Karin Hennings reviewed the report and answered all questions regarding the Health Center Incentive Proposal.
M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Health Center Incentive Proposal as presented.

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- C. Health Center Sliding Scale "Fixed" Fee Proposal
Karin Hennings reviewed the report and answered all questions regarding the Health Center Sliding Scale "Fixed" Fee Proposal.
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Health Center Sliding Scale "Fixed" Fee Proposal as presented
- D. Triennial Finance Policies Review
Tabled until next meeting – No action taken.

7. Accounting and Finance Manager Report

- A. Update on Grant and Stimulus Monies Received
 - COVID-19 Summary and Details
 - Telehealth Grant Balance as of January 2021
Information Only – No Action Taken
- B. COVID-Vaccine POD Details
Information Only – No Action Taken
- C. Set Schedule for Committee Review of Account Reconciliations
Anne Stokman reviewed the Account Reconciliations.

A Special Finance Committee meeting will be held July 14, 2021 at 3:00 PM to address items 6.A and 6.D

Meeting adjourned – 4:40 PM

Respectfully submitted,



Anne Stokman, Treasurer