



BOARD OF DIRECTORS MEETING

May 23, 2022 @ 6:30 pm

Minutes

1. **Call to order** @ 6:30 by President Campo
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: President, Becky Campo
Vice President, Luis Avila
Secretary, George Gallo Mac Master
Treasurer, Anne Stokman

Directors Absent: Director, Steve Pittson
Staff Present: Administrative Director/CEO, Karin Freese
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the DRAFT Vision, Mission, and Value Statements**

Vision: "A locally cultivated, healthier community."

Mission: "To partner, promote and provide quality healthcare for all"

Values: "Compassion, Commitment, Excellence"

5. **Public Comment Period**

No members of the public present

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

M/S/C To accept the agenda. Director Stokman/Director Mac Master

Ayes: Directors Campo, Avila, Stokman, Mac Master

Nays: None

Abstain: None

Passed

8. **Consent Calendar*** [Routine committee reports, minutes, and non-controversial items]

A. *Approve Board Meeting Minutes April 25, 2022

B. *Accept Finance Committee Minutes April 20, 2022

C. *Accept Financial Reports – April 30, 2022

D. *Resolution 2022-07 Option to Continue Use of Emergency Meeting Protocols

Calendar.

M/S/C. The Board of Directors to approve the Consent

Director Stokman/Director Avila

Ayes: Directors Campo, Avila, Stokman, Mac Master

Nays: None

Abstain: None

Passed



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9. Regular Calendar

A. **Any Consent calendar items moved to regular calendar*

B. FY22-23 Budget 1st Draft

Ms. Freese reviewed the first draft summary of the FY22-23 budget. Due to inflation, there is a 5.0% increase in operating expenses included. The proposed budget also reflects the 13% increases in hourly wages (which have been adopted) and a 3.5% increase for salary employees. On the income side we calculated the ambulance with the same number of transports but added \$108,000.00 to reflect the additional amount we anticipate collecting from MediCal's increased reimbursement. We also calculated the number of visits to the Health Center based on 4 providers and the LCSW. However, we will have 2 providers out part of the year on leave. We also anticipate an increase in prospective payments and incentive payments. The tax revenue remains the same.

We were very conservative in all our estimates. The Finance Committee will review the detailed proposed budget and bring a proposed budget to the June meeting.

C. Review of Logo Designs

Ms. Freese presented a review of the designs that the crowd source provided, and the Board voted on. Discussion was had regarding whether these designs provided rebranding or were just a remake of our current logo. Benefits of using a professional marketing firm to actually provide rebranding direction were presented. The Board agreed to send out a Request for Proposal (RFP) to marketing firms to get competitive bids on the process.

D. Request for Proposal – Conceptual Design

Ms. Freese did research after the last board meeting to see if it was feasible to send a RFP for Conceptual Design. In doing so, she spoke with a person at Cambria Healthcare District, where they had built an ambulance building. She inquired if they had sent a RFP for Conceptual Design. As it turns out, they did. So, she asked to use the RFP. When they asked the Board President if they could share, she recognized Ms. Freese from earlier networking at associations functions and was glad to be able to share. They had a board member who is a retired architect who had written the RFP. It was modified to meet our needs and is included in the packet.

The RFP is written with a cost blind process. The board discussed this and decided they would prefer to have the costs known so they can do a total comparison.

Ms. Henning stated that she had reviewed the RFP process with Council and found out that a vote is not required for the RFP.

Ms. Freese vetted architect firms within a 75 mile area that had worked on ambulance buildings, fire stations, or other public type facilities and located 7. So, the proposal is to send the RFP to these firms.

After discussion the Board is in favor of having the RFPs sent.



10. **Reports**

A. <u>Employee Anniversaries & New Hires</u>	<u>May</u>	<u>Years</u>
Ambulance:	Justin Berry	New
Health Center	Suzie Benitez	12
	Corina Clark	1
	Rajdeep Singh	New
Administration	Karin Freese Hennings	6

B. Del Puerto Hospital Foundation – Director Mac Master – No Report

C. Ambulance – Director Paul Willette

Mr. Willette reviewed the monthly report. He reported that over the weekend the county put the ambulances on Round Robin. This meant whenever they had a transfer, they would call it in and have to transport to whatever hospital. Some of our ambulances ended up in Oakdale. The corrected March report is included with the correct mutual aide numbers.

D. Health Center – Manager, Suzie Benitez

Ms. Benitez reviewed the monthly report. The numbers are up compared to last year. The Health Center seems to be recovering. Behavioral Health is following up closely on missed visits. The LCSW calls patients with reminders and then calls missed appointments and reschedules them quickly. There were no positive Covid patients in April.

E. Administration – Administrative Director/CEO, Karin Freese

Ms. Freese presented a written report. There is a Leadership Academy the 3rd week of September. Director Avila will be attending. Also, at the same time there is an ACHD conference in Anaheim. Ms. Freese reminded the board members that there are funds to send board members for education.

Ms. Freese reported that the county decided to spend their budget surplus funds, which they received from the state, on infrastructure projects and the City of Patterson will be issuing grants funds (yet to be determined) with the funds that they received.

11. **Strategic Planning**

- A. Mission, Vision, Values - Modified the Mission Statement to: Provide, promote and partner quality healthcare for all.
- B. Community Health Needs Assessment – No report
- C. Strategic Plan Document. This was given to Board members previously.

12. **Director Correspondence, Comments, Future Agenda Items - None**

13. **Upcoming Regular Board and Standing Committee Meeting Dates**



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Finance – Mon, June 27, 2022 @ 5:30 PM

Board – Mon, June 27, 2022 @ 6:30 PM

Finance – Wed, July 20, 2022 @ 8:30 AM

Board – Mon, July 25, 2022 @ 6:30 PM

The floor was opened to Public Comments There were none.

Adjourned to Closed Session @ 7:35 pm

14. Closed Session *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

A. Gov't Code section 54956.8

Conference with Real Property Negotiator

Property: APN 0131-024-007

15. Reconvene to Open Session – Report of Closed Session

No reportable items. Instructions given to staff.

16. Adjourn @

Respectfully Submitted:

George Gallo Mac Master, Board Secretary