



BOARD OF DIRECTORS

*Becky Campo, President
Luis Avila, Vice-President
(Vacant), Secretary
Anne Stokman, RN, Treasurer
(Vacant), Board Member*

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**BOARD OF DIRECTORS MEETING MINUTES
Monday January 30 @ 6:30 pm**

1. **Call to order** @ 6:39 pm by President, Becky Campo
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: President, Becky Campo
Vice President, Luis Avila
Treasurer, Anne Stokman

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Freese
Ambulance Director, Paul Willette
Clerk of the Board, Cheryle Pickle
Medical Director, Jose M. Rodriguez, MD

District Legal Council: Dave Ritchie, Cole Huber, LLP

Members of the Public:

Tim Benefield
Eric Wohle

We have a Quorum

4. **Reading of the Vision, Mission, and Value Statements**

*Vision: "A locally cultivated, healthier community."
Mission: "To provide, promote, and partner in quality healthcare for all."
Values: "Compassion – Commitment – Excellence"*

5. **Public Comment Period**

None

6. **Declarations of Conflict:** Director Campo announced that her son was a recent new hire of the District. She would excuse herself any time in the future that a conflict was present.

7. **Approval of Agenda:**

M/S/C To approve the agenda as presented.
Director Stokman/Director Avila
Ayes: Directors Campo, Stokman, Avila
Nays: None
Abstain: None
Motion: Passed

8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]*
- A. * Approve Board Meeting Minutes November 28, 2022
 - B. * Approve Special Board Meeting Minutes December 09, 2022
 - C. * Approve Special Board Meeting Minutes January 16, 2023
 - D. * Resolution 2023-01: Option to Continue Use of Emergency Meeting Protocols

M/S/C. Approve the Consent Calendar.

Director Stokman/Avila

Ayes: Directors Campo, Stokman, Avila

Nays: None

Abstain: None

Motion: Passed

9. **Regular Calendar*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

- A. *Any Consent calendar items moved to the regular calendar
- B. Building Conceptual Design Review

Ms. Freese introduced Eric Wolfe of LDA Partners to review the Concept Drawings of the building project. He explained that the project was being designed to allow the staff to continue to be housed in the current facility until the project was built. Then the current facility would be torn down to allow the parking lot to be complete. He presented two drawings. The first one showed the most current lot lines and building footprint. This demonstrated the vehicular drive and access points and the apparatus bay with the front on 9th street. There may be another access point depending on if we can get clearance from the City (because of proximity to the 5-point intersection).

Next, he reviewed the Concept drawing of the inside of the building. The building is basically divided into three parts.

1. Public access
2. Administration Offices
3. Ambulance Quarters

He described each area and its purpose. He explained this is a conceptual plan and he would be looking to the Board for directions as we move forward.

The total square footage of the building as drawn is 14,200 square feet.

Mr. Willette added that currently we are “bursting at the seams” in the current facility. We are now running 3 ambulances. We do not have the accommodations to house the current crews needed to staff the ambulances. The crews are sleeping in the recliners and cots. This will only get worse as the needs of the community increase.

Also, as we do disaster planning, the new building could be a community resource. This has been planned for in the new space. Our location is central and well placed. This design has been developed with an eye for the next 10 years. At that point we may be ready to plan joint space with Fire Department stations to expand our reach.

Ms. Freese added that the construction price projection has gone up by 50%.

The next step would be to review elevation options. Mr. Wolfe has worked on City of Patterson

buildings. He suggests that we should pay heritage to the community in our elevation by talking to the City and staying in the spirit of their design but making the building our own. We will respect that the building is a public building and make it fit into the City's design.

Ms. Freese added that we are investigating adding additional land to create more secure parking for the crews. Discussion has started with the School District, who owns the surrounding property. They are planning a bus depot for the property. The Supervisor, Dr. Reyes Gauna, is open to the project. He had his building project manager call and she is checking to see what the options may be. We don't know at this time what the cost would be.

The construction of the building and parking lot is estimated to take 14 months.

Discussion followed with many questions asked and answered. The board asked to have the Design Bid Build vs, Design Build process presented in a comprehensive pro and con format for each type of construction at the next meeting. Also, we are planning at the March meeting to look at the financial aspect and review options for how to finance the project.

C. Request from Medical Director to work on non-district research project.

Ms. Freese explained that Dr. Rodriguez's contract with the District specified that he had to have any outside contract approved by the Board and have an addendum written to his contract,

Dr. Rodriguez explained that he had been approached to be the principal investigator in a clinical research (Phase III) project. This is with a respected research company. He would be the only investigator in Stanislaus county. He feels it would be a good thing for the District to have it's Medical Director doing research. The research would be on vaccines.

It would be a local job. (He is not going anywhere – He loves his job). He would be helping to make the community safer. He believes the research company selected this area because of the diversity it offers. He would like to see more diverse research done.

He assured the board that it would not interfere with his responsibilities at the clinic. All research would be done off-site with the research company's staff. No District resources. It would be performed after hours and on Dr. Rodriguez's day off. It would be a paid position.

It is early in the process. He has not signed anything. Wanted to make sure the Board supported this decision.

Discussion was had. It was decided that the doctor could continue to pursue this opportunity. He will return to the board with final analysis prior to signing the contract.

D. Board Member Nominees

Ms. Freese explained that if a board seat was vacant after the election, the Board had 60 days to appoint someone to the seat. After that the Board of Supervisors has 30 days to appoint someone to the seat.

We have a candidate from District 3. He was recommended to the board by Mayor Michael Clauzel. Ms. Freese introduced Pastor Timothy Benefield.

Mr. Benefield presented his application to the Board. He reviewed his background. He has lived in the area for 12 years. He grew up in the Valley, in Visalia. He worked in his Father’s church in Visalia and started a church here 12 years ago. He also works in the church in Modesto. He is active in City Council meetings. He tries to be involved in the community. He is a member of the Downtown Revitalization Committee.

His only involvement in healthcare is through church members and their experiences when they or their family members have been sick.

He wants his community to be well served in an efficient way – Honest, Ethical and Efficient.

Ms. Freese explained that the seat is a 4-year term. However, the appointment would be for two years. The candidate would then need to run for election for the remaining two years of the seat.

The Board interviewed Mr. Benefield then thanked and excused him.

Discussion was had and it was decided to vote.

M/S/C. The Board nominee, Timothy Benefield be appointed to vacant Director’s seat of Zone 3 which will be up for election in November 2024 for a term ending December 2026.

/ Director Campo/ Avila

Ayes; Directors Campo, Stokman, Avila

Nays: None

Abstain: None

Motion: Passed

E. Board Officer Nominations and Election Year 2023 Banking Authorizations Resolution 2023-02
Election of Board officers commenced.

Nominations for President

Director Avila nominated Director Stockman for President

Director Campo seconded the nomination.

Director Stokman declined the nomination.

Director Stokman nominated Director Avila for President.

Director Campo seconded the nomination.

Director Avia accepted the nomination.

Ayes: Director Campo, Stokman, Avila

Nays: None

Director Avila is President

Director Avila nominated Director Stockman for Treasurer

Director Campo seconded the nomination.

Director Stokman accepted the nomination.

Ayes: Director Campo, Stokman, Avila

Nays: None

Director Stokman is Treasurer

Director Stokman nominated Director Campo for Vice President

Director Avila seconded the nomination.
 Director Campo accepted the nomination.

Ayes: Director Campo, Stokman, Avila
Nays: None
Director Campo is Vice President

It was decided that the new Director, Tim Benefield, would be nominated as Secretary. But since he is not present to accept the nomination, we will make this official at the next meeting.

- F. 2023 Banking Authorizations Resolution 2023-02
 Ms. Freese stated that there are no changes to the Banking Access AND Security Resolution from last years. Therefore, we just need to reaffirm the resolution.

M/S/C. To reaffirm the 2023 Banking Access and Security Resolution #2023-02

/ Director Stokman/ Avila

Ayes; Directors Campo, Stokman, Avila

Nays: None

Abstain: None

Motion: Passed By Roll Call Vote

- G. Review and Approval of Financial Reports November 2022

M/S/C. To approve the Financial Report for November 2022

/ Director Stokman/ Avila

Ayes; Directors Campo, Stokman, Avila

Nays: None

Abstain: None

Motion: Passed

- G. Review and Approval of Financial Reports December 2022

There were some questions on the financial report and since the Financial and Accounting Manager, Ms. Maria Reyes-Palad, is not present it was decided to table this item.

- H. Equipment Purchase Request – Stryker Power Load

Ms. Freese explained that we will be purchasing a new ambulance in the summer of this year per the Replacement plan. Stryker is going to have a price increase of 6% on February 01, 2023. We can order the power load gurney now and save 6% and Stryker will hold up to seven months on shipping the gurney. We do not need to pay until it ships. We may qualify for an additional for an additional discount through another buying association. Also, we will receive a trade in of \$4,000.00 on the 2015 power load.

M/S/C. Authorize the CEO to sign a purchase order for a Stryker Power Load at a cost of \$23,078.45 to be paid from the equipment replacement fund /

Director Stokman/Avila

Ayes; Directors Campo, Stokman, Avila
Nays: None
Abstain: None
Motion: Passed

- I. Equipment Purchase Request – Stryker LifePak 1000 AED
 Ms. Freese explained that we receive people at the District office looking for medical help and There are times when there are no ambulance staff or supervisors present. The only option the Administrative staff has is to dial 911. The goal of the Administration is to have all district staff CPR certified and to receive annual training in first aid, stop the bleed, and basic patient assessment. We believe it would be beneficial to have an AED.

M/S/C. Authorize the CEO to make a capitol expense purchase of a Stryker LifePak 1000 for the District Office at a cost of \$2,688.91 to be paid from the unrestricted assets fund. /
 Director Avila/Stokman
Ayes; Directors Campo, Stokman Avilla
Nays: None
Abstain: None
Motion: Passed

10. Reports

A. Employee Anniversaries & New Hires

	<u>December/January</u>	<u>Years</u>
Ambulance	Dennis Flannery	20
	Brian Haslam	New
	Chantale Pakosz	3
	Nelson Arellano	New
	Joshua Campo	New
Health Center	Eneida Barrera	19
	Daisy Macias Garcia	New
Administration	Jennifer Gurski	New

- B. Del Puerto Hospital Foundation – *appointment of representative tabled to Feb 2023*
- C. West Side Health Care Task Force – *appointment of representative tabled to Feb 2023*
- D. Ambulance – Director Paul Willette
 Discussion: Last month the ambulance had 327 Responses and transported 203 transports (155 in Patterson). This is a record number for the ambulance. Needless to say we were very busy.
- E. Health Center – Manager Suzie Benitez -No report
- F. Administration – Administrative Director/CEO Karin Freese
 No report
- G. Training and conferences
 Ms. Freese said that Director Avila is planning on attending the CSDA conference in Santa Rosa in October. He has suggested that we send a group of Directors and Staff. So please notify me if you can attend. We will try to send Director Benefield if possible.

11. **Strategic Planning** – No report for January

12. **Director Correspondence, Comments, Future Agenda Items**

Ms. Freese brought a letter from our Liability carrier to the attention of the Board. It indicates prices will probability will be going up and possibility they may not offer the insurance in the future.

13. **Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – TBD

Finance – TBD

Finance – TBD

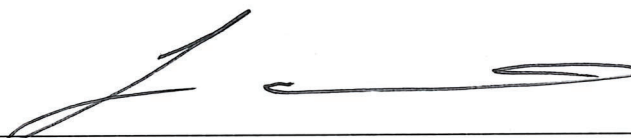
Board – Mon, Feb 27, 2023, @ 6:30 PM

Board – Mon, Mar 27, 2023 @ 6:30 PM

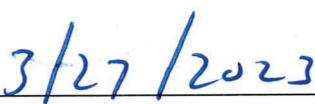
Board – Mon, Apr 30, 2023, @ 6:30 PM

14. **Adjourn @ 8:24 pm**

Respectfully Submitted by



Board President: Luis Avila



Date