



BOARD OF DIRECTORS

Steve Pittson, DC, President
Daniel Robinson, Vice-President
Becky Campo, Secretary
Anne Stokman, RN, Treasurer
Gallo Mac Master, Board Member

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS SPECIAL MEETING

May 18, 2020 @ 6:30 pm

Our Board meeting will be held remotely via Zoom. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/88134267969?pwd=SnZjVDIIMTRmNkxwZGFFN1lXakNEZz09>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio.

Call (669) 900-6833 and enter ID 881 3426 7969. The meeting password is 321651

Note that everyone will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat options.

Phone – press *9 to raise your hand, *6 to send a request to be unmuted to submit comments

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

Del Puerto Health Care District Board of Directors

Date

Regular Meeting Agenda

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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**
"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**
*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. *Approve Regular Board Minutes for February 24, 2020
 - B. *Accept Finance Committee Meeting Minutes for February 19, 2020
 - C. *Accept Finance Committee Meeting Minutes for March 18, 2020
 - D. *Month End Financials for Acceptance - February 2020
 - E. *Monthly Warrants for Recommendation - February 2020
 - F. *Month End Financials for Acceptance - March 2020
 - G. *Monthly Warrants for Recommendation - March 2020
9. **Calendar**
 - A. * Any Consent calendar items moved to regular calendar **Action**
 - B. Adoption of Policies on CEO Evaluation & Compensation **Action**
 - D. Review of Financial Impact of COVID-19 **Information**
10. **Reports**

A. <u>Employee Anniversaries & New Hires</u>	<u>March & April & May</u>	<u>Years</u>
Ambulance:	Paul Willette	5
	Jeffery Wilson	New
Health Center:	Ivonne Arcadia	1
	Rosa Arevalo	3
	Maryanne Barajas	5
	Melanie Quezada	5
	Jacqueline Palominos	9
	Tamara Gonzales	1
	Maria Zamora Salazar	1
	Andrea Zuniga	1
	Suzie Benitez	10
Administration	Alejandra Godinez	1
	Karin Hennings	4

Del Puerto Health Care District Board of Directors

Date

Regular Meeting Agenda

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- B. District Wide Community Assessment – Director Stokman
- C. West Side Health Care Task Force – Director Mac Master
- D. CEO Annual Performance Evaluation – Director Campo
- E. Ambulance – Director Paul Willette
- F. Health Center – Manager Suzie Benitez
- G. Administration – Administrative Director/CEO, Karin Hennings

11. **Director Correspondence, Comments, Future Agenda Items** **Information**

12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wednesday, May 20, 2020	Board – Monday, June 29, 2020
Finance – Wednesday, June 24, 2020	Board – Monday, July 29, 2020
Finance – Wednesday July 22, 20-20,	Board – Monday, August 24, 2020

13. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007

- B. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or
significant exposure to litigation: One (1) potential case.

14. **Reconvene to Open Session – Report of Closed Session**

15. **Adjourn**



BOARD OF DIRECTORS MEETING

February 24, 2020@ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** @ 6.31 pm
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo
Director, George Galloway Mac Masters

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Accounting Finance Manager, Maria Reyes
Clerk of the Board, Cheryle Pickle

District Legal Council: Elizabeth Fratarcangeli, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Board Education (Presentation)** – Data Path IT solutions: Best Practices in Information Securities
See Handout

6. **Public Comment Period**
Present: None

7. **Declarations of Conflict:** There were no conflicts of interest.

8. **Approval of Agenda:**

Director Gallo requested that Item 9.D be removed to the regular calendar. And Director Stokman requested that item 10.A be tabled to the March meeting.

M/S/C To accept the agenda with the above changes. Director Stokman / Director Mac Master.

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed



BOARD OF DIRECTORS MEETING

February 24, 2020@ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

9. Consent Calendar

- A. * Approve Regular Board Minutes for January 27, 2020
- B. *Finance Committee Meeting Minutes for Approval for January 22, 2020
- C. *Month End Financials for Acceptance - January 2020

M/S/C That the Board of Directors accept the Consent Calendar items A-C /Director Robinson / Director Stokman

Ayes: Directors Pittson, Robertson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed

10. Regular Calendar

A. *Monthly Warrants for Recommendation - January 2020

There were questions of clarification as to what QB Services referenced. Ms. Hennings explained that this is a reflection of the direct deposits for the payroll. The other question was an inquiry about the USDA rate and whether we should reconsider refinancing. Ms. Hennings provided the rate of 3.75. It was decided that this was acceptable. It was questioned if we had the local linen company bid on this. The local company does not have the ability to meet the requirements for the PDA Linens.

M/S/C: Motion To accept the Monthly Warrants for January 2020 /Director Stokman/Director Mac Master/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

B. Adopt Retirement and Deferred Compensation Plan Amendments

Ms. Hennings explained that this was a recommendation to mainly clean up the language and to make sure the wording was consistent through out the plan. She reviewed that changes on both plans. Questions were answered. These changes do include the change of the District's contribution of 3% going to 4% as reflected n the new MOU.

M/S/C: Motion To adopt Amended Retirement Plan 001 and Amended Deferred Compensation Plan 002 as presented

/Director Robinson/Director Stokman/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed



BOARD OF DIRECTORS MEETING

February 24, 2020@ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

C. Adopt Fiscal Year End 2019 Fund Allocations

Ms. Hennings reviewed the proposed Distribution of Net income to Cash Reserves.

M/S/C: Motion To approve the transfer of 278K from Net Equity to the Asset Replacement Equity

/Director Mac Masters/Director Robinson /

Ayes: Directors: Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

D. Resolution for Additional Principal Payment on Keystone C Loan

The proposal was reviewed, and questions answered.

M/S/C: Motion To approve \$75.000 to pay toward principle on the Keystone C Loan

/Director Stokman/Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

E. Adopt FY 2019-20 Mid-Year Budget Update

Ms. Hennings presented the Mid Budget update and answered questions.

M/S/C: Motion Adopt the FY 2019-20 Mid Budget Update

/Director Robinson/Director Stokman/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

F. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>February</u>	<u>Years</u>
	PDA	Chuck Coelho	8
		Lori Valdovinos	8
	HC	Daiana Flores	3
		Susi Perez	4



BOARD OF DIRECTORS MEETING

February 24, 2020@ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

- B. District Wide Community Assessment – Director Stokman
Director reviewed her report and addressed questions. Still waiting on the Stanislaus County Health Survey that was due last fall.
 - C. West Side Health Care Task Force - George Galloway Mac Masters
Director Mac Masters reported that there was no meeting this month. He is planning on attending next month's meeting.
 - D. Ambulance – Paul Willette, Director of Ambulance Operations
Mr. Willette was not at the meeting but submitted his reports. Ms. Hennings reviewed the reports.
 - E. Health Center - Suzie Benitez, Health Center Manager
Ms. Benitez was not at the meeting but submitted her reports. Ms. Hennings reviewed the reports.
 - F. Administration – Karin Hennings, Administrative Director / CEO
Ms. Hennings reviewed her report. Questions were asked about the 2019n-CoV. Dr. Rodriguez is reviewing our policies.
- G. Upcoming Regular Board and Standing Committee Meeting Dates**
- | | |
|-------------------------------|---|
| Finance – Wednesday, March 18 | Board – Monday, March 30 |
| Finance – Wednesday, April 22 | Board – Monday, April 27 |
| Finance – Wednesday, May 20 | Board – Monday, May 18 (for CEO Review & Budget only) |
- H. Correspondence**
- A. **Adjourn @ 7:47 pm**

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES FEBRUARY 19, 2020

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 8:10 AM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Paul Willette, Ambulance Director; Maria Reyes-Palad, Financial Accounting Manager; Cheryle Pickle, Human Resources Manager; and Danae Skinner, Administrative Staff Accountant

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Becky Campo/Anne Stokman - to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: January 22, 2020 Minutes

M/S/C Becky Campo/Anne Stokman to accept the minutes for January 22, 2020 as presented.

B. Review Financial Report for January 2020

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation January 2020 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

V. Old Business – None

VI. New Business

A. FYE 2019 Net Income Allocation

Maria Reyes-Palad reviewed the Proposed Distribution of FYE 2019 Net Income to Cash Reserves and answered all questions regarding the report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the FYE Net Income Allocation as presented.

B. Proposed \$75K Payment to Tri-Counties Bank Loan

Maria Reyes-Palad reviewed the resolution for the Proposed Keystone C Loan Partial Payment and answered all questions regarding the resolution.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to adopt the resolution as presented.

D. Ambulance Education and Training Budget

Paul Willette reviewed the Mountain-Valley EMS Agency Policies and Procedures regarding Continuing Education for Prehospital Care Providers and answered all questions regarding the budget request.

M/S/C Becky Campo/Anne Stokman to recommend that the Ambulance Education and Training Budget be modified to not exceed \$8,000.

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES FEBRUARY 19, 2020

- E. Staff Ergonomics – Capital Expenditure
Cheryle Pickle informed the committee that the numbers for Ergonomics is yet to be finalized due to changes in Software at the Health Center.
M/S/C Anne Stokman/Becky Campo to table the item until final numbers are available.
- F. Retirement Plan 001 & Plan 002 Amendments
Maria Reyes-Palad reviewed the resolution for the Retirement Plan 001 & Plan 002 Amendments and answered all questions regarding the amendment.
M/S/C Becky Campo/Anne Stokman to recommend to the Board to adopt the amendment as presented.
- C. Proposed FY2020 Budget Mid-Year Revision
Maria Reyes-Palad reviewed the Proposed FY2020 Budget Mid-Year Revision and answered all questions regarding the revision.
M/S/C Becky Campo/Anne Stokman to recommend to the Board to adopt the revision as presented.

VII. Accounting and Finance Manager Report

- A. Account Reconciliations presented for Committee review
Committee reviewed the Account Reconciliations for each account with their supporting documents.

VIII. Meeting adjourned – 9:10 AM

Respectfully submitted,

Anne Stokman, Treasurer

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES MARCH 18, 2020

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 8:30 AM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Paul Willette, Ambulance Director; Suzie Benitez, Health Center Manager; Maria Reyes-Palad, Financial Accounting Manager; and Danae Skinner, Administrative Staff Accountant

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: February 19, 2020 Minutes

M/S/C Becky Campo/Anne Stokman to accept the minutes for February 19, 2020 as presented.

B. Review Financial Report for February 2020

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation February 2020 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

V. Old Business

A. Asset Replacement Fund – Updated Report

Maria Reyes-Palad reviewed the Asset Replacement Fund report and answered all questions regarding the report.

Information Only – No action taken

VI. New Business

A. Spartan Race 2020

Maria Reyes-Palad reviewed the Spartan Race 2020 report and answered all questions regarding the report.

Information Only – No action taken

VII. Accounting and Finance Manager Report

A. Account Reconciliations presented for Committee review

Committee reviewed the Account Reconciliations for each account with their supporting documents.

VIII. Meeting adjourned – 9:00 AM

Respectfully submitted,

Anne Stokman, Treasurer

Del Puerto Health Care District
Balance Sheet
As of February 29, 2020

	%		%		
	Feb 29, 20	Jan 31, 20	Change	Feb 28, 19	Change
ASSETS					
Current Assets					
Total Checking/Savings	2,737,979	2,872,159	(5%)	2,465,768	11%
Total Accounts Receivable	660,204	645,641	2%	1,051,171	(37%)
Total Other Current Assets	146,317	39,148	274%	191,185	(23%)
Total Current Assets	3,544,500	3,556,948	(0%)	3,708,124	(4%)
Fixed Assets					
Total 151.000 - Capital assets	5,499,112	5,507,174	(0%)	5,281,770	4%
Total Fixed Assets	5,499,112	5,507,174	(0%)	5,281,770	4%
TOTAL ASSETS	9,043,612	9,064,122	(0%)	8,989,894	1%
LIABILITIES & EQUITY					
Liabilities					
Total Current Liabilities	505,160	545,287	(7%)	338,300	49%
Total Long Term Liabilities	2,668,003	2,675,908	(0%)	2,829,557	(6%)
Total Liabilities	3,173,163	3,221,195	(1%)	3,167,857	0%
Equity					
350.000 - Unrestricted Assets	1,065,001	980,358	9%	1,694,916	(37%)
Total 360.000 - Assigned Fund Balance	1,882,357	1,967,000	(4%)	1,180,000	60%
Total 370.000 - Restricted Fund Balance	226,440	226,440		211,745	7%
390.000 - Net Fixed Assets (Capital)	2,492,762	2,492,762		2,055,580	21%
Net Income	203,890	176,366	16%	679,798	(70%)
Total Equity	5,870,450	5,842,926	0%	5,822,039	1%
TOTAL LIABILITIES & EQUITY	9,043,613	9,064,121	(0%)	8,989,896	1%

Operating Acct	
Month End Cash on Hand	\$ 2,737,979
1007 - TCB - Keystone C 8641	\$ (130,955)
1003a - TCB-USDA Debt Reserve 7237	\$ (114,800)
3901 - Mitigation Fees	\$ (119,804)
3902 - Asset Replacement Fund	\$ (571,357)
A/P & Payroll Liability	\$ (386,978)
Unencumbered cash	\$ 1,414,085
Percent of Operating Cash Reserve Goal	108%
3906 - Operating Cash Reserve	\$ 1,311,000

Del Puerto Health Care District
YTD by Class
July 2019 through February 2020

	Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul '19 - Feb 20	Budget	% of Budget	Jul '19 - Feb 20	Budget	% of Budget	Jul '19 - Feb 20	Budget	% of Budget	Jul '19 - Feb 20	Budget	% of Budget	Jul '19 - Feb 20	Budget	% of Budget
Ordinary Income/Expense															
Income															
401.000 · Gross Patient Service Revenue				5,803,862	5,332,833	109%	1,538,723	1,535,988	100%				7,342,585	6,868,821	107%
401.021 · Del Puerto Health Center															
403.000 · Adjustments				(3,924,193)	(3,554,017)	110%	(134,048)		100%				(4,058,241)	(3,554,017)	114%
405.000 · Bad Debt				(448,441)	(437,403)	103%	(8,584)		100%				(457,025)	(437,403)	104%
407.000 · Other Income	1,738	1,332	130%	21,838	19,232	114%	51,262	13,703	374%				74,838	34,267	218%
Total Income	1,738	1,332	130%	1,453,066	1,360,645	107%	1,447,353	1,549,691	93%				2,902,157	2,911,668	100%
Gross Profit	1,738	1,332	130%	1,453,066	1,360,645	107%	1,447,353	1,549,691	93%				2,902,157	2,911,668	100%
Expense															
601.000 · Salaries & Wages	281,092	266,688	105%	659,657	661,826	100%	667,117	682,102	98%				1,607,866	1,610,616	100%
602.000 · Employee Benefits	74,658	73,001	102%	161,560	162,099	100%	199,064	196,355	101%				435,282	431,455	101%
603.000 · Professional Fees	42,453	55,667	76%	35,946	40,560	89%	464,400	497,716	93%				542,799	593,943	91%
604.000 · Purchased Services	7,353	7,417	99%	121,503	109,850	111%	189,650	191,202	99%				318,506	308,469	103%
605.000 · Supplies	5,566	4,998	111%	60,766	45,306	134%	63,355	65,001	97%				129,687	115,305	112%
606.000 · Utilities	4,608	4,633	99%	10,858	10,164	107%	28,488	29,325	97%				43,954	44,122	100%
607.000 · Rental and Lease	2,950	3,010	98%	253	256	99%	4,284	4,623	93%				7,487	7,889	95%
608.000 · Insurance Coverages	21,793	21,444	102%	99,736	99,431	100%	80,733	80,690	100%				202,262	201,565	100%
609.000 · Maintenance & Repairs	2,117	2,667	79%	50,923	66,826	76%	16,145	27,967	58%				69,185	97,460	71%
610.000 · Depreciation and Amortization	11,424	20,667	55%	93,079	96,677	96%	58,427	56,827	103%	30,920		100%	193,850	174,171	111%
611.000 · Other operating expenses	27,438	30,920	89%	122,761	100,824	122%	38,422	45,142	85%				188,621	176,886	107%
Total Expense	481,452	491,112	98%	1,417,042	1,393,819	102%	1,810,085	1,876,950	96%	30,920		100%	3,739,499	3,761,881	99%
Net Ordinary Income	(479,714)	(489,780)	98%	36,024	(33,174)	(109%)	(362,732)	(327,259)	111%	(30,920)		100%	(837,342)	(850,213)	98%
Other Income/Expense															
Other Income															
701.000 · District Tax Revenues	818,496	825,333	99%	161,683	160,000	101%							980,179	985,333	99%
702.000 · Impact Mitigation Fees															
703.000 · Investment Income	15,136	15,700	96%	0		0%			100%				15,137	15,700	96%
704.000 · Interest Expense							(42,453)	(41,607)	102%	(32,818)		100%	(75,271)	(41,607)	181%
705.000 · Tenant Revenue							4,800	4,800	100%	117,835	122,550	96%	122,635	127,350	96%
710.000 · Misc Other Income							8,314	1,600	520%				8,314	1,600	520%
Total Other Income	833,632	841,033	99%	161,683	160,000	101%	(29,338)	(35,207)	83%	85,017	122,550	69%	1,050,994	1,088,376	97%
Other Expense															
802.000 · Keystone District Expense	280									8,768	72,903	12%	9,048	72,903	12%
810.000 · Misc Other Expense									100%	(901)			716		100%
Total Other Expense	280		100%						100%	7,867	72,903	11%	9,764	72,903	13%
Net Other Income	833,352	841,033	99%	161,683	160,000	101%	(30,955)	(35,207)	88%	77,150	49,647	155%	1,041,230	1,015,473	103%
Net Income	353,638	351,253	101%	197,707	126,826	156%	(393,687)	(362,466)	109%	46,230	49,647	93%	203,888	165,260	123%

**Del Puerto Health Care District
Warrants by Bank Account
February 2020**

Type	Date	Num	Name	Credit	NOTES
101.000 - Cash and cash equivalents					
101.010 - Tri Counties Bank					
101.011 - TCB-Operating Checking 1739					
Check	02/15/2020	eft	USDA Rural Development Loan-EFT	11,066.00	
Bill Pmt -Check	02/10/2020	EFT	U.S. Bank Equipment Finance - EFT	149.95	
Bill Pmt -Check	02/10/2020	EFT	U.S. Bank Equipment Finance - EFT	140.24	
Bill Pmt -Check	02/14/2020	EFT	City Of Patterson-H2O, sewer, garbag	636.77	
Bill Pmt -Check	02/26/2020	EFT	U.S. Bank Equipment Finance - EFT	126.26	
Bill Pmt -Check	02/26/2020	EFT	U.S. Bank Equipment Finance - EFT	149.95	
Bill Pmt -Check	02/26/2020	EFT	U.S. Bank Equipment Finance - EFT	140.24	
Bill Pmt -Check	02/01/2020	28874	Bound Tree Medical LLC	85.79	
Bill Pmt -Check	02/01/2020	28875	Greenway Health	1,894.07	
Bill Pmt -Check	02/01/2020	28876	GreenWorks Janitorial Services	4,089.00	
Bill Pmt -Check	02/01/2020	28877	Keystone Pacific Business Park Owne	3,602.00	
Bill Pmt -Check	02/01/2020	28878	McKesson Medical Surgical Inc.	372.17	
Bill Pmt -Check	02/01/2020	28879	MD - Blythe, Diana	23,951.33	
Bill Pmt -Check	02/01/2020	28880	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	02/01/2020	28881	Patterson Irrigator	200.00	
Bill Pmt -Check	02/01/2020	28882	Pfizer Inc.	1,852.48	
Bill Pmt -Check	02/01/2020	28883	PG&E	655.32	
Bill Pmt -Check	02/01/2020	28884	Sanofi Pasteur, Inc	3,086.33	
Bill Pmt -Check	02/01/2020	28885	Staples Advantage	61.71	
Bill Pmt -Check	02/01/2020	28886	Stryker Sales Corporation	436.80	
Bill Pmt -Check	02/01/2020	28887	Terminix	114.00	
Bill Pmt -Check	02/01/2020	28888	TID Turlock Irrigation District +06	1,087.00	
Bill Pmt -Check	02/01/2020	28889	Verizon Wireless	255.00	
Bill Pmt -Check	02/03/2020	28890	Dept of Motor Vehicles	15,748.00	New Amb Tax
Bill Pmt -Check	02/10/2020	28891	Protection 1 / ADT	230.36	
Bill Pmt -Check	02/10/2020	28892	Airgas USA, LLC	157.32	
Bill Pmt -Check	02/10/2020	28893	AMR-American Medical Response	5,257.08	
Bill Pmt -Check	02/10/2020	28894	BICSEC Security, Inc	25.00	
Bill Pmt -Check	02/10/2020	28895	Bound Tree Medical LLC	694.76	
Bill Pmt -Check	02/10/2020	28896	Comcast - E Street	69.53	
Bill Pmt -Check	02/10/2020	28897	Condor Earth Technologies, Inc	1,462.50	Phase II E Street Brokerage & Lease Preparation
Bill Pmt -Check	02/10/2020	28898	CoSol Real Estate	1,200.00	
Bill Pmt -Check	02/10/2020	28899	Data Path, Inc	4,577.50	
Bill Pmt -Check	02/10/2020	28900	Delta Wireless	1,602.44	
Bill Pmt -Check	02/10/2020	28901	HireRight, LLC	271.97	
Bill Pmt -Check	02/10/2020	28902	IPMA-HR	417.00	
Bill Pmt -Check	02/10/2020	28903	J.B. Anderson Land Use Planning	602.00	
Bill Pmt -Check	02/10/2020	28904	Life-Assist	1,129.38	
Bill Pmt -Check	02/10/2020	28905	M & M Computer Services	181.00	
Bill Pmt -Check	02/10/2020	28906	McAuley Ford	4,612.09	
Bill Pmt -Check	02/10/2020	28907	MedTech Billing Services, Inc	10,257.53	
Bill Pmt -Check	02/10/2020	28908	Mid Valley IT	1,212.26	
Bill Pmt -Check	02/10/2020	28909	Mission Linen Supply	516.12	
Bill Pmt -Check	02/10/2020	28910	O'Reilly Auto Parts	22.07	
Bill Pmt -Check	02/10/2020	28911	Pacific Records Management	193.88	

**Del Puerto Health Care District
Warrants by Bank Account
February 2020**

Type	Date	Num	Name	Credit	NOTES
Bill Pmt -Check	02/10/2020	28912	Patterson Irrigator	230.00	
Bill Pmt -Check	02/10/2020	28913	Paul Oil Co., Inc.	1,961.44	
Bill Pmt -Check	02/10/2020	28914	Physicians Service Bureau	305.67	
Bill Pmt -Check	02/10/2020	28915	Pitney Bowes - Meter Lease	9.86	
Bill Pmt -Check	02/10/2020	28916	Riggs Ambulance Service, Inc.	328.75	
Bill Pmt -Check	02/10/2020	28917	SEMSA Sierra Medical Services Allian	15,446.24	
Bill Pmt -Check	02/10/2020	28918	Terminix	55.00	
Bill Pmt -Check	02/10/2020	28919	Westside Landscape & Concrete	292.50	
Bill Pmt -Check	02/10/2020	28920	WIPFLi LLP	VOID	
Check	02/10/2020	28921	U.S. Bank Corporate Payment Center	2,420.39	
Bill Pmt -Check	02/10/2020	28922	WIPFLi LLP	26,033.55	Audit & Travel Fee
Bill Pmt -Check	02/14/2020	28923	Airgas USA, LLC	93.00	
Bill Pmt -Check	02/14/2020	28924	Bound Tree Medical LLC	2,347.66	
Bill Pmt -Check	02/14/2020	28925	California Ambulance Association	1,200.00	
Bill Pmt -Check	02/14/2020	28926	City Of Patterson-H2O, sewer, garbag	458.05	
Bill Pmt -Check	02/14/2020	28927	Cole Huber (Cota Cole)	1,021.25	
Bill Pmt -Check	02/14/2020	28928	Comcast - E Street	179.58	
Bill Pmt -Check	02/14/2020	28929	Crescent Work & Outdoor #1	86.22	
Bill Pmt -Check	02/14/2020	28930	Frontier-3755	195.66	
Bill Pmt -Check	02/14/2020	28931	Frontier - HC 8639	189.23	
					Comm Health Needs
Bill Pmt -Check	02/14/2020	28932	Harder+Company	10,000.00	Assessment
Bill Pmt -Check	02/14/2020	28933	Language Line	100.08	
Bill Pmt -Check	02/14/2020	28934	Life-Assist	2,207.18	
Bill Pmt -Check	02/14/2020	28935	Malm Fagundes LLP	840.00	
Bill Pmt -Check	02/14/2020	28936	McKesson Medical Surgical Inc.	999.87	
Bill Pmt -Check	02/14/2020	28937	Mid Valley IT	360.00	
Bill Pmt -Check	02/14/2020	28938	ReadyRefresh by Nestle	121.34	
Bill Pmt -Check	02/14/2020	28939	SEMSA Sierra Medical Services Allian	7,977.17	
Bill Pmt -Check	02/14/2020	28940	Streamline/Digital Deployment	300.00	
Bill Pmt -Check	02/14/2020	28941	Workbench True Value Hdwe.	133.64	
Bill Pmt -Check	02/14/2020	28942	Zoll	650.25	
Check	02/26/2020	28943	Cypress	97.75	
Check	02/26/2020	28944	REFUND - EMI/Kaiser	4,712.85	
Bill Pmt -Check	02/26/2020	28945	A West Side Self Storage	228.60	
Bill Pmt -Check	02/26/2020	28946	Beta Healthcare - Workers Comp	4,587.00	
Bill Pmt -Check	02/26/2020	28947	Beta Healthcare Group	16,496.88	
Bill Pmt -Check	02/26/2020	28948	Bound Tree Medical LLC	1,660.91	
Bill Pmt -Check	02/26/2020	28949	Ceja Lock & Key	100.00	
Bill Pmt -Check	02/26/2020	28950	Condor Earth Technologies, Inc	3,469.00	Phase II E Street
Bill Pmt -Check	02/26/2020	28951	DHCS GEMT-QAF	11,705.43	4Qtr 2019
Bill Pmt -Check	02/26/2020	28952	Graphic Print Stop	184.02	
Bill Pmt -Check	02/26/2020	28953	GreenWorks Janitorial Services	4,089.00	
Bill Pmt -Check	02/26/2020	28954	Intrado (West) Interactive Services	345.00	
Bill Pmt -Check	02/26/2020	28955	Life-Assist	869.05	
Bill Pmt -Check	02/26/2020	28956	McKesson Medical Surgical Inc.	1,283.42	
Bill Pmt -Check	02/26/2020	28957	MedTech Billing Services, Inc	206.45	
Bill Pmt -Check	02/26/2020	28958	MHD Group	595.27	

Del Puerto Health Care District
Warrants by Bank Account
February 2020

Type	Date	Num	Name	Credit	NOTES
Check	02/26/2020	28959	MHD Group	VOID	
Bill Pmt -Check	02/26/2020	28960	Mission Linen Supply	558.66	
Bill Pmt -Check	02/26/2020	28961	MO-CAL Office Solutions	748.53	
Bill Pmt -Check	02/26/2020	28962	Paul Oil Co., Inc.	2,058.48	
Bill Pmt -Check	02/26/2020	28963	PG&E	87.44	
Bill Pmt -Check	02/26/2020	28964	Randik Paper Co	353.52	
Bill Pmt -Check	02/26/2020	28965	Robinson, Dan	633.30	
Bill Pmt -Check	02/26/2020	28966	Shred-it US JV LLC	671.84	
Bill Pmt -Check	02/26/2020	28967	Solutions Group	104.58	
Bill Pmt -Check	02/26/2020	28968	Staples Advantage	1,056.12	
Bill Pmt -Check	02/26/2020	28969	Stericycle	650.00	
Bill Pmt -Check	02/26/2020	28970	Stryker Sales Corporation	3,140.93	Gurney Batteries (8 pcs)
Bill Pmt -Check	02/26/2020	28971	West Side Storage Baldwin	187.20	
Total 101.011 - TCB-Operating Checking 1739				277,350.34	
101.012 - TCB-Payroll Account 2999					
Liability Check	02/05/2020		Payroll Direct Deposit	51,072.63	
Liability Check	02/19/2020		Payroll Direct Deposit	52,150.28	
Liability Check	02/06/2020	EFT	California State Disbursement Unit	1,202.30	
Liability Check	02/20/2020	EFT	California State Disbursement Unit	1,202.30	
Liability Check	02/24/2020	EFT	Metlife - Group Benefits	981.69	
Check	02/07/2020	EFT	Internal Revenue Service	9,731.14	
Liability Check	02/06/2020	E-pay	EDD State of California	4,037.63	
Liability Check	02/06/2020	E-pay	Internal Revenue Service	23,244.06	
Liability Check	02/20/2020	E-pay	EDD State of California	3,084.46	
Liability Check	02/20/2020	E-pay	EDD State of California	4,250.13	
Liability Check	02/20/2020	E-pay	Internal Revenue Service	693.98	
Liability Check	02/20/2020	E-pay	EDD State of California	98.27	
Liability Check	02/20/2020	E-pay	Internal Revenue Service	24,111.84	
Paycheck	02/06/2020	24474	Employee Payroll	1,422.83	
Paycheck	02/06/2020	24475	Employee Payroll	2,147.73	
Paycheck	02/06/2020	24476	Employee Payroll	931.39	
Paycheck	02/06/2020	24477	Employee Payroll	449.75	
Paycheck	02/06/2020	24478	Employee Payroll	1,169.40	
Paycheck	02/06/2020	24479	Employee Payroll	1,478.08	
Paycheck	02/06/2020	24480	Employee Payroll	942.34	
Paycheck	02/06/2020	24481	Employee Payroll	1,013.51	
Paycheck	02/06/2020	24482	Employee Payroll	4,139.15	
Liability Check	02/06/2020	24483	Franchise Tax Board	151.18	
Liability Check	02/06/2020	24484	Franchise TB Garnishment 22	90.78	
Liability Check	02/06/2020	24485	United Steelworkers	377.68	
Liability Check	02/06/2020	24486	VALIC	10,634.60	
Paycheck	02/12/2020	24487	Employee Payroll	2,229.82	
Paycheck	02/20/2020	24488	Employee Payroll	1,747.14	
Paycheck	02/20/2020	24489	Employee Payroll	1,622.41	
Paycheck	02/20/2020	24490	Employee Payroll	1,951.43	
Paycheck	02/20/2020	24491	Employee Payroll	793.06	
Paycheck	02/20/2020	24492	Employee Payroll	1,169.40	
Paycheck	02/20/2020	24493	Employee Payroll	1,478.07	
Paycheck	02/20/2020	24494	Employee Payroll	902.01	
Paycheck	02/20/2020	24495	Employee Payroll	1,013.52	

Del Puerto Health Care District
Warrants by Bank Account
 February 2020

Type	Date	Num	Name	Credit	NOTES
Paycheck	02/20/2020	24496	Employee Payroll	4,347.07	
Liability Check	02/20/2020	24497	VALIC	10,724.32	
Liability Check	02/20/2020	24498	United Steelworkers	410.81	
Liability Check	02/20/2020	24499	Franchise TB Garnishment 22	51.27	
Liability Check	02/24/2020	24500	CA Choice	32,021.10	
Liability Check	02/24/2020	24501	MES Vision	553.38	
Liability Check	02/24/2020	24502	AFLAC	2,301.22	
Liability Check	02/24/2020	24503	LegalShield	454.60	
Liability Check	02/24/2020	24504	Delta Dental	3,639.36	
Total 101.012 · TCB-Payroll Account 2999				<u>268,219.12</u>	
101.015 · TCB - Keystone C 8641					
Bill Pmt -Check	02/10/2020	EFT	Tri Counties Bank-EFT	7,442.07	
Bill Pmt -Check	02/01/2020	10174	Keystone Pacific Business Park Owne	2,890.00	
Bill Pmt -Check	02/01/2020	10175	TID Turlock Irrigation District +06	377.65	
Bill Pmt -Check	02/10/2020	10176	Gilberto Arroyo-06	445.00	
Check	02/14/2020	10177	Stampede Cross Fit - C4	1,671.05	Security Deposit refund
Bill Pmt -Check	02/14/2020	10178	City Of Patterson-H2O, sewer, garbag	144.78	
Total 101.015 · TCB - Keystone C 8641				<u>12,970.55</u>	
Total 101.010 · Tri Counties Bank				<u>558,540.01</u>	
Total 101.000 · Cash and cash equivalents				<u>558,540.01</u>	
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237					
Check	02/15/2020	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 · Restricted Funds				<u>10,060.00</u>	
TOTAL				<u>568,600.01</u>	
Less: Irregular Items (highlighted)				74,430.46	
AVERAGE MONTHLY WARRANTS ISSUED				<u>494,169.55</u>	

Del Puerto Health Care District
Balance Sheet
As of March 31, 2020

	Mar 31, 20	Feb 29, 20	Change	Mar 31, 19	% Change
ASSETS					
Current Assets					
Total Checking/Savings	2,677,642	2,736,409	(2%)	2,406,161	11%
Total Accounts Receivable	574,648	661,867	(13%)	997,920	(42%)
Total Other Current Assets	253,958	146,317	74%	306,105	(17%)
Total Current Assets	3,506,248	3,544,593	(1%)	3,710,186	(5%)
Fixed Assets					
Total 151.000 · Capital assets	5,472,164	5,499,112	(0%)	5,261,462	4%
Total Fixed Assets	5,472,164	5,499,112	(0%)	5,261,462	4%
TOTAL ASSETS	8,978,412	9,043,705	(1%)	8,971,648	0%
LIABILITIES & EQUITY					
Liabilities					
Total Current Liabilities	522,904	506,162	3%	386,153	35%
Total Long Term Liabilities	2,584,821	2,668,003	(3%)	2,766,556	(7%)
Total Liabilities	3,107,725	3,174,165	(2%)	3,152,709	(1%)
Equity					
350.000 · Unrestricted Assets	1,064,994	1,064,994		1,694,916	(37%)
Total 360.000 · Assigned Fund Balance	1,882,357	1,882,357		1,180,000	60%
Total 370.000 · Restricted Fund Balance	226,440	226,440		211,745	7%
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,055,580	21%
Net Income	204,136	202,988	1%	676,696	(70%)
Total Equity	5,870,689	5,869,541		5,818,937	1%
TOTAL LIABILITIES & EQUITY	8,978,414	9,043,706	(1%)	8,971,646	0%

Operating Acct	
Month End Cash on Hand	\$ 2,677,642
101.015 · TCB - Keystone C 8641	\$ (57,153)
103.100 · TCB-USDA Debt Reserve 7237	\$ (115,812)
370.010 · Mitigation Fees	\$ (119,804)
360.030 · Asset Replacement Fund	\$ (571,357)
A/P & Payroll Liability	\$ (408,764)
Unencumbered cash	\$ 1,404,752
Percent of Operating Cash Reserve Goal	107%
3906 · Operating Cash Reserve	\$ 1,311,000

Del Puerto Health Care District
YTD by Class
July 2019 through March 2020

	Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul '19 - Mar 20	Budget	% of Budget	Jul '19 - Mar 20	Budget	% of Budget	Jul '19 - Mar 20	Budget	% of Budget	Jul '19 - Mar 20	Budget	% of Budget	Jul '19 - Mar 20	Budget	% of Budget
Ordinary Income/Expense															
Income															
401.000 - Gross Patient Service Revenue				6,468,358	6,057,833	107%	1,704,290	1,759,428	97%				8,172,648	7,817,261	105%
401.021 - Del Puerto Health Center															
403.000 - Adjustments				(4,476,489)	(4,030,950)	111%	(99,918)		100%				(4,576,407)	(4,030,950)	114%
405.000 - Bad Debt				(437,217)	(498,003)	88%	(4,393)		100%				(441,610)	(498,003)	89%
407.000 - Other Income	1,863	1,499	124%	21,883	21,636	101%	90,214	20,003	451%				113,960	43,138	264%
Total Income	1,863	1,499	124%	1,576,535	1,550,516	102%	1,690,193	1,779,431	95%				3,268,591	3,331,446	98%
Gross Profit	1,863	1,499	124%	1,576,535	1,550,516	102%	1,690,193	1,779,431	95%				3,268,591	3,331,446	98%
Expense															
601.000 - Salaries & Wages	316,869	299,974	106%	753,489	755,709	100%	752,369	764,010	98%				1,822,727	1,819,693	100%
602.000 - Employee Benefits	84,850	82,752	103%	185,062	187,962	98%	224,827	222,210	101%				494,739	492,924	100%
603.000 - Professional Fees	43,098	62,625	69%	38,251	44,840	85%	527,156	562,887	94%				608,505	670,352	91%
604.000 - Purchased Services	8,138	8,250	99%	135,806	123,581	110%	218,813	215,243	102%				362,757	347,074	105%
605.000 - Supplies	6,197	5,395	115%	73,398	50,890	144%	67,818	70,512	96%				147,413	126,797	116%
606.000 - Utilities	5,176	5,213	99%	12,343	11,434	108%	31,834	32,991	96%				49,353	49,638	99%
607.000 - Rental and Lease	3,493	3,555	98%	284	288	99%	4,762	5,201	92%				8,539	9,044	94%
608.000 - Insurance Coverages	24,521	24,125	102%	112,481	111,860	101%	90,838	90,776	100%				227,840	226,761	100%
609.000 - Maintenance & Repairs	2,263	3,000	75%	58,796	74,803	79%	21,560	30,925	70%				82,619	108,728	76%
610.000 - Depreciation and Amortization	12,875	23,250	55%	108,318	108,762	100%	66,150	63,931	103%	34,975	100%		222,318	195,943	113%
611.000 - Other operating expenses	34,664	34,785	100%	131,492	123,708	106%	39,059	50,652	77%				205,215	209,145	98%
Total Expense	542,144	552,924	98%	1,609,720	1,593,837	101%	2,045,186	2,109,338	97%	34,975	100%		4,232,025	4,256,099	99%
Net Ordinary Income	(540,281)	(551,425)	98%	(33,185)	(43,321)	77%	(354,993)	(329,907)	108%	(34,975)	100%		(963,434)	(924,653)	104%
Other Income/Expense															
Other Income															
701.000 - District Tax Revenues	920,686	928,500	99%	181,923	180,000	101%							1,102,609	1,108,500	99%
702.000 - Impact Mitigation Fees															
703.000 - Investment Income	15,303	16,400	93%	0	0	0%	1		100%				15,304	16,400	93%
704.000 - Interest Expense							(47,940)	(46,808)	102%	(36,651)	(36,000)	102%	(84,591)	(82,808)	102%
705.000 - Tenant Revenue							5,400	5,400	100%	131,380	137,869	95%	136,780	143,269	95%
710.000 - Misc Other Income							8,314	3,200	260%				8,314	3,200	260%
Total Other Income	935,989	944,900	99%	181,923	180,000	101%	(34,225)	(38,208)	90%	94,729	101,869	93%	1,178,416	1,188,561	99%
Other Expense															
802.000 - Keystone District Expense	280									8,947	46,015	19%	9,227	46,015	20%
810.000 - Misc Other Expense							1,617		100%				1,617		100%
Total Other Expense	280		100%				1,617		100%	8,946	46,015	19%	10,843	46,015	24%
Net Other Income	935,709	944,900	99%	181,923	180,000	101%	(35,842)	(38,208)	94%	85,783	55,854	154%	1,167,573	1,142,546	102%
Net Income	395,428	393,475	100%	148,738	136,679	109%	(390,835)	(368,115)	106%	50,808	55,854	91%	204,139	217,893	94%

Del Puerto Health Care District
Warrants by Bank Account
March 2020

Type	Date	Num	Name	Credit	NOTES
101.000 - Cash and cash equivalents					
101.010 - Tri Counties Bank					
101.011 - TCB-Operating Checking 1739					
Check	03/15/2020	eft	USDA Rural Development Loan-EFT	11,066.00	
Bill Pmt -Check	03/16/2020	EFT	City Of Patterson-H2O, sewer, garbag	541.09	
Bill Pmt -Check	03/04/2020	28973	Data Path, Inc	4,577.50	
Bill Pmt -Check	03/04/2020	28974	Greenway Health	1,894.07	
Bill Pmt -Check	03/04/2020	28975	Hospital Biomedical Services	4,171.97	
Bill Pmt -Check	03/04/2020	28976	Life-Assist	659.90	
Bill Pmt -Check	03/04/2020	28977	MD - Blythe, Diana	23,951.33	
Bill Pmt -Check	03/04/2020	28978	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	03/04/2020	28979	PG&E	389.16	
Bill Pmt -Check	03/04/2020	28980	Physicians Service Bureau	264.80	
Bill Pmt -Check	03/04/2020	28981	Sanofi Pasteur, Inc	1,905.95	
Bill Pmt -Check	03/04/2020	28982	Stanislaus Co. Tax Collector	2,285.18	
Bill Pmt -Check	03/04/2020	28983	Staples Advantage	419.14	
Bill Pmt -Check	03/04/2020	28984	Thompson Chevrolet Buick GMC Inc.	1,441.56	
Bill Pmt -Check	03/04/2020	28985	TID Turlock Irrigation District +06	1,135.32	
Bill Pmt -Check	03/04/2020	28986	Verizon Wireless	243.25	
Check	03/16/2020	28987	REFUND - Billings, Alice	325.00	
Check	03/16/2020	28988	REFUND - Haywood, John	550.00	
Check	03/16/2020	28989	REFUND - Godwin, Joseph	200.00	
Check	03/16/2020	28990	U.S. Bank Corporate Payment Center	9,961.21	
Bill Pmt -Check	03/16/2020	28991	Airgas USA, LLC	226.40	
Bill Pmt -Check	03/16/2020	28992	AMR-American Medical Response	5,437.47	
Bill Pmt -Check	03/16/2020	28993	Beekman's Custom Plumbing	1,170.00	
Bill Pmt -Check	03/16/2020	28994	BICSEC Security, Inc	25.00	
Bill Pmt -Check	03/16/2020	28995	Bound Tree Medical LLC	1,072.00	
Bill Pmt -Check	03/16/2020	28996	CA Occupational Physicians	541.00	
Bill Pmt -Check	03/16/2020	28997	City Of Patterson-H2O, sewer, garbag	467.33	
Bill Pmt -Check	03/16/2020	28998	Cole Huber (Cota Cole)	1,177.70	
Bill Pmt -Check	03/16/2020	28999	Comcast - E Street	249.09	
Bill Pmt -Check	03/16/2020	29000	Comcast Business Voice Edge	1,288.14	
Bill Pmt -Check	03/16/2020	29001	Condor Earth Technologies, Inc	7,789.75	Phase II
Bill Pmt -Check	03/16/2020	29002	Crescent Work & Outdoor #1	951.15	
Bill Pmt -Check	03/16/2020	29003	Frontier-3755	195.66	
Bill Pmt -Check	03/16/2020	29004	Frontier - HC 8639	189.14	
Bill Pmt -Check	03/16/2020	29005	Graphic Print Stop	93.32	
Bill Pmt -Check	03/16/2020	29006	Language Line	109.13	
Bill Pmt -Check	03/16/2020	29007	Life-Assist	205.65	
Bill Pmt -Check	03/16/2020	29008	M & M Computer Services	181.00	
Bill Pmt -Check	03/16/2020	29009	Malm Fagundes LLP	510.00	
Bill Pmt -Check	03/16/2020	29010	McKesson Medical Surgical Inc.	1,139.21	
Bill Pmt -Check	03/16/2020	29011	MedTech Billing Services, Inc	13,791.95	
Bill Pmt -Check	03/16/2020	29012	Mid Valley IT	360.00	
Bill Pmt -Check	03/16/2020	29013	Mission Linen Supply	827.42	
Bill Pmt -Check	03/16/2020	29014	O'Reilly Auto Parts	56.04	
Bill Pmt -Check	03/16/2020	29015	Pacific Records Management	182.67	
Bill Pmt -Check	03/16/2020	29016	Patterson Irrigator	30.00	
Bill Pmt -Check	03/16/2020	29017	Paul Oil Co., Inc.	1,752.14	
Bill Pmt -Check	03/16/2020	29018	ReadyRefresh by Nestle	265.76	
Bill Pmt -Check	03/16/2020	29019	Streamline/Digital Deployment	300.00	

Del Puerto Health Care District
Warrants by Bank Account
March 2020

Type	Date	Num	Name	Credit	NOTES
Bill Pmt -Check	03/16/2020	29020	Stryker Sales Corporation	2,092.67	
Bill Pmt -Check	03/16/2020	29021	Teleflex / Arrow	1,202.13	
Bill Pmt -Check	03/16/2020	29022	Terminix	55.00	
Bill Pmt -Check	03/16/2020	29023	Westside Landscape & Concrete	1,181.50	
Bill Pmt -Check	03/16/2020	29024	WIPFLi LLP	5,560.00	
Bill Pmt -Check	03/16/2020	29025	Workbench True Value Hdwe.	149.01	
Bill Pmt -Check	03/16/2020	29026	AMR-American Medical Response	5,850.00	Spartan Race
Check	03/25/2020	29027	Wakefield	64.15	
Bill Pmt -Check	03/25/2020	29028	A West Side Self Storage	228.60	
Bill Pmt -Check	03/25/2020	29029	Airgas USA, LLC	105.34	
Bill Pmt -Check	03/25/2020	29030	Beta Healthcare - Workers Comp	4,587.00	
Bill Pmt -Check	03/25/2020	29031	Beta Healthcare Group	16,496.88	
Bill Pmt -Check	03/25/2020	29032	Bound Tree Medical LLC	1,829.18	
Bill Pmt -Check	03/25/2020	29033	Intrado (West) Interactive Services	362.12	
Bill Pmt -Check	03/25/2020	29034	Keystone Pacific Business Park Owne	3,609.00	
Bill Pmt -Check	03/25/2020	29035	Life-Assist	2,120.45	
Bill Pmt -Check	03/25/2020	29036	McAuley Ford	453.08	
Bill Pmt -Check	03/25/2020	29037	McKesson Medical Surgical Inc.	3,084.23	
Bill Pmt -Check	03/25/2020	29038	MedTech Billing Services, Inc	382.22	
Bill Pmt -Check	03/25/2020	29039	Mission Linen Supply	272.99	
Bill Pmt -Check	03/25/2020	29040	MO-CAL Office Solutions	709.26	
Bill Pmt -Check	03/25/2020	29041	Paul Oil Co., Inc.	1,721.46	
Bill Pmt -Check	03/25/2020	29042	PG&E	50.36	
Bill Pmt -Check	03/25/2020	29043	Pitney Bowes - Meter Lease	220.07	
Bill Pmt -Check	03/25/2020	29044	Shred-it US JV LLC	422.25	
Bill Pmt -Check	03/25/2020	29045	Staples Advantage	71.86	
Bill Pmt -Check	03/25/2020	29046	Stericycle	650.00	
Bill Pmt -Check	03/25/2020	29047	Symbol Arts	268.12	
Bill Pmt -Check	03/25/2020	29048	West Side Storage Baldwin	187.20	
Bill Pmt -Check	03/25/2020	29049	Zoll	649.65	
Total 101.011 · TCB-Operating Checking 1739				196,535.66	
101.012 · TCB-Payroll Account 2999					
Liability Check	03/04/2020		Payroll Direct Deposit	51,504.31	
Liability Check	03/18/2020		Payroll Direct Deposit	46,119.39	
Liability Check	03/05/2020	EFT	California State Disbursement Unit	1,202.30	
Liability Check	03/19/2020	EFT	California State Disbursement Unit	1,202.30	
Liability Check	03/20/2020	EFT	Metlife - Group Benefits	1,034.44	
Liability Check	03/05/2020	E-pay	EDD State of California	4,343.74	
Liability Check	03/05/2020	E-pay	Internal Revenue Service	24,541.64	
Liability Check	03/13/2020	E-pay	EDD State of California	273.96	
Liability Check	03/13/2020	E-pay	Internal Revenue Service	1,134.84	
Liability Check	03/19/2020	E-pay	EDD State of California	3,751.76	
Liability Check	03/19/2020	E-pay	Internal Revenue Service	22,272.18	
Paycheck	03/05/2020	24505	Employee Payroll	2,100.60	
Paycheck	03/05/2020	24506	Employee Payroll	2,204.43	
Paycheck	03/05/2020	24507	Employee Payroll	2,145.00	
Paycheck	03/05/2020	24508	Employee Payroll	152.34	
Paycheck	03/05/2020	24509	Employee Payroll	1,217.39	
Paycheck	03/05/2020	24510	Employee Payroll	1,478.07	
Paycheck	03/05/2020	24511	Employee Payroll	971.69	
Paycheck	03/05/2020	24512	Employee Payroll	1,043.33	
Paycheck	03/05/2020	24513	Employee Payroll	4,356.21	

**Del Puerto Health Care District
Warrants by Bank Account
March 2020**

Type	Date	Num	Name	Credit	NOTES
Liability Check	03/05/2020	24514	Franchise TB Garnishment 22	49.57	
Liability Check	03/05/2020	24515	United Steelworkers	389.73	
Liability Check	03/05/2020	24516	VALIC	10,588.13	
Paycheck	03/13/2020	24517	Employee Payroll	2,620.21	
Paycheck	03/19/2020	24518	Employee Payroll	1,764.69	
Paycheck	03/19/2020	24519	Employee Payroll	1,622.46	
Paycheck	03/19/2020	24520	Employee Payroll	1,559.55	
Paycheck	03/19/2020	24521	Employee Payroll	1,169.41	
Paycheck	03/19/2020	24522	Employee Payroll	1,478.07	
Paycheck	03/19/2020	24523	Employee Payroll	1,223.29	
Paycheck	03/19/2020	24524	Employee Payroll	928.89	
Paycheck	03/19/2020	24525	Employee Payroll	1,022.66	
Paycheck	03/19/2020	24526	Employee Payroll	926.19	
Paycheck	03/19/2020	24527	Employee Payroll	4,030.71	
Liability Check	03/19/2020	24528	United Steelworkers	417.86	
Liability Check	03/19/2020	24529	VALIC	11,174.38	
Liability Check	03/19/2020	24530	Franchise TB Garnishment 22	64.87	
Liability Check	03/20/2020	24531	CA Choice	30,641.38	
Liability Check	03/20/2020	24532	Delta Dental	3,449.04	
Liability Check	03/20/2020	24533	MES Vision	616.65	
Liability Check	03/20/2020	24534	LegalShield	420.70	
Liability Check	03/30/2020	24535	AFLAC	2,412.04	
Total 101.012 · TCB-Payroll Account 2999				251,620.40	
101.015 · TCB - Keystone C 8641					
Bill Pmt -Check	03/04/2020	10179	Gilberto Arroyo-06	300.00	
Bill Pmt -Check	03/04/2020	10180	Stanislaus Co. Tax Collector	2,591.93	
Bill Pmt -Check	03/04/2020	10181	TID Turlock Irrigation District +06	401.22	
Bill Pmt -Check	03/04/2020	10182	Tri Counties Bank-EFT	75,000.00	Loan partial pymnt
Bill Pmt -Check	03/16/2020	10183	City Of Patterson-H2O, sewer, garbag	141.48	
Bill Pmt -Check	03/25/2020	10184	Keystone Pacific Business Park Owne	2,879.00	
Bill Pmt -Check	03/31/2020	10186	Tri Counties Bank-EFT	7,442.07	
Total 101.015 · TCB - Keystone C 8641				88,755.70	
Total 101.010 · Tri Counties Bank				536,911.76	
Total 101.000 · Cash and cash equivalents				536,911.76	
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237					
Check	03/15/2020	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				10,060.00	
Total 103.000 · Restricted Funds				10,060.00	
TOTAL				546,971.76	
Less: Irregular Items (highlighted)				88,639.75	
AVERAGE MONTHLY WARRANTS ISSUED				458,332.01	

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – May 18, 2020

9B. Policies on CEO Evaluation & Compensation

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Adoption of Policies on CEO Evaluation & Compensation

STAFF REPORT: A recommended best practice is for special districts to have in place a policy regarding CEO compensation which has been adopted by the Board of Directors. The Board of Directors also requested that a policy regarding CEO Annual Developmental review and Performance Evaluation be presented concurrently.

CONSIDERATIONS: Policies establish guidelines and terms by which operational management decisions are made. These policies, forms and recommendations have been adapted from public agencies and special district best practices.

DISTRICT PRIORITY: Transparency and fiscal accountability

POLICY ISSUE: Establishing Policies and Procedure for key Board functions

FISCAL IMPACT: None

STAFFING IMPACT: None

CONTACT PERSON: Karin Hennings

ATTACHMENT(S): Compensation of the Chief Executive Officer draft policy
CEO Annual Developmental Review and Performance Evaluation Policy and Form

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: NO

RECOMMENDED MOTION: *I move the Board of Directors adopt the CEO Annual Developmental Review and Performance Evaluation Policy, Form and Compensation of the Chief Executive Officer Policy effective May 18, 2020.*

DRAFT

DEL PUERTO HEALTH CARE DISTRICT
POLICY AND PROCEDURE

SECTION: PERSONNEL
POLICY NUMBER: 3017

ANNUAL CEO DEVELOPMENTAL REVIEW AND PERFORMANCE EVALUATION

EFFECTIVE DATE

TBD

Purpose: To establish the criteria and process by which the annual performance evaluation of the CEO shall be conducted and considered by the Board of Directors

Policy: It is the policy of the DPHCD Board of Directors to conduct an annual performance evaluation of the Chief Executive Officer. The following are guidelines to be considered in conducting the annual performance evaluation of the CEO.

Procedure:

Performance Criteria

1. The quality and effectiveness of the leadership of the CEO as reflected in Board and strategic responsibilities; administration, personnel, financial, and asset management; Del Puerto Health Care District in general; and community relationships and public relations.
2. The attainment of any annual goals or objectives of the CEO established by the Board of Directors and the CEO.
3. The progress of the District towards the achievement of its strategic plan objectives.
4. The management, recruitment, and retention of District employees and volunteers.
5. The quality and the effectiveness of the communications between the CEO and the Board of Directors.

Performance Evaluation Process

1. As part of developing the performance evaluation of the CEO, the President of the Board of Directors will designate an Ad Hoc Committee to solicit the commentary and the performance ratings of the individual members of the Board. In a closed session, the Board shall present a written and oral report to the CEO that represents a consensus of the commentary and ratings of the individual members of the Board.
2. The confidential conduct of the annual performance evaluation of the CEO is a matter of material importance to the CEO, the Board of Directors, and the District. Every member of the Board of Directors, the CEO, and anyone who participates in the evaluation shall maintain strict confidentiality of the evaluation process and the materials developed during the evaluation process.

ANNUAL CEO DEVELOPMENTAL REVIEW AND PERFORMANCE EVALUATION	EFFECTIVE DATE
	TBD

3. If the overall performance of the CEO is deemed satisfactory to excellent by the Board, the CEO shall receive a salary increase appropriate to the position's salary range **as designated by the Board**. The Board may extend other benefits as legally allowed. The Board may extend the contract of the CEO to reflect the Board's intention to retain the CEO. **In times of financial hardships salary increases maybe adjusted and or withheld if deemed necessary by the Board.**
4. If the overall performance of the CEO is deemed unsatisfactory by the Board, the CEO shall be required within 15 days to submit a written plan for improvement of performance to the President and Board for its approval.

Annual CEO Developmental Review and Performance Evaluation

The following board procedure is intended to assist in the completion of an effective CEO annual evaluation cycle.

Every member of the Board of Directors, the Chief Executive Officer, and anyone who participates in the evaluation shall maintain the strict confidentiality of the evaluation process and the materials developed during the evaluation process. This confidentiality includes contact with staff members and members of the public, unless indicated by this procedure. Board members should only communicate about the review with the Ad Hoc CEO Review Committee Chair.

Prior to the Evaluation:

1. **March:April** The Board President will designate two board members, one of which may be the Board President, to facilitate the CEO evaluation process. In this procedure, the two will be known as the "Ad Hoc CEO Review Committee." One of the two shall be designated as the committee Chair. The Ad Hoc CEO Review Committee will facilitate a process of communication between the Board of Directors and the CEO.
2. In preparation for this process, an Ad Hoc CEO Review Committee Packet will be maintained by ~~Board Clerk~~ **Human Resource** for use by the Ad Hoc CEO Review Committee and will be available through the District office. ~~The Ad Hoc CEO Review Committee shall not contact any other staff member for assistance.~~
3. The Ad Hoc CEO Review Committee Packet will contain:
 - All Board policies and procedures related to the CEO's performance and evaluation
 - A copy of the CEO's Contract with any amendments and Job Description
 - The latest compensation study that was completed that covers the CEO's position.

ANNUAL CEO DEVELOPMENTAL REVIEW AND PERFORMANCE EVALUATION	EFFECTIVE DATE
	TBD

- Review forms and instructions for the Ad Hoc CEO Review Committee to distribute to board members and department heads for completion.
4. **April**~~May~~: By the ~~April~~ **May** meeting of the Board of Directors, the CEO will provide the Ad Hoc CEO Review Committee with:
 - a self-evaluation,
 - ~~an~~ accomplishments of the last year,
 - an update on the CEO's work plan, and
 - a suggested CEO work plan for the following year.
 5. At the regular ~~April~~ **May** meeting of the Board of Directors, the Ad Hoc CEO Review Committee ~~per an agenda item~~ will notify the board members in Public Session of the intent to distribute a CEO evaluation packet for completion by the board and department heads and the timeline for return. The Ad Hoc CEO Review Committee will act as the point of contact for the board for forms, documents, and requests for information.
 6. ~~May~~ **June** The Ad Hoc CEO Review Committee will distribute the Performance Evaluation packet materials at least three weeks prior to the ~~May~~ **June** board meeting. The Performance Evaluation packet will include instructions, the blank evaluation form or ~~third party firm link (ACHD)~~, the last year's original CEO work plan, the CEO's update/accomplishments, the CEO's self-evaluation, and the suggested new CEO work plan.
 7. Any additional information needed by board members shall be obtained by contacting the Ad Hoc CEO Review Committee who will route the request to ~~HR the CEO or Board Clerk~~. ~~The CEO or Board Clerk~~ **HR** will respond with the additional information in the format requested to the Ad Hoc CEO Review Committee. The board members shall not contact any other person other than the Ad Hoc CEO Review Committee Chair for additional information.
 8. The board members and department heads will respond in writing regarding feedback about the CEO performance by filling out the evaluation. Each board member and department head will submit to Ad Hoc CEO Review Committee at the District Office their completed form at least (5) business days prior to the ~~May~~ **June** board meeting.
 9. The Ad Hoc CEO Review Committee will assemble all the written evaluations in a summary for the board's review. ~~and submit the individual board member and department head responses directly to the CEO.~~
 10. The CEO annual performance evaluation will occur annually at the ~~May~~ **June** meeting of the Board of Directors. The review will be presented to the board in Closed Session.

ANNUAL CEO DEVELOPMENTAL REVIEW AND PERFORMANCE EVALUATION	EFFECTIVE DATE
	TBD

The Evaluation Board Meeting

1. **May: June** The board will meet in Closed Session, in accordance with the Brown Act, which allows for the evaluation of personnel in closed session. The Ad Hoc CEO Review Committee will present the personnel summary of the CEO to the board. The Board President will facilitate a discussion regarding the CEO's performance.
2. Immediately following, and continuing in closed session, the board will give the CEO their performance feedback, **new CEO workplan** and discuss items related to compensation, contract, and benefit package to be adjusted or changed. The Board President will then adjourn the Closed Session.
3. The Board President will start the Open Session. Items related to compensation, the CEO contract, or benefit package that are to be adjusted or changed will be addressed by the Board President as a regular agenda item. The Board President and Ad Hoc CEO Review Committee Chair will complete and sign the Employee Action Form for any changes regarding the CEO compensation package.

Follow Up to the Board Meeting

Within thirty (30) days of the board meeting:

1. The Ad Hoc CEO Review Committee will give the CEO a written summary of the performance feedback of the board meeting and a copy of the CEO work plan for the next year.
2. The CEO and ~~Board Clerk~~ **HR** will ensure a copy of the new work plan is placed in the Ad Hoc CEO Review Committee Packet.
3. If not completed fully and signed in Open Session, the Board President and Ad Hoc CEO Review Committee Chair will complete and sign the status change form for any changes regarding the CEO compensation package.
4. The CEO **and HR** will facilitate any documents regarding potential amendments or changes to the CEO's Employment Contract. The CEO will act only to facilitate documentation related to board actions that have already been approved. The contract will be completed with board signatures at the next regularly scheduled board meeting.
5. The CEO and ~~Clerk of the Board~~ **HR** will review the Ad Hoc CEO Review Committee Packet and assure that it is updated and ready for the next annual CEO review cycle.

COMPENSATION OF THE CHIEF EXECUTIVE OFFICER	EFFECTIVE DATE
	TBD

Purpose: The Chief Executive Officer of Del Puerto Health Care District (the “District”) is the principal representative of District, and the person responsible for the efficient operation of the District. Therefore, it is the desire of the District to provide a fair yet reasonable and not excessive compensation for the Chief Executive Officer.

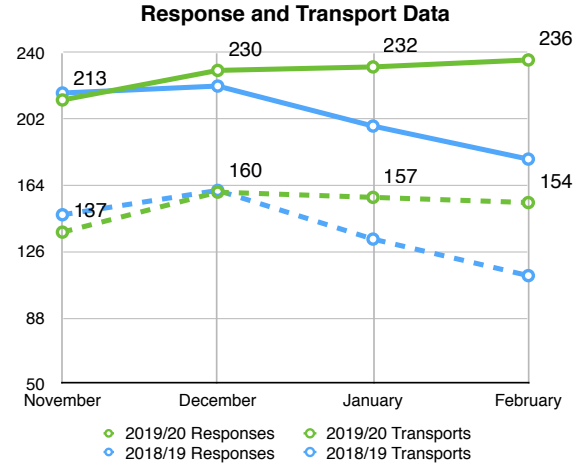
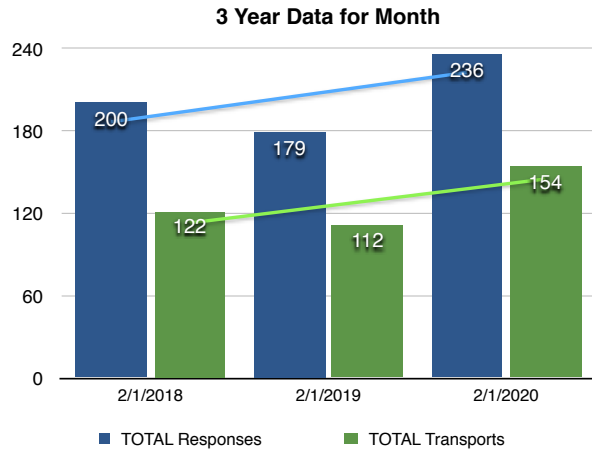
Policy: At a minimum of every three years, the Board will adopt a salary study and establish a salary range for the Chief Executive Officer.

Procedure:

- A. A Compensation Ad Hoc Committee shall be appointed by the Board President.
 - 1. No member of the Compensation Ad Hoc committee shall be a relative of a staff member or have any relationship with staff that could present a conflict of interest.
 - 2. The Committee assisted by staff will research and obtain information to make a recommendation to the full board for the compensation range (salary and benefits).
 - 3. Compensation and benefits will be based on a review of comparable data. The Compensation Ad Hoc committee will secure data that documents compensation levels and benefits for similarly qualified individuals in comparable positions at similar organizations. The primary source of data will include the special district chief executive officer information from the “Government Compensation in California” website <https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistricts.aspx>
- B. To approve the annual compensation for the Chief Executive Officer, the board must document how it reached its decisions, including the data on which it relied, in the minutes of the meeting during which the compensation was approved. Documentation will include:
 - 1. A description of the compensation and benefits and the date it was approved.
 - 2. The members of the board who were present during the discussion about compensation and benefits, and the results of the vote.
 - 3. A description of the comparability data relied upon and how the data was obtained.
 - 4. Any actions taken (such as abstaining from discussion and vote) with respect to consideration of the compensation by anyone who is otherwise a member of the board but who had a conflict of interest with respect to the decision on the compensation and benefits.

Patterson District Ambulance Response Report February 1, 2020 - February 29, 2020 Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	100	108	28	5	17	6	236	23	259
Transports	71	64	19	0	10	2	154	12	166
Transport %	71.00%	59.26%	67.86%		58.82%	33.33%	65.25%	52.17%	64.09%
Cancelled Response	10	18	4						
Adjusted Transport %	78.89%	71.11%	79.17%						



Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	17	10	6	2
OUT of District	16	8	18	7

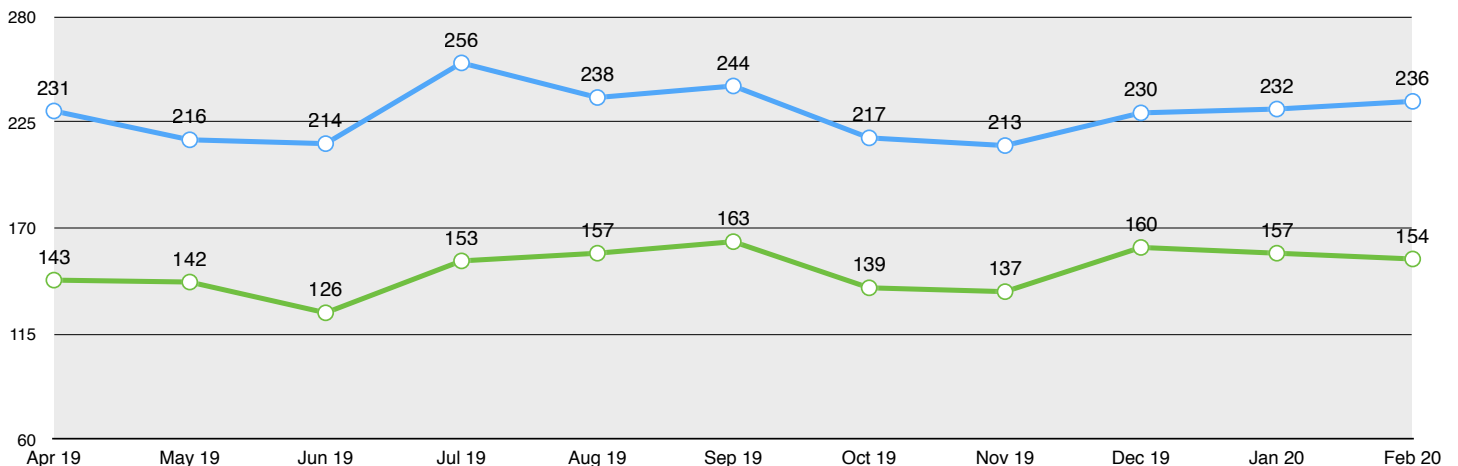
PDA In District Response %

Last Month %	This Month %	NET Change %
94.69%	91.12%	-3.57%

Rolling Compliance Periods - Snapshot on January 1, 2020

Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
89.32%	94.93%	100%	100%	97.45%	100%

Rolling 12 Months - Responses / Transports



Executive Summary Snapshot

02/29/20	01/31/20	16 Month Avg
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Gross Charges

\$728,151.00	\$744,009.00	\$682,325.56
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Transports

173	168	160
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Collections

\$182,381.00	\$154,648.00	\$164,080.24
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Contractual Adjustments

\$617,271.00	\$480,936.00	\$527,405.30
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Write Offs

\$40,663.00	\$71,294.00	\$57,386.99
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Average Daily Revenue

\$24,271.70	\$24,000.29	\$22,744.19
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Revenue Per Transport

\$4,208.97	\$4,428.63	\$4,276.23
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Collections Per Transport

\$1,054.23	\$920.52	\$1,028.31
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Contractual Allowance Per Transport

\$3,568.04	\$2,862.71	\$3,305.32
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Month Ending

02/29/20

02/29/20	01/31/20	16 Month Avg
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Collection % Gross

25.0%	20.8%	24.0%
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Accounted for Funds

109.8%	103.8%	114.5%
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Aging by Range

Payor Class	Current Month	Previous Month	16 Month Avg
0 - 30	\$246,111.00	\$248,768.00	\$217,855.12
31 - 60	\$168,879.00	\$191,820.00	\$144,077.97
61 - 90	\$131,231.00	\$75,049.00	\$93,667.29
91 - 120	\$42,895.00	\$60,365.00	\$50,182.64
120+	\$170,154.00	\$175,910.00	\$157,398.70

Aging Payor Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$38,657.00	\$28,781.00	\$37,336.47
Medicaid	\$51,624.00	\$77,328.00	\$41,475.79
Insurance	\$317,181.00	\$327,814.00	\$297,833.45
Self Pay	\$346,923.00	\$313,104.00	\$284,799.26
Facility	\$4,885.00	\$4,885.00	\$1,736.88

Days Sales Outstanding

31	31	27
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Revenue Cycle Performance

02/29/20	01/31/20	16 Month Avg
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Charges by Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$270,441.00	\$292,534.00	\$273,595.19
Medicaid	\$259,420.00	\$228,825.00	\$214,077.50
Insurance	\$107,130.00	\$133,975.00	\$120,982.56
Self Pay	\$91,160.00	\$88,675.00	\$73,670.31
Facility			

Collections by Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$33,713.00	\$29,324.00	\$35,017.59
Medicaid	\$32,739.00	\$23,992.00	\$23,910.56
Insurance	\$106,111.00	\$90,536.00	\$96,116.65
Self Pay	\$9,818.00	\$10,796.00	\$9,035.44
Facility			

Transports by Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	62	63	61
Medicaid	60	53	51
Insurance	24	28	27
Self Pay	27	24	21
Facility			

Pay Mix Transports

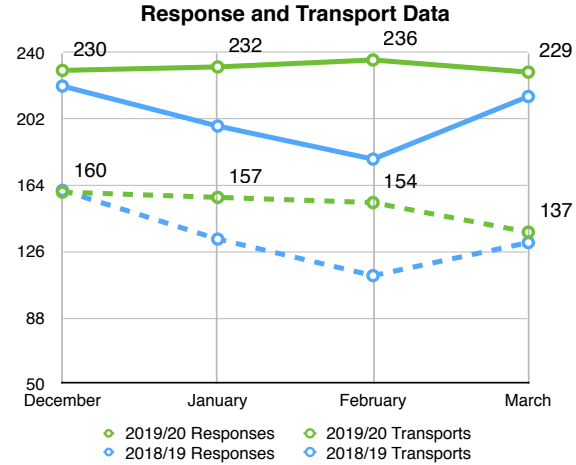
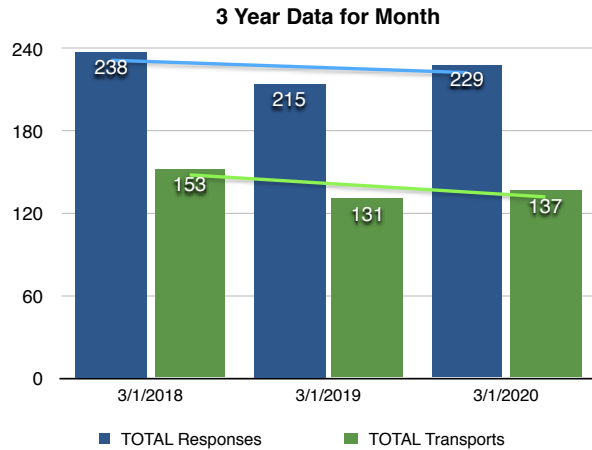
Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	35.8%	37.5%	38.1%
Medicaid	34.7%	31.5%	31.8%
Insurance	13.9%	16.7%	16.9%
Self Pay	15.6%	14.3%	13.2%
Facility	0.0%	0.0%	0.0%

Pay Mix Aging

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	5.1%	3.8%	5.6%
Medicaid	6.8%	10.3%	6.3%
Insurance	41.8%	43.6%	44.9%
Self Pay	45.7%	41.6%	42.9%
Facility	0.6%	0.6%	0.3%

Patterson District Ambulance Response Report March 1, 2020 - March 31, 2020 Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	111	97	21	7	13	1	229	14	243
Transports	73	53	11	0	6	0	137	6	143
Transport %	65.77%	54.64%	52.38%		46.15%	0.00%	59.83%	42.86%	58.85%
Cancelled Response	10	19	4						
Adjusted Transport %	72.28%	67.95%	64.71%						



Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	13	6	1	0
OUT of District	6	3	9	5

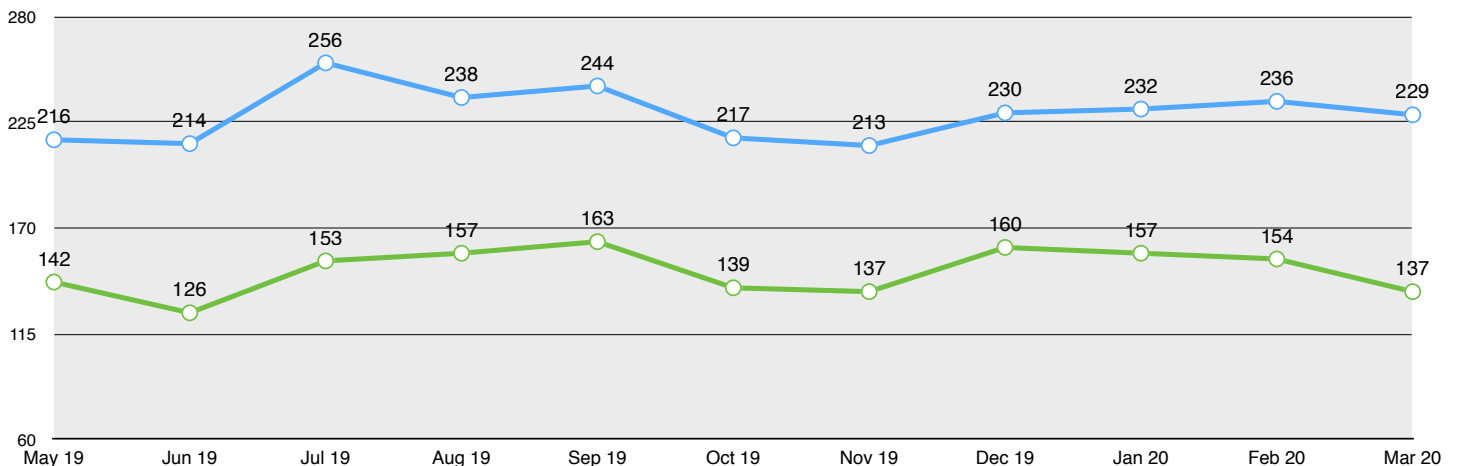
PDA In District Response %

Last Month %	This Month %	NET Change %
91.12%	94.24%	3.12%

Rolling Compliance Periods - Snapshot on January 1, 2020

Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
89.32%	94.93%	100%	100%	97.45%	100%

Rolling 12 Months - Responses / Transports



Executive Summary Snapshot



Revenue Cycle Performance

03/31/20 02/29/20 16 Month Avg

03/31/20 02/29/20 16 Month Avg

Gross Charges		
\$662,668.00	\$728,151.00	\$680,509.63

Month Ending
03/31/20

Charges by Class			
Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$268,373.00	\$270,441.00	\$271,735.50
Medicaid	\$208,680.00	\$259,420.00	\$217,387.19
Insurance	\$104,685.00	\$107,130.00	\$118,530.06
Self Pay	\$80,930.00	\$91,160.00	\$72,856.88
Facility			

Transports		
168	173	160

03/31/20 02/29/20 16 Month Avg

Collections		
\$164,597.00	\$182,381.00	\$161,968.94

Collection % Gross		
24.8%	25.0%	23.8%

Collections by Class			
Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$42,178.00	\$33,713.00	\$35,680.19
Medicaid	\$32,826.00	\$32,739.00	\$25,159.94
Insurance	\$81,883.00	\$106,111.00	\$92,102.56
Self Pay	\$7,710.00	\$9,818.00	\$9,026.25
Facility			

Contractual Adjustments		
\$546,190.00	\$617,271.00	\$530,170.63

Accounted for Funds		
107.3%	100.1%	104.1%

Write Offs		
\$36,001.00	\$40,663.00	\$56,803.31

Aging by Range			
Payor Class	Current Month	Previous Month	16 Month Avg
0 - 30	\$232,383.00	\$246,111.00	\$215,893.94
31 - 60	\$194,939.00	\$168,879.00	\$148,570.44
61 - 90	\$77,236.00	\$131,231.00	\$91,863.06
91 - 120	\$75,012.00	\$42,895.00	\$52,361.06
120+	\$175,211.00	\$170,154.00	\$156,148.75

Transports by Class			
Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	57	62	60
Medicaid	64	60	53
Insurance	23	24	27
Self Pay	24	27	21
Facility			

Average Daily Revenue		
\$22,088.93	\$23,488.74	\$22,683.65

Revenue Per Transport		
\$3,944.45	\$4,208.97	\$4,248.21

Aging Payor Class			
Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$42,516.00	\$38,657.00	\$35,579.69
Medicaid	\$74,173.00	\$51,624.00	\$44,839.63
Insurance	\$310,804.00	\$317,181.00	\$296,655.06
Self Pay	\$322,404.00	\$346,923.00	\$285,720.88
Facility	\$4,885.00	\$4,885.00	\$2,042.19

Pay Mix Transports			
Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	33.9%	35.8%	37.6%
Medicaid	38.1%	34.7%	32.8%
Insurance	13.7%	13.9%	16.5%
Self Pay	14.3%	15.6%	13.1%
Facility	0.0%	0.0%	0.0%

Collections Per Transport		
\$979.74	\$1,054.23	\$1,011.12

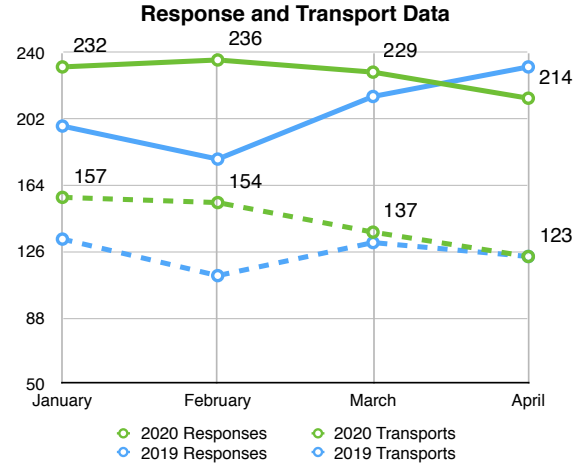
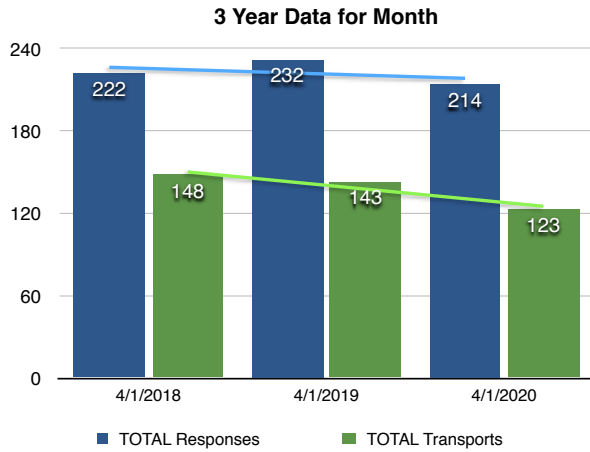
Contractual Allowance Per Transport		
\$3,251.13	\$3,568.04	\$3,309.69

Days Sales Outstanding		
34	34	30

Pay Mix Aging			
Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	5.6%	5.1%	5.4%
Medicaid	9.8%	6.8%	6.7%
Insurance	41.2%	41.8%	44.6%
Self Pay	42.7%	45.7%	43.0%
Facility	0.6%	0.6%	0.3%

Patterson District Ambulance Response Report April 1, 2020 - April 30, 2020 Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	100	97	10	7	14	0	207	14	221
Transports	58	59	6	0	9	0	123	9	132
Transport %	58.00%	60.82%	60.00%		64.29%	0.00%	59.42%	64.29%	59.73%
Cancelled Response	9	16	2						
Adjusted Transport %	63.74%	72.84%	75.00%						



Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	14	9	0	0
OUT of District	5	3	3	1

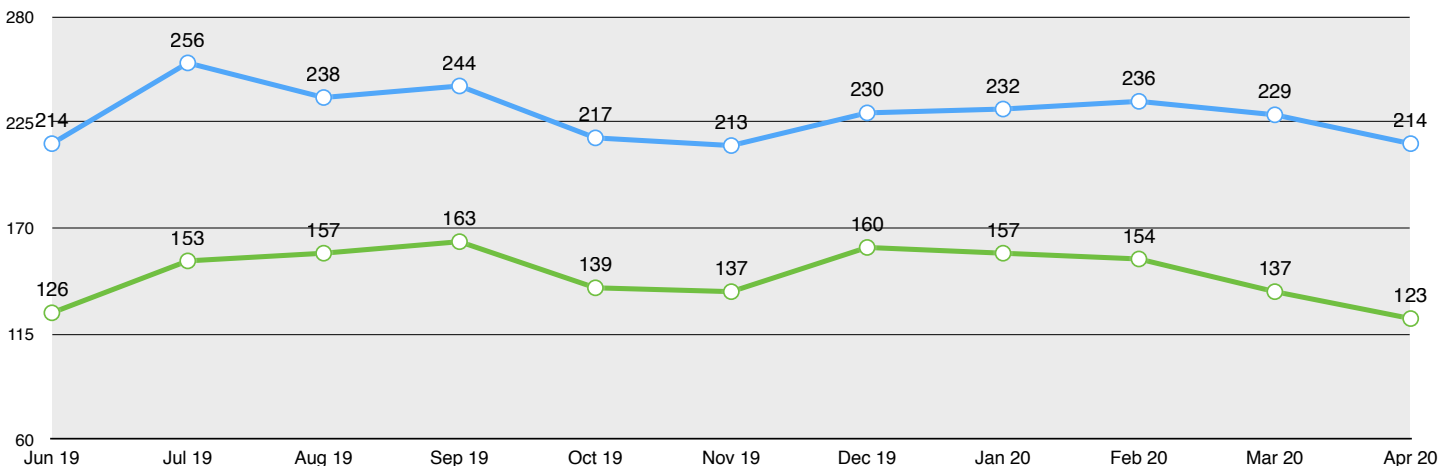
PDA In District Response %

Last Month %	This Month %	NET Change %
94.24%	93.67%	-0.57%

Rolling Compliance Periods - Snapshot on January 1, 2020

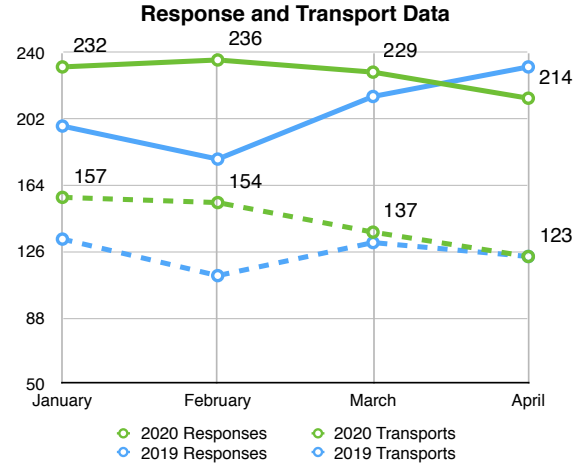
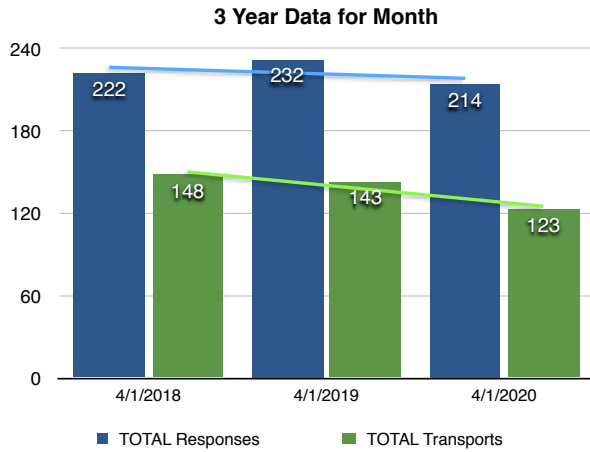
Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
89.32%	94.93%	100%	100%	97.45%	100%

Rolling 12 Months - Responses / Transports



Patterson District Ambulance Response Report April 1, 2020 - April 30, 2020 Monthly Response Summary

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Mutual Aid Responses

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OUT of District	5	3	3	1

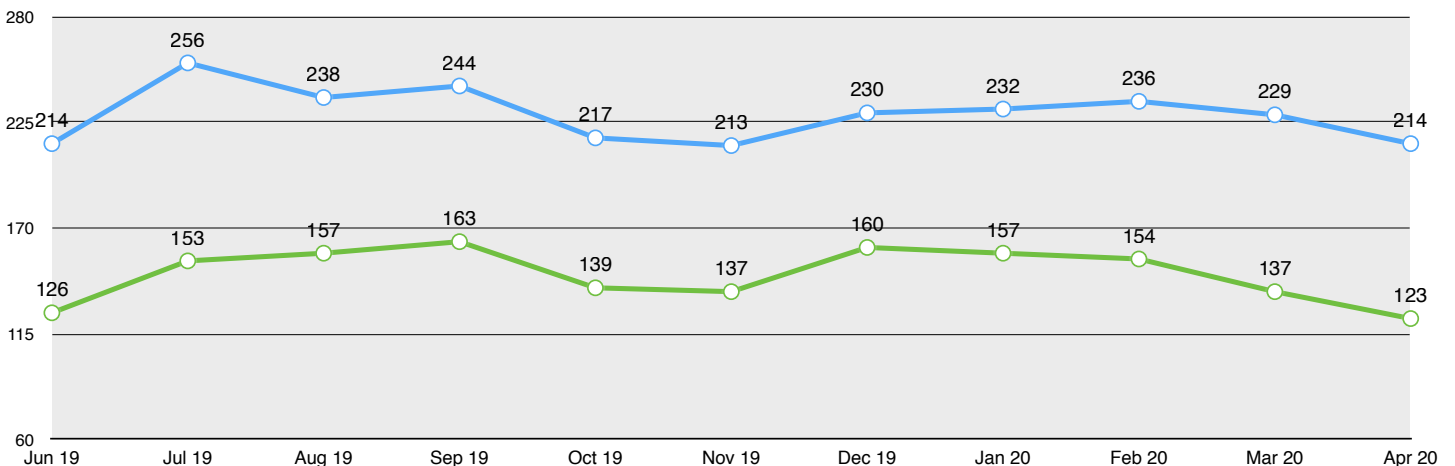
PDA In District Response %

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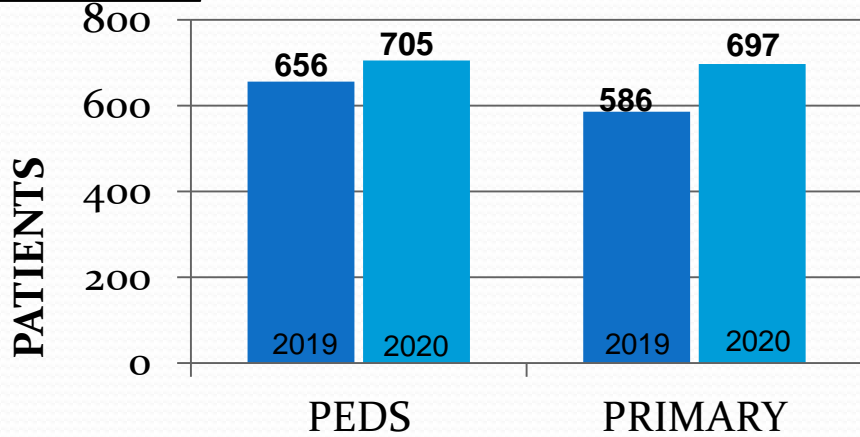
Rolling 12 Months - Responses / Transports



DEL PUERTO HEALTH CENTER FEBRUARY 2019/2020

2019=1,242
2020=1,402

+ 12.9 % PATIENT VOLUME
PEDS/PRIMARY



PRIMARY CARE

2019 RODRIGUEZ/ CHRISTINE / LENNARD
2020 RODRIGUEZ/ CHRISTINE/ LENNARD

PEDIATRICS

2019 CHRISTINE/RODRIGUEZ/LENNARD/RAY-DATTA
2020 CHRISTINE/ RODRIGUEZ/ LENNARD /BLYTHE

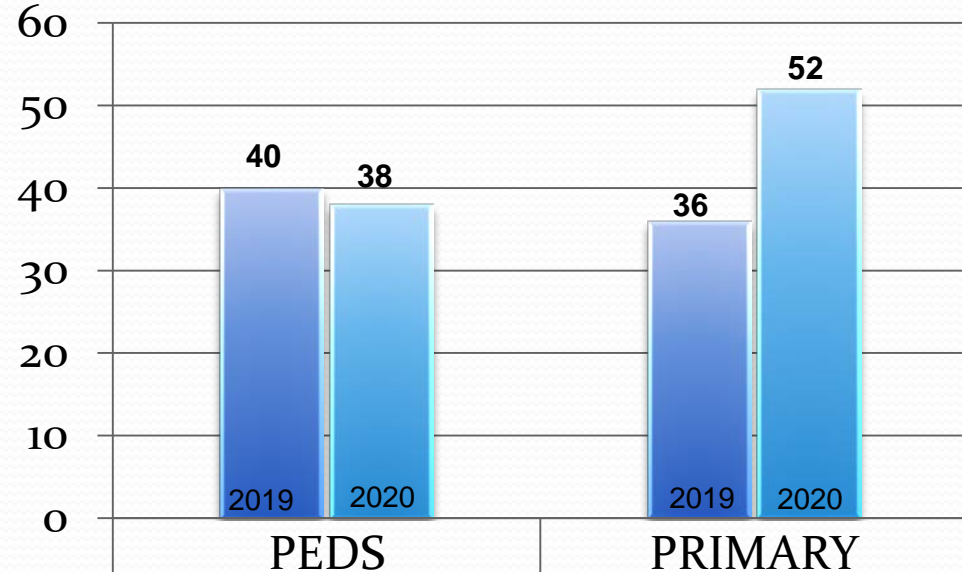
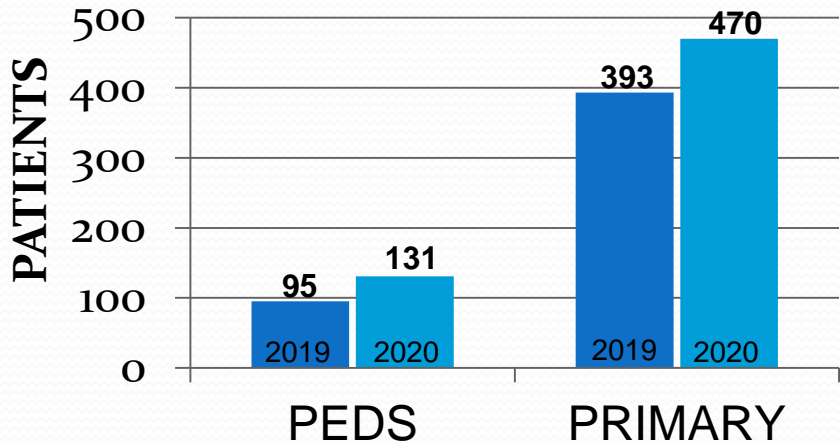
2019 = 76
2020 = 90

+ 18.4 %

NEW PATIENT VOLUME
PEDS / PRIMARY

2019= 488
2020= 601

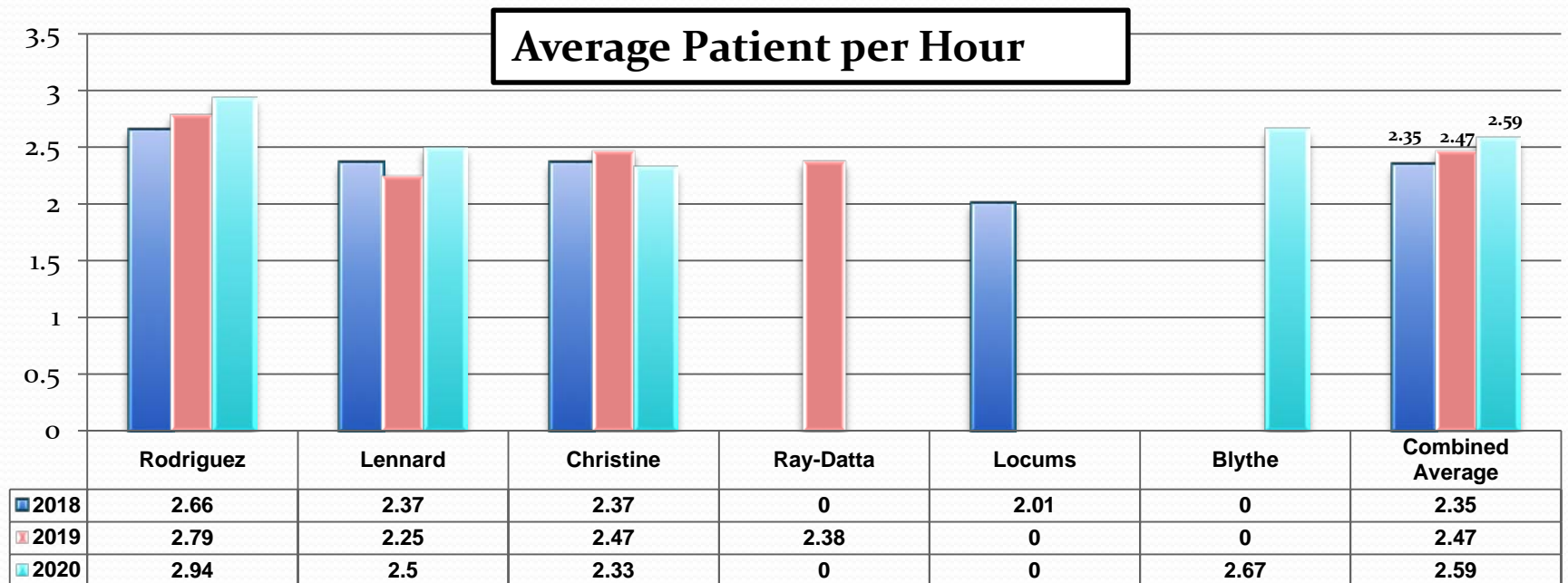
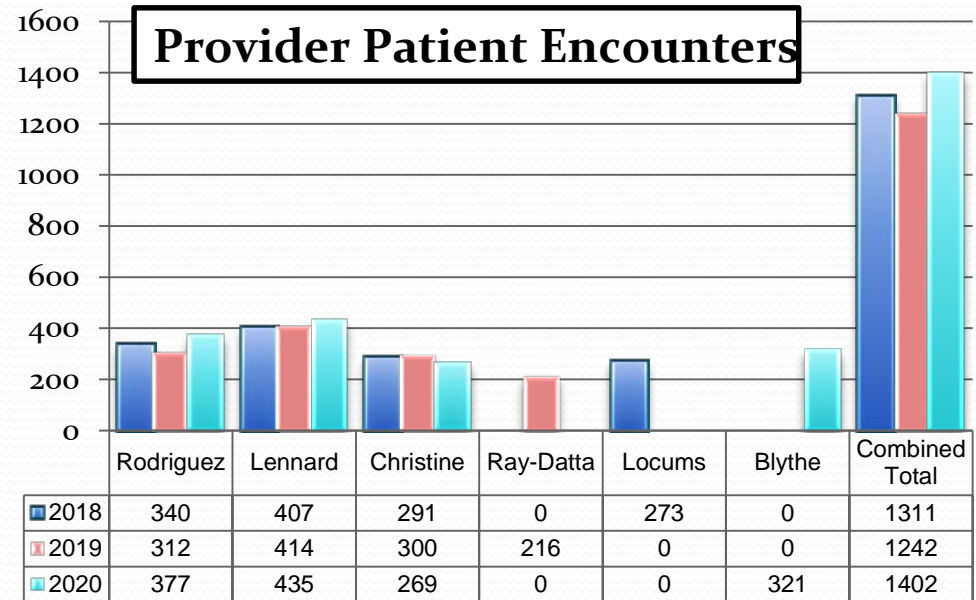
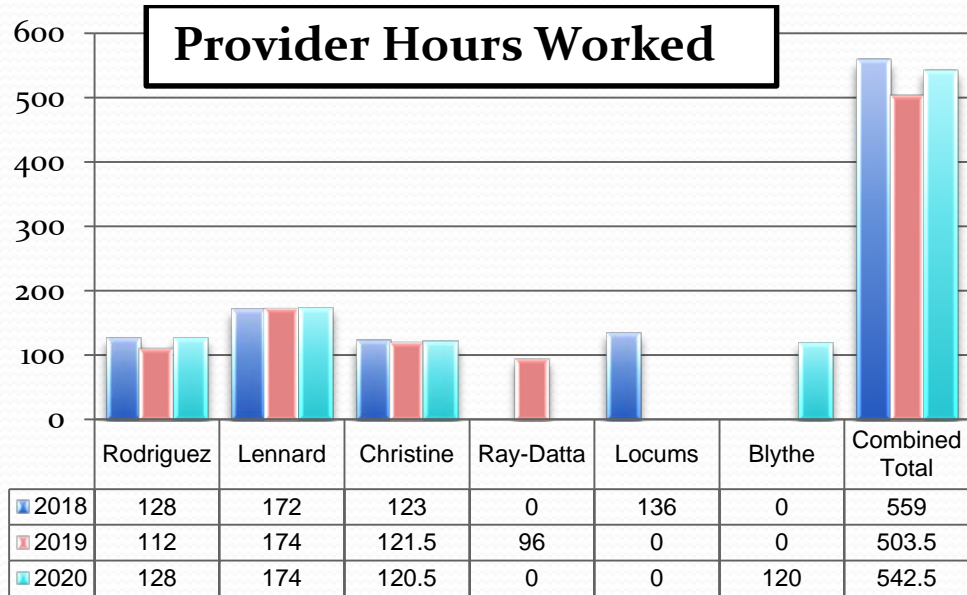
+ 23.2 % SAME DAY APPOINTMENTS
PEDS/ PRIMARY



2019	40	36
2020	38	52

Productivity per Provider

FEBRUARY 2018-2020



DEL PUERTO HEALTH CENTER

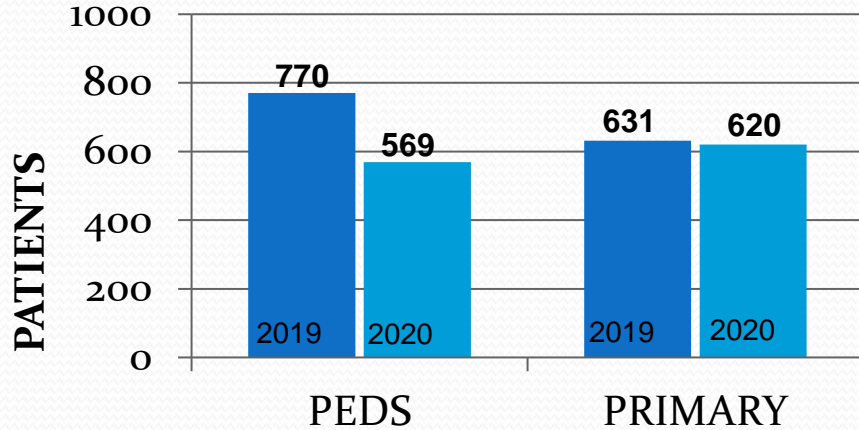
MARCH 2019/2020

29 Phone Consults

2019=1,401
2020=1,189

- 15.1%

PATIENT VOLUME
PEDS/PRIMARY



PRIMARY CARE

2019 RODRIGUEZ/ CHRISTINE / LENNARD

2020 RODRIGUEZ/ CHRISTINE/ LENNARD

PEDIATRICS

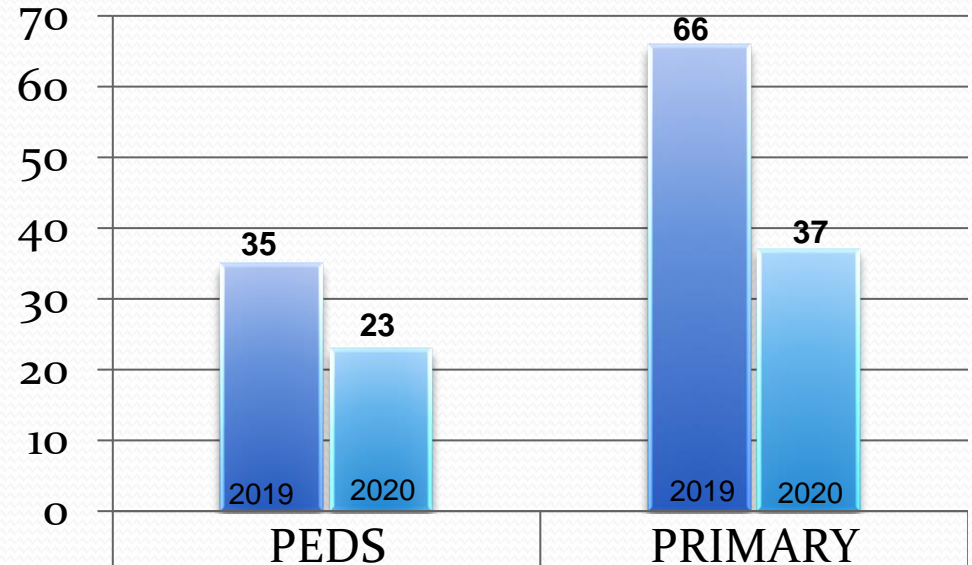
2019 CHRISTINE/RODRIGUEZ/LENNARD/RAY-DATTA

2020 CHRISTINE/ RODRIGUEZ/ LENNARD /BLYTHE

2019 = 101
2020 = 60

- 41 %

NEW PATIENT VOLUME
PEDS / PRIMARY

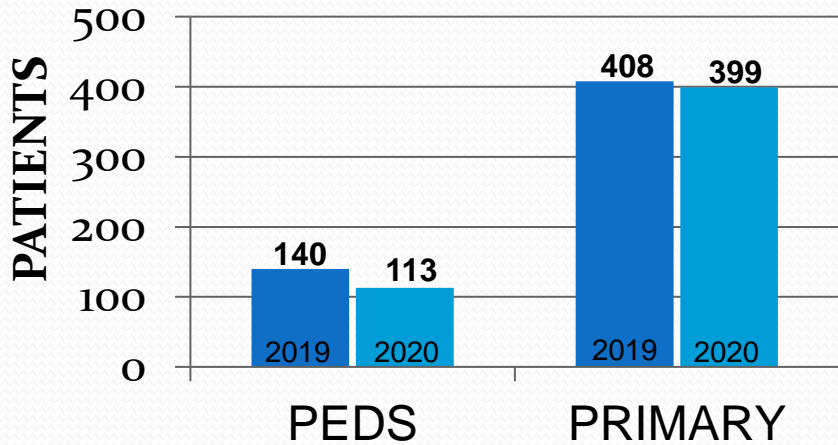


■ 2019	35	66
■ 2020	23	37

2019= 548
2020= 512

- 6.6 %

SAME DAY APPOINTMENTS
PEDS/ PRIMARY



Productivity per Provider

MARCH 2018-2020

