



BOARD OF DIRECTORS BOARD OF DIRECTORS

Luis Avila, President
Becky Campo, Vice-President
Timothy Benefield, Secretary
Anne Stokman, RN, Treasurer

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BOARD OF DIRECTORS MEETING MINUTES
Monday, August 28, 2023 @ 6:00 pm

1. **Call to order at 6:00 pm** by President, Luis Avila

2. **Pledge of Allegiance**

3. **Roll Call**

Directors Present: President, Luis Avila
Treasurer, Anne Stokman
Secretary, Timothy Benefield

Directors Absent: Vice President, Becky Campo (Arrived @ 6:02 pm)

Staff Present: CEO, Karin Freese
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Financial Accounting Manager, Maria Reyes Palad
Clinical ED & QI Manager, Jim Whitworth
Clerk of the Board/HR Manager, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

Members of the Public: none

We have a quorum.

4. **Reading of the District's Vision, Mission, and Value Statements:**

*Vision: "A locally cultivated, healthier community."
Mission: "To provide, promote, and partner in quality healthcare for all."
Values: "Compassion – Commitment – Excellence"*

5. **Public Comment Period**

None

6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]
None.

7. **Approval of Agenda:**

Ms. Freese indicated that Item 8.A had been labeled as a regular board meeting and it was actually a special meeting. The minutes have not been included in the packets, so she would like to strike this item from the agenda to be brought to the board in the next meeting.

M/S/C: To strike Item 8.A and approve the agenda.

Directors Stokman/Benefield

Ayes: Directors Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

8. **Consent Calendar*** [Routine committee reports, minutes, and non-controversial items]

A. ~~*Regular Board Meeting Minutes—August 17, 2023~~

B. *Financial Reports from June 30, 2023 (TENTATIVE FYE)

C. *Finance Committee Meeting Minutes – July 31, 2023

M/S/C. Approve the Consent Calendar.

Directors Stokman/Benefield

Ayes: Directors: Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

9. **Regular Calendar*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

A. No Items were moved from the consent calendar.

B. After-Hours Health Care Access Project: Update & Draft Budget

Mr. Freese reviewed the presentation (handout attached) that she gave to the county and the potential partners we had for the project. This included the budgetary projections. There is a projected loss for the first 3 years. The County is asking the other partners (insurance companies) to make a commitment to help cover the projected losses for the first three years. The provider(s) will be a leased employees of Sutter. We will supply the support staff. Health plan of San Joaquin, Health Net, and Blue Cross and Blue Shield we already have contracts with. We received news today that Sutter will allow their patients to come to our clinic (the contract is in the works). We will continue to try and contract with other carriers such as Kaiser. The project will invest into marketing right before the holidays with a projected start date in January, 2024.

M/S/C. Approve the Consent Calendar.

Directors Stokman/Benefield

Ayes: Directors: Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

C. Review Proposals and Award Contract for Dev. Impact Fee Nexus Study

After the last meeting Ms. Freese researched the companies that we had proposals from. One company was not able to complete the project. The other company did not have good recommendations. So, she called EPS and discussed their proposal. One of the reasons their proposal was so high was they had included multiple public meetings. They adjusted their bid to include only one public meeting which lowered the cost.

They included a \$7,500 option to add an additional public meeting. (EPS Scope of Work and Estimate attached)

M/S/C. Accept the proposal for a Nexus Study of Development Impact Fees for the Del Puerto Health Care District from EPS in an amount not to exceed \$45,000 and if an additional public meeting is needed, it needs to be approved by the Board.

Directors Campo/Benefield

Ayes: Directors: Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

D. Review and Approval Personnel Rules Update Section 7 and 10

Ms. Freese explained that the Personnel Rules were reviewed by an attorney that specializes in Employment Law. She had made several insignificant changes to the document. However,

section 7 – Payroll, Wage & Hour Guidelines and Section 10 – Leaves of Absence had more significant changes to bring the document in compliance with current law. Therefore, we wanted to bring these changes to the Board for approval.

Council, Dave Ritchie stated that the only other change he knew of was the changes in bereavement law. Ms. Freese added that our policies already meet the new standard of bereavement leave.

There is no fiscal impact.

M/S/C. Approve the updates to Sections 7 and 10 of the updates to Section 7 and 10 of the Personnel Rules effective 10/01/2023.

Directors Benefield/Stakeman

Ayes: Directors: Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

10. Strategic Planning

A. “Community Engagement” Review

Ms. Freese explained that she would like guidance on which community events we should provide support for. For example, the Farm to Fork event. It will support the community youth sports program. Discussion was given to buying tickets vs. buying a table. Discussion was had regarding supporting all nonprofits in the area. It was decided to purchase a table at the Farm to Fork event and then bring a list of other nonprofits events to future board meetings for discussion regarding support.

B. Strategic Plan Timeline Review

Ms. Freese reviewed the worklist.

11. Verbal Reports

A. Employee Anniversaries & New Hires	August	Years
Ambulance	Raquel Barbosa	2
	Tyler Slaughter	2
Health Center	Yesenia Rodriguez	2
	Karen Govea	2

B. Del Puerto Hospital Foundation – Directors Stokman and Avila – No Report

C. West Side Health Care Task Force – Director Benefield – No Report

12. Written Reports (Directors may raise any questions they have)

- A. Ambulance – Mr. Willette (Report Attached)
- B. Health Center – Ms. Benitez (Report Attached)
- C. Administration – Ms. Freese (Report Attached)
- D. Legislative Update – Director Avila and Ms. Freese

13. Director Correspondence, Comments, Future Agenda Items

- A. Special District Leadership Academy, Oct 22-25, DPHCD Attendees
- B. Call for Election: March 2024 Zone 4 Vacant Seat
- C. Employee Newsletter – August 2023
- D. Board Calendar for Sept – Board Self-Assessment Results
- E. Annual Board Self-Assessment Survey Distribution

Adjourned to Closed Session @7:09

14. **Closed Session** [Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]

A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-008

B. Gov't Code § 54956.9 Existing Litigation
Case CV-21-003566 Stanislaus County
Parente & Parente v. Del Puerto Health Care
District

15. **Reconvene to Open Session @ 7:44 pm**

– **Report of Closed Session** : No reportable action was taken. Direction was given to staff.

16. **Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Wed, Sep 20, 2023 @ 8:00 AM

Board - Mon, Sep 26, 2023 @ 6:00 PM

Finance – Wed, Oct 25, 2023 @ 8:00 AM


Board – Mon, Oct 30, 2023 @ 6:00 PM

Finance – Wed, Nov 27, 2023 @ 4:30 PM

Board – Mon, Nov 27, 2023 @ 6:00 PM

17. **Adjourn @ 7:46 pm**

Respectfully Submitted:



Timothy Benefield, Board Secretary

Date Signed

12/11/23