

DEL PUERTO HEALTH CARE DISTRICT
1700 Keystone Pacific Parkway, Unit B
Patterson, California
BOARD OF DIRECTORS
MINUTES February 27, 2017

I. CALL TO ORDER / ROLL CALL:

The meeting was called to order at 6:30 PM by President Steve Pittson

ROLL CALL

Directors present: President Steve Pittson, DC
Vice President Donna Sesock-Miller
Secretary Frank Daras
Treasurer Anne Stokman
Director Harold Hill

Directors absent: None

Staff present: Administrative Director Karin Hennings
Director of Ambulance Operations Paul Willette
Health Center Manager Suzie Talamantes
Clerk of the Board Yumi Edwards

District Legal Counsel Present: Jason Epperson

Others Present: None

II. PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT

“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”

III. PUBLIC COMMENT

The public may address any item on the Agenda prior to, or during the time the matter is addressed by the Board and, with the recognition by the President. Anyone wishing to speak to the Board on any item within the subject matter jurisdiction of the District, and NOT on this agenda, may do so at this time. Individual presentations are limited to 5 minutes unless authorized by the President for a longer period of time.

No Comments

IV. ACCEPTANCE OF AGENDA

Director Sesock-Miller requested to pull item V.C from the consent calendar to allow former Finance Committee member Director Hill to review for acceptance.

V. CONSENT CALENDAR*

A. *Approve Board Regular Meeting Minutes for January 30, 2017

A copy of the Regular Meeting Agenda will be posted and distributed seventy-two hours (72) prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (209) 892-8781 prior to the meeting so we may provide an alternative agenda format or make disability related accommodations.

- B. *Accept for Audit the January warrants
- D. *Financial Reports: January Board Summary
- E. *Resolution 17-02 Establish the Del Puerto Health Care District Reserve Policy
- F. *Authorize Administrative Director to Separate Mitigation Fee Fund Balance from General Operating Fund
- G. *Resolution 17-03 Amending Signatories on Behalf of the Del Puerto Health Care District with Bank of the West
- H. * Ratify Finance Committee Authorization of Emergency Engine Repair to 2009 Ambulance
M/S/C/ Anne Stokman, Frank Daras to approve the consent agenda - Vote 5-0

VI. REGULAR CALENDAR

- A. Employee Recognition for Years of Service and New Hires
 - Ambulance: 5 years: Jared Brown; Chuck Coelho; Lori Valdovinos
 - Health Center: 1 year: Susi Perez
 - New Hire: Daiana Flores
- B. Acceptance of Finance Committee Minutes: January 25, 2017
M/S/C Harold Hill, Donna Sesock-Miller to accept the Finance minutes as presented – Vote 5-0

- VII. Presentation for Approval: Managed IT Vendor Contract
Ms. Hennings and Ad-hoc Committee members, Directors Daras and Stokman reviewed and studied the proposals for the District Managed IT Vendor. The committee and staff recommendation is to engage with Data Path effective March 1, 2017. A discussion ensued.
M/S/C Frank Daras, Anne Stokman to enter into contract with Data Path for managed IT services - Vote 5-0

- VIII. Presentation for Approval: New Employee Position (PDA)
Mr. Willette presented this item for approval: Title: Part-time Clinical Education and Quality Improvement Coordinator. A current employee has been performing the duties of the position for approximately 2 years without being compensated accordingly. The Finance committee reviewed and recommends for approval. A discussion ensued.
M/S/C Anne Stokman, Donna Sesock-Miller to approve the new position as presented – Vote 5-0

IX. REPORTS

- A. Ad Hoc Committees
 - 1. Board Governance – No Report
 - 2. City of Patterson Fire Department – No Report
 - 3. Westside Health Care Task Force Report
Last meeting was in Patterson, next meeting scheduled in Gustine. Planning for a color run and the annual biggest loser contest.
- B. Ambulance Director Report
Mr. Willette presented the January activity report. Discussions included the staffing a 3rd ambulance or initially Mr. Willette with an EMT could staff during high call volume times/days.

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C. Health Center Manager Report

Ms. Talamantes presented the January activity report. She also reported the health center passed a state audit by the Vaccines for Children program last week and that Dr. Rodriguez will be speaking at an event by the Centers for Human Service on cervical cancer April 7, 2017.

D. Administrator Report

Ms. Hennings presented a written district administrative report for review and discussion; areas addressed included: Financial Audit; FY 2017-18 Budget Process; Capital Project Wish List; Vacation; Legislative; Labor Management; and the District Employee Handbook.

X. AGENDA ITEMS FOR FUTURE MEETINGS

President, Dr. Pittson advised it was brought to his attention by another board member that it is close to the one year anniversary for Administrative Director, Karin Hennings and the Board should be planning an evaluation. A discussion ensued. President, Dr. Pittson appointed Frank Daras and himself to an Ad-hoc Committee to manage and oversee the process.

Ms. Hennings advised the Board of her upcoming vacation schedule and discussed the possibility of changing regular board meeting schedule for May. No confirmed changes were made yet, and this item will be discussed at the next meeting.

I. CLOSED SESSION

Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.

- A. Gov't Code section 54956.9: Conference with Legal Counsel – Existing Litigation Case: Stanislaus Superior Court Case No. 2014480

II. RECONVENE TO OPEN SESSION – REPORT OF CLOSED SESSION

The Board reconvened from Closed Session reporting that they discussed the Closed Session items and no action was taken.

XI. There being no further business; the meeting was adjourned at 9:40 pm.

Respectfully Submitted,

Frank Daras, Secretary (Date)
Board of Directors

Upcoming Regular Board and Standing Committee Meeting Dates:

- Board – Monday, February 27, 2017 Finance – Wednesday, February 22, 2017
- Board – Monday, March 27, 2017 Finance – Wednesday, March 22, 2017
- Board – Monday, April 24, 2017 Finance – Wednesday, April 19, 2017

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